

HARDING UNIVERSITY

STUDENT HANDBOOK 2023-24

Generally, the integration of faith, learning and living — developing the whole person through a commitment to Christ and to the Bible as the Word of God, an emphasis on lifelong intellectual growth, and the encouragement of Christian service and world missions through a servant-leadership lifestyle. **Specifically, the development of Christian scholarship** — while acknowledging dependence on

God, stressing Christian excellence through a and effective professional of Christian ethics —



commitment to intellectual strong liberal arts foundation preparation. **The promotion** creating an atmosphere that

emphasizes integrity and purity of thought and action. **The development of lasting relationships** — fostering personal and social relationships through interaction among faculty, staff and students; and stressing a lifelong commitment to marriage and the Christian family. **The promotion of wellness** — emphasizing that the body is the temple of the Holy Spirit and that lifetime health habits contribute to a better quality of life. **The promotion of citizenship within a global perspective** — developing a Christian understanding of and respect for other cultures through an emphasis on liberty and justice.

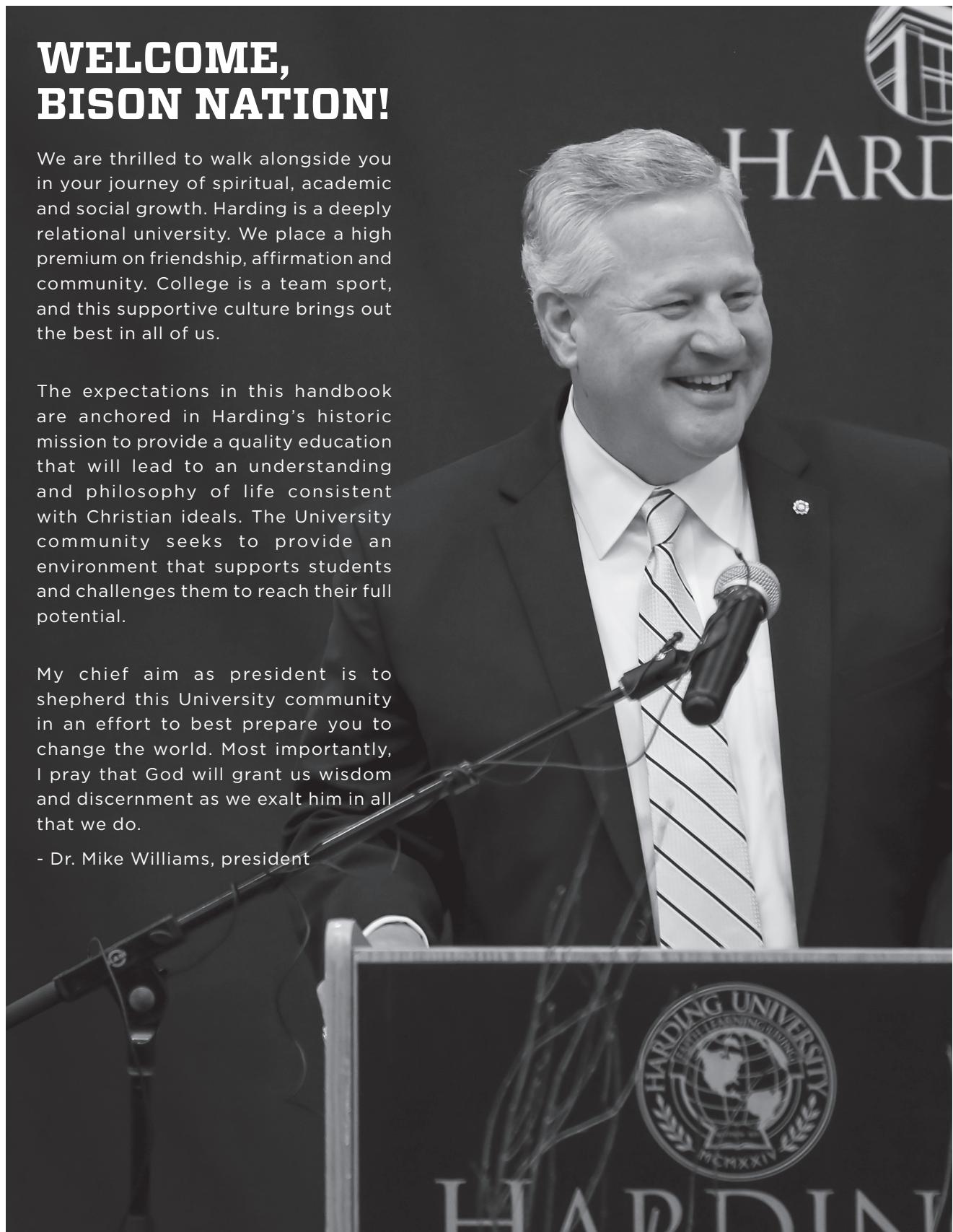
WELCOME, BISON NATION!

We are thrilled to walk alongside you in your journey of spiritual, academic and social growth. Harding is a deeply relational university. We place a high premium on friendship, affirmation and community. College is a team sport, and this supportive culture brings out the best in all of us.

The expectations in this handbook are anchored in Harding's historic mission to provide a quality education that will lead to an understanding and philosophy of life consistent with Christian ideals. The University community seeks to provide an environment that supports students and challenges them to reach their full potential.

My chief aim as president is to shepherd this University community in an effort to best prepare you to change the world. Most importantly, I pray that God will grant us wisdom and discernment as we exalt him in all that we do.

- Dr. Mike Williams, president





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A MESSAGE FROM THE VICE PRESIDENT FOR STUDENT LIFE/DEAN OF STUDENTS

Welcome to Harding University! We are so glad you have chosen to earn your degree from this excellent institution. This handbook is designed to help you navigate your time here while understanding the expectations of our campus

community. We want you to feel a sense of belonging as your experiences add value to this wonderful place.

The Office of Student Life is here to serve and support you as you develop socially, academically, emotionally and spiritually.

Please feel free to contact me or any of the Student Life staff with any questions or concerns.

— Zachary Neal

SECTION 1



Harding provides a Christian environment in which spiritual growth is central. In addition to the promotion of scholarly pursuits, the University endeavors to instill within each student a deeper spiritual quality that, coupled with academic growth, enables the student to flourish. All members of Harding's administration and faculty are dedicated to building Christian character and responsibility within each student.

Harding University is built with Christ as its chief cornerstone. It provides a setting in which Christian training and participation are encouraged.

DEVOTIONALS

The Student Association and other organizations will provide opportunities to have devotionals together. We also encourage the organic planning of these opportunities across campus.

CHURCH SERVICES

We feel it is very important that you find a church home while you are here. The following is a partial list of congregations located in and around Searcy.

Airport Loop Church of Christ,
1100 Airport Loop, 501-268-2160

Beebe Church of Christ, 1906 W.
Center St., Beebe, 501-882-3539

Bethel Grove Church of Christ,
2956 Hwy 157 N., Judsonia, 501-
940-8655

Cloverdale Church of Christ,
3000 E. Park Ave., 501-268-4553

College Church of Christ, 712 E.
Race Ave., 501-268-7156

Downtown Church of Christ,
900 N. Main St., 501-268-5383

Downtown Church of Christ
(Judsonia), 392 Jackson,
Judsonia, 501-729-3004

Foothills Church of Christ, 95
Central Ave., 501-305-4244

Four Mile Hill Church of Christ,
2516 Highway 16 N., 210-607-
5562

Highway Church of Christ, 128
Highway Church Road, Judsonia
501-729-5094

Holly Springs Church of Christ,
1034 Fairview Rd., 501-268-6081

Pine View Church of Christ, 372
Dewey Rd. (Hwy 305), Pangburn,
501-728-4685 or 501-728-4709

Searcy Church of Christ, 2504
W Beebe-Capps Expy., 501-268-
7747

West Side Church of Christ, 709
W. Arch St., 501-268-2951

RELIGIOUS PROGRAMS

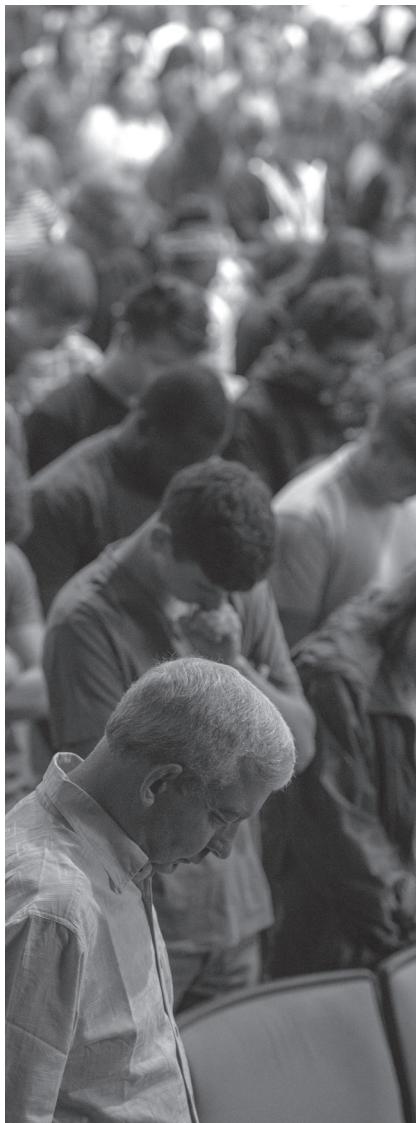
1. **Bible Lectureship:** The annual Lectureship is conducted in the fall semester and centers on a biblical theme. Numerous speakers from both on and off campus participate in the program.
2. **Spring Break Missions:** The Office of Community Connections organizes short-term mission trips during spring break. Most of the spring break trips are student-led and include both domestic and international locations. These trips are available for all interested students and are thoroughly planned and sanctioned by the University. The purpose of spring break mission opportunities is to encourage kingdom expansion. For more information, contact the Office of Community Connections at 501-279-4660 or stop by McInteer Bible and World Missions Center 168.
3. **Global Outreach:** Both domestic and foreign campaigns provide opportunities for student ministry during the summer months. Recent campaign groups have gone to Africa, Asia, Australia, Oceania, Europe and South America, as well as the northeastern, northwestern and southeastern parts of the United States. These campaigns encourage mission growth.
4. **GO! Internship Program:** The internship program is a facet of Global Outreach and the Center for World Missions. This program allows students to work under the direction of missionaries in several foreign countries.
5. **OutReach America:** This program comprises a fellowship of students and advisers interested in domestic church planting and in going to live in areas where the church is weak.
6. **All-Mission Fellowships:** Groups including Latin American Fellowship, African Mission Fellowship, European Vision and others meet regularly to cultivate student interest in missions and to prepare students for mission activities.
7. **Youth Seminar:** A special seminar in youth ministry is offered each semester, and one hour of credit may be earned.



