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## GOPI K. BHAKTA

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281-954-1101



<http://linkedin.com/in/gb18>

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### **EDUCATION**

Bachelor of Arts in Psychology Minor in  
Business Administration May 2019  
(UTSA) - GPA 3.5  
Doctorate in Clinical Neuropsychology  
July 2025 (TCSPP D.C.)

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### **SKILLS**

- Fluent in four languages including Spanish, English, Hindi, and Gujarati. Can translate perfectly.
  - Research experience: data entry, running data through SPSS, collecting data, debriefing participants who participated in the study.
  - In-field Mental Health experience. Helping those with several mental health disorders.
  - In-field experience in working with children, ages 6-12.
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### **EXPERIENCE**

#### **STAFF MEMBER – PARTY CITY - HOUSTON, TX**

AUGUST 2015 TO JUNE 2016

Communication skills, proper customer service, and assistance. Keep track of inventory for managers.

#### **DESK CLERK - LA QUINTA – RICHMOND, TX**

DECEMBER 2016 TO JUNE 2017

Answer phone calls, book reservations for prospective guests; small and large groups (i.e., Family vs. Company). Greet guests during check-in, help them, Spanish speaking and Hindi speaking customers included. Refer guests to local restaurants, venues, spas, amenities.

#### **TUTOR - KUMON – SPRING, TX**

AUGUST 2016 TO AUGUST 2017

Assist children with mathematics and language assignments. Help explore their learning style for math and language. Grade their homework, arrange paperwork, meet with parents (when necessary).

#### **MENTAL HEALTH COACH– FULSHEAR TREATMENT TO TRANSITION – STAFFORD, TX**

AUGUST 2019-AUGUST 2020

Support clients in getting to their programming and productive hours while coaching them through decisions-making. Spend the most face-to-face time with them. Prevent crisis incidents from becoming a physical risk 80% or more of the time. Maintaining appropriate physical, emotional, and professional boundaries with clients. Work with clients' treatment teams (including therapists and specialists).

#### **ASSISTANT MANAGER - LA QUINTA – RICHMOND, TX**

OCTOBER 2020-CURRENT

Greet guests during check-in, help them, Spanish speaking and Hindi speaking customers included. Handle reservation bookings, through phone, online portal, and services such as Booking.com, Expedia, etc. (i.e. families, companies, personal, individual, etc.). Provide information about hotel, rooms, services, and respond to inquiries, email, chats, calls in a timely manner. Refer guests to local restaurants, venues, spas, amenities. Provide customer satisfaction and excellence.

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