



UAN activation, KYC and E-nomination updates

From Suma Ta (Associate) <Suma.Ta@mindtree.com>

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To Deekshith Sr <Deekshith.Sr@mindtree.com>

Dear Mindtree Mind,

Please find below your Name, UAN & PF number registered at EPFO. You may activate the same and update KYC (PAN, Bank & Aadhaar) as per the procedure given below.

You will be able to view your monthly statement through the link at www.epfindia.gov.in >> Our Services >> For Employees >> Member Passbook by entering your UAN number and password.

MID	M1044561
Name in PF portal	DEEKSHITH S R
UAN No	101300433973
PF No	BGMRD00244700000100655

I. Procedure for Activation

1. Login to <https://unifiedportal.epfindia.gov.in>
2. Select Activate UAN under **For Employees >> UAN member e-sewa >> Activate UAN**
3. Fill up the form appearing on the screen. (Your Name should be as mentioned in the above box) and click on Get authorization Pin
4. Enter the OTP received on your registered mobile number to get activated.
5. You can login on the same link and change your password under Account >> change password

II. Procedure for KYC updation

1. Login to <https://unifiedportal.epfindia.gov.in>
2. Select UAN member e-sewa under **For Employees** and login using your 12 digit UAN number and password
3. Click on Manage>> KYC >> enter PAN, Bank & Aadhaar particulars and save (mandatory KYC)
4. Updated KYC will be approved by Mindtree in a day or two from the date of updating from your end.

III. Procedure for e-nomination : Please file E-nomination which is mandatory for EPFO

1. Login to <https://unifiedportal.epfindia.gov.in>
2. Select UAN member e-sewa under **For Employees** and login using your 12 digit UAN number and password
3. Click on Manage>> e-nomination fill up the form and save it.

Regards,

Suma

Associate – PF Team

Mindtree Limited.

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