

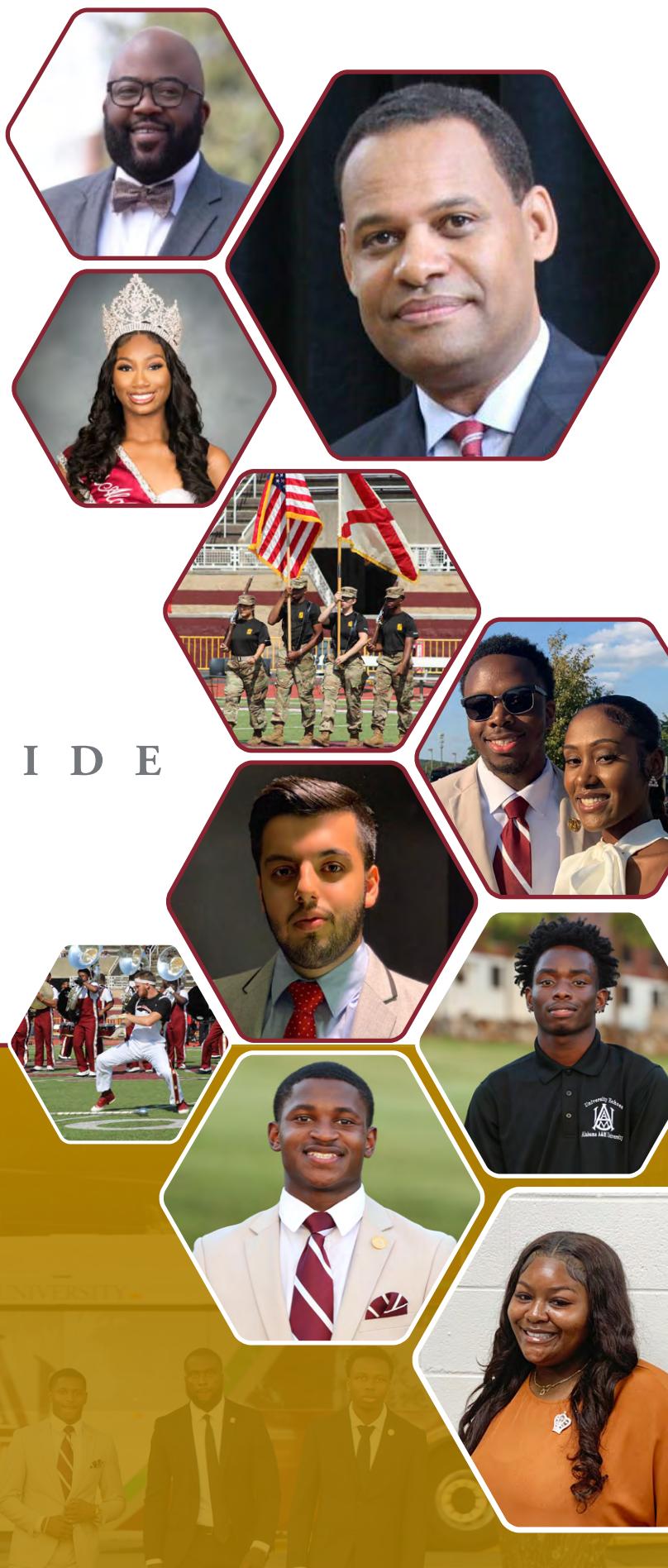


# Bulldog Ready

C A R E E R   G U I D E

## Fall 2022

*Gain Bulldog Confidence  
for Career Fairs, Networking  
Events, and Interviews*





# SUMMER INTERNSHIP

Tools for now and later.

2023

## The Home Depot Internship Program is an award-winning, paid 11-week internship.

Our interns are challenged to complete valuable and immersive projects that directly impact the business and are part of innovative and fast-paced teams with ample opportunity to grow. At The Home Depot, interns are equipped with tools to establish the building blocks for their career and revolutionize the future of retail.



### INTERNSHIP DATES

Mon, May 15 – Fri, July 28, 2023



### TYPES OF INTERNSHIPS

- Accounting
- Analytics
- Communications
- Cybersecurity
- Data Science
- Engineering
- Finance
- General Business
- Human Resources
- Marketing & Creative
- Product Management
- Project Management
- Software Engineering
- UX



### REQUIREMENTS

- Must be a full-time college student pursuing a degree
- Qualifications vary by function



### INTERNSHIP PERKS

- Full-Time, Paid Internship
- Meaningful Project for a Fortune 25 Company
- Networking Opportunities
- Leadership Exposure
- Career Development
- Give-Back Opportunities
- Games & Social Activities

Learn more at:  
[careers.homedepot.com/campus](https://careers.homedepot.com/campus)

### VAULT TOP INTERNSHIP – 2022 RANKINGS



#2

Retail &  
Consumer  
Products

#5

Software  
Engineering

#6

Overall  
Diversity

#10

Overall Intern  
Program  
(Best in 100)

**WE'RE  
POWERED  
BY PURPOSE  
TO CHAMPION  
HBCUs**



SCAN ME

# Medtronic

With over 90,000 employees located in more than 150 countries we are the world's largest manufacturer of Medical Technology. Through our zero barriers to equity initiative, we strive to promote a culture where all employees feel they belong, are respected, and feel valued for who they are.

**We have an unwavering commitment to Inclusion, Diversity and Equity and our results speak for themselves:**

On track to have  
**99%**  
pay equity in  
the US

Ranked  
**30%**  
of US Management  
positions held by  
ethnically Diverse  
talent by 2026

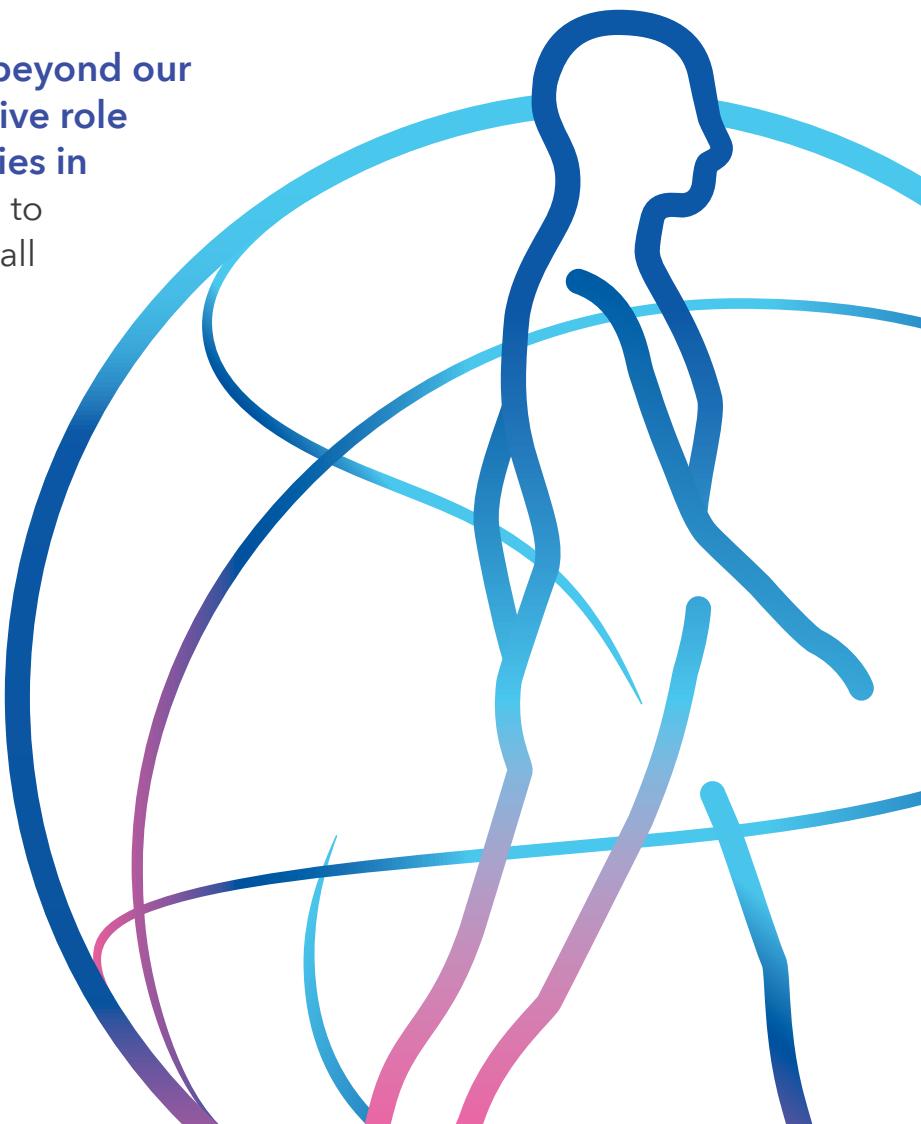
Ranked  
**#10**

on this years Diversity  
Inc Top 50 companies  
for Diversity

Scored  
**100%**

on the 2022 Disability  
Index, making it the  
best place to work  
for disability

**We also know equity reaches beyond our workplace, and we take an active role in addressing systemic inequities in our communities.** We are proud to partner with the Thurgood Marshall College Fund and support AAMU to help students on their journey for fulfilling and successful careers in STEM, Supply Chain, IT and Business. We do this through our Mentorship, Scholarship, Internship and Immersion programs and also with our R&D Engagement Program.



