

MORAVIAN  
UNIVERSITY

OFFICE OF  
GREEK LIFE

2023 -  
2024

FRATERNITY &  
SORORITY  
GOLD STAR  
PROGRAM

## 2023-2024 FRATERNITY & SORORITY GOLD STAR PROGRAM

### PROGRAM OVERVIEW

The *Fraternity & SorORITY Gold Star Program* provides an opportunity for chapters at Moravian University to promote and achieve common ideals upon which fraternity and sorority organizations were founded, as well as celebrate chapter successes and improvements. Membership development, scholarship, service to others, fellowship, and organizational effectiveness are fundamental principles which characterize an excellent fraternity or sorority organization.

The *Fraternity & SorORITY Gold Star Program* recognizes and rewards those organizations demonstrating progress towards that end. Each organization is reviewed at the conclusion of the academic year to ensure that progress towards excellence is being made. Reviews are conducted by the Gold Star Review Panel, comprised of the following members of the University community:

- Harrison Dillard, Chief of Police
- Nicole Loyd, Executive Vice President for University Life & Dean of Students
- Meghan Santamaria, Director of Campus Life (Chair)
- Luke Smith, Director of Development
- Liz Yates, Dean of Campus Life

### PROGRAM GUIDELINES & TIMELINE

Each organization (Chapter President & Faculty/Staff Advisor) will receive a shared *Fraternity & SorORITY Gold Star Program* Google Drive folder (e-binder) at the beginning of the fall semester. The President may share this e-binder with the appropriate chapter members. It is the responsibility of the chapter to document all activities throughout the academic year that demonstrate progress made towards the ideals set forth in the *Fraternity & SorORITY Gold Star Program*, as well as consider and document improvements made from previous years. Chapters have their documents from prior years, which can serve as a guide when putting materials together. After materials are submitted via the Google e-binder, each chapter selects a group of representatives to participate in a review panel in which further discussion about the year's progress will occur.

Ongoing	Chapter Attendance Records must be submitted to the Office of Greek Life no later than 2 weeks following the event/program in order to receive points. The forms will be scanned once a month by the Office of Greek Life and uploaded in your Google e-binder.
Monday, November 13	Materials from the first half of the academic year must be uploaded to your organization's Google e-binder by 8am. The director of campus life and dean of campus life will review all materials uploaded to the chapter's Google e-binder.
Thursday, November 16	Incoming and Outgoing chapter presidents, Gold Star chairs, and other relevant officers, will meet with the Greek Life staff to receive feedback for the upcoming spring semester.
Wednesday, April 10	Materials must be uploaded to your organizations' Google folder by 4pm. You must submit the Section I <u>Verification of Information</u> form (Verification of Information folder) to the Office of Greek Life by 4pm. Chapters who fail to submit their materials by the allotted time and date may be docked one level of standing per business date until submission.
April 22 – May 1	Panel reviews, lasting approximately 30-45 minutes, conducted by Gold Star Review Panel. Sign up times are announced in late March. At least three chapter representatives, including the current President, should be present. Advisors may attend to offer support.
By Monday, May 8	Chapter presidents and advisors receive a result letter outlining the chapter's status decision by Gold Star Review Panel.
2024-2025	Funds will be distributed on a case-by-case basis, as outlined in Program Incentives.

### PROGRAM INCENTIVES

The *Fraternity & SorORITY Gold Star Program* outlines integral areas of fraternity and sorority life while setting forth a number of benchmarks to be reached within each area. Chapters earn points, as outlined on succeeding pages. Grants are awarded for the following academic year and may be used for chapter leadership development and training, as well as any campus events of an educational nature that target the entire student body.

The Office of Greek Life distributes grants on a case-by-case basis. Money will not just be deposited into a chapter account.

