Personal Details

Name:	**Sarada Acharya**
Nationality:	**Bhutanese**
Gender:	**Female**
Date of birth:	**15/10/1986**
CID No:	**11316000287**
Mobile No:	**+975 17796778**
Email:	saradachr36@gmail.com

Academic Details

Institution/College	Qualification	Country	Year of Completion	Remarks
Mangalore University	Bachelor in Computer Application	India	2008	On campus, Completed
Jetking Institute	Certificate in Hardware and Networking	India	2008	On campus, Completed
Yangchenphug Higher Secondary School	Indian School Certificate Examination	Bhutan	2004	On campus, Completed
Motithang Middle Secondary School	Bhutan Certificate of Secondary School	Bhutan	2002	On campus, Completed

Employment Details

Organization	Position	Appointment date
iTechnologies	Senior IT Officer	15 December 2021 – till date
Sparkle Technologies	Senior IT Officer	01 January 2014 – 28 February 2018
e_Centric, Peljorkhang Private Limited (now known as NGN Technologies)	Senior Software Developer	01 February 2010 – 07 May 2013
iTechnologies	Software Developer	01 October 2008 – 31 January 2010

JOB DESCRIPTION:

- ❖ Writing and testing codes.

- ❖ Troubleshooting and improving existing software application.

- ❖ Recommend improvements.

- ❖ Helping in network issues in the company.

- ❖ Providing daily technical support.

- ❖ Developing software rendering to software requirements specifications given by the client.

- ❖ Designing databases, views, stored procedures and user defined functions.

- ❖ Unit testing of codes.

- ❖ Providing hands on trainings to clients.

- ❖ Preparing technical documents and user manuals.

- ❖ Ensuring developed system is running once they are live.

- ❖ Leading a team, monitor work performances of team members

- ❖ Guide team members

- ❖ Supervise team members

- ❖ Learning latest platforms and languages.

- ❖ Learning and implementing latest IT technologies.

CERTIFICATES:

1) Hardware and Networking, Jetking (2007-2008)
2) Advanced DevOps Tools, Thimphu (Dec 31, 2021)

Reference
Name: Dik Raj Pulami
Job position: Manager, iTechnologies
Contact No. +975-17685149
Email: dikraj.pulami@itechnologies.bt