# 2023 Medtronic TMCF Internship Program

TMCF, in partnership with Medtronic, is proud to announce the 2023 Medtronic | TMCF Internship Program. The program provides talented HBCU sophomores and juniors with the opportunity to learn and grow within the medical device industry.

Medtronic is a global leader in medical technology. They improve the lives and health of millions of people each year with their innovative therapies, services, and solutions. High performing undergraduate sophomores and juniors with a minimum cumulative GPA of 3.0 are encouraged to apply.

**Application Deadline is October 17, 2022.**

**We are looking for the following majors:**

**Engineering:**

- Biomedical
- Bioengineering
- Computer
- Electrical
- Mechanical
- Software
- Related Engineering majors

**Finance & Accounting**

**IT:**

- Computer Information Systems
- Business Information Systems
- Management Information Systems
- Information Technology
- Related Information Systems majors

**Supply Chain & Supply Chain Management**

**Freshman & Sophomores**

Save the Date for our TMCF | Medtronic Immersion | June 7th-9th, 2023!  
Scan the QR Code to check out our Immersion Experience.





OFFICE OF THE  
VICE PRESIDENT  
FOR STUDENT AFFAIRS

September 2022

I'd like to begin this note by saying, "thank you." Whether you are a student, member of our faculty or staff, employer or a community leader, thank you for participating in this year's Career Week and for your continued support of Alabama A&M University (AAMU).

AAMU has been and continues to be a leader throughout the state, region and country in preparing leaders. Career Week and the Bulldog Ready Guide are additional systems that were put in place to ensure that students have the requisite support to not only prepare them to be competitive in a global marketplace but to also provide them [students] with access to employers in their chosen career field.

I'd like to give a special thank you to the sponsors of Career Week for not only recognizing the value of this event but for investing your time, resources and support into our students. I am confident that our students will be some of your best hires for this recruitment cycle.

Again, thank you for your support of Alabama A&M University.

Yours in the pursuit of excellence,

Braque M. Talley, Sr., Ph.D.,  
Vice President  
Student Affairs

We build more than vehicles.  
We build careers.



Developing the workforce of tomorrow begins today. At the Alabama Auto Plant, Honda hires and trains associates with the drive and determination to build vehicles driven around the globe. By helping our associates succeed, our company succeeds – and the whole world benefits.



Managing Editor  
Yvette S. Clayton  
Director, CDS

Art Director  
Jerry Ross

Editorial (CDS Staff)

Detronia Carson  
Administrative Assistant

Iris Glover-Robinson  
Career Information Specialist

Angel Lee  
Assistant Director

Tangela Rutledge-Gale  
Career Counselor/Recruiter

Monique Ryan  
Career Support Specialist

Graduate Assistant  
Mansoor Khalid

Student Interns  
Artie Drake

SaVion Smith

# Bulldog Ready

C A R E E R G U I D E

## Fall 2022

Office of the Vice President for Student Affairs.....	6
Message from CDS .....	10
I Have An Interview: Now What Do I Do?.....	22
What Do I Say to Employers at the Fair?.....	28
Recruiters Aren't Looking for My Major: What Should I Do?.....	38
Handshake vs. LinkedIn.....	44
The Value of NETWORKING.....	46



**2022-2023 SGA Executive Board**  
(L-R) Mike Davis Jr., Treasurer; Alexis Powell, Secretary;  
Jaila Green-Mascotti, President; Michael Jackson Jr., Vice President;  
Jaden Blackmon, Constitutional Adviser

BULLDOG READY CAREER GUIDE | TABLE OF CONTENTS

PAGE 12 | Fall 2022 CareerWeek  
[in person + virtual]

PAGE 20 | Fall 2022 Calendar of Events

PAGE 26 | The S.T.A.R. Method

PAGE 14 | How Do I Sign Up for the Virtual Career Fair?



PAGE 30 | Always, Always, Always have questions for the interviewer.

PAGE 34 | Be Camera-ready

PAGE 42 | Be Tech-ready

PAGE 18 | Your Brand  
What is the appropriate attire for employer events?



PAGE 16 | Shoot your SHOT Winners!





Angel Lee  
Assistant Director



Iris Glover-Robinson  
Career Information  
Specialist



Tangela Rutledge-Gale  
Career Counselor  
Recruiter



Monique Ryan  
Career Support  
Specialist



Detronia Carson  
Administrative Assistant

Welcome to the Fall 2022 semester at Alabama A&M University (AAMU)! In our never-ceasing quest to make strong student-employer connections, Career Development Services (CDS) has a calendar filled with programs and workshops to help our Bulldogs prepare for success in securing internships, co-ops, and career opportunities – and to ensure that they are workplace ready. We consistently strive to include employers in our events.

We are honored and grateful for the heightened recognition that AAMU is a go-to university for talented, diverse talent who are prepared academically, socially, and professionally to make immediate contributions. The CDS team works diligently to plan, execute, evaluate, and tweak our events to maximize their impact. This semester, we combined our in-person and virtual career weeks into the Fall 2022 Career Week.

The CDS team created this guide to help our Bulldogs prepare and succeed in their search for employment opportunities. To the faculty, staff, administrators, alumni, and family members who help ensure that our students understand the importance of attending CDS events throughout the year, thank you!

To our SPONSORS and Cluster Members, thank you! Your invaluable support allows our office to operate more efficiently, and provide an array of resources and services for our Bulldogs. I encourage everyone to learn more about our sponsors by clicking their links on the following page.

To our longstanding employers, welcome back! To our new employers, welcome to “The Hill.” It is our hope that each and every employer participating in Fall 2022 Career Week, and other events, recruits at least one Bulldog to their team. We look forward to receiving updates and welcome your feedback.

If there is anything that I or any member of the CDS team can do to support you, please don't hesitate to let me know. I can be reached at [yvette.clayton@aamu.edu](mailto:yvette.clayton@aamu.edu). Angel Lee, the assistant director, can be reached at [angel.lee@aamu.edu](mailto:angel.lee@aamu.edu).

Start Here. Go Anywhere.

Yvette S. Clayton

Director



*Thank You*

**Career Development Services thanks the  
Fall 2022 Career Week sponsors for their  
commitment, partnership and support.**

PLATINUM SPONSORS



**Medtronic**

GOLD SPONSORS

**HONDA**  
The Power of Dreams

**macy's inc**

**KOHLER**

SILVER SPONSORS

**DFA**  
Dairy Farmers of America

**AMERICAN**  
CAST IRON PIPE COMPANY  
THE RIGHT WAY

**FERGUSON**  
start with us.

BRONZE SPONSORS

# Fall 2022 Career Week

[in person + virtual]

► **10/4 | Virtual Career Fair\***

AAMU or a Plain Background is Required

10a-2p Handshake

► **10/5 | Resumé Reviews\*\***

11a-2p Ernest Knight Center, Reception Room

► **10/5 | Speed Networking\*\***

3p-5p Ernest Knight Center, Reception Room

► **10/6 | In-Person Career Fair\***

10a-2p Student Health and Wellness Center Gym

► **10/7 | Interview Day\***

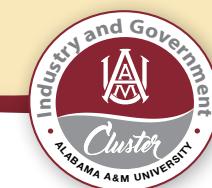
(by employer invitation only)

8a-3p Student Health and Wellness Center Gym

\*Business Attire is Required

\*\*Business Casual Attire is Required

Face Masks Required for In-Person Events



PLATINUM SPONSORS



**Medtronic**

GOLD SPONSORS

**HONDA**  
The Power of Dreams

**macy's inc**

SILVER SPONSORS



Dairy Farmers of America



AMERICAN  
CAST IRON PIPE COMPANY

THE RIGHT WAY

FERGUSON

start with us.



**KOHLER**

**leidos**



servicenow



THE ART & SCIENCE OF BUILDING



**Join Macy's and earn more than just a paycheck...  
A lot more!**

Whether pursuing an after college career in technology, store management, or corporate operations, Macy's invests in talent just like **you** by offering amazing benefits to enhance both your work life and personal well-being.