“Whoever wants to become great among you must be your servant, and whoever wants to be first must be your slave - just as the Son of Man did not come to be served, but to serve, and to give His life as a ransom for many.” Matthew 20:26-28

CHAPEL

Harding University has conducted daily chapel services since it was established in 1924. Chapel is an important part of life at Harding. Chapel programs include an organized assembly, daily devotional for worshiping God, and fellowship with the Harding community. Throughout each semester, chapel programs will highlight and celebrate other campus community efforts and further feed into the development of our students. Chapel is held Monday-Friday at 9 a.m. Chapel attendance is required for undergraduate students who are under the age of 25 and taking nine or more hours per semester.



CHAPEL POLICY

Student's ID must be presented and scanned to be counted present for chapel.

- The use of electronic devices such as tablets, computers, cell phones or earbuds are discouraged during chapel. Exceptions may be requested for documented medical conditions or if prompted by the speaker.
- Students will be subject to immediate removal from chapel and/or disciplinary proceedings for discourteous, ill-mannered or irreverent behavior during chapel.
- Male students are encouraged to remove headwear during chapel. Exceptions may be requested for documented medical conditions.
- Students should refrain from bringing food or drink into the chapel area.
- The University dress code will be enforced in the chapel setting.

CHAPEL ATTENDANCE REQUIREMENTS

- Non-residential students must attend chapel on days they have classes immediately preceding or following the chapel program.
- Students are responsible for scanning in prior to the beginning of chapel.
- Any student who leaves chapel prior to its conclusion will be subject to two absences and/or additional sanctions.
- Only students at an approved University-sponsored event and whose name appears on the list submitted by the event sponsor(s) may have chapel excused for the event.
- Excessive absences are considered a serious conduct issue

"Let us hold unswervingly to the hope we profess, for he who promised is faithful. And let us consider how we may spur one another on toward love and good deeds. Let us not give up meeting together, as some are in the habit of doing, but let us encourage one another ... and all the more as you see the day approaching." Hebrews 10:23-25

Students who do not have classes immediately preceding or following chapel and live in either University rental apartments or off campus may be excused from chapel with a proportionately reduced number of allowed absences. Students with work or an internship that conflicts with chapel must complete the [Permanent Chapel Excuse form](#) within the first two weeks of classes (also available on Pipeline). Verification from the respective employer or supervisor will be required. The number of allowed absences will be adjusted if a student is excused certain days of the week from chapel. No student will be excused from chapel every day.

Absences and tardies are posted on each student's Pipeline account. Three tardies equals an absence. Courtesy emails will be sent at stages of chapel absences. If students notice a discrepancy in their chapel records, they have seven days from the date of the absence to contact the Office of Student Life.

The Office of Student Life will review the chapel record and adjust accordingly.

The 15 allowed absences are to accommodate illness, doctor appointments, family emergencies and other personal reasons. Students are encouraged to use their allowable absences with discretion. Additional absences due to a chronic health concern require documentation filed with the Office of Disability Services and Educational Access. The accumulation of more than 15 absences may include one or more of the following sanctions:

- A decreased number of allowed absences for the next semester
- Probation (see section 2)
- Part-time student status. Student will be required to enroll in no more than eight hours the next semester.

Students acting honestly and responsibly may avoid being sanctioned for missing chapel when they have proactively shared their circumstances with the Office of Student Life and have partnered with that office to come to an arrangement. Please contact the Office of Student Life as soon as possible if you have an extenuating circumstance regarding chapel.

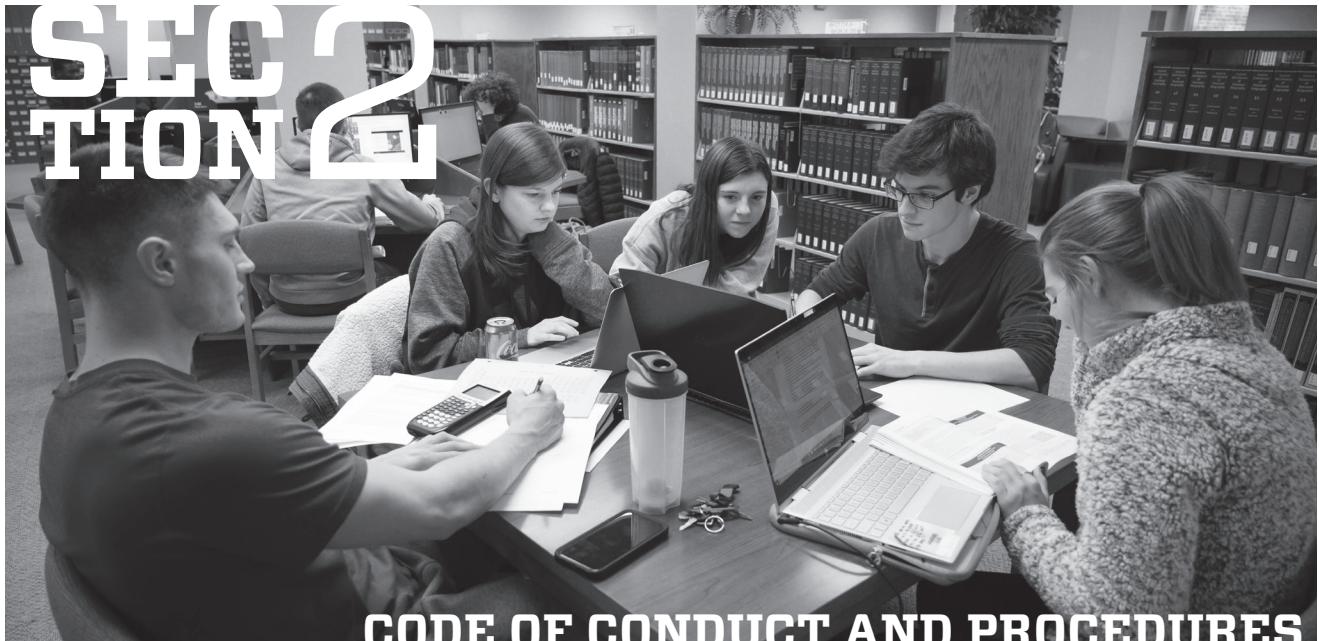
BIBLE CLASSES

The mission of the College of Bible and Ministry is to equip Harding students to know, live and share God's word and to understand, love and serve God's world. At Harding University, the Bible is the heart of the curriculum. These classes are designed to foster students' spiritual development. Harding firmly believes that the application of the principles found in the Bible will enable students to lead godly lives that are truly blessed.

For these reasons, Harding requires each student enrolled in nine or more hours to enroll in and regularly attend one Bible class for at least two hours of credit each fall and spring semester. The required Bible class cannot be dropped regardless of the grade being earned. A student who has excessive absences in Bible will be placed on Bible attendance probation and will be required to sign a Bible attendance contract in the Provost Office prior to registering for the next semester. Bible class attendance is mandatory, and nonattendance may result in suspension from the University. Please see the University catalog for a more detailed description of the Bible policies.

"...chapel provides a unifying experience for the entire student body and faculty. Camaraderie and Christian fellowship are special parts of student life at Harding."

SECTION 2



CODE OF CONDUCT AND PROCEDURES

Harding University is committed to the teachings and examples of Jesus Christ and his apostles. Harding University expects all members of its community to actively aspire to live disciplined lives of holiness, respect and love for others. We live in a fallen world, and we will all, at times, fall short of these aspirations. Thus, **the core purpose of discipline within the student conduct process is to guide students toward personal maturity, a responsible understanding of the impact of student behavior and an increase in moral discernment.**

Out of deep care for the welfare and dignity of our students, all conduct decisions are applied with love, mercy and justice. Harding University believes discipline is both a corrective and a restorative response to conduct violations, requiring careful assessment and a directed response to each student's unique set of circumstances.

In summary, the disciplinary response is designed to achieve the following:

- **A redirection in behavior towards honoring God.**
- **An encouragement of personal responsibility and maturity.**
- **A protection of the rights and safety of all within the community.**
- **Maintenance of a unique environment that supports development, growth and learning and is aligned with the Christ-centered mission of Harding University.**

HONESTY AND INTEGRITY

Students are expected to maintain the highest standards of morality, integrity, orderliness and personal honor. A responsibility of those in the University community is to follow established expectations and guidelines in order for the community to function more effectively. Harding University reserves the right to refuse admittance or dismiss any student whose lifestyle is not consistent with the Christian principles that Harding represents.

"Harding student" is defined as any person who has registered for courses at the University, even though such person is not, at the time of the incident, attending classes. Therefore, any student who has registered for classes but has not actually attended classes, is away for holidays or between semesters or is living away from the Harding campus in the summer is still considered a Harding student and subject to the rules and regulations of Harding University.

Harding University considers the following to be in conflict with its mission and therefore prohibited. Participation in these will result in disciplinary action:

