

D'Ebonie Johnson

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Education

Bachelor of Science in Business Administration (Emphasis: Entrepreneurship) December 2016
The University of Southern Mississippi, Hattiesburg, MS

Relevant Experience

Mayor's Summer Jobs: Coding Opportunities Program, Jackson, MS June 2018 - Present
Coding Instructor

- Taught students who had no coding experience using Swift Playground and Xcode
- Created lessons to learn Xcode and Swift
- Assembled a card game app over the span of four weeks

Mississippi Coding Academy, Jackson, MS Fall 2017 - Present
Coder

- Programming languages learned/will learn Python, SQL, HTML, CSS, JS, and jQuery
- Web page construction and structure
- Database fundamentals
- CLI program managing inventory and revenue

A-1 Bookkeeping & Tax Services, Jackson, MS June 2017 - August 2017
Office Manager

- Input client information and transactions into Quickbooks
- Performed payroll duties for companies using Quickbooks
- Maintained client receipts in Microsoft Excel to send yearly reports

Envision Eye Care, Jackson, MS March 2017 - April 2017
Receptionist

- Obtained patients' information to input for an appointment
- Organized patients' appointment data in database
- Answered phones and wrote messages when the person needed was unavailable

Hinds County School District Central Office, Raymond, MS Summer 2016
Intern

- Worked closely with the Human Resource Director
- Filed miscellaneous papers, fingerprinted prospective employees, maintained and updated employee database
- Created excel spreadsheets for new employees

Special Projects

USM Student Small Business Consultant Team, Hattiesburg, MS Spring 2016
Team Leader

- Consulted with a small business owner to better organize payroll, inventories, client contact information, finances, products, labor, appointments, and events
- Reviewed and suggested new marketing strategies through social media and creating a business sign

USM Marketing Consultant Team, Hattiesburg, MS Fall 2015
Team Member

- Consulted with a business owner to help devise a marketing plan for the business
- Researched different marketing strategies for the client
- Brainstormed ideas with group for the client

Employment History

Cashier, Wal-Mart, Jackson, MS Summer 2014

Caregiver, Academy of Kids, Hattiesburg, MS Fall 2012 - Summer 2013