

**APPLICATION FORM FOR RESEARCH AWARD**

**Personal Details**

|  |  |
| --- | --- |
| Full Name: |  |
| Registration number |  |
| Class |  |
| Program |  |
| Department: |  |
| Email Address: |  |
| Contact Number: |  |

**Academic and Research Information**

|  |  |
| --- | --- |
| Aggregate percentage |  |
| Research Title: |  |
| Research Supervisor |  |
| Research Area/Field: |  |

**12.Summary of completed Research (Max 500 words):**

**(***Briefly describe the objectives, methodology, significance, and outcomes of*

*your research***.)**

**Publications/Conference Presentations (if any):**

**(***List any research papers published or conference papers presented***)**

**Research Grants/Funding Received (if any):**

**(***Mention any external or internal funding received for your research.***)**

**Statement of Purpose (Max 250 words):**

**(***Explain why you deserve the Research Award and how the research has contributed*

*to your academic and research aspirations***)**

**Supporting Documents (To be Attached)**

* Research report
* Copies of Published Papers (if any)
* Letter of Recommendation from Research Supervisor counter signed by the HoD
* Academic Transcripts (Latest)
* Any Other Relevant Documents

**Declaration**

I hereby declare that the information provided above is true to the best of my knowledge. I understand that any false information will lead to disqualification from the Research Award consideration.

**Signature:**

**Date:**

**For Office Use Only**

Application Received On:

Verification Status:

Remarks:

**Signature of Verifying Officer:**

**Date:**

**Recommendations and Comments by the Programme Coordinator**

**Name and Signature Date**

**Recommendations and Comments by the Head of the Department**

**Name and Signature Date**

**Recommendations and Comments by the Dean**

**Name and Signature Date**

**Instructions**

Students desiring to apply for research award must apply in the prescribed form by **3 March 2025**.

|  |  |
| --- | --- |
| Students to submit the application to the respective Post Graduate programme Coordinator | 03 March 2025 |
| Programme coordinator to forward the application to HOD | 05 March 2025 |
| HOD to forward the application to Office of the Dean | 07 March 2025 |
| Finalizing the list of eligible students by Dean/Associate Dean | 13 March 2025 |
| Announcement of list of students eligible for the award | 15 March 2025 |

**Note:**

Students to ensure to submit the completely filled application forms with all the necessary supporting documents to the respective Programme Coordinator. Incomplete forms will not be considered for processing.