1. **Dishonesty** in any form including academic misconduct as outlined in the academic integrity policy in the catalog; falsification of excuses; forgery; signing out of the residence hall falsely; and lying to University officials.
2. **The consumption, possession or storage of alcoholic beverages of any kind, on or off campus.**
3. **The use, possession, distribution or sale of drugs or drug-related paraphernalia.** The University has a right to require a student to immediately participate in a polygraph test, drug test (blood, urine or hair follicle), or breath test.
4. **Visiting in the residence of a member of the opposite sex without permission from a student life dean. Staying overnight in a residence, motel, hotel or in any such arrangement with a member of the opposite sex without permission from a student life dean.**
5. **The use of tobacco in any form** or the use of electronic cigarettes or vaporizers (with or without tobacco) on or off campus.
6. **Possessing, viewing or distributing pornographic materials** of any type.
7. **The use of vulgarity, profanity and similarly offensive language or offensive symbols.**
8. **Racist language and behaviors.**
9. Excessive public displays of affection.
10. Visiting inappropriate places of entertainment.
The University does not host social dances.
11. **Theft** of someone else's property: The sale of someone else's property without his or her permission will be dealt with as theft. **Theft also includes illegally sharing digital files such as music, video, movies, documents and images.** Students violating copyright laws will be reported to the Office of Student Life where disciplinary action may be taken including, but not limited to, loss of network usage.
12. **Unauthorized entry** into University facilities, **unauthorized access** of University rooftops or **unauthorized possession** of keys to University facilities.
13. The **illegal, unauthorized use or abuse of** Harding University's **telephone, computer or network system** is prohibited. For more information, see section 8 under Acceptable Use of Harding University's Information Systems & Technology.
14. **Misuse of electronic devices:** Electronic devices (e.g., cell phones, PCs, tablets, game consoles, etc.) shall not be used in a manner that causes disruption in the classroom, library, chapel or within any University-owned or University-operated facility. Use of devices for purposes of capturing images of test questions or other notes and materials is not allowed without the permission of the professor. Abuse of any electronic devices with image capture capabilities is a violation of academic integrity and will not be tolerated. Capturing images of individuals in secured areas such as bathrooms, locker rooms and other areas where there is a reasonable expectation of privacy is strictly prohibited.
15. Reporting **false fire alarms or bomb threats or tampering** with other fire safety equipment.
16. **Destruction, misuse, damage or deliberate defacing** of University, city, county, state or personal **property.**
17. **Harassment** in any form including sexual harassment.
18. **Threatening harm** to others.
19. **Hazing** of any kind.
20. **Assault or battery.**
21. **Gambling or wagering** on or off campus.
22. **Possession and/or use of any firearm/weapon or replica of a firearm/weapon on campus.** Firearms/weapons include guns, paintball guns, pellet/BB guns, airsoft guns, archery equipment, extraordinary knives, swords, slingshots, launching devices and any other object that could cause bodily harm. Any firearm/weapon brought to campus (with the exception of handguns, which are not allowed) must be stored in the Office of Public Safety located in the Kendall Building.
23. **Use of fireworks** on campus.
24. **Operation of a drone** on campus.
25. **Insubordination**, including failure to respond, to any school official.
26. **Any violation of federal, state or local laws.**

EXPECTATIONS FOR SEXUAL MORALITY

Harding University expects all members of its community to live out the teachings and examples of the Bible in all matters, including human sexuality. Harding's position and policy regarding sexual behavior and gender identity/expression are rooted in God's Word as expressed in the Bible. We acknowledge how complex these matters can be, and encourage all members of the Harding community to live a chaste and moral life. Harding University views every human as an image-bearer of God, and aims to treat everyone with dignity and respect. Furthermore, Harding University remains committed to maintaining a physically and emotionally safe campus environment for all members of its community, and will not tolerate any forms of sexual harassment, belittling or bullying toward any person for any reason.

The following expectations and guidelines pertaining to these issues, while not exhaustive, are intended to provide clarity, direction, support, and accountability where appropriate.

BIBLICAL POSITION ON MARRIAGE AND SEXUAL BEHAVIOR

In Scripture human sexuality is portrayed as a gift from our Heavenly Father who instituted marriage as a covenant relationship between one man and one woman (Genesis 2:23-24; Matthew 19:3-9; Hebrews 13:4). We believe that sexual activity outside of the marriage bond is sin (1 Corinthians 6:18 -20). Personal behaviors that deviate from this Biblical standard include, but are not limited to: heterosexual sex outside of marriage; homosexual sex or suggestive same-sex behavior of a romantic nature; the viewing, possession and distribution of pornographic material; lewd, indecent or obscene conduct; and any sexual act or form of expression that disrupts the community. Harding University cannot accept any form of sexual behavior or expression that is not consistent with our understanding of biblical standards.

With respect to sexual orientation, we realize that some people may be physically attracted to someone of the same sex. We make a distinction between one having such feelings and deciding to act upon them. Consistent with our understanding of scripture (Romans 1:26-27; 1 Corinthians 6:9-11), we cannot accept homosexual acts or behavioral expressions suggestive of a romantic same-sex relationship.

BIBLICAL POSITION ON GENDER IDENTITY

Harding University holds firmly to God's creation of male and female (Genesis 1:27; 5:2). From this biblical perspective, we cannot accept or support any attempts to change one's birth sex. As such, and consistent with our deep religious convictions and values, Harding University chooses to use its facilities and programs in a manner aligned with the institution's doctrinal beliefs rooted in the Bible. This position guides our decisions regarding requests for campus housing, restroom facilities, intercollegiate athletics and extracurricular participation, dress code, and in other matters considered relevant by the University. Furthermore, these decisions will be made in alignment with one's sex at birth.

ACCOUNTABILITY AND SUPPORT

All members of the Harding community are expected to conduct themselves morally and in alignment with Biblical standards, including one's sexual behavior. Violations of these expectations are subject to a range of appropriate action, up to and including termination for employees of the University, and expulsion for students. In the fallen world we live in, we understand that cultural and societal influences can lead to a host of temptations, including those of a sexual nature. We offer support services and guidance for all members of our community who are interested and implore the Harding community to represent Christ in approaching all matters with his kindness, truth and grace.

DISCIPLINARY SANCTIONS

The following disciplinary procedures do not apply to instances of academic misconduct. Academic misconduct is covered in the Harding University Catalog.

When it appears a rule of conduct or procedure, in the case of an individual or organization, has been broken, the Office of the Vice President/Dean of Students shall conduct an investigation. If, as a result of the investigation, it is determined that disciplinary procedures are warranted, the student or organization will be asked to appear before this staff. After the meeting, the student or organization will be informed in writing of the specific charge(s) being made, the penalty imposed, and the right to an appeal before the Student Life Committee.

Any or all of the following can be imposed for a given infraction.

1. Warning: a written or verbal reprimand.
2. Disciplinary Probation: probation for a specified period of time. It may carry with it other conditions to be met (e.g., restriction of participation in extracurricular activities, restriction from holding student office or joining student organizations, etc.).
3. Special Action: designed to enhance the educational intent of the disciplinary process. Examples include: change in University housing and restriction of residential privileges, payment of damages, extracurricular activity restrictions, community service, educational sanctions and counseling referrals.
4. Suspension: a bar from attending the University for a specific period of time. It carries with it the following conditions:
 - Must remain off campus during the period of suspension.
 - May not live or board in University facilities.
5. Expulsion: a permanent bar from attending the University.

APPEAL

1. A student or organization shall have 24 hours to file a written request for an appeal with the Office of Student Life or forfeit that right.
2. An appeal will be granted by the chair of the Student Life Committee for any of the following reasons: a) The disciplinary response is unreasonably disproportionate to the misconduct (including consideration of the student's prior offenses or willingness to cooperate in the disciplinary process). b) The disciplinary process as outlined in the Student Handbook was not followed, and this failure significantly affected the student's opportunity to receive a fair hearing. c) The disciplinary decision was not supported by reasonable evidence. d) New evidence has become available since the initial hearing that would have significantly altered its results. If approved by the chair, an appeal will be scheduled before the Student Life Committee no sooner than the day following the receipt of the request. A quorum for the committee shall consist of six or more members.
3. Students who do not appear within 15 minutes of the scheduled appeal will forfeit their right to appeal.
4. The appeal will be conducted in a fair and reasonable manner.
5. The appeal will be audio recorded.
6. The appeal will be open to the appealing party and representatives of the Office of Student Life. Only two witnesses, with relevant evidence to present, may testify from each side, and neither legal

counsel, guardian nor parents of the accused shall be permitted to appear before this committee.

7. Presentation of evidence shall be as follows:
 - Evidence that supports the decision made by the Office of Student Life
 - Evidence of innocence or mitigation by the appealing party
 - Rebuttal evidence by both parties
 - Closing statements by both parties
8. Both parties shall have reasonable opportunity for cross-examination of witnesses.
9. Following the appeal, the Student Life Committee, by a majority vote, will decide on the case. The student or organization will be notified of the decision. The decision of the Student Life Committee will be final.
10. The Student Life deans or the committee may set the terms and conditions of suspension and readmission.
11. A student who has been suspended may not be on campus unless specific permission is granted by the Student Life deans. If campus housing is used, the residence life coordinator must be notified in advance by the deans.

“Don’t let anyone look down on you because you are young, but set an example for the believers in speech, in life, in love, in faith and in purity. Be diligent in these matters; give yourself wholly to them, so that everyone may see your progress.”

1 Timothy 4:12, 15

SECTION 3



DRESS CODE

All members of the Harding community must dress with modesty and decency appropriate to the Christian lifestyle and consistent with professional employment standards. For these reasons, students are expected to adhere to a dress code which faculty, staff and administration will enforce. Certain academic or extracurricular programs might have additional standards of dress.

1. Clothing must be neat and clean.
2. Shorts must be mid-thigh or longer.
3. Shirts and shoes must be worn on campus at all times.
4. When wearing form-fitting attire (such as leggings), students must wear a top that is mid-thigh or longer.
5. Women's tops must have at least 2-inch shoulder straps and must not reveal cleavage or midriff. Skirts and dresses must have hemlines that are mid-thigh or longer and slits not higher than mid-thigh. Banquet dresses may be strapless, but the back must not extend below the natural bra line.
6. Men's tank tops are limited to athletic participation and must not reveal the chest and sides.
7. Undergarments must not be visible. Sleepwear must not be worn as outerwear.
8. Clothing that displays material or conveys a message inconsistent with the mission of the University is prohibited.
9. Hair must be neat, clean and free of extreme styles.
10. Piercing is limited to the wearing of earrings and a small nose or eyebrow stud or ring.

SECTION 4



SPORTSMANSHIP AND FAIR PLAY

EXTRACURRICULAR OPPORTUNITIES

Harding University's first priority for its students is to provide an environment that will help the students succeed both spiritually and academically. However, there is much more to college life than just classes, homework, exams and grades. There are student organizations, student government, special events, athletic programs, social and recreational events and dormitory living that help to make Harding's environment unique.

Through these extra activities, students develop into leaders; learn communication skills; interact with peers, administrators and faculty members; increase their awareness of available campus resources; and further their overall development as students at Harding.

STUDENT ACTIVITIES

The variety of extracurricular activities ranges from social clubs and concerts to sports and special-interest groups. Concerts include classical and popular genres. Student drama and entertainment productions also are available. Student publications include The Bison campus newspaper and the *Petit Jean* yearbook. Special-interest organizations are listed on the Harding website at harding.edu/student-life/organizations.

ATHLETICS

Harding is a member of the National Collegiate Athletic Association Division II and Great American Conference and competes in men's intercollegiate football, basketball, track, cross country, tennis, golf, baseball and soccer.

"If anyone competes as an athlete, he does not receive the victor's crown unless he competes according to the rules."

2 Timothy 2:5

Women's intercollegiate competition is offered in cross country, volleyball, basketball, track, tennis, soccer, golf and softball.

Students interested in participating in intercollegiate sports are urged to contact the coaches at any time for information and advice.

