

Role:- Sr.Project Manager - Richmond VA

End Client: Commonwealth of VA

Duration: 12 months+

Client is seeking a Project Manager for a long-term contract opportunity in Richmond, VA.

Local candidates only

*This position may work remotely 100% of the time but come into the office for occasional meetings

Responsibilities:

Provide project management oversight to ensure the coordination of all projects on time within budget and scope.

Provide overall project coordination for the new client-level data system for HIV services; Oversee team activities to support the business, work with the business manager to ensure accurate invoicing, coordinate audit requests, and the assigned collaborate with the RWHAP B Service Coordinator

Provide guidance on vendor and contract relations.

Collaborate with customers and develop strategies and solutions of high business value.

Required Skills:

5 Years - Excellent facilitation, collaboration, negotiation, and presentation skills

5 Years - Meeting facilitation with customers and technical teams

5 Years - Documenting and understanding customer requirements, processes, and design and programming specifications

5 Years - Reading logical data models, databases and programming specifications developed from customer requirements

5 Years - Business analysis, requirements solicitation and documentation

5 Years - Knowledge and experience using multiple project management methodologies such as Waterfall, Iterative, and Agile

5 Years - Ability to blend methodologies together in the right proportions to fit a project and business environment

5 Years - Strong attention to detail, with the ability to follow-through

5 Years - Must be able to operate effectively in a changing environment with multiple priorities

5 Years - Excellent verbal and written communications skills

5 Years - Strong analytical, planning, and organizational skills with an ability to manage competing demands

Desired Skills:

4 Years - Bachelor's degree in Information Technology, Information Systems or Computer Science, or equivalent experience

5 Years - Experience working in the health care or public health sector as it relates to understanding complex systems of service delivery

5 Years - Project management qualification by the Commonwealth of Virginia, or VITA PM

certification

5 Years - Experience performing systems analysis, architecting technical solutions, and/or managing application development projects

5 Years - Understanding of and (experience with) Commonwealth of Virginia project management standards