Platinum Star Chapter	1360 or more points w/documentation exceeding expectations	\$500 grant
Gold Star Chapter	1360 or more points	\$250 grant
Silver Star Chapter	850-1359 points	\$125 grant
Bronze Star Chapter	850 or less points	\$75 grant

## 2023-2024 FRATERNITY & SORORITY GOLD STAR PROGRAM

### SECTION I: ORGANIZATIONAL ACCOUNTABILITY & EFFECTIVENESS

*To be considered for Gold or Platinum Star Chapter, a **minimum of 310 points** must be earned in this category.*

#### VERIFICATION OF INFORMATION

The Chapter President and the Faculty/Staff Advisor sign the Verification of Information form (Verification of Information folder). Please submit this form to the Office of Greek Life no earlier than Wednesday, April 3<sup>rd</sup> at 8am and no later than Wednesday, April 10<sup>th</sup> at 4pm.  
*10 points per signature*

#### GREEK GOLD STAR STATUS

The Chapter met the expectations for fraternities and sororities as set forth in the Fraternity & Sorority Gold Star program in 2022-2023. A copy of the outcome letter must be included as documentation. Points will be awarded based on the four levels of achievement:

Platinum Star	75 points	Silver Star	25 points
Gold Star	50 points	Bronze Star	15 points

#### GOLD STAR RECOMMENDATIONS

The Chapter was charged with recommendations from the Gold Star Review Panel during the 2022-2023 process, which are outlined in the outcome letter. Describe the progress, effort, and improvement put towards each recommendation.  
*15 points per recommendation addressed*

#### ORGANIZATIONAL GOALS

Summarize the process by which your organization determines and evaluates goals, including a timeline, how decisions are made, and who is involved in the process.  
*20 points*

Provide a list of chapter goals that were established during the past academic year and provide examples of progress towards their completion; including how and when they are measured.  
*5 points per goal*

#### MEMBERSHIP

Provide a complete and official membership roster.  
*10 points*

Indicate the following on the membership roster:

Newly affiliated members during the 2023-2024 academic year	5 points
Chapter officers with titles	5 points
Advisors with description of roles and involvement with organization	10 points

#### CHAPTER CALENDAR

Submit chapter calendar(s) for each semester that include dates about any chapter operations but not limited to the following: recruitment, new member meetings/programs, exec and chapter meetings, new member meetings, rituals, philanthropy/ service activities, brotherhood/sisterhood events, alumni, family, and other chapter's philanthropy events.

Fall calendar should be uploaded to the Calendar Folder by Friday, 9/15. Spring calendar should be uploaded to the Calendar Folder by Friday, 2/1.  
*20 points per semester*

#### HOUSING

Did the organization fill the chapter house each semester? Provide the housing roster including names of all members residing in the chapter room and their assigned room for each semester.  
*5 points per semester*

#### FINANCES

Summarize the annual budget preparation and approval process. Include the timeline and the individuals involved in the process. Explain how the annual budget is connected to organizational goals, including examples. Provide documentation of an annual budget.  
*40 points*

Explain how members are educated about chapter finances including the budget and how dues are spent.  
*10 points*

Include a document of established procedures for handling delinquent or non-payment of dues by members. Summarize how these procedures and expectations are communicated to members, including how members access this information and how procedures are enforced.  
*10 points*

#### SELF-GOVERNANCE/ACCOUNTABILITY

Summarize how chapter members are exposed to University policies (risk management, hazing, and scholarship) and organizational policies (financial responsibilities, attendance requirements, standards expectations).  
*25 points*

Include a copy and provide a short explanation of your standards/judicial board structure.  
*25 points*

#### MID-YEAR CHECK IN

Outgoing and Incoming chapter president and Gold Star Chairs attend mid-year check-in at the end of the fall semester. Include completed rubric for documentation.  
*30 points*

## 2023-2024 FRATERNITY & SORORITY GOLD STAR PROGRAM

### SECTION II: MEMBERSHIP DEVELOPMENT

*To be considered for Gold or Platinum Star chapter, a **minimum of 570 points** must be earned in this category and **must also demonstrate academic performance at or above the all men's or women's average.***

#### NEW MEMBER EDUCATION

State the objectives, goals, and purpose of the new member program. Include an outline of the program. *20 points*

Summarize how new members learn about chapter operations (policies, constitution, role of officers) of the organization. *20 points*

Summarize how the chapter educates members about hazing, including how written guidelines regarding the prevention of hazing are communicated to the chapter, as well as enforced. *20 points*

Describe how, when, and who evaluates the new member program. Include feedback, particularly from new members, and how data is utilized. Based on most recent evaluation, outline strengths and areas of improvement of the program. *20 points*

#### GENERAL MEMBERSHIP DEVELOPMENT

The chapter has at least 80% of membership involved in other campus activities and leadership, as indicated on the Member Leadership Development & Involvement form (General Membership Development folder). *50 points*

The chapter participates in the annual Membership Experience Assessment distributed by the Office of Greek Life. Points will be awarded for attendance at varying levels. The Office of Greek Life will share % participation after the assessment closes.