The University also maintains an intensive and excellent intramural athletic program for both men and women. This program includes activity in football, softball, basketball, tennis, volleyball, horseshoes, badminton, track-and-field events, ping-pong and swimming. Both clubs and individuals participate in intramural sports. More detailed information is listed in the University catalog.

CHEERLEADERS

Cheerleaders are chosen near the end of the spring semester. The requirements below must be met in order to be eligible for participation as a cheerleader:

1. Must be in good academic standing with the University.
2. Must be a full-time student (12 hours or more) while cheering.
3. May not try out or be active if on any type of probation.
4. Once tryouts are complete, the sponsor and athletic department will confirm with the appropriate assistant dean of students to verify the eligibility of each cheerleader based on the criteria above. If someone is deemed not eligible at that point, the sponsor and athletic department will fill that place with one of the alternates from the tryouts.



SECTION 5



CAMPUS PARTICIPATION

“Just as each of us has one body with many members, and these members do not all have the same function, so in Christ we who are many form one body, and each member belongs to all the others.”

Romans 12:4-5

STUDENT ORGANIZATIONS

At Harding, students have the option of participating in more than 80 different organizations. These can be classified as follows:

- **Academic:** Open to those who qualify and are selected for recognition of achievement
- **Departmental:** To foster a deeper interest in the given area
- **Religious:** Oriented to Christian service both on and off campus and to missionary endeavors, both foreign and domestic
- **Service:** For benefit to the campus environment and the surrounding Searcy/White County area
- **Social:** To promote social interaction, campus involvement

and community service through a common brother/sister bond

Some select student organizations include:

- **Alpha Chi:** A national academic society encouraging and recognizing superior scholarship; open by invitation only to the upper ten percent of the junior, senior and graduate classes.
- **Omicron Delta Kappa:** A national honor society recognizing quality leadership achievement.
- **Good News Singers:** Promotes the message of the gospel through song, performing regularly for youth rallies, banquets, church activities and retreats; membership through audition.

RELIGIOUS GROUPS

Various religious groups on campus provide instruction to those interested in special areas of Christian service:

- **Tabernacle:** Tabernacle is a weekly chapel for senior Bible majors.
- **All Mission Fellowship:** Prepares students for mission activities.
- **Student Association Spiritual Life Committee:** The president of the Student Association nominates a student chairperson from among the SA Senate to the Spiritual Life Committee. This individual's name is then submitted to the Student Association's executive council and the Student Association advisor for approval. This committee focuses on meeting students' spiritual needs on a personal level.
- **Society of Near Eastern Archaeology:** For all students interested in the history and archaeology of the ancient biblical world.
- **Bisons for Christ:** The Bisons for Christ ministry dedicates one day in the Spring semester to serve the community of Searcy and surrounding White County.
- **Other campaigns:** From time to time other campaigns may be planned by individuals.

SHORES CHAPEL

Shores Chapel is reserved for:

- Large-group and small-group devotionals
- Club devotionals
- Small-group a cappella singing
- Weddings

To reserve Shores Chapel, contact the Conference Center at 501-279-4009.

CAMPUS LIFE

The Office of Campus Life is committed to developing positive and inclusive student opportunities and experiences for the Harding community. Campus Life seeks to provide co-

curricular collaboration, the creation of campus activities and the advancement of student belonging. The Office of Campus Life welcomes student volunteers and encourages students to apply for stipend positions that include two co-directors and one marketing director.

STUDENT ASSOCIATION

The Student Association represents the student body to the administration and provides outlets for students to be involved in meaningful activities that support the mission of the University.

The SA Executive Council is made up of four elected officers: president, vice president, secretary and treasurer. The SA Senate is made up of a male and female representative for each class and international representative(s). The executive committee and the senate, except the freshman class representatives, are elected in the spring semester for the following year. Freshman class representatives are elected in the fall semester of the year they serve.

The SA also supports no more than 12 standing committees whose chairpersons and members are nominated by the SA president and approved by vote of the Executive Council, the Senate, the SA sponsors and the administration.

SOCIAL CLUBS

Each student is invited and encouraged to join one of Harding's 28 men's and women's social clubs. Each club holds regular meetings, social events and special programs; participates in intramural sports; and completes at least one service project each year.

The governing body of the social clubs is the Interclub Council, which functions under the authority of the vice president/dean of students. Each club is represented by its president and vice president.

Social club meetings function under the following:

1. Women's clubs usually meet the second and fourth Mondays of each month. Men's clubs usually meet the first and third Mondays of each month. The Office of Student Life will notify clubs of any changes.

2. All rooms for club meetings must be scheduled in advance.
3. A detailed handbook concerning social clubs is available online at harding.edu/socialclubs. Each officer and member is responsible for this information.
4. Copies of the social club handbooks are distributed to club presidents and vice presidents each semester.

CLUB PARTICIPATION

All clubs, academic and other, must be approved by the vice president/dean of students or the Provost Office. All organizations must have sponsors approved by the vice president/dean of students. Special-interest clubs must have either a statement of purpose or a constitution which has been approved.

All organizational authority exists for one school year and is automatically extended unless cause is found to request a hearing concerning its function.

Fundraising and dues must be approved by the sponsor and the vice president/dean of students. The University reserves the right to require an accounting of the use of funds and dues by any organization.

Novelty and nostalgia clubs are constituted for only one school year and must request year-by-year approval. Any dues or fundraising must be approved.

TABLES FOR SPECIAL CAUSES, VENDING AND OTHER USES

Table space is available in the Hammon Student Center for organizations to provide information to students. All recognized organizations will need to get approval of table space through the Office of Student Life. After approval, the organization will then contact the Conference Center at 501-279-4009 to reserve a table.

FACILITY USAGE

Recognized student organizations may schedule facilities for activities in advance. Examples of these activities include regular meetings,

fundraising projects, receptions, special meetings, parties, banquets, club activities, etc. Spring Sing rehearsals will be scheduled through the University's Spring Sing director.

FEES

Fees will be assessed for student activities according to the following guidelines:

1. On-campus student groups requiring special services must pay for the cost of labor, lighting, maintenance, etc., as determined by those involved with the special service.
2. All organizations will pay the direct cost for repair of facilities or replacement of equipment resulting from damage during the sponsored activity or during that scheduled time. Cleaning costs also must be paid should any room be left disorganized or dirty following use by the organization.
3. Fee waivers may be obtained for special activities, available through the Office of Student Life. All fees, except for direct cost, will be waived for the Student Activities Committee, the Student Association Movie Committee and Student Association events.

FUNDRAISING

Harding University is blessed with talented, caring and generous students, faculty and staff. In an effort to assure proper accountability of funds, all fundraising projects must be sponsored by a campus organization and approved by the Office of Student Life before any collections can be made.

A "Request for Fundraising" must be filled out at harding.edu/student-life/fundraising and submitted to the Office of Student Life for approval before the collection. This request includes:

1. The nature of the fundraising effort
2. How the money will be collected
3. Who will collect and count the funds
4. Other pertinent information

After the collection, a Fundraising Report that summarizes the event must be submitted to the Office of Student Life.

FORMING NONDEPARTMENTAL MUSICAL GROUPS

A student may wish to form or participate in a band or musical group that is not supported by any department. No group may perform or practice on campus or for any campus organization without recognition by or permission of the Office of Student Life.

In order to be considered for special permission, all nondepartmental musical groups must be recognized by Harding University. No musical group or individual participating in a musical group shall use the name Harding University in representing themselves to the general public.

FORMING NEW RECOGNIZED STUDENT ORGANIZATIONS

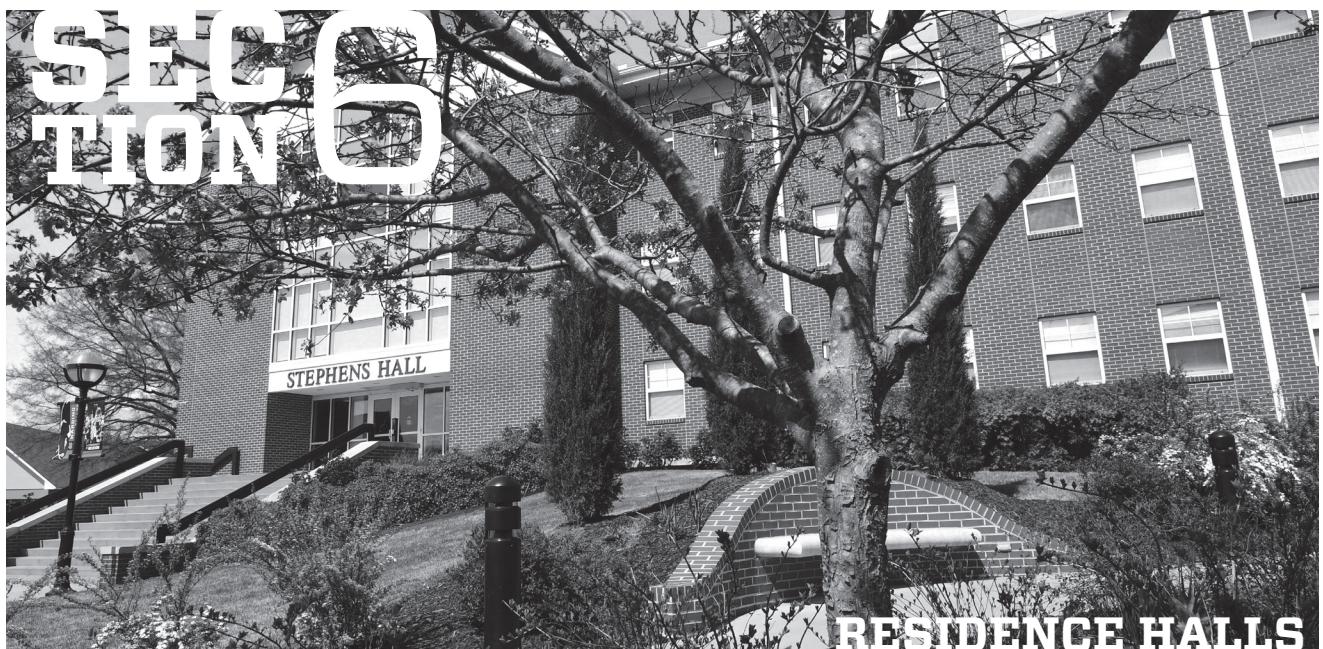
A group wishing to be recognized by the University must submit to the Office of Student Life a typed, dated copy of a constitution stating the purposes for which the organization is to be formed, including any affiliation with a national organization. A listing of the students in the charter organization should contain at least eight qualified members and one faculty/staff adviser.

The following information is required in the constitution:

1. Name of organization. This name must be approved before the formation of the constitution.
2. A statement of the organization's purposes, goals and activities.

