TREE

Thursday Tutor Meeting

horizontal line

4th MARCH 2021 / 10:00 AM / MS Teams

# ATTENDEES

Present: Sabina Pencheva, Stelian Rumenov, Andrei Sava, Bohdan Tymofieinko, Andreea Şindrilaru

# APPROVAL OF AGENDA

Agenda was unanimously approved by everyone

# OPEN ISSUES

1. Project Phase 1 - Waterfall methodology
2. Discussed future meetings with tutor and client, overall communication
3. Project – UML class diagram started, URS and Project plan edited based on feedback from client and tutor

# NEW BUSINESS

1. Contact client for further clarification on user’s roles
2. Complete and submit for feedback UML class diagram

# ACTION ITEMS

|  |  |  |  |
| --- | --- | --- | --- |
| Action Item | Person Responsible | Deadline | Priority |
| Design UML class diagram for application | Everybody | 7th March | ***HIGH*** |
| Research GIT branches | Everybody | 7th February | ***HIGH*** |

# PREVIOUS BUSINESS

Project plan – final version more or less completed

URS – final version more or less completed

Miscellaneous – set up GIT repository, choose name, send Sabina meeting minutes to catch up with work so far