75% participation *25 points*

90% participation *35 points*

The chapter implements an educational program with a focus on diversity, equity, and inclusion with at least 75% of the chapter participating. Examples include exploring perspectives, understanding identities, and cultural celebration. Summarize and provide documentation of event including attendance on the Chapter Attendance Record. *30 points per event*

The chapter implements an educational program with a focus on hazing or watches either of the documentaries "[Breathe, Nolan, Breathe](#)" or "[Death of A Pledge](#)" and includes a facilitator from Student Life. Summarize and provide documentation of event including attendance on the Chapter Attendance Record. *30 points per semester*

The chapter implements an educational program with a focus on Title IX (i.e., healthy relationships, relationship violence, sexual misconduct, harassment). Summarize and provide documentation of event including attendance on the Chapter Attendance Record. *30 points per semester*

90% of members attend at least one Friday Forum per semester. Members do not need to attend the same event. Summarize and provide documentation of each event including attendance on the Friday Forum Google Sheet in the General Membership Folder. *30 points per semester*

The chapter implements an educational program or retreat which could include a restorative circle for growth and development with at least 75% of the chapter participating. Summarize program including objectives and agenda, as well as handouts and photos. Utilize the Chapter Attendance Record to track attendance. *30 points per event*

The chapter hosts a program or event with faculty (e.g. Faculty Tea, appreciation event). Summarize and provide documentation of event including attendance on the Chapter Attendance Record. *30 points*

The chapter hosts a career exploration program with the Center for Career and Civic Engagement. Summarize and provide documentation of event including attendance on the Chapter Attendance Record. *30 points*

**CONTINUED | SECTION II: MEMBERSHIP DEVELOPMENT**

The Chapter encouraged chapter attendance at the semester educational program sponsored by Greek Life. Points will be awarded for attendance at varying levels. Utilize the Chapter Attendance Record to track attendance.

	Fall 2023: Heritage Day	Spring 2024: TBD
45% participation	<i>15 points</i>	<i>15 points</i>
65% participation	<i>25 points</i>	<i>25 points</i>
90% participation	<i>35 points</i>	<i>35 points</i>

**ACADEMICS AND SCHOLARSHIP**

Include copies of chapter grade reports for spring 2023 and fall 2023.

Spring 2023 Chapter GPA:	_____	Fall 2023 Chapter GPA:	_____
All Men's/Women's GPA:	_____	All Men's/Women's GPA:	_____

	<u>Spring 2023</u>	<u>Fall 2023</u>
Performance .30 above comparison group average	<i>45 points</i>	<i>45 points</i>
Performance .20 above comparison group average	<i>35 points</i>	<i>35 points</i>
Performance .10 above comparison group average	<i>25 points</i>	<i>25 points</i>
Performance at comparison group average	<i>15 points</i>	<i>15 points</i>

List the name and position responsibilities of the Scholarship Chair who monitors academic performance of members.

*10 points*

Summarize the chapter's scholarship plan including how members are celebrated and recognized for high academic performance, as well as how members are held accountable for poor academic performance.

*20 points*

**LEADERSHIP TRAINING & DEVELOPMENT**

Provide documentation including an agenda, attendees, and summary of the event for each new officer training programs and/or officer transition workshops sponsored by the chapter during the 2023-2024 academic year.

*40 points per event*

Chapter leaders (preferably Chapter President, Risk Manager, Social chair, Gold Star chair, and Vice President for Programming) attended the Leadership Retreat prior to the Spring Semester. For documentation, utilize the Chapter Attendance Record.