3. A listing of officers by title and functions. Officers must have a 2.3 GPA and not be on any kind of probation.
4. A statement of terms of office and the time and method of election.
5. Membership eligibility requirements should be listed. Membership is limited to enrolled students taking a minimum of six semester hours. Accurate membership records will be maintained and made available to the faculty/staff advisor.
6. Information concerning the frequency of meetings and specifications for a special meeting should be stated. What constitutes a quorum should also be stated.
7. Full-time faculty/staff members are eligible to serve as primary advisors or sponsors. Others may serve with the approval of the Office of Student Life. The role of the advisor will be outlined in the constitution.
8. Financial information concerning membership dues, the collection of funds, the manner of their collection, the distribution and disposition of any funds in the event of dissolution of the organization must be included. There should also be information about what constitutes a fiscal year and who needs to sign a check. All checks must have the signature of at least one sponsor and one officer.
9. Information on standing committees or other special committees must be specified.
10. Provisions for amendments to the constitution must be listed along with what constitutes a majority vote of the organization.
11. Information on the induction process of new members.





HOUSING REGULATIONS FOR RESIDENT STUDENTS

The Student Life staff is committed to improving the quality of life in the residence halls. The residence hall environment should be one in which students may enjoy the appropriate atmosphere for study, for spiritual growth, and for being of service to one another. Residence halls are for single students only. Nontraditional students, 25 years or older, may not live in the residence halls or extended on-campus facilities without permission from the appropriate dean. (See also the Residence Life Handbook.)

ROOM RESERVATIONS

Returning students making room reservations for the fall semester reserve rooms by time slots in the spring semester. New freshmen and transfer students seeking rooms for the fall semester are assigned during the summer. New or former students seeking rooms for the spring semester are assigned prior to the start of the spring semester.

UNMARRIED STUDENTS

Single undergraduate students, under the age of 22, are required to live on campus. Harding University provides on-campus students with adequate housing, a balanced diet, varied entertainment, counseling and guidance, and cultural opportunities. Residential students dropping to eight or fewer semester hours must have approval from the Office of Student Life to remain in a residence hall.

“Make every effort to live in peace with all men and be holy.”
Hebrews 12:14

UPPERCLASSMEN HOUSING BY APPLICATION

When students meet certain criteria as defined in the Residence Life handbook Add Link, they may choose to apply for Upperclassmen Housing by Application, which is Shores Hall for women and Cone Hall for men. No student who is currently on probation may apply. Anyone previously approved who later incurs probation will have that approval status retracted. Eligibility requirements are provided in the Residence Life Handbook. Forms are available online. Residents of Shores/Cone Hall must reapply each spring for the fall semester. A student who withdraws from school and later readmits must reapply.

OFF-CAMPUS HOUSING

Students meeting the following criteria may be considered for off-campus housing:

1. 22 years of age or older
2. Ninth-semester student or 120 semester hours completed.
3. 21 years old with 105 semester hours completed
4. Graduate student
5. Part-time student (enrolled in eight semester hours or fewer in fall or spring). *If a student plans to enroll concurrently in additional classes at another university, the registrar's office must approve the courses in advance. Concurrent enrollment is defined as

online, correspondence or on-site classes.

6. Live with a parent, grandparent, aunt, uncle or qualified sibling
7. Live with faculty/staff
8. *Senior field placement/internship in major area of study. In order to be approved, these three qualifications must be met:
 - A. Must be taken for credit
 - B. Must be approved and supervised by faculty
 - C. Must require a student to travel more than one hour from campus

*This must be approved prior to registration.

When one of the above qualifications is met, approval of the Office of Student Life is still required before permission to live off campus is granted.

RESIDENCE HALLS

The residence halls function under the Office of Student Life with assistance from residence life coordinators and resident assistants. The RLCs and RAs are responsible for the day-to-day operation and administration. Residence hall regulations are simple, reasonable and effective, providing a pleasant and harmonious environment for our students. (See also the Residence Life Handbook.)

RESIDENTIAL CURFEW

Residential curfew on the Harding University campus

is from midnight until 5 a.m. Sunday through Thursday and 1 a.m. until 5 a.m. Friday and Saturday. Additional information regarding residential curfew may be found in the Residence Life Handbook.

ALL-CAMPUS CURFEW

All-campus curfew is from midnight until 5 a.m. Sunday through Thursday and 1 a.m. until 5 a.m. Friday and Saturday. No activity may take place on campus during all-campus curfew for protection and security of the campus. Any person needing to come on campus during all-campus curfew must check with the Office of Public Safety.

“Be kind and compassionate to one another, forgiving each other, just as in Christ, God forgave you.”

Ephesians 4:32

SECTION



CAMPUS RESOURCES

Students at Harding University are encouraged to look for ways to serve others. At the same time, students will encounter the many services the University strives to provide.

STUDENT CENTER

The Hammon Student Center is the hub of Harding University. In this building you will find a variety of services: Campus Mail Services; a food court featuring Chick-fil-A and Panda Express; and a student lounge area for meeting friends, where you can enjoy Einstein Bros. Bagels and Tacker's Shake Shack. Also in the student center are the Harding University Bookstore; Harding University Market; Office of Student Life, which also houses the lost and found; Center for Student Success; Student Association Office; and Shores Chapel.

ACADEMIC RESOURCE CENTER

The mission of the Academic Resource Center is to provide academic programs and support services that advance achievement and personal development within a Christian worldview. The Academic Resource Center information and assistance necessary for academic success and lifelong learning to all students. A range of support and resources include:

- A learning environment that is supportive of the academic, social and spiritual needs of all University students.

- Individual tutoring in a wide range of content areas as well as Supplemental Instruction — group tutoring in targeted historically difficult courses.
- Academic coaching for students who need assistance with how to learn more effectively, efficiently and confidently.

The academic programs and services led by credentialed and professional faculty and staff also include English as a second language, the McNair Scholars and Upward Bound Federal TRIO programs. Services are included in the cost of tuition and fees. The central office for the Center for Student Success is located on the second floor of the Student Center in room 236. Please call 501-279-4531 for more information.

UNIVERSITY STUDIES

Students who begin their college career unsure about their major or career path have the opportunity to look into the University's more than 100 areas of study through the **Exploratory Studies** program. Academic advising for these students will focus on the completion of general education courses that will lead into a major of their choice. All students are encouraged to enroll in UNIV 2100: Exploration of Career, Calling and Vocation their first or second semester at Harding. Students must select a major once they reach

degree evaluation status, which occurs between the completion of 45-60 credit hours.

The University Studies department also offers several university foundations courses within a learning community that provides advising and support as students prepare for university-level English and Math courses.

Additionally, the University Studies department works closely with students who are on academic probation or those returning after an academic suspension.

FIRST YEAR EXPERIENCE

Making key connections early in a student's academic career is critical to successful transition to college as well as to the student's overall academic, social and spiritual growth. The First Year Experience program helps connect students to the people, programs and resources necessary to provide a strong foundation for this intellectual, personal and spiritual journey. This is primarily achieved through programs that include Bison Bound, Stampede, Peer Guides (student mentoring program), Organization Fair, Learning Enhancement Seminars and activities/events provided by Campus Life.

DISABILITY SERVICES AND EDUCATIONAL ACCESS

It is the policy of Harding University to accommodate students with disabilities pursuant to federal and state laws. Therefore, any student with a documented disability

(e.g., physical, learning or psychological) who needs to arrange accommodations must contact his or her instructors and the Office of Disability Services and Educational Access at the beginning of the semester. If the diagnosis occurs during the academic year, the student must self-identify with the Office of Disability Services and Educational Access as soon as possible in order to get academic accommodations in place for the remainder of the year.

Reasonable accommodations will be provided depending on the documentation of the disability provided from an appropriate licensed health professional who made the diagnosis of the disability according to ADA guidelines.

Office of Disability Services and Educational Access is located in Student Center Suite 239. They can also be contacted at 501-279-4019 or disabilityservices@harding.edu. This statement represents a responsiveness to federal expectations. It also reveals the desire on the part of the institution to meet its own commitments to students in the academic arena who have documented disabilities.

DIVERSITY SERVICES

Diversity Services supports academic success and citizenship within a global perspective based on Christian understanding of and respect for other cultures. This goal is achieved through providing

academic support, cultural awareness and leadership opportunities for students. Diversity Services serves as a liaison between students and faculty/administrators on issues of diversity. This office also sponsors the Multicultural Student Action Committee, which is composed of student leaders who initiate, plan and implement programs that increase multicultural awareness on the Harding campus.

CENTER FOR PROFESSIONAL EXCELLENCE

The Center for Professional Excellence, located in the Mabee Business Building room 103, provides both career counseling and exploration along with job search opportunities for students and alumni. Students have access to a library of literature and online resources on careers, companies and graduate schools. The Center for Professional Excellence staff is available to assist students in crafting resumes and cover letters and conducting mock job interviews.

STUDENT IDENTIFICATION

At the beginning of each school year, incoming students are issued a student identification card. This card is to be carried at all times on campus and at all Harding activities off campus, and it may not be used by any other person. The ID card must be shown upon request to any school official.

The ID card serves as:

- A library card

- Admission to athletic events
- Admission to campus dining services
- Admission to residence halls

Lost ID cards must be replaced in the Security Technology Center (located in the Kendall Building) at a cost of \$10 to the student. This office is responsible for issuing ID cards as well as managing electronic access control (card locks), security cameras and other security-related technologies. ID cards are made Monday-Friday between 8 a.m.-4 p.m. The phone number is 501-279-5678.

If a University official (including faculty and staff members) asks a student to surrender the ID card, the student must comply. Failure to do so will result in disciplinary action. In case of pending disciplinary action, a student's ID card may be held. If a student withdraws from school, the ID card must be returned to the University.

Any person not possessing a valid ID card will be treated as a nonstudent.

STUDENT SUPPORT AND COMMUNICATIONS

Student Support and Communications provides all University students with an email/internet account while they are enrolled at Harding. The account serves as the official electronic communication channel for the University and must be checked regularly. Use of this account will constitute

acceptance of the rules and regulations as stated in the Policy for the Responsible Use of Information Systems and Technology. This policy can be found on the web at harding.edu/ist/useofist.

Internet connections are provided in all Harding residence halls and on-campus apartments, including Village and Legacy Apartments. **Use of this DormNet connection will constitute an acceptance of the rules and regulations as stated in the following policies:**

1. [Policy for the Responsible Use of Information Systems and Technology](#)
2. [DormNet Agreement](#)

Student Support and Communications operates the DormNet Help Desk, located in the Anthony and Wright Administration Building, room 205. The DormNet Help Desk is open from 10 a.m.-10 p.m. Monday through Thursday, from 10 a.m.-5 p.m. on Friday, and from 7 p.m.-10 p.m. on Sunday. Students can contact DormNet at 501-279-4545 or dormnet@harding.edu.

