



BAGMANE

Bagmane Developers Pvt. Ltd.
Integrated Management System
Panel Daily Checklist

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Building:		Panel:																			Month:																		
Sl. No.	Description	Spec	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						
1	Check the cleanliness of the panel	Free from dirt																																					
2	Check the panel doors and locks	Always closed & should operate easily																																					
3	Inspect panel door seals and gaskets	Seals and gaskets are intact to prevent contaminants																																					
4	Check the status of breakers / MCCBs	I/P & O/P should be ON																																					
5	Check for any abnormal noise & smell	No noise / smell																																					
6	Check the indication lamp	All indications OK																																					
7	Check the panel status of Auto / Manual	Auto / Manual																																					
8	Check Energy meter, Voltmeter, and Ammeter reading & observe it	Working status, reading limit OK, Dual source meter EB / DG status																																					
9	Inspect the power factor value at incomm	Should be > 0.9																																					
10	Inspect load (current) of each feeder	Should be within the limit																																					
11	Check the tightness of all electrical connections	Terminals, lugs, and bolts are tight and free from corrosion																																					
12	Check for signs of overheating	No discoloration, burnt areas, or heat spots																																					
13	Inspect the insulation condition	Insulation is intact, no cuts, abrasions, or aging signs																																					
14	Verify the functioning of protective relays	Relays are set correctly and in good working condition																																					
15	Check the operation of the Hooter / Alarm system	Alarm system works for faults or abnormal conditions																																					
16	Verify the operation of surge protection devices (if present)	No damage of surge protection devices and functioning properly																																					
17	Verify the operation of manual overrides (if applicable)	Manual overrides work as intended																																					
18	Inspect the operation of the interlocks (if applicable)	Interlocks are functioning correctly																																					
19	Verify the condition of the busbars	No damage, wear, or loose connections																																					
20	Confirm the correct operation of busbar risers or isolators	Operation without issues																																					
21	Check for correct phase sequence	Correct phase sequence to prevent motor rotation issues																																					
22	Check for leakage currents	No leakage or insulation failure																																					
23	Check for proper ventilation and cooling	No obstruction to airflow and ventilation system works																																					
24	Check the status of auxiliary components (e.g., cooling fans, pumps)	Operation status of auxiliary components																																					
25	Ensure proper cable management	Cables are routed and secured properly																																					
26	Review the labeling and identification of components	Components are properly labeled																																					
27	Clean the earthing terminals	Free from dirt																																					
Checked By																																							
Verified By																																							
Remarks:																												BIC / AFM/ FM Sign											