Join Macy's and experience debt-free education with our new **fully funded** education benefit as well as enhanced, **flexible time off** to celebrate Holidays that are most important to you. That's the magic of Macy's!

Learn more about our after college Executive Development Program at [macy'sJOBS.com](http://macy'sJOBS.com)



SCAN ME

Equal Opportunity Employer

**macy's**  
**JOBS**

# How Do I Sign Up for the Virtual Career Fair?



## First, be prepared...

- Conduct research on the employers in advance
- Practice interviewing by coming to workshops and Mock Interview events; look up the STAR Method
- Be Camera Ready
- Sit at your desk and be sure to have a plain background
- Test your internet connection
- Show up at least 5 minutes early
- You are ready, Bulldog!

Watch the video for more information.



1

Log into SSO and type Handshake in the search bar. Open the App.



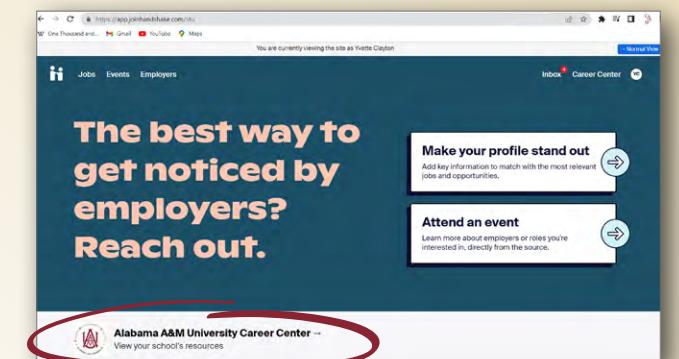
2

Customize and complete your profile

- Upload your resume
- Make your profile public
- Be sure to check your inbox; employers contact students directly

3

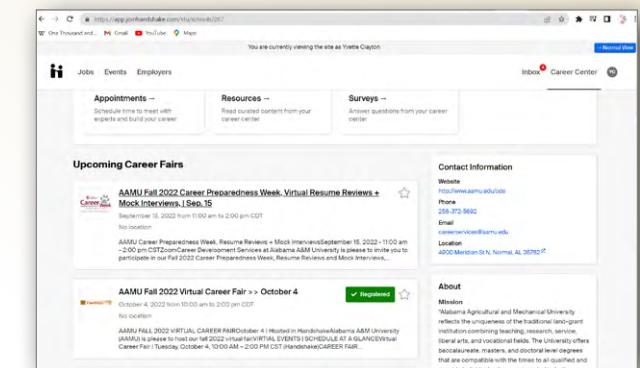
Click Alabama A&M University Career Center



4

Check out the Upcoming Career Fairs

- Click on the events to see the employers participating in the career fairs
- Follow employers and start your research early!



5

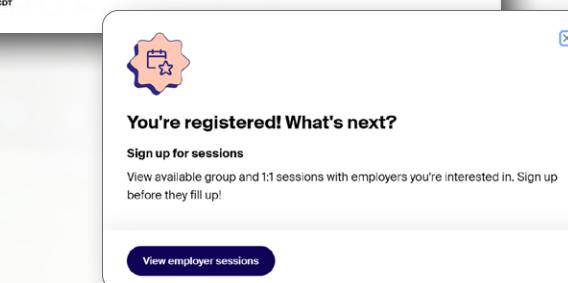
For the Virtual Career Fair, read the FAQs and check out the video if needed

- Click REGISTER
- Review the Employer Sessions
- Select Group Sessions (30 minutes) and Individual Sessions (10 minutes) with as many employers as you can

6

Click Your Schedule to see your sessions

On the day of the Virtual Career Fair, click on the links provided by employers



# Congratulations!

## Shoot your SHOT

### Fall 2022 Elevator Pitch Winners!



2nd place:  
**Christian Emonina**  
Junior  
Biology



1st place:  
**Lyric Sampson**  
Sophomore  
Computer Science



3rd place:  
**Lakira Fails**  
MBA Student



Fall 2022 Elevator Pitch

Winners!

1st place: \$500  
**Lyric Sampson**

2nd place: \$250  
**Christian Emonina**

3rd Place: \$150  
**Lakira Fails**

#### Thanks to Our Sponsors!

##### PLATINUM SPONSORS



**Medtronic**

##### GOLD SPONSORS

**HONDA**  
The Power of Dreams

**macy's inc**

##### SILVER SPONSORS



**KOHLER**

**leidos**

##### BRONZE SPONSORS



**CLAYCO**  
THE ART & SCIENCE OF BUILDING

**servicenow**

**Southern Company**

**TikTok**

**WT WHITING-TURNER**

**LOCKHEED MARTIN**



**CAREERS**  
SHAPE YOUR FUTURE WITH FERGUSON

## Ferguson's Early Career Programs offer:



**Foundational Training** - With our programs, each associate will discover what makes us an industry leader through foundational and rotational training. This style of training provides an understanding of how each role is impactful to Ferguson's success.



**Mentorship and Leadership** - Learn from our subject matter experts! They offer expertise, mentorship, and guidance through the duration of our early career programs. Mentorship opportunities also available in our Business Resource Groups.



**Transition: College to Career** – Teamwork is heightened when training focuses on shared experiences. Learn with peers; share best practices, grow understanding, and enhance your knowledge.

Learn more about our full-time early career opportunities and **internships** in Sales, Sales Leadership, Credit, Supply Chain, Operations and more!



Contact Rylee Wright (rylee.wright@ferguson.com) with questions!

# Your Brand

## What is the appropriate attire for employer events?

You only get one chance to make a first impression.

**When in doubt, dress to be seen.**

Do I always have to wear business attire?

**No.** However, employers recognize when you take the time to present yourself in a professional manner; dress appropriately and be well groomed. Note: webinars do not have video.

**What's appropriate attire?**

**For Employer Information sessions**

Business and business casual attire are both acceptable.

**For Career Fairs, Interviews, 1:1 meetings**

Professional business attire is expected.

Attire	Description
<b>Business Casual</b>	Casual blazer Polo or button-down shirt, sweater set, or blouse Khakis, dress pants, or skirt Simple jewelry Comfortable shoes (no gym shoes)
<b>Business Attire</b>	Dark suit with a light shirt or tailored dress Conservative tie Simple jewelry Conservative shoes





# Fall 2022 Calendar of Events

@AAMU\_CDS @AAMUCDS

## August

### ► 8/30 | PART-TIME JOB FAIR

11a-2p Ernest Knight Center, Reception Room

## September

### ► 9/7 | WORK-IT WEDNESDAY WORKSHOP

*Resume Tips and Tricks*

4p-5p Zoom

### ► CAREER PREPAREDNESS WEEK

{in person + virtual} in partnership with the Industry & Government Cluster and Career Week Sponsors

#### 9/12 | CDS Open House

12p-2p Ernest Knight Center Reception Room

#### 9/13 | Meet the Cluster & Sponsors + Free LinkedIn/Handshake Headshot Photos

(Professional attire from the waist up is required)

11a-2p Ernest Knight Center, Reception Room

#### 9/14 | Shoot Your Shot, 30-Second Elevator Pitch Competition

(Note: The deadline to sign up is September 9 at 11:59 pm)

12p-1:30p Round 1 | Zoom

3p-4p Finalists compete before a live, virtual audience | Zoom

Prizes: 1st: \$500, 2nd: \$250, 3rd: \$150

#### 9/14 | Resume Writing Workshop

4:30p-5:30p Ernest Knight Center, Reception Room

#### 9/15 | Resume Reviews + Mock Interviews

11a-2p Zoom + Hugine Living & Learning Complex

### ► 9/21 | WORK-IT WEDNESDAY WORKSHOP

*Help Wanted - Future Moguls*

4p-5p Zoom

### ► 9/21 | PHOCUSED ON THE FUTURE,

A Resume Writing Workshop in partnership with

Alpha Phi Alpha Fraternity, Inc., Delta Gamma

5:30p-6:30p Hugine Living & Learning Complex

### ► 9/29 | GRADUATE & PROFESSIONAL SCHOOL DAY

10a-12p Oakwood University [transportation will be provided]

## October

### ► CAREER WEEK [in person + virtual]

#### 10/4 | Virtual Career Fair

[Business Attire + AAMU/Professional background Required]

10a-2p Handshake

#### 10/5 | Resume Reviews

11a-2p Ernest Knight Center, Reception Room

#### 10/5 | Speed Networking

3p-5p Ernest Knight Center, Reception Room

#### 10/6 | Career Fair [Business Attire is Required]

10a-2p Student Health and Wellness Center Gym

#### 10/7 | Interview Day [Business Attire is Required]

8a-3p Student Health and Wellness Center Gym

(by employer invitation only)

### ► 10/26 | WORK-IT WEDNESDAY WORKSHOP

*Hidden Opportunities in Tech for Non-Tech Majors*

4p-5p Zoom

## November

### ► FEDERAL EMPLOYMENT PREPARATION WEEK

[in person + virtual]

#### 11/1 | Information Tables

11a-2p Ernest Knight Center, Reception Room

#### 11/1 | Keynote Speaker

12:30p-1:30p BG Robert L. Barrie, Jr.

