

Information Technology Technician Resume

Bob Muller
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Objective: To obtain the Information Technology Technician position which will challenge me and help the organization continue to be successful.

Summary of Skills:

Experience in providing software and hardware support
Operational knowledge of computer workstations, printers, PDA's and other peripherals
Amazing ability to effectively communicate with management, co-workers and customers
Ability to multi-task and prioritize workload efficiently and effectively
Excellent writing and verbal communication skills

Work Experience:

Information Technology Technician, August 2005
to till date

Department of Workforce Services, Kansas City, MO



Performed network installations according to technical specifications.
Ordered and collected materials and tools to configure system.
Setup voice and data networks through terminating and splicing cables.
Installed telecommunications tools, routers, switches and cable trays.
Tested circuits and equipment, and identified, and resolved problems, if any.
Documented network and registered configuration drawing and specifications.

Information Technology Technician, May 2000 to July 2005
Nexus Treatment, Kansas City, MO

Education:

Bachelor's Degree in Information Technology, University of Cincinnati,
Cincinnati, OH