

# Dotun Asunmo

## Digital . Web . Development

A creative and enthusiastic individual with a genuine interest in Web design and development seeking a Junior Digital opportunity to create, innovate and learn . My goal is to develop user friendly digital platforms and interactive applications utilising a logical approach to problem solving.

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## SKILLS

HTML CSS SEO PHP Javascript UX/UI Responsive design Bootstrap Adobe creative  
Git Project management mySQL Customer Services Teamwork Communication Skills  
Interpersonal Skills Wordpress Salesforce Decision Making Troubleshooting Social Media

## PROJECTS & ACHIEVEMENTS

Toonsville: [www.toonsville.co.uk](http://www.toonsville.co.uk)

- Custom made a retro cartoons website using Html, Css, Javascript as coding languages, and integrated into Wordpress as a CMS

Deeper Lancashire Project: (01/2021 - 03/2021)

- Software engineering program for 3 months that focused on building digital skills: Javascript, PHP, Git and Version Control, Json/Ajax, Databases.

## WORK EXPERIENCE

### MEDIA/PROJECT COORDINATOR:

Sky Television UK

11/2018 - 07/2020

Digital Services Provider

Achievements/Tasks

- I oversee the end-to-end process for all content processing at Sky, from coordinating ordering and delivery of materials from studios and distributors.
- Acting as the focal figure for content operations, i sit between internal stakeholders and end users, ultimately responsible for overseeing the coordination of over 9000 assets.
- Individual processing of digital media assets across sky's portfolio of channels cutting across linear(to tv) and video on demand (VOD) to web content.
- Maintain excellent stakeholder relationships and gaining a wide range of knowledge across the various departments such as planning, stills, rights and acquisitions, quality control.

### LIBRARY ASSISTANT (Student Job)

University of Greenwich

03/2018 - 05/2018

Academic Institution

Achievements/Tasks

- Sorting and organising university Journal archives.
- Helping students and Alumni with private study room bookings.
- Working with the university back office systems for sorting out titles and recording them on the database system.
- Working at the university front desk and assisting with student issues e.g helping with finding and borrowing books, utilising wi-fi, returning books, access issues.
- Being the first point of call to answer student queries and questions with regards to the library and events.

## WORK EXPERIENCE

### PROVISIONING COORDINATOR (Telecommunications)

Sky Television UK

02/2015 - 01/2018

Digital Services Provider

*Achievements/Tasks*

- Investigating why orders for Sky Talk and Broadband fall into delay.
- Organising and Looking at trends that show daily increases in delayed orders and finding ways to progress.
- Analysing reports produced fortnightly to present to key stakeholders.
- Proactively analysing cases to pick out faults and trends, which can potentially delay end users going live.
- Management of Multiple Client portfolio of Networks serviced by various suppliers to be provisioned.

### BANKING SERVICES ADVISOR

HSBC Bank

08/2014 - 01/2015

Retail Banking Services

*Achievements/Tasks*

- Setting up new accounts for customers including current accounts and a variety of savings options.
- Answering customer queries in relation to their accounts and general retail banking.
- Identifying customer needs with regards to the current portfolio of products which can best match the customer.
- Digital services set up assistance to help end users with using and setting up online banking and using the mobile apps on different devices.
- Processing loans, credit cards, overdrafts and other credit facilities.

### ENGAGEMENT SPECIALIST (Social Media Executive)

NOW TV

05/2012 - 05/2014

Digital and Entertainment Services Provider (web based)

*Achievements/Tasks*

- Social Media Executive: Using software such as Radian 6 to monitor various social media sites and answering queries by NOW TV branding rules.
- Troubleshooting technical problems with end users on a variety of major Platforms e.g Ios, Android, Xbox, Playstation, Roku.
- Website forums administrator: Managing online posts and chats with customers on the forums webpage.
- Contributing to the help and technical articles section of the website to increase end-user self sufficiency.
- Managed a group of specialists as a senior customer engagement specialist, a secondment opportunity for over a year until end of term.
- Liaising with software and web development teams, giving feedback on platform issues based on end user reports.

## EDUCATION

### Web Design and Content Planning (MA)

University of Greenwich.

11/2017 - 10/2019

### Computing (Undergraduate Dip)

University of Oxford

01/2008