

Task 1: Create Microsoft Edge Work Profile

Description: Create a Microsoft Edge work profile with the name A2D-Ankit-Dangi. This will ensure company data is organized properly. Use this profile exclusively to log in to email, Figma, Google, GitHub, and other company accounts.

1. Open Microsoft Edge.
2. Click on the profile icon in the upper right corner.
3. Select "Add profile" and click "Add."
4. Enter the profile name as A2D-Ankit-Dangi.
5. Sign in with your work email account.
6. Customize the profile settings as needed.

Task 2: Create a Google Account

Description: Create a Google Account using the custom email provided with the a2d.co.in URL to access Google services.

1. Go to the Google Account creation page.
2. Enter the custom email address provided (e.g., yourname@a2d.co.in).
3. Fill in the required information (name, password, etc.).
4. Complete the verification process if prompted.

Task 3: Download Discord for Communication

Description: Download the Discord desktop/mobile app for easy communication.

1. Visit the [Discord download page](#).
2. Select the appropriate version for your device (Windows, macOS, iOS, Android).
3. Install the application and sign in with your work email.
4. Join the company's Discord server using the invitation link provided.

Task 4: Log in to Email on Your Phone

Description: Log in to your work email on your phone's default email app to avoid communication delays.

1. Open your phone's default email app.
2. Add a new email account.
3. Enter your work email address and password.

4. Configure the sync settings as required.
5. Ensure notifications are enabled for timely alerts.

Task 5: Create a GitHub Account

Description: Create a GitHub account using your a2d.co.in email. Your username should be in the format A2D-Fname-Lname.

1. Go to the [GitHub sign-up page](#).
2. Enter your a2d.co.in email address.
3. Choose a username in the format A2D-Fname-Lname.
4. Create a password and complete the sign-up process.
5. Verify your email address by clicking on the link sent to your inbox.

Task 6: Create a Figma Account

Description: Create a Figma account associated with your company email ID.

1. Visit the [Figma sign-up page](#).
2. Enter your company email address (yourname@a2d.co.in).
3. Fill in the required details and complete the sign-up process.
4. Verify your email address by clicking on the confirmation link sent to your inbox.