

RAJESH KUMAR

#1448 Phase I
Ram Darbar Chandigarh
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Objective

To be the Warehouse Manager of the warehouse Well organized, take initiative, flexible, and work well under pressure.

- Outstanding ability to control inventory.
- Strong aptitude to maintain material handling equipment and meet or exceed warehouse operation efficiency goals

Work Experience

Warehouse Manager:-From November -21 to M/s Tricare Remedies

Warehouse Manager: - From June'16 to October 2021 M/s Haier App India Pvt Ltd (M/s Attar Logistics Pvt Ltd)

- Look After Inbound/outbound process
- Team Handling of Warehouse Staff and Labor
- Audit on Warehouse weekly basis
- Follow company procedure of SKUs like Electronics goods
- Look after billing process and keep product location wise barcode wise.
- To arrange Training on weekly basis for efficiency in warehouse operation.
- To keep asking Distributor comments on delivery and product packing on monthly basis.
- Storage of product stacking norms wise.
- Arrange vehicle and communication with Transporter pick up to delivery at customer point.
- To follow Company SOP for warehousing
- To check PO's before dispatching product.
- To check safety status warehouse, working of labors and staff while doing operation.

Warehouse Incharge:-Sep'15 to May'16 M/s NAXR Logistics Pvt Ltd(E-commerce Company)

Warehouse In charge:-Oct'14 to Sep'15 Cavin Kare Private Ltd (FMCG) Zirakpur

- *Looking after inbond and outbond process*
- *Taking care of batch no wise dispatch of goods*
- *Modern Trade dispatches*
- *Checking PO's validity and taking Appointment for the same*
- *Follow up with transporter for delivering the goods on time.*
- *To arrange Road permit for Stock transfer*
- *Arrangement batch wise and manufacturing wise storage at Warehouse*
- *To implement FIFO & LIFO*

Warehouse Incharge: Nov'11 to Oct'14 Johnson & Johnson Ltd Zirakpur

- Supervise and coordinate the unloading of inbound shipments.
- Orderly stacking of product and the picking and staging of outbound shipments.
- Manage the distribution center transportation fleet.
- Confer with department heads to ensure coordination of warehouse activities such as production, sales, and purchasing.
- Screen and hire warehouse personnel and issue work assignments.
- Working in SAP
- Looking after Replacements activities
- Follow 5S and FIFO System
- Preparing Packing List,GDN and MRN
- Sound knowledge of Sales Tax

Warehouse In charge : Feb.2004 – Jan' 2010, Amara Raja Batteries Ltd Zirakpur

Sr Operation Executive: Feb' 2010 - Oct. 2011, Nav Bharat Archives Xpress Pvt Ltd (Record Management Company)

Education

BA From DAV College Chandigarh
MBA From SMU Distance Education

Personal Data:-

Name	Rajesh Kumar
Father's Name	Sh.Sarup Chand
Date of Birth	09 th October, 1977
Martial Status	Married

