



Bagmane Developers Pvt. Ltd.
Integrated Management System
Work Permit Audit Format

Document Number: BDPL OCP 03 F-12

Revision Date: January 16, 2024

Rev. No.: 02

Work Permit Number:	Work Permit Type:	Permit Holder Details:
Building/Campus:	Date(s) of Audit :	

Sl. No.	Check Point	Observation/ Findings	Closure Action Remarks	Closure Date of Findings	Closed By (Name & Sign):
1.	Check if all necessary permits are obtained and properly filled out before work commences and permit copies available?				
2.	Does permit contain accurate and detailed information about the work to be performed, including the type of work, location, duration, and authorized personnel?				
3.	Is the work permit authorized by relevant persons?				
4.	Risk assessments have been conducted for each permit and that potential hazards have been identified and addressed.				
5.	Safety measures outlined in the permit are adequate and appropriate for the specific work being performed.				
6.	Are workers involved in the permitted activities having the required training, certifications, and qualifications?				
7.	Are emergency procedures, including evacuation plans and rescue protocols, are clearly defined and communicated in the permit.				



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8.	All equipment to be used during the permitted work has been inspected, is in proper working condition, and meets safety standards.				
9.	Required atmospheric testing has been conducted in confined spaces or areas with potential atmospheric hazards, If applicable.				
10.	Adequate supervision is available for the permitted work and that communication systems between workers, supervisors, and emergency personnel are functional.				
11.	All comprehensive records are maintained, including permit logs, risk assessments, equipment inspections, atmospheric test results, incident reports and other required relevant reference documents available?				
12.	Is there a continuous monitoring and periodic reassessment during the work to adapt to changing conditions or potential risks.				
13.	Is LOTO procedure followed?				
14.	All work carried out under the permit aligns with local, state, and federal regulations, as well as industry standards and best practices.				



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15.	Is the work permit closed out correctly?				
16.	Post-work evaluations or checks have been conducted to ensure that the area is restored to a safe condition and that any equipment used has been properly stowed or secured.				

Any Other Observations:

Auditor (Name and Sign):

Campus Head (Name and Sign):