HARDING UNIVERSITY PIPELINE

Pipeline is Harding University's online portal. Additionally, official Harding University apps are maintained or approved by the IS&T department. When students access Pipeline and approved apps, they can:

- Check campus announcements on the message boards, e.g.,

chapel announcements and schedule, personal announcements, departmental messages, emergency notification, etc.

- Register for classes during registration times
- Select a chapel seat
- Select a meal plan
- Take part in various campus surveys and elections
- Check their Harding accounts
- Request a transcript
- Update personal information
- Register in the emergency notification system
- Look up classes
- Check chapel and class absences

Pipeline is a one-stop resource center for students. It also has links to students' mail and calendar and to the learning management system used at Harding.

BUSINESS OFFICE

The business office is responsible for the financial portion of registration, billing and collection of student accounts, charging meal plans, and posting charges and payments to student accounts.

Questions regarding charges, withdrawal percentage on dropped classes, refunds on residential rent, and meal

plans should be directed to the business office. Financial obligations for charges begin at the time a student registers. Ensuring payment of all charges is the student's responsibility. All past-due accounts are subject to credit bureau reporting. If necessary to enforce payment, attorney fees, court costs and collection agency fees may be added to the amount owed. Transcripts will be released when accounts are in current status. Each account holder is responsible for informing the school of changes in name, address and telephone number.

HERITAGE INN

The Heritage Inn is a hotel located on campus for University guests. Guests are just steps away from executive conference rooms and banquet rooms, while parents are within a short walk of the residence halls or classrooms.

Located in the David B. Burks American Heritage Building, the Heritage Inn offers comfortable rooms at reasonable prices. A continental breakfast is available each morning, and all rooms are equipped with televisions, microwaves, refrigerators, hair dryers, irons and ironing boards.

The campus phone number is ext. 4700; the reservation numbers for off-campus calls are 501-279-4700 or 888-766-2465.

BRACKETT LIBRARY INFORMATION

Brackett Library provides 24/7 service to the Harding community through online resources with access to more than 150 databases

providing full-text articles, e-books and print materials that support the curriculum. The library webpage is available at library.harding.edu. In addition, best seller, Christian fiction and juvenile literature collections are also available. Librarians assist in locating electronic and print resources. Library instruction is provided to classes upon request, and individual assistance is available at the Information Desk.

Harding students may check out an unlimited number of regular stack books. For most students, stack books are checked out for two weeks and may be renewed once. Graduate and honors students may check out books for three weeks. Students with overdue items will receive courtesy notices through their Harding email. At four weeks overdue, books are "assumed lost" and the student is charged an overdue/replacement fee of \$60 or the replacement cost, if more. Should the item be found and returned after the fee has been paid, a portion of the fee will be refunded. Checkout periods and fines for juvenile books, reserves, best sellers and multimedia vary. Periodicals and some reference books cannot be checked out.

The Interlibrary Loan Services Department borrows or purchases materials that are not available locally. A small fee of \$1 per book is charged.

Wireless internet connection and designated areas for group study are available. A coffee shop is in the building. Students are

encouraged to offer suggestions for collection development or services. Two student representatives serve each year on the library committee. Library hours of operation are available at library.harding.edu.

INTERNATIONAL STUDENT ADVISOR

Located in the Holland-Waller Center, this office exists to help international students with procedures, expectations and requirements between the educational procedures of the United States and their home countries.

The international student adviser is responsible for providing assistance on immigration matters; coordinating all campus and community services available to international students; providing a liaison with sponsoring agencies and foreign governments; and promoting interaction between the international students, the University and the local community.

PUBLIC SAFETY

The Office of Public Safety is located in the Kendall Building. The phone number is 501-279-5000. Public Safety officers are on duty 24 hours a day, every day of the year. The Office of Public Safety may be contacted for on-campus emergencies as well as other student needs, such as locked keys in a vehicle, jump-starting a battery, emergency transportation to the hospital, and courtesy escorts after dark.

Public Safety officers are medical

First Responders and certified in CPR. They have additional training in crime prevention, emergency response and other public safety concerns. Any suspicious behavior, on-campus traffic accidents, on-campus emergencies and all crimes occurring on campus should be reported immediately to the Office of Public Safety. Information about campus security, safety programs and procedures, fire and crime statistics is available in compliance with the Jean Clery Disclosure of Campus Security Policy and Crime Statistics Act. A copy of the annual security and fire report can be obtained at harding.edu/administrative/public-safety/security-report or by contacting the Harding University Office of Public Safety.

The Office of Public Safety has a number of armed officers commissioned by the state of Arkansas. Security cameras and networked access control are used in various locations on campus.

Any questions concerning parking regulations, citations or violations should be directed to the Office of Parking Services located in the Kendall Building or by calling 501-279-4005.

PERSONAL AND RELATIONAL COUNSELING SERVICES

The Counseling Center at Harding is located on the third floor of the McInteer Bible and World Missions Center. The mission of the center is to provide caring and confidential

services for the purpose of enhancing the quality of life experience while a student at Harding. The center is staffed by male and female counselors with many years of experience. Some of the areas of need for students may include stress management, anxiety, personal/social conflicts, depression, and other adjustment difficulties that can develop in a college setting. In the event that a student is in need of medical or other specialized service, the center will assist in making an appropriate referral.

A student may request assistance from the Counseling Center by calling 501-279-4347 or emailing counseling@harding.edu. A student may find additional information and resources at harding.edu/counseling.

TimelyCare is also available via the TimelyCare app for 24/7 access to virtual care for mental and emotional support. Just like the Counseling Center, students have access to TimelyCare at no additional cost. The following are services offered by TimelyCare:

- TalkNow - 24/7, on-demand emotional support.
- Scheduled Counseling - Select the day, time, and mental health provider of your choice. (12 visits per year)
- Self-Care Content - Yoga and meditation sessions and group conversations with TimelyCare providers on a variety of health and well-being topics.

STUDENT HEALTH SERVICES

Harding University Student

Health Services is staffed by a family nurse practitioner and registered nurses who provide symptomatic care and health information.

The nurse practitioner provides treatment and prescriptions to students for a variety of minor acute illnesses such as bronchitis, strep throat, ear infections, urinary tract infections and the flu. Students can receive these services for an optional fee of \$40 per semester. This fee includes point-of-care testing such as strep tests, mononucleosis testing, flu tests and urinalysis.

SHS can also facilitate referrals to local medical providers if needed and can provide a limited quantity of over-the-counter medications for short-term, minor illness. Common preventative care services, such as flu vaccination and TB skin testing or COVID-19 testing, are also available at an extra cost to students.

Although we encourage students to carry health insurance for their own benefit in case of extenuating circumstances, SHS does not file any claims with health insurance companies. Financial responsibility related to medical care delivered by local providers rests with the student.

SHS Contact Information:

115 Dr. Jimmy Carr Drive (across from Starbucks)

studenthealth@harding.edu

Phone: 501-279-4346

Fax: 501-279-4577

Hours of Operation:

Fall and spring semesters
Monday-Friday
8 a.m.-4:15 p.m.

Intersession
Monday-Friday
8 a.m.-noon

Closed during Summer I and II.

Check harding.edu/student-life/healthservices for updates.

Attendance Policy:

1. Students are responsible for compliance with attendance policies, both in the student handbook, as well as with the individual requirements of each course or instructor.
2. SHS does not have the authority to excuse chapel or class. Please refer to Student Life policies for chapel absences and your course syllabi for class absences. SHS does offer confirmation of illness to professors with in-person visits.
3. Students with chronic or pre-existing illnesses requiring specific accommodation are encouraged to self-identify with the Office of Disability Services and Educational Access.
4. International students are required to comply with TB screening processes required by the Arkansas Department of Health by identifying with the International Student Services office.

CAMPUS MAIL SERVICES

The University operates Campus Mail Services. University housing is not serviced by U.S. Postal Services home delivery in Searcy; therefore, all students living in University housing are required to have a campus box. These boxes are typically assigned to students upon registration. A student is not allowed to receive mail/parcels for another person in their box (with the exception of spouse and/or children). Mail will be returned to sender if improperly addressed. Full name and box number are required for delivery of mail. The correct format for receiving items through campus mail services is:

Name/Department
915 E. Market Ave.
HU 12345 (campus box number)
Searcy, AR 72149-5615

Mail sent through Campus Mail Services is in fact mail delivered to the University. The laws and regulations relating to U.S. Postal Service mail delivery only apply before mail has been delivered to the University. Upon delivery to the University, all mail is sorted to individual campus boxes.

Upon graduation or withdrawal from school, students must complete a change of address in Pipeline so mail may be forwarded. When leaving the University permanently, students should also notify magazine, newspapers and other correspondents of any address change. Students leaving to attend an International program or leaving for the summer must

complete a change of address in Pipeline. This will allow mail to be forwarded until the student's return to the University. Students no longer residing in University housing must notify Campus Mail Services in order to keep or close their campus box.

Campus Mail Services also offers an intra-campus mail service for sending and receiving mail communication between departments, students, faculty and staff. Multiple pieces of candy, home-baked goods, etc., must be in factory sealed containers or Ziploc bags. The following items will not be accepted for delivery by Campus Mail Services: any item deemed potentially hazardous, liquids, fruit, vegetables, flowers, or 8.5 x 11 sheets of paper (each sheet must be folded in half or thirds prior to being submitted to Campus Mail Services). All cash/checks sent through campus mail must be sent using campus mail's delivery confirmation service (at no charge).

Hours of Operation:

Monday
9 a.m.-5 p.m.

Tuesday-Friday
8:30 a.m.-5 p.m.

Saturday and Sunday
Closed

Summer
Closed at 4:30 p.m.

Phone: 501-279-4374

DINING SERVICES

Harding is a unique place requiring a unique dining program. The student body is composed of people from almost every state and dozens of foreign countries, each seeking something a little different from their meal plan. Quality, variety, convenience and flexibility are all combined to offer a dynamic dining experience. Dining Services strives to keep pace with the ever-changing trends in food service and welcomes your input.

The Charles White Dining Hall offers a wide variety of foods with weekly rotating and pop-up style menus to satisfy any craving. Menus include a unique allergen-friendly station designed for students with food allergies and sensitivities, a salad bar and deli filled with fresh ingredients, house-made pastas and pizzas, innovative international dishes, grilled burgers, chicken, vegetables, a variety of freshly baked desserts, fresh fruit, and more! Daily menus and nutritional information can be found by downloading the Dine on Campus app or by visiting dineoncampus.com/harding.