*10 points per member*

At least 20% of chapter participated in an University leadership program between May 2023 and April 2024 such as TIPS, 1742 Experience, the Ubuntu Program, Moravian Activities Council (MAC), Orientation Leader training, Residence Life training, or United Student Government as indicated on the University Program form (Leadership Training & Development folder).

*30 points*

Include the member(s) who represented the chapter at leadership conferences for your national organization between May 2023 and April 2024, as indicated on the Leadership Conference form (Leadership Training & Development folder).

*15 points per person/ in person conference*

*5 points per person/ virtual conference*

**SECTION III: CAMPUS, COMMUNITY & CONSTITUENT RELATIONS**

*To be considered for Gold or Platinum Star Chapter, a **minimum of 250 must** be earned in this category.*

**CAMPUS & COMMUNITY OUTREACH**

Chapter sponsored and hosted a philanthropy event to benefit their local/national philanthropy and provided an opportunity for the campus community to participate. Provide a summary of the event including date, time, and location. Documentation including flyers and photos should be included, as well as attendance on the Chapter Attendance Record.

*40 points*

Chapter participated in at least 2 hands-on (direct service) community service projects each semester with at least 50% participation of the chapter. One of these events should be out in the local community. Provide a summary of the events including date, time, and location. Documentation including flyers and photos should also be included, as well as attendance on the Chapter Attendance Record.

*15 points per on campus event per semester*

*30 points per off-campus event per semester*

At least two chapter leaders (preferably the Chapter President, Philanthropy, and Service chairs) attended the Philanthropy & Service training on Thursday, September 8 and Thursday, January 18. Attendance will be taken at the meeting.

*10 points per member*

Chapter utilized an online platform (i.e. Google Sheets, GIN System, Omega Fi, OrgSync,) to track members' philanthropy and volunteer hours. Points will be awarded for percentage of membership actively completing service hours throughout the semester. Include appropriate documentation (i.e. screenshots) showing the total number of members utilizing the online platform and total number of hours per member.

35% participation	<i>10 points</i>
50% participation	<i>20 points</i>
65% participation	<i>25 points</i>
Over 90% participation	<i>35 points</i>

**CONSTITUENT INVOLVEMENT**

Include appropriate program evidence such as flyers, newsletters, invitations, website links, and/or attendance on the Chapter Attendance Record.

Chapter sponsored a non-alcoholic family program with and for families.	<i>20 points</i>
Chapter sponsored a non-alcoholic Homecoming event for alumni(ae).	<i>20 points</i>
Chapter sponsored a non-alcoholic Founders Day program with and for alumni(ae).	<i>20 points</i>
Bonus points for additional alumni(ae)/family events held during year.	<i>10 points/event</i>
Chapter sends a monthly OR semesterly newsletter to alumni(ae)/family.	<i>10 points/per newsletter</i>
Chapter maintains an updated presence online/social media presence (Instagram, Facebook, website)	<i>10 points/updated site</i>

## SECTION IV: FELLOWSHIP, FRIENDSHIP & INTER-GREEK RELATIONS

*To be considered for Gold or Platinum Star Chapter, a **minimum of 230 points** must be earned in this category.*

### PHILANTHROPIC EVENTS HOSTED BY OTHER CHAPTERS

The Chapter supported at least 2 philanthropic events each semester hosted by another fraternity or sorority on campus. Provide a summary of the event including date, time, and location. Documentation including photos should be included, as well as attendance on the Chapter Attendance Record with at least 1 team or 4-6 members in attendance.

*25 points/event*

### EVENTS HOSTED BY THE GREEK COMMUNITY

The Chapter supported and had at least 50% of the membership participate and support all-Greek events without the presence of alcohol or intoxication, as well as positive behavior and interactions with other participants. Provide documentation such as photos, emails, and chapter attendance (Chapter Attendance Record).

Recruitment Events	<i>10 points/event</i>
Greek Week Events	<i>10 points/event</i>
Fraternity & Sorority Community Events (Powderpuff/Turkey Bowl, Homecoming Parade, Scholarship Celebration, Greek God & Goddess, & Holiday House Decorating)	<i>10 points/event</i>
Other events hosted by Interfraternity Council or Panhellenic Council	<i>10 points/event</i>