#### 11/2 | Federal Resume Writing Workshop

12p-1p Ernest Knight Center, Reception Room

#### 11/3 | Resume Reviews + Mock Interviews

11a-2p Zoom

### ► 11/9 | WORK-IT WEDNESDAY WORKSHOP

*Why Diversity, Equity & Inclusion Matters*

4p-5p Zoom



## AMERICAN – Where Education Meets Experience

At AMERICAN, co-op and internship opportunities are as diverse as our company – one of the largest iron and steel pipe manufacturers in the country. In real-world jobs from design and production engineering, to sales and marketing, to information technology and business operations, AMERICAN co-ops and interns gain practical experience while learning from top professionals in their fields. AMERICAN also offers these excellent benefits: outstanding pay, housing allowance, paid personal time off and eligibility for scholastic achievement awards. For more information about co-op and internship opportunities at AMERICAN, visit us online at [www.american-usa.com](http://www.american-usa.com).



**AMERICAN**  
CAST IRON PIPE COMPANY

THE RIGHT WAY

1500 32nd Avenue North, Birmingham, Alabama 35207

# I have an interview Now what do I do?!



## Congrats! Breathe. Relax. Research. Practice. Repeat.

First, make sure you prepare for and understand the difference between Traditional and Behavioral Based questions.

**Traditional questions** are usually pretty straightforward. They give the interviewer a chance to get to know more about you.

**Behavioral questions** are designed to give an employer an idea of how your past performance could impact your future behavior. The questions usually start with, *Tell me about a time when you....*

Examples of **Traditional questions** are below:

### Personal

*Tell me about yourself?  
What do you like to do in your spare time?  
Where do you want to be in five years?  
What are your strengths? Weaknesses?*

### Education

*Why did you choose your major?  
Why did you choose to attend your university?  
In what campus activities do you participate?  
Tell me about your leadership skills.  
Which classes did you like best? Least? Why?  
If you were to start over, what would you change about your education?*

*Do your grades accurately reflect your ability?  
Why or why not?  
Were you financially responsible for any portion of your college education?*

### Experience

*What job-related skills have you developed?  
What types of jobs have you had while in school?  
What did you learn from these work experiences?  
Have you ever performed any volunteer work?  
How would a former supervisor describe your work?*

### Workplace Fit

*Where do you see yourself in 5 years?  
What type of leadership style do you prefer?  
How do you feel about working with a team?  
What type of work setting do you prefer?  
Are you able to work on several assignments at once?  
How do you feel about the possibility of relocating?*

### General Questions

*What do you know about our organization?  
Why should we hire you instead of another candidate?  
Why are you interested in working for our company?*

***Be sure to check out the employer's website and look them up online.***

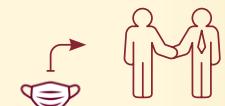
**Always answer Behavioral questions with the STAR Method.**



# Career <sup>Fall 2022</sup> Preparedness Week

In partnership with the AAMU Cluster + Event Sponsors

## In-person + Virtual



FACE MASKS  
REQUIRED

9/12 | 12p-2p Ernest Knight Center, Reception Room  
**CDS Open House**



9/13 | 11a-2p Ernest Knight Center, Reception Room  
**Meet the Cluster & Sponsors +  
Free Graduation + Handshake + LinkedIn Headshots**  
(Professional attire from the waist up is required)



9/14 | 12p-1:30p Zoom  
3p-4p Finalists compete before a live, virtual audience via Zoom  
**Shoot Your Shot, 30-Second Elevator Pitch Competition**  
Note: The Deadline to sign up is September 9 at 11:59pm  
Prizes: 1st: \$500 | 2nd: \$250 | 3rd: \$150  
(All pitches will be recorded. Winners' videos will be shared publicly, including on social media.)



9/14 | 4:30p-5:30p Ernest Knight Center, Reception Room  
**Resume Writing Workshop**



9/15 | 11a-2p Zoom + Hugine Living & Learning Complex  
**Resume Reviews + Mock Interviews**

256.372.5692 | [aamu.edu/cds](http://aamu.edu/cds)

AAMU\_CDS AAMUCDS



### PLATINUM SPONSORS

**Medtronic**

### GOLD SPONSORS

**HONDA**  
The Power of Dreams **macy's inc**

### SILVER SPONSORS

**DFA**  
Dairy Farmers of America  
 **AMERICAN**  
CAST IRON PIPE COMPANY  
THE RIGHT WAY

**FERGUSON**  
start with us.

**KOHLER**

**leidos**

**LOCKHEED MARTIN**

### BRONZE SPONSORS

**VABS**

**AvidXchange**

**BOEING**

**CAT**  
Financial

**chime**

**Citi**

**CLAYCO**  
THE ART & SCIENCE OF BUILDING

**servicenow**

**TikTok**

**Southern Company**

**WT**  
WHITING-TURNER



[Register Here](#)



[Watch Finals  
@ 3pm](#)



[Virtual Sessions](#)



**DFA IS MORE THAN A COOPERATIVE OF DAIRY FARM FAMILIES**

We're a community of accountants, scientists, engineers, computer technicians, communicators and more. Whether you've stepped foot on a dairy farm or not, there's a place at DFA for you.

Make your mark and help feed families down the road and across the world.



**Scan the QR code to see  
the variety of jobs that DFA offers.**

*Dairy Farmers of America is an Equal Opportunity Employer*





**Situation**  
Describe the situation or event that you/your employer were faced with.

**Task**  
What were YOU responsible for doing to address the situation?

**Actions**  
What specific actions did YOU take to complete the tasks?

**Results**  
What was the end result? Choose a situation that has a positive ending.

# The S.T.A.R. Method

## Common Behavioral Interview Questions and suggestions for answering them:

Please share a time when you set a goal for yourself and achieved it

Outline your motivation and process for setting goals and reaching objectives. Examples include earning a certain GPA or grade in a class, being chosen to join a team, winning an award, and joining an organization. Your example should show that you are ambitious, dedicated and determined.

Tell me about a difficult problem you solved at school or work and how you came to a resolution

Walk through your process for recognizing a problem and developing a solution. Conflict could be difficulty getting everyone to meet at the same time, so developing a tailored schedule; working on a project with someone who didn't pull their weight; suggesting to your dean how xxx would streamline a process..

Tell me about a time when you made a mistake and how you handled it

Be sure to take responsibility for your actions. Share what you learned from your mistake to ensure it doesn't happen again. Don't get too personal in your response.

Share a time when you faced and overcame an unexpected challenge

Your answer should show your flexibility and how you react to unforeseen circumstances either at work or in other aspects of their life. Employers want staff who can quickly shift their attention and reprioritize tasks. Situations related to the pandemic could be great examples: class, work, location.

Tell me about a time when you worked on something that failed

Your answer can be about a class project, a sports competition, an exam, running for an officer's role in high school or college.

Tell me about a time when you experienced conflict at school or work.  
How did you overcome it

Your answer should demonstrate your ability to stay calm under pressure, professionalism, interpersonal communication skills.

Tell me about a time when you were under a lot of stress and how you handled the situation

Your answer will help the employer determine how well you're equipped to perform their job in a variety of stress-inducing conditions, such as when the team is understaffed, or a timeline is reduced.





# What do I say to Employers at the Career Fair?

- Handshake (or fist bump) - follow the employer's preference.
- Good morning (afternoon)! My name is \_\_\_\_\_ . I am a (freshman, sophomore, junior, senior, graduate student) majoring in \_\_\_\_\_ .
- I am also (a student athlete, member of the \_\_\_\_\_ , treasurer/vice president of the \_\_\_\_\_ ).
- It's nice to meet you. I am interested in pursuing an internship/co-op/career opportunity with your company. May I share my resume with you?



*When the conversation is over, ask if you can have an item off of their table. Please don't take anything off an employer's table without introducing yourself.*

servicenow

When  
you join  
**ServiceNow,**  
the world  
works.

