## **CSC Background Check Disclosure and Authorization Form**

In the interest of maintaining the safety and security of our customers, employees and property, Contemporary Services Corporation ("CSC" or the "Company") will order a background check report (a "Consumer Report") on you in connection with your employment application, and if you are hired, or, if you already work for the Company, may order additional Consumer Reports on you for employment purposes every three years from your start of employment. If you are a designated and trained Company driver of Company owned or rented vehicles, an additional check of your driving records will also be conducted and may be conducted annually.

The background check company, JD Palatine LLC, will prepare the Consumer Report for the Company JD Palatine LLC is located at Consumer Center 301 Grant Street, Suite 4300, Pittsburgh, PA 15219 and can be contacted by telephone at: 1-877-745-8525.

The Consumer Report may contain information concerning your character, general reputation, personal characteristics, mode of living, and credit standing. The types of information that may be ordered include but are not limited to: Social Security number verification; criminal, public, educational and, as appropriate, driving records checks; verification of prior employment reference, licensing and certification checks; credit reports; and drug testing results. The information may be obtained from private and public record sources, including personal interviews with your associates, friends, and neighbors. (An "investigative consumer report" is a Consumer Report that includes information from such personal interviews, except in California where that term means any Consumer Report.) The nature and scope of the most common form of investigative consumer report is an investigation into your education and/or employment history conducted by JD Palatine LLC or another outside organization.

You may request more information about The nature and scope of an investigative consumer report, if any, by telephoning the Company at 1(800) 754-5150. A summary of your rights under the Fair Credit Reporting Act this form is available upon request.

## **STATE SPECIFIC NOTICES**

If you live or work for the Company in the states listed below, please note the following:

**CALIFORNIA:** You may view the file that JD Palatine LLC has for you, and order a copy of the file, upon submitting proper identification and paying copying costs, by coming to their offices, during normal business hours and on reasonable notice, or by mail. You may also ask for a file-summary by telephone. JD Palatine LLC can answer questions about information in your file, including any coded information. If you come in person, another person can come with you, so long as that person can show proper identification.

**MAINE:** If you ask us, you have the right to know whether the Company ordered an investigative consumer report on you. You may request the name, address. and telephone number of the nearest office for JD Palatine LLC You will get this information within 5 business days of our receipt of your request You have the right to ask JD Palatine LLC for a free copy of the report.

**MARYLAND:** If the Company obtains credit history information on you, it will be used to evaluate whether you would present an unacceptable risk of theft or other dishonest behavior in the job for which you are being considered.

MASSACHUSETTS/NEW JERSEY: If you submit a request to us in writing, you have the right to know whether the Company ordered an investigative consumer report from JD Palatine LLC'. You may inspect and order a free copy of the report by contacting JD Palatine LLC.

**MINNESOTA:** If you submit a request to us in writing, you have the right to get from the Company a complete and accurate disclosures of the nature and scope of the consumer report or investigative consumer report ordered, if any.

**NEW YORK:** If you submit a request to us in writing, you have the right to know whether the Company ordered a consumer report or an investigative consumer report from JD Palatine LLC, and you will be provided with the name and address of JD Palatine LLC. You may inspect and order a free copy of the reports by contacting JD Palatine LLC. A copy of Article 23A of the New York Correction Law is being provided with this form.

**OREGON:** If The Company obtains credit history information on you, it will be used to evaluate whether you would present an unacceptable risk of theft or other dishonest behavior in the job for which you are being considered.

**WASHINGTON STATE**: If you submit a request to us in writing, you have the right to get from the Company a complete and accuratt. disclosure of the nature and scope of the investigative consumer report we ordered, if any. You also have the right to ask JD Palatine LLC for a Written summary of Your rights under the Washington Fair Credit Reporting Act. If the Company obtains information bearing on your credit worthiness, credit standing or credit capacity, it will be used to evaluate whether you would present an unacceptable risk of theft or other dishonest behavior in the job for which you are being considered.

## **AUTHORIZATION FOR BACKGROUND CHECKS**

After carefully reading this background check disclosure and authorization form, I authorize the Company to order my Consumer Report, including Investigative consumer reports through a third party vendor, I understand that the Company may role on this authorization to order additional consumer reports, including investigative consumer reports, during my employment without asking me for my authorization again as allowed by law.

I also authorize the following agencies and entities to disclose to JD Palatine LLC and its agents all information about or concerning me, including but not limited to: my past or present employers, learning institutions, including colleges and universities; law enforcement and all other federal, state and local agencies; federal state and local courts; the military; credit bureaus; testing facilities; motor vehicle records agencies; all other private and public sector repositories of information; and any other person, organization, or agency with any information about or concerning me. The information that can be disclosed to JD Palatine LLC and its agents includes, but is not limited to, information concerning my employment history, earnings history, education, credit history, motor vehicle history, criminal history, military service, professional credentials and licenses and substance abuse testing.

I agree the Company may role on this authorization to order Consumer reports, including investigative consumer reports from companies other than JD Palatine LLC without asking me for my authorization again as allowed by law. I also agree that a copy of this form is valid like the signed original, I certify that all of my personal information on this form is true and correct and understand that dishonesty will disqualify me from consideration for employment with the Company, or if I am hired or already work for the company, that my employment may be terminated.

* Type NA for	fields that are not applicable	e.			
Last Name	fifa	First Name	fifa	Middle Name	
Maiden/Other	Names	-		From Years Used NA	To NA
Social Security Number		123-45-6789			
Driver's License Number				State	
FOR IDENTIFICATION PURPOSES ONLY: Da		te of birth	11/20/1980		(Month/DayYear)
	Addresses W	ithin The Past S	even Years (use a sepa	arate sheet as needed)	-
Present Street Address		Present Street Address			
From	06/11/2018	(Month/Day/\	/ear) To		(Month/DayYear)
City/State/Zip	GHAZIABAD IA 201014	<del></del>			
Have you ever been convicted of a felony? No  If Yes, please list conviction and dates			iminal History Inquiry  Have you ever been convicted of a misdemeanor?  —		No
Are you currently on parole?		No	Are you currently on probation?		No
•	erms of parole/probation.				
Have you been trial?	i charged with an offense for	which you are c	urrently out on bail or	on personal recognizance pending	g No
If yes, state na	ture of the offense and the o	urrently pending	trial date?		
Definite				06/15/2018	
Employee Sign	ature			Date (Month/Day/Year)	
If you live or w	ork for the Company in Cali	fornia, Minneso	ta, or Oklahoma:		
×	check this box if you would li	ke a free copy of	vour background chec	ck.	