Hours of Operation:

	Dinner
Monday-Friday	4:30-7:30 p.m.
Breakfast	Monday-Thursday
7-10 a.m.	Late Night
Lunch	8:30-10:30 p.m.
10:30 a.m.-4 p.m.	Saturday and Sunday
	Brunch
	10:30 a.m.-2 p.m.



SECTION 8



GENERAL INFORMATION

Dinner

4:30-7:30 p.m.

PROCEDURES FOR WITHDRAWAL FROM THE UNIVERSITY

Occasionally students find they must withdraw completely from the University. **Students living in University housing and/or enrolled in classes on the Searcy campus** go to the Office of Student Life to complete paperwork and the required exit interview. Students are encouraged to visit with the Office of Financial Aid Services for an exit interview. All residence hall students must make arrangements with their residence life coordinator to properly check out of the residence hall.

Students who are enrolled in a class not on the Searcy campus or only in online courses may fax a written withdrawal notice to the Office of Student Life at 501-279-4059; email the notice to studentlife@harding.edu; or mail the written notice to the Office of Student Life, Box 12252, Searcy, AR 72149-5615. The student must provide name, student ID number, home address, telephone number, semester of withdrawal, and brief statement of the reason for withdrawal.

The Student Life Office will notify the Office of Financial Aid Services, business office and registrar's office of the withdrawal. Students will

not be considered officially withdrawn until the registrar has received notification and completed the drop for all classes. Students who do not complete an official withdrawal may receive a failing grade for each class.

Please Note: Students who want to drop a class and not their whole schedule, should follow the deadline for dropping classes as listed in the academic information section of the current catalog.

MANDATORY PSYCHIATRIC WITHDRAWAL OF STUDENTS

1. A student will be subject to mandatory psychiatric withdrawal if the administration, University Counseling Center or other consulted mental health professionals conclude the student is suffering from a mental disorder, as defined by the current American Psychiatric Association Diagnostic Manual or its equivalent, and, as a result of a mental disorder, engages in behavior that:
 - Poses a significant danger of causing imminent physical harm to others; or
 - Substantially impedes the lawful activities of other members of the campus community, including disruption of residence hall or apartment complex

- life routine; or
- Reasonably indicates that the student is unable to successfully complete current academic requirements at the University.
2. Except in emergencies, adequate advance notice must be given to the student that he or she may be subject to mandatory psychiatric withdrawal from the institution. Interim psychiatric withdrawal may be implemented immediately by the appropriate administrator. A student withdrawn on an interim basis shall be given an opportunity to appear personally before the administrator or a designee within 36 hours from the effective date of the withdrawal. For those situations that are not regarded as emergencies, an opportunity will be given to appear within seven business days after the student has been evaluated by the licensed mental health professional selected by the school. The student will remain withdrawn pending completion of the informal proceedings.
3. The appropriate school administrator may require a psychiatric evaluation for good cause.
4. The findings of the health care professional shall be reviewed by an administrator to determine that a psychiatric withdrawal is recommended.
5. The student and family member or mental health professional is to be allowed the opportunity to examine the psychiatric evaluation and to discuss it in an informal proceeding before any final determination is made.
6. Prior to readmission, a student will be required to provide a written evaluation from a licensed mental health care professional and to submit to an evaluation by the University's Counseling Center staff.
- As in the case of any procedural guidelines, Harding University reserves the right to change or to make appropriate revision, additions, amendments or corrections.
- PARKING: PRIVILEGES AND RESPONSIBILITIES**
- GENERAL INFORMATION**
- 1. The campus and buildings of Harding University are private property. The Office of Parking Services is responsible for regulating and enforcing parking regulations.
 - 2. All parking violations should be handled through the Office of Parking Services located in the Kendall Building or by calling 501-279-4005.
 - 3. All traffic accidents or mishaps should be handled through the Office of Public Safety by calling 501-279-5000.
 - 4. All Harding students are required to carry a valid Harding ID card at all times while on campus. This ID card must be surrendered to any Harding University faculty member, staff member, public safety officer or parking enforcement officer upon request.
 - 5. Harding University assumes no financial responsibility for any vehicle or its contents while parked on campus.

VEHICLE REGISTRATION

- 1. All students enrolled at Harding University, full or part time, graduate or undergraduate, living on or off campus, and their spouses must register their vehicles.
- 2. All vehicles driven on the University's campus must be properly licensed and registered with the Office of Parking Services.
- 3. All students, faculty and staff members who own one or more vehicles are required to register their vehicle(s) and correctly display a valid parking permit.
- 4. Permits must be affixed to the vehicle in the manner in which they

were designed by the manufacturer. This will constitute the final phase of vehicle registration. The permit must be correctly affixed to avoid penalty.

5. Specific registration instructions and the current auto registration fee can be found online at harding.edu/public-safety

6. Students who change vehicles during the school year must transfer their permit by affixing the permit to the new vehicle and updating the vehicle information online. Students should contact the Office of Parking Services for any assistance with the transfer of vehicles, if needed.

7. The Office of Parking Services may utilize online resources to identify the owners of unregistered vehicles. Unregistered student-owned or student-driven vehicles may be registered by the Office of Parking Services, and all applicable fines will be applied to the student's account. Unregistered vehicles that accrue a minimum of five (5) citations may be towed at the owner's expense.

8. Students who falsify registration information are subject to disciplinary

action.

REGISTRATION SPECIAL CIRCUMSTANCES

1. Persons who are connected with the University and who suffer a permanent or temporary physical disability may apply at the Office of Parking Services for special parking consideration.
2. Faculty, staff and students who have a motor vehicle registered and for some extraordinary circumstance find it necessary to operate and park an unregistered vehicle on campus may obtain a temporary permit from the Office of Parking Services without cost for a period of no longer than two weeks.
3. Students bringing trailers to campus must gain permission from the Office of Student Life. Upon approval, the trailer must be registered with the Office of Parking Services and a specific parking area will be designated at that time.
4. Students may not store or drive golf carts or all terrain vehicles on campus without prior approval from the Office of Student Life.

RULES AND REGULATIONS

1. Every person operating a vehicle on campus is held responsible for knowing and obeying

the parking regulations of the University.

2. Vehicles must be parked in designated slots.
3. Vehicles are considered parked when left unattended.
4. Citations may be issued 24 hours a day, seven days a week. Citations may be written hourly for any offense. For example, if a vehicle is parked illegitimately in a handicapped-accessible slot, it is subject to a ticket every hour (also see towing policy).
5. Reserved slots are restricted 24 hours a day.
6. Visitor slots are reserved for non-University affiliated visitors and are reserved 24 hours a day.
7. Faculty and staff parking (red-striped) is reserved Monday through Friday from 7:30 a.m.-5:30 p.m.
8. Students may park in faculty and staff parking Monday through Friday from 5:30 p.m.-7:30 a.m. and on weekends.
9. Students driving vehicles with faculty/staff stickers are required to park in student parking.
10. Parking in handicapped-accessible slots is only permitted with officially recognized identification, such as disabled license plates or hangtags. Unauthorized use of either

the slots or the vehicle loading zones (marked by blue stripes) may result in fines and/or towing. Handicapped-accessible parking is reserved 24 hours a day, seven days a week.	unless specifically designated	Services to find a resolution. The decision of the Traffic Appeals Committee is final.
PARKING SPECIAL CIRCUMSTANCES		
1. When leaving campus for school trips or vacations, students should leave their vehicle parked in student parking (not in areas designated as "No Overnight" parking). If leaving the vehicle on campus for an extended period of time, please contact the Office of Parking Services.	2. If students must park illegally because of car failure, they should notify the Office of Parking Services immediately at 501-279-4005. The students will be required to move the vehicle within 24 hours unless other arrangements are made with the manager of Parking Services.	The University reserves the right to remove by impounding any vehicle parked in such a way as to constitute a serious hazard or any vehicle that impedes vehicular or pedestrian traffic movement, the operation of emergency equipment, the making of essential repairs and services, or for other cogent reasons, such as failure to properly register the vehicle, excessive parking violations or abandoned vehicles. Owners of such vehicles will be required to pay all costs involved in removing, impounding or storing such vehicles.
11. Loading zones are designated for the loading and unloading of vehicles close to the respective building. Drivers will be given 15 minutes to load or unload their vehicles and will then be expected to move their vehicles to a legitimate parking slot.		
12. Service zones are for maintenance and emergency vehicles only. Students are not permitted to park in these areas.		
13. Overnight parking (curfew to 7 a.m.) is NOT allowed on the north side of campus and where otherwise posted.		
14. Double parking is not permitted on the campus at any time.		
15. Parking is prohibited in all areas not distinctly designated as parking areas, such as:	APPEALS PROCESS	Any attempt to manufacture, replicate or modify a parking permit or a temporary parking permit may result in, but is not limited to, immediate towing, disciplinary action and loss of right to an appeal. This can include using a permit assigned to another person.
<ul style="list-style-type: none"> • Service lane zones and roads • Traffic lanes within parking lots • On the grass or sidewalks • On a pedestrian crossing • Along curbs, 	To contest a parking citation, an appeal must be submitted within ten days of the citation issue date to the Traffic Appeals Committee via the internet. The Appeals Committee is composed of Harding faculty and staff members. Committee members review each appeal and make their decision based on the information contained in the appeal as well as information from the ticket itself. When there is a question about an appeal, members of the committee may consult with the manager of Parking	PENALTIES FOR EACH VIOLATION Penalties may be paid in the business office or online through the parking management website. Specific penalties for each fine can be found online at harding.edu/public-safety/parking-registration .
CHANGES	Changes to the above	

information, to include penalties for violations, may be made at any time without prior notice by the administration.

ACCEPTABLE USE OF HARDING UNIVERSITY'S INFORMATION SYSTEMS & TECHNOLOGY

Those who make use of the University's IS&T resources are required to behave in a manner consistent with Harding's mission, policies and codes of conduct. As a user of these resources, the user should adhere to the following guidelines:

1. Users are responsible for any technology access account they have been given and for keeping passwords secure.
2. Users agree not to intentionally seek out information about, copy or modify password files, other users' files, or disks belonging to other people.
3. Users shall not attempt to decrypt material to which they are not entitled or attempt to gain rights they have not been specifically granted by the owner.
4. Users agree to refrain from any activity that intentionally interferes with a computer's operating system or its logging and security systems.
5. Users shall be sensitive to the public nature of computer systems and refrain from transmitting, posting or otherwise

displaying material that is threatening, obscene, discriminating, harassing, defamatory or contrary in any way to the mission of Harding University.