At ServiceNow, our technology makes the world work for everyone, and our people make it possible. Our diverse team is changing the world with products that make a meaningful impact on people and communities. We deliver digital workflows that create great experiences and unlock productivity.

[linkedin.com/company/servicenow-early-careers](https://www.linkedin.com/company/servicenow-early-careers)  
@lifeatnow  
@lifeatnow



## Our People Pact

Live your best life



We welcome and celebrate you.



We're dedicated to helping you learn and grow.



Dreaming big is what we do.

## We're humbled



Bring your full self to work. Check out our careers page to find the perfect role for you.

*At the end of the interview,  
most employers ask if you  
have any questions...*



# Always, Always, Always have questions for the Interviewer.

*Choose 1-3 of the following questions based  
on the flow of your interview. Take notes.  
Choose different types of questions.*

What are the characteristics of someone  
who would succeed in this role?

Will you describe the day-to-day  
responsibilities of this role?

If hired, what could I do to help make an  
impact within the first 90 days?

How would you describe the workplace  
environment?

If I were in this job, how would my  
performance be measured?

What do you see as the most challenging  
aspect of this job?

Have I sufficiently answered all of your  
questions?

What type of training opportunities are  
available for new employees?

What do you like most about working  
here?

What opportunities for advancement do  
you have for high-performing employees?

How long have you worked here, and  
what made you accept the offer?

May I contact you if I have further  
questions?

What are the next steps in the process?

Need more help?  
**YouTube has helpful videos.**

**AVOID** saying anything negative.

## Helpful tips:

- » Get the employer's email address.
- » Send a thank you note within 24 hours.
- » Look up the employer in LinkedIn.
- » Send an invitation to connect with  
a brief, error-free note: It was great  
meeting you at the AAMU Career Fair.  
I hope we can keep in touch.

# CAT<sup>®</sup>

## Financial

**CAT<sup>®</sup> Financial**

### BUILD YOUR CAREER WITH CAT FINANCIAL

#### WHO WE ARE

**SINCE 1981** We have provided **finance** and **extended protection** services to help **Caterpillar** customers make progress possible, every day.

**HEADQUARTERS LOCATED IN NASHVILLE, TENN**

**WORLDWIDE LOCATIONS IN 115 COUNTRIES** **~2,000 EMPLOYEES**

**CATERPILLAR RANKS #44 FORTUNE'S WORLD'S MOST ADMired COMPANIES® FOR 2020** (Caterpillar has appeared in the Top 50 All-Stars for 19 consecutive years)

**INDUSTRIES SERVED** FORESTRY, TRANSPORTATION, POWER GENERATION, RECYCLING & WASTE, CONSTRUCTION, OIL & GAS, MINING, GOVERNMENT, MARINE

#### WHO YOU COULD BECOME

##### INTERNSHIP OPPORTUNITIES

Interviews occur during your **junior year** and the **internship** takes place the summer leading into your senior year.

**9 WEEKS MAY-JULY**

\*Minimum of 3.0 cumulative GPA in 4.0 scale

**FINANCE** **INFORMATION SERVICES**

##### FOUNDATION PROGRAMS

**FINANCE** **INFORMATION SERVICES**

A 4-year program with intentional rotational assignments. This program helps you learn our core business and build a strong career foundation. At the end of the foundation program, you will have identified your career path, with the potential to include international assignments.

A 3-4 year program with rotational assignments in application, infrastructure, or security teams within the Information Services Department. This program is designed to build a strong career foundation in Information Services.

MAJORS INCLUDE	REQUIREMENTS	MAJORS INCLUDE
> Management > Finance > Business Administration > Economics > International Business > Marketing	3.0 Must be authorized to work in U.S. Globally mobile Submit your application online: <a href="http://CatFinancial.com/careers">CatFinancial.com/careers</a> EOQAA - Cat Financial is an Equal Opportunity Employer. All qualified individuals – including minorities, females, veterans and individuals with disabilities – are encouraged to apply.	> Computer Science > Computer Information Systems, Management > Information Systems > Science Technology Math & Engineering, Telecommunications Systems > Management and Related Information Technology Majors

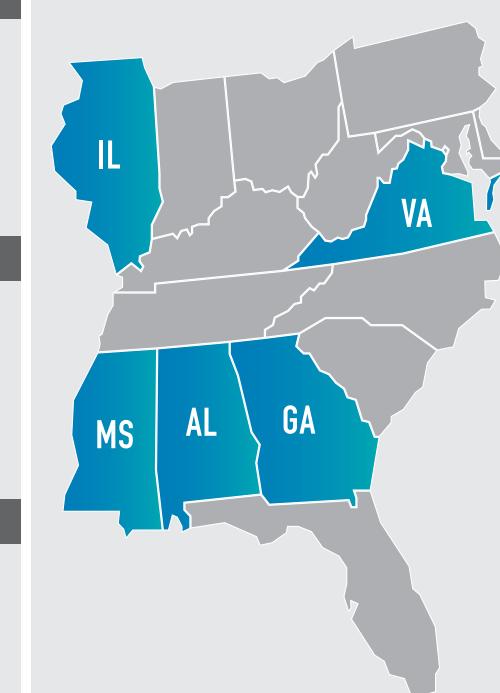
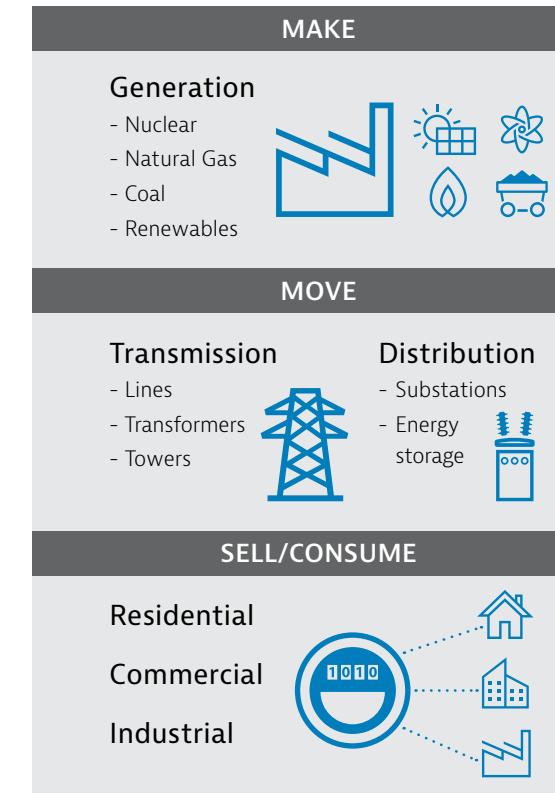
[facebook.com/CatFinancial](https://www.facebook.com/CatFinancial) [@CatFinancial](https://twitter.com/CatFinancial) [YouTube](https://youtube.com/CatFinancial) [linkedin.com/company/Caterpillar-Financial](https://linkedin.com/company/Caterpillar-Financial)

<https://www.catfinancial.com>

## Campus Recruiting



### Our Business



Average Salaries	Co-Op (Hourly)	Full Time - Entry Level (Annual Base)
Electrical Engineering	\$18-22	\$70,000
Other Engineering	\$18-22	\$68,000
Accounting	\$16-19	\$55,000
IT	\$18-22	\$68,000
Business	\$16-19	\$52,000



Scan to connect with the Campus Recruiting Team



Apply for Current Openings: [southerncompany.com/careers](https://southerncompany.com/careers)

Employees



**28k**

Student Employees



Pathway to Full-time

**70%**

Complete co-op program

**65%**

Convert to full-time

Employee Retention

**96%**

After conversion

Profile of a student employee

Campus Involvement  
LEADERSHIP  
COMPUTER SCIENCE  
**3.0 GPA**  
Accounting  
Finance  
Civil Engineering  
Electrical Engineering  
Mechanical Engineering  
Joining

# Be Camera-ready



- » Career Development Services hosts virtual employer events throughout the semester. The Virtual Career Fair will be comprised of 1:1 sessions with employers and 30-minute group sessions, which will be comparable to information sessions.



## AAMU Virtual Backgrounds

If you need a clean, simple background, [Click Here](#) to use one that has been provided by AAMU.

# Your Virtual Presence

### Be Punctual.

Know the time zone of the interview. Arrive early.

Being on time is considered late.

### Be Present.

Body language communicates loudly and clearly. Look into the camera when you're talking to employers. Good posture shows attentiveness; slouching and looking around can give the impression that you're not very interested. Be careful with hand gestures because they can be a distraction.

### Be Informed.

Conduct research on employers in advance. Google the company and industry, and go to the employer's website. If you have the recruiter's name, look for their LinkedIn profile. Have several questions ready in case someone asks your question or the employer provides the answer. Have a pen and paper with you so you can take notes and jot down new questions that come to mind.

### Be Confident.

Knowing yourself and something about the employer will allow you to present yourself with confidence.

### Be The Focal Point

Minimize background distractions. The recruiter will be taking note of everything they see, and you want the emphasis to be on YOU, not your background. Have a clean, neutral background.

Be sure to sit at a table or desk.



# YOUR FUTURE IS BUILT HERE

With the 787 Dreamliner, our people created the world's most innovative commercial airplane family flying today. Join us and help build the future.

AAMU Students, we're hiring 2023 Intern and Entry Level positions!

Use the links below to apply for our HBCU requisitions today!

[HBCU Engineering Intern](#)  
[HBCU Business Intern](#)  
[HBCU Supply Chain Intern](#)

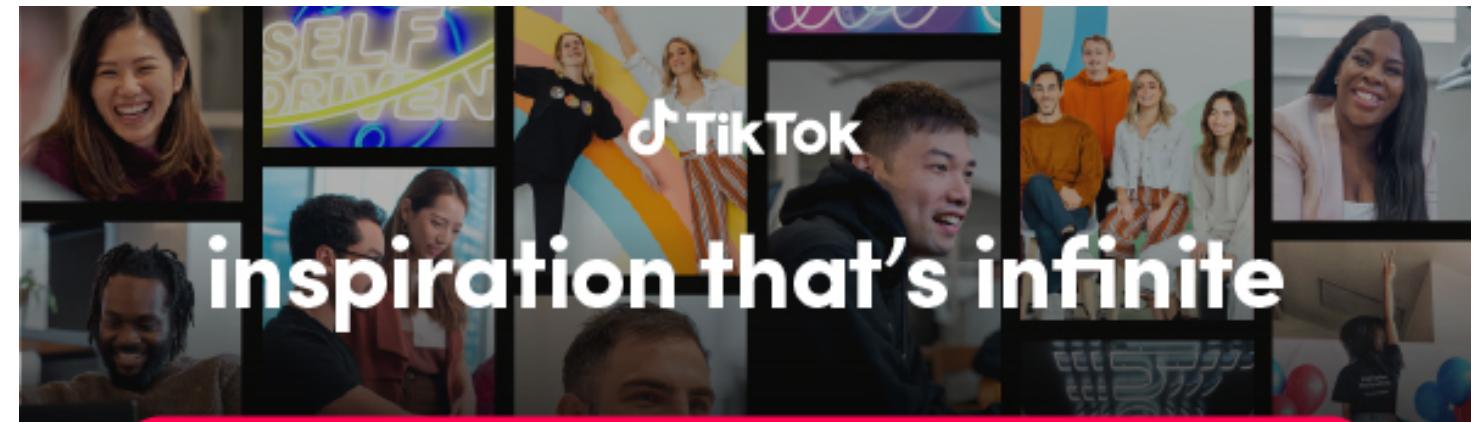
[HBCU Engineering Entry Level](#)  
[HBCU Finance Intern](#)  
[HBCU Information Tech/Data Analytics Intern](#)

[boeing.com/careers](http://boeing.com/careers)

787 Dreamliner



Boeing is an Equal Opportunity Employer. Employment decisions are made without regard to race, color, religion, national origin, gender, sexual orientation, gender identity, age, physical or mental disability, genetic factors, military/veteran status or other characteristics protected by law.



## 2023 internship & graduate opportunities

### technical roles

- Algorithm Engineer
- Backend Engineer
- Data Engineer
- Data Scientist
- Frontend Engineer
- Machine Learning Engineer
- Mobile Engineer
- Quality Assurance Engineer

### business roles

- Business Operations
- Data Analytics
- Global Payment
- Human Resources
- Merchant Risk Management
- Monetization Strategy
- Product & Process
- Product Manager

### recruitment process



\*Depending on the role and the team, additional rounds of interviews, assessments, tests, or tasks may be part of the process.

Note: Only successful applicants will be contacted.



Scan here to join our Talent Network!



Make your inspiration infinite  
with a career at TikTok.

Visit [careers.tiktok.com/campus](https://careers.tiktok.com/campus) or scan the QR code  
to explore our internship and graduate opportunities!

let's stay  
connected

@LifeAtTikTok

@TikTok

@LifeAtTikTok

@LifeAtTikTok

# There aren't many employers recruiting for my major. *What Should I Do?!!*



## › Surf the Net

Many universities with professional programs, and industry-related organizations host summer programs. You can search for them online or reach out to your CDS career counselor for assistance.

The Summer Externship Program is designed for Fellows and Scholars to augment the health policy studies taking place in the classroom with experiential, real-world, experience in a policy work environment. The Externs have paid external learning opportunities during the summer months including housing and transportation at some of the nation's most noted health policy organizations, academic research institutions, and governmental agencies. Previous externship sites have included:

- Association of American Medical Colleges (AAMC)
- Institute of Medicine (IOM)
- Johns Hopkins University Center for Health Disparities Solutions
- National Association for the Advancement of Colored People (NAACP)
- National Dental Association (NDA)
- National Institute on Aging
- National Institutes of Health (NIH)
- RWJF Center for Health Policy at University of New Mexico

## Scholars Programs

Samford University offers rigorous scholars programs for gifted and highly motivated candidates. Each distinct program offers a variety of academic, professional and cocurricular opportunities only available to scholars program participants.

- Brock Scholars
- Clark Scholars
- Cumberland Prelaw Scholars
- Global Missions Scholars

Academics  
Undergraduate Programs  
General Education  
Majors  
Minors

## P.J. Boatwright Internships: Openings

To review All available 2022 Boatwright internships, please click [here](#).

To learn more about each AGA, click the respective AGA logo below:



Alabama Golf Association



Alaska Golf Association



Arizona Golf Association



Arkansas State Golf Association



Northern California Golf Association

## › Search Handshake

Some employers that don't attend career fairs post positions in Handshake. Take time to create your profile; many positions in your inbox are based on your interests.

Full-Time - Internship - Unpaid

### Video Editor Intern

iHeartMedia Stanton, CA

**About the role**

Application deadline Posted date US work authorization  
January 21, 2025 June 21, 2022 Not required  
2:00 AM

Part-Time - Internship - Unpaid

### Social Media Communications Internship (Remote)

Third Lens Ministries Atlanta, GA and 1 more

**About the role**

Application deadline Posted date Remote  
December 31, 2023 October 28, 2019 workers allowed  
11:55 PM

Fresh

Full-Time - Internship

### Youth Athletic Coach and Sports Management Internship

Camp Caribou Winslow, ME

**About the role**

Application deadline Posted date Seasonal role  
June 2, 2023 4:00 PM September 6, 2022 (6/13/23 - 8/10/23)

Estimated salary US work authorization  
\$1,500.00 Per month Will sponsor a work visa and accepts OPT/CPT

## › Meet with your CDS Career Counselor

We're located in the Patton Building, Room 101.

Apply Here



## Join Citi Technology Infrastructure

### About Us

Citi Technology Infrastructure (CTI) provides global technology services critical to internal business groups delivering reliable IT solutions, scalable infrastructure services, and secure capabilities.

### Why Us ?

At Citi opportunities are plentiful, you are valued, and here you can come to work as your true authentic self.



**31.4 Billion Business  
Transactions  
Processed Monthly**



**Best Digital Bank  
2022**  
plus 16 other awards  
*2022 Euromoney  
Awards for  
Excellence*

[www.jobs.citi.com](http://www.jobs.citi.com)

**WT**  
**WHITING-TURNER**

**PROUDLY SUPPORTS THE  
ALABAMA A&M UNIVERSITY  
2022 CAREER WEEK**

**INTEGRITY, EXCELLENCE, EXPERIENCE, LEADERSHIP**  
...the Whiting-Turner difference.



[www.whiting-turner.com](http://www.whiting-turner.com)



990 Hammond Drive, Suite 1100  
Atlanta, GA 30328



770-350-5100



## Be Tech-ready

### Test Your Internet + Video Connection in Advance

- Use a desktop, laptop or propped-up tablet instead of a smartphone that will need to be held throughout the conversation.
- Download and familiarize yourself with the necessary software.
- Test your technology and practice at least one day before a virtual meeting with an employer.
- Make sure that your internet connection is functioning and that your audio and video are working properly.



# Thank You

abbvie

CGI

ABILITY  
PLUS

chime

Alabama Power

[A]  
[B] ALLIANCEBERNSTEIN®

AMERICAN  
CAST IRON PIPE COMPANY  
THE RIGHT WAY

amazon

aramark

BOEING®

CAT®  
Financial

CDW™  
Computing Solutions  
Built for Business™

Deloitte.