6. Users agree not to make copies of or distribute software the University owns or uses under license.
7. Messages, statements and declarations sent as electronic mail or public postings should be treated as if they were tangible documents.
8. Users agree not to create, alter or delete any electronic information contained in any system associated with the University IS&T resources that is not part of their own work.
9. Users agree not to create, send or forward chain mail, spam or phishing messages.
10. Users shall not use the University's IS&T resources as a means of obtaining unauthorized access to any other computing systems, for example, using a proxy server.
11. Harding's computing disk storage is a University resource with costs attached and should be used with care and discretion.
12. Users agree not to use the system for non-University business, such as the transmission of commercial or personal advertisements;

solicitations and promotions; or for reproduction of political, ideological or commercial material.

Disciplinary Action: Breaches of this policy will be treated as breaches of discipline and dealt with as contained in the Harding University Code of Conduct.

PETS ON CAMPUS

For the purpose of this policy, pets are defined as any domestic or tamed animals, birds, snakes, reptiles and amphibians, unless specifically exempted below.

Pets are prohibited from being in residence halls and apartments, offices, classrooms, hallways, and all other areas in any academic or administrative building.

Pets on University grounds shall not be left unattended and must be maintained on a leash. Any student bringing a pet onto the grounds is expected to clean up after it and not cause additional work for custodial or maintenance personnel.

Service animals are exempt from this policy if the student has a documented disability with the Office of Disability Services and Educational Access.

Animals that are officially part of the University's teaching, research, or clinical programs are exempt from this policy.

DISTRIBUTION OF LITERATURE ON CAMPUS

Organizations or individual students wishing to display or distribute literature or other materials to students and

faculty on University-controlled property will be governed by the following:

1. Approval must be secured from the Office of Student Life.
2. Literature and materials for distribution must not contain:
 - Writings that are libelous, obscene, or in violation of federal, state or local laws.
 - Materials that attempt to exploit for commercial gain the name, image, logo or reputation of this University through the sale of any item, subscription copies or the sale of advertising space.
3. All literature must state the name of the sponsoring organization.
4. Literature and materials for distribution may, upon appropriate approval, be placed in areas designated by the Office of Student Life.

LEGAL NOTICES

Family Educational Rights and Privacy Act of 1974

The Family Educational Rights and Privacy Act of 1974 (called FERPA) provides, with certain exceptions, (1) that students shall have a right of access to their education records and (2)

that education institutions shall not release education records to non-school employees without the consent of the student. "Students" as used in this notice includes former students.

RIGHT OF ACCESS

With few exceptions provided by law, students at Harding may see their education records upon request. Access will generally be granted immediately upon request; however, it is guaranteed within 45 days of the request. Students are entitled to copies (at the student's expense) of records to which they have access. Students further have the right, under established procedures, to challenge the accuracy of the records and to enter their viewpoints in the records. A list of all education records maintained by Harding and a copy of the University FERPA Policy are kept in the Harding Office of Student Life.

The University may not require students to sign a waiver of their right to access, but students should be aware that recommendations and evaluations may not be very helpful or candid without a signed waiver.

A student's home address and phone number will be made available to a roommate assigned to that person.

Health Insurance Portability and Accountability Act of 1996

Harding complies with applicable privacy and security standards, requirements, and

implementation specifications pursuant to the Health Insurance Portability and Accountability Act of 1996. Notice of the uses and disclosures of protected health information made by Harding and students' rights and Harding's duties with respect to protected health information is provided on Pipeline.

Title IX and Sexual Harassment

Harding University reaffirms the principle that students, faculty and staff have the right to be free from sex discrimination in the form of sexual harassment by any member of the academic community.

Sexual harassment is defined as an attempt to coerce an unwilling person into a sexual relationship, or to subject a person to unwanted sexual attention, or to punish a refusal to comply, or to create a sexually intimidating, hostile or offensive environment. Sexual harassment is generally understood to include a wide range of behaviors, from the actual coercing of sexual relations to the unwelcome or inappropriate emphasizing of sexual identity. This definition will be interpreted and applied consistently with Christian standards of behavior and conduct.

A student who believes that he or she has been sexually harassed may obtain redress through informal and formal procedures of the University. Complaints about sexual harassment will receive prompt and equitable response. The right to confidentiality of all members

of the academic community will be respected in both informal and formal procedures, insofar as is possible. Retaliation against individuals for bringing bona fide complaints of sexual harassment is expressly prohibited. Knowingly or willfully making a false claim is subject to discipline up to but not limited to dismissal from school. Formal procedures will not be initiated without a signed and verified written complaint. An individual found to have engaged in sexual harassment is subject to disciplinary action for violations of the policy consistent with existing procedures.

Kevin Davis, assistant director of Public Safety, and Amie Carter, assistant director of Human Resources, serve as Title IX Coordinators of the University. Sexual harassment claims against a student may be filed in the Office of Student Life in Student Center 218 or in the Office of Public Safety in the Kendall Building. Claims against a faculty or staff member may be filed with Human Resources in Ezell 130.

Dating Violence, Domestic Violence, Sexual Assault or Stalking

Complainants and witnesses who report or participate in an investigation of dating violence, domestic violence, sexual assault or stalking will not be subject to disciplinary sanctions, such as suspension or probation, for violations of the code of conduct that occurred at or near the time of the incident.

A student who believes that he or she is the victim of dating violence, domestic violence, sexual assault or stalking may obtain redress through procedures of the University. Complaints will receive prompt and equitable response. The right to confidentiality of all members of the academic community will be respected, insofar as is possible. Retaliation against individuals for bringing bona fide complaints is expressly prohibited. Knowingly or willfully making a false claim is subject to discipline up to but not limited to dismissal from the University. Formal procedures will not be initiated without a signed and verified written complaint. An individual found to have engaged in dating violence, domestic violence, sexual assault or stalking is subject to disciplinary action for violations of the policy consistent with existing procedures.

Claims made by a student against another student may be filed with the Office of Student Life in Hammon Student Center 218 or in the Office of Public Safety in the Kendall Building. Claims made by a student against a faculty or staff member may be filed with the Office of Human Resources in Ezell Building 130. A copy of the rights of the accuser and accused will be made available at the time the complaint is filed. Further information may be obtained through the annual security report at harding.edu/public-safety.

Right to Search

The student, by being enrolled at the University, consents and grants to the University the right to enter and/or search that student's room, with or without the student's presence, to search his or her possessions that are in or on University property, to search computer files and data-storage devices, and for a reasonable period of time, to maintain possession of anything by which the student violates the rules and regulations of the University.

Right of Refusal

The student, by being enrolled at the University, directs and authorizes the University to refuse any item sent to the student through any means, including mail services, if the University finds possession of the item by the student would be inappropriate, would violate the rules and regulations of the University, or would be contrary to the mission of the University.

Harding is a Drug-Free School – It's the Law

Harding's policy states that drug and alcohol possession or use is not tolerated. Harding has chosen to take a strong stand against the use of controlled substances because of the significant risks that students assume when deciding to use them. Many of these substances are physically or psychologically addicting; the composition of "street" drugs can never be determined by the user and is often dangerous; strictly enforced laws and policies can lead to serious consequences for even

the experimenter or occasional user. The negative personal consequences far outweigh any brief exhilaration or escape. The University strongly believes that any use of controlled substances is contrary to the mission of Harding. Students seeking information or personal assistance for substance abuse can receive counseling and referral to community resources in the University Counseling Center.

The Drug-Free Schools and Communities Act requires our school to outlaw the possession, use or distribution of illegal drugs and alcohol by students and school employees on school property or during school activities. It also requires us to explain the risks that drug and alcohol use may cause to an individual's health.

Drugs and alcohol can:

- Distort what an individual sees, hears and feels.
- Make individuals feel they are doing their best when their actual performance is poor.
- Lead to crime at school and a criminal record.
- Interfere with how an individual's brain uses information.

Marijuana use can:

- Cut mental powers.
- Slow physical reflexes.
- Affect judgment of space and distance.
- Make an individual forgetful.

- Damage lungs, reproductive organs and brain.

Cocaine use can:

- Cause a heart attack.
- Cause emotional problems, mood swings, or lack of dependability.
- Cause an individual to make poor judgments.
- Lead to crimes.
- Be addictive.

Heroin use can:

- Cause total disinterest in anything except drugs.
- Lead to crimes.
- Spread disease.
- Result in overdose, coma or death.
- Cause school and family problems.

Hallucinogen use can:

- Cause distortion.
- Cause sudden, bizarre behavior changes.
- Cause loss of concentration and memory.
- Cause permanent loss of brain function.

Alcohol can:

- Cause loss of concentration, coordination and judgment.
- Cause inability to deal with problems.
- Increase aggressive behavior.
- Cause difficulty in learning and

remembering.

- Permanently damage liver, heart and brain.

Amphetamines can:

- Make an individual panic or behave wildly.
- Be addictive.
- Cause brain damage.

Sedatives can:

- Slow down mental processes and reflexes.
- Cause kidney and liver damage.
- Be addictive.

Inhalants can harm an individual's:

- Vision.
- Memory.
- Thinking.
- Coordination.
- Breathing.

Steroids can:

- Damage the heart, liver and reproductive system.
- Cause depression.
- Lead to heart attacks and strokes.

Tobacco can:

- Cause smelly hands, hair and clothes.
- Cause wrinkles.
- Cause bad breath and stained teeth.
- Cause cancer.
- Cause heart and lung disease.

Federal and state laws prohibit the possession, use or distribution of illicit drugs. In addition, the state of Arkansas has laws that pertain to alcohol

use and possession. Contact the Office of Student Life with any questions.



Campus Numbers

Academic Resource Center	501-279-4531
Business Office.....	501-279-4336
Campus Mail	501-279-4374
Counseling Center	501-279-4347
Disability Services and Educational Access	501-279-4019
Financial Aid Services	501-279-4257
Library Information Desk	501-279-4775
Office of Public Safety	501-279-5000
Office of Student Life.....	501-279-4331
Registrar's Office	501-279-4057
Security Technology Center (lost IDs)	501-279-5678
Student Health Services.....	501-279-4346
Student IS&T Support and Communications.....	501-279-4545



harding.edu

**“Finally, brothers, whatever is true, whatever is noble,
whatever is right, whatever is pure, whatever is lovely,
whatever is admirable — if anything is excellent or
praiseworthy — think about such things. Whatever you
have learned or received or heard — put into practice.
And the God of peace will be with you.”**

Philippians 4:8-9