ENTERPRISE HOLDINGS

FERGUSON  
start with us.

Google™

HONDA

KOHLER®

LAND O LAKES®

leidos

LOCKHEED MARTIN

macys\*

Medtronic

NORTHROP  
GRUMMAN

rbi restaurant  
brands international

SRC®  
SCIENTIFIC RESEARCH CORPORATION

SHERWIN-WILLIAMS.

SOL ENGINEERING SERVICES

UNCOMM people. purpose. impact.



# handshake

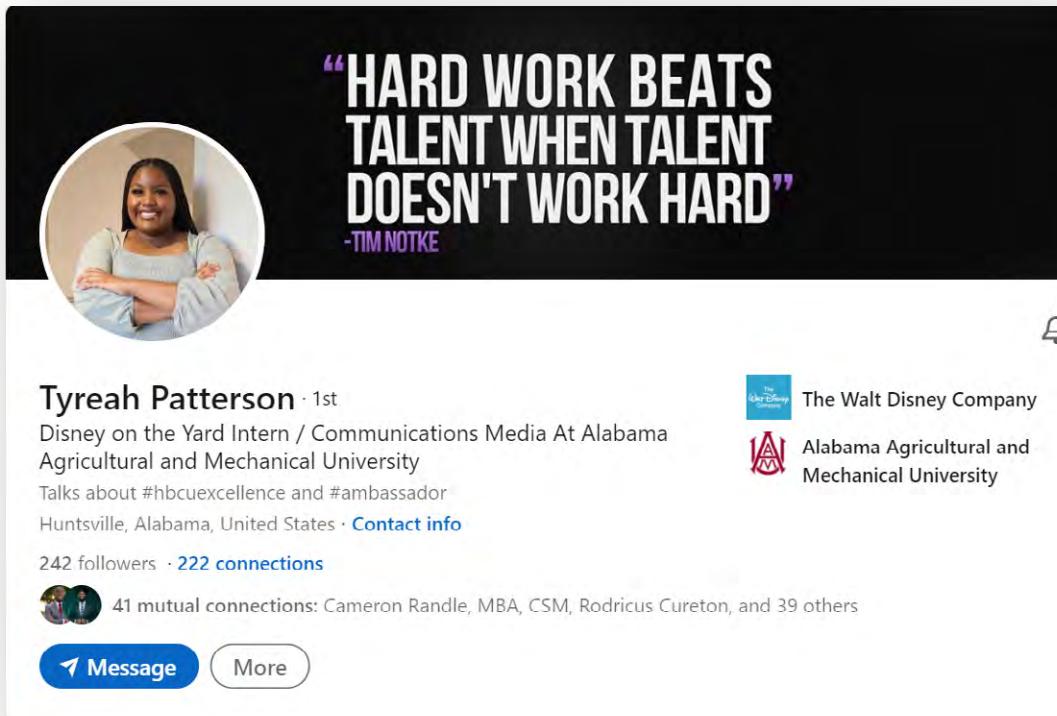
vs.



# LinkedIn

## Which one do I need?

### Answer: BOTH



"HARD WORK BEATS TALENT WHEN TALENT DOESN'T WORK HARD"  
-TIM NOTKE

**Tyreah Patterson** · 1st  
Disney on the Yard Intern / Communications Media At Alabama Agricultural and Mechanical University  
Talks about #hbceuexcellence and #ambassador  
Huntsville, Alabama, United States · [Contact info](#)

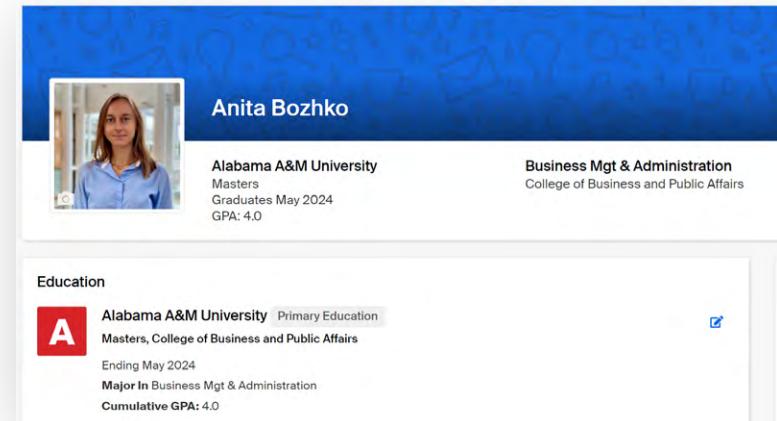
242 followers · 222 connections

41 mutual connections: Cameron Randle, MBA, CSM, Rodricus Cureton, and 39 others

[Message](#) [More](#)



Handshake is a platform for college students and recent grads. More than 500,000 employers post internships, co-ops and entry-level career opportunities on Handshake. College career placement offices use Handshake to connect students with employers, and to host virtual career fairs, information sessions and other events.



Anita Bozhko  
Alabama A&M University  
Masters  
Graduates May 2024  
GPA: 4.0

Business Mgt & Administration  
College of Business and Public Affairs

Education  
Alabama A&M University Primary Education  
Masters, College of Business and Public Affairs  
Ending May 2024  
Major In Business Mgt & Administration  
Cumulative GPA: 4.0

Employers reach out to students directly through Handshake if they have profiles that align with their employment opportunities. Therefore, it is important for students to have complete profiles and resumes posted.

Check this out:  
[General information](#) on Handshake  
Virtual Career Fair [Tip #1](#) and [Tip #2](#)  
Info showing how to use [Handshake's Mobile App](#)

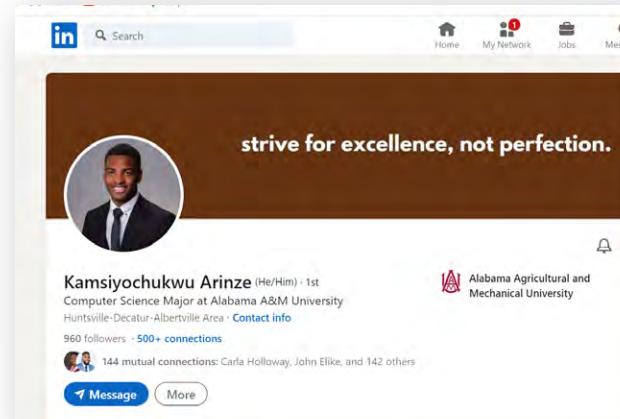


LinkedIn is the world's largest virtual professional virtual network.  
Use LinkedIn to:

- Find an internship or career opportunity
- Establish and strengthen professional relationships
- Build their brand through personal posts
- Take courses to develop skills needed to succeed in their career

A complete LinkedIn profile will help you connect with opportunities by showcasing your unique professional story through experience, skills, and education. You can also use LinkedIn to join groups, post photos and videos, and more.

Learn how to set up a LinkedIn profile: [Example #1](#) [Example #2](#) [Example #3](#)



strive for excellence, not perfection.

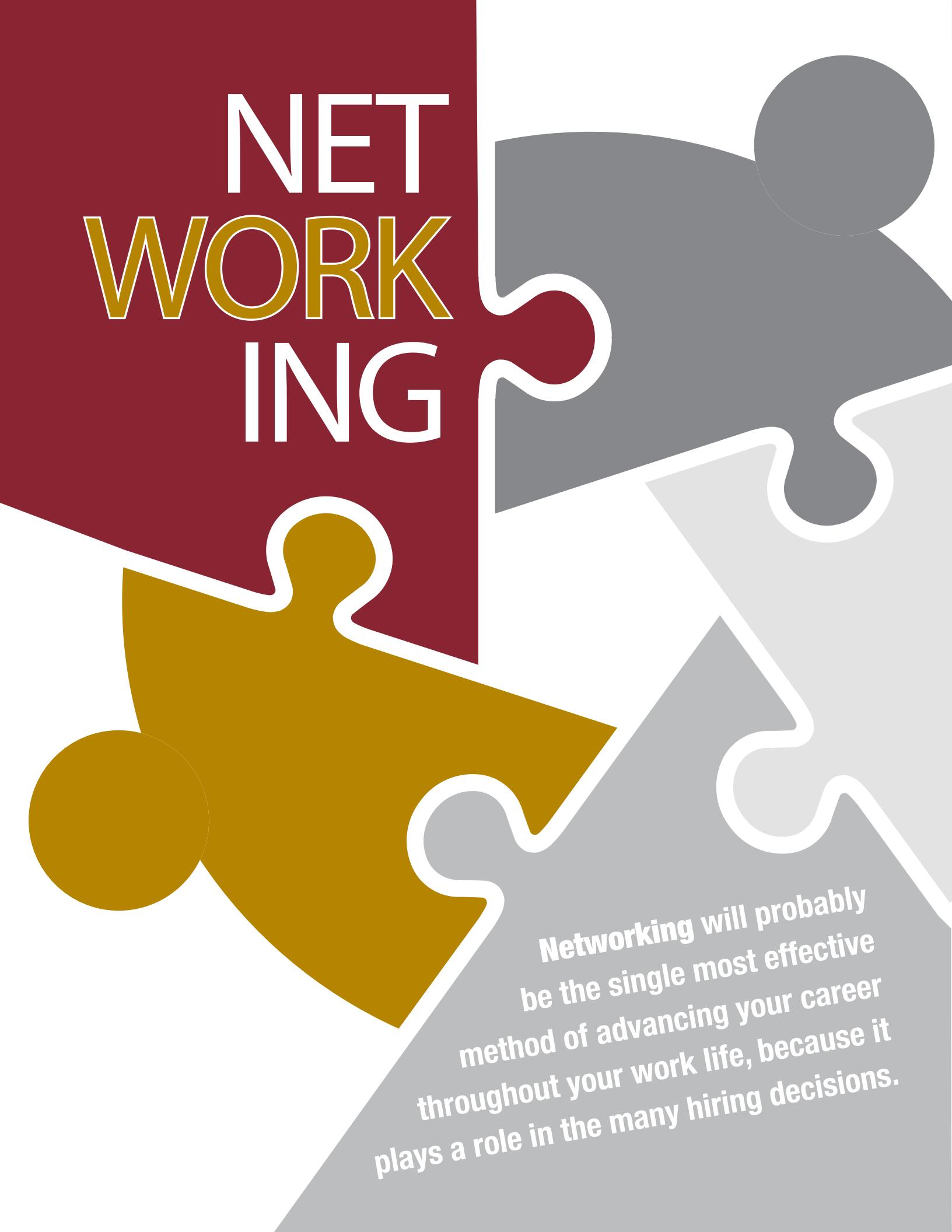
**Kamsiyochukwu Arinze** (He/Him) · 1st  
Computer Science Major at Alabama A&M University  
Huntsville-Decatur-Alberville Area · [Contact info](#)

960 followers · 500+ connections

144 mutual connections: Carla Holloway, John Ellice, and 142 others

[Message](#) [More](#)

# NET WORK ING



**Networking will probably be the single most effective method of advancing your career throughout your work life, because it plays a role in the many hiring decisions.**

**Never underestimate who might be able to help you advance your career. Seek opportunities to meet people. Brief, casual encounters can lead to your next career opportunity.**

## Bulldog Introduction

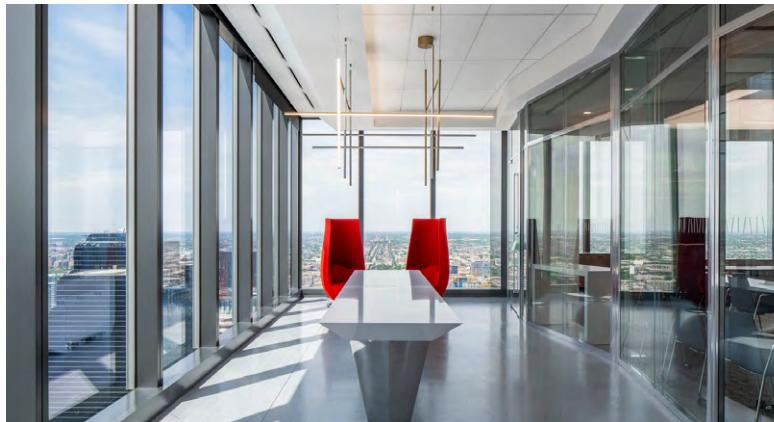
Develop + practice your Bulldog Introduction, which is comparable to a 30-second elevator pitch. Differentiate yourself. Examples are below.

- » Hello! My name is **Bull Dog**. I am a **senior** double majoring in **Computer Science** and **Business Administration** at Alabama A&M University. How are you doing today?
- » Good afternoon! My name is **Bull Dog**. I am a **junior** majoring in **Food Science** at Alabama A&M University. I am president of the **The Food Science Club** and have completed **two internships** in my field. It's nice to meet you.
- » Good morning! I am **Bull Dog**, a **sophomore** majoring in **Social Work** at Alabama A&M University. I am the treasurer of the Honors Program. It's a pleasure to meet you.

## Sample questions to ask while networking:

*(Start with one question and go with the flow. It's a conversation, not an interview)*

- How are things going? What brings you here?
- What do you do?
- How long have you worked there?
- What made you choose to work there?
- What do you like/dislike most about your work?
- What type of professional and personal skills does it take to succeed in this field?
- What charitable cause are you passionate about?
- What do you see as the major issues/ trends in the field today?
- What do you wish you had known about your profession before you started?
- What books would you recommend that I read?
- What suggestions do you have for students regarding their job search strategy?
- Can you recommend any classes that I take?
- May I keep in contact with you?



**CLUNE**  
CONSTRUCTION

A Best Place to Work National General Contractor  
Chicago | Dallas | Los Angeles | New York | San Francisco | Washington, DC



## 2023 Internships, Co-Ops & Full-Time Positions Available Now

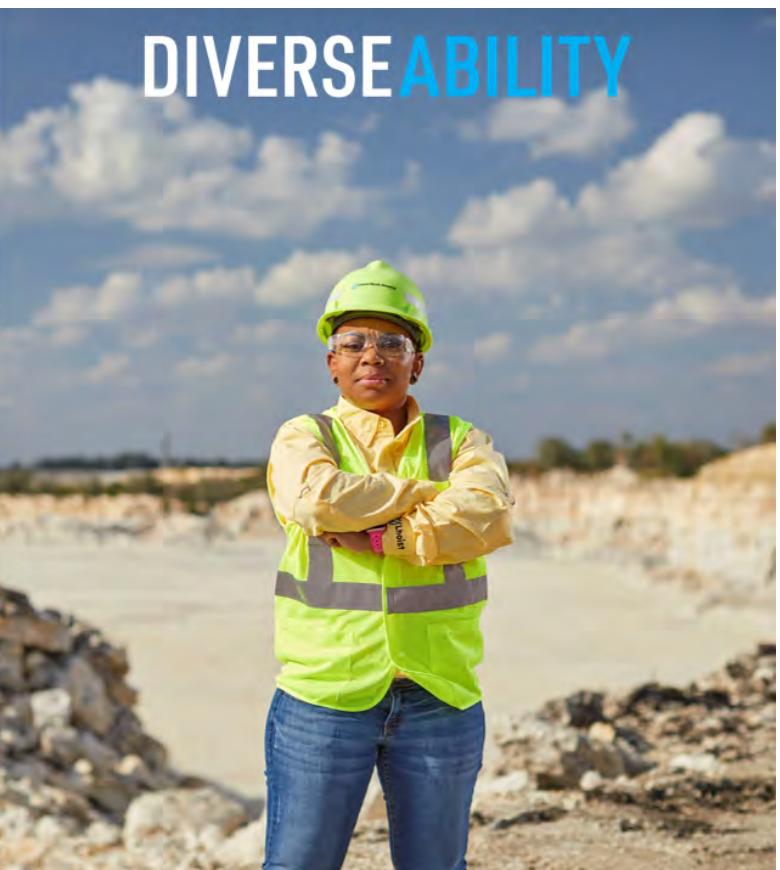
Lhoist North America offers paid, hands-on experience in your chosen field of study within our industry, as part of your university studies and in alignment with degree coursework.

You'll have an opportunity to gain exposure to highly accessible leaders who will entrust you with real projects and offer key insight along the way.

We are looking for skilled talent to join Lhoist for our 2023 Summer Internship and Co-Op program. We are also seeking talent for various full-time opportunities.

Apply and discover the world at [Lhoist](#):  
[www.Lhoist.com/people-careers](http://www.Lhoist.com/people-careers)

#WeAreLhoist



### OPPORTUNITIES INCLUDE:

#### Project Engineers for Civil, Water and Roadway

- CAD Civil Designers
- Land Surveyors
- Planners
- Landscape Architects
- GIS Analysts
- Internships
- Proposal Coordinators
- And More!

#### Why Matrix?

Employee-owned ■ Interdisciplinary ■ Nationwide  
Exciting Projects ■ Amazing People ■ Client-focused

#### Apply Today!

[matrixdesigngroup.com/careers](http://matrixdesigngroup.com/careers)