VIGNAN's INSTITUTE OF INFORMATION TECHNOLOGY (AUTONOMOUS)

(Approved by AICTE-New Delhi & Affiliated to JNTUGV, Vizianagaram)
Beside VSEZ, Duvvada, Vadlapudi Post, Gajuwaka, Visakhapatnam - 530 049.

F.No. VIIT/DOA/2022/01   01st October 2022

NOTICE

The 11th Meeting of Academic Council will be held on 14th October 2022 at 11-00AM, Tuesday through blended mode under the chairmanship of Dr. B. Arundhati, Principal, VIIT.

All the members are requested to attend the meeting.

Dean of Academics
Dean Academics
Vignan's Institute of Information Technology

MEMBERS INVITED:

S No	Name of the Member	Category	Designation & Department	Status	Affiliation
1	Dr. B. Arundhati	Chairman	Principal	Chairman	VIIT(A) Visakhapatnam
2	Dr. V. Madhusudhan Rao	Management	Rector	Management Nominee	VIIT(A)
3	Mr. Srikant Nandigam	Management	CEO	Management Nominee	VIIT(A)
3	Prof K. Babulu	Member	DA&DR&D JNTUGV	University Nominee	JNTU-GV Vizianagaram
4	Dr .D. Rajya Lakshmi	Member	DE, JNTUGV	University Nominee	JNTU-GV Vizianagaram
5	Dr.KCB Rao	Member	DAP, JNTUGV	University Nominee	JNTU-GV Vizianagaram
6	Dr. K. Babu Rao	Member	Director (Technical)	Industry Expert	Navayuga Infotech Pvt. Ltd. Hyd. India
7	Dr. Subrahmanyam Boyapati	Member	Analogue Design Engineer	Industry Expert	Intel-Bangalore
8	Dr. P S Ravindra	Member	Vice Principal & Dean, Administration	Internal Member	VIIT(A)

9	Dr. B. Sateesh	Member	Dean, Student Affaires	Internal Member	VIIT(A)
10	Dr. E. Laxmi Lydia	Member	Dean, R&D	Internal Member	VIIT(A)
11	Dr. B. Prasad	Member	Dean, T&P	Internal Member	VIIT(A)
12	Dr. Ch. Hari Govinda Rao	Member	Dean, IQAC	Internal Member	VIIT(A)
13	Mr. R. Rudhrabhi Ramu	Member	Dean, Evaluation	Internal Member	VIIT(A)
14	Mr. M. Padmakar	Member	HOD-CE	Internal Member	VIIT(A)
15	Mrs. K. Sravanthi	Member	HoD, EEE	Internal Member	VIIT(A)
16	Dr. S. Rambabu	Member	HoD, ME	Internal Member	VIIT(A)
17	Dr. B. Prasad Rao	Member	HoD, ECE	Internal Member	VIIT(A)
18	Mr. Dinesh Reddy	Member	HoD, CSE	Internal Member	VIIT(A)
19	Dr. G. Rajendra Kumar	Member	HoD, IT& MCA	Internal Member	VIIT(A)
20	Dr. T. V. Madhusudhanrao	Member	HoD, AI&DS	Internal Member	VIIT(A)
21	Dr. R. Uma Maheshwari	Member	HoD, ECM	Internal Member	VIIT(A)
22	Dr. M. P V V. Bhaskar Rao	Member	HoD, BS&H	Internal Member	VIIT(A)
23	Dr. S.M. Murali Krishna	Member	HoD, MBA	Internal Member	VIIT(A)
24	Dr. A. Naga Jyothi	Member Secretary	Dean, Academics	Member Secretary	VIIT(A)
25	Dr. R. Hanumantha Rao	Member Secretary	Assoc Dean Academics	Internal Member	VIIT(A)

AGENDA

1. Highlights of VR 22 Curriculum
2. Approve for
3. Courses in VR 22 Curriculum
4. Program Structures and ratification of syllabi for (UG)-VR 22 Curriculum
5. Academic Calendars of all UG & PG Programs
6. Academic Regulations, Program Structure and syllabus ratification of M.Tech (VLSI and Embedded Systems) & MCA (VR 22).
7. Conduction of Short Semester during Vacation
8. Special Supplementary Examination
9. Credit distribution of Project work and Internship
10. Ratify the results for UG & PG programs
11. Ratification of the results of A.Y. 2021-22 for UG & PG programs and issuance on Provisional Certificates.

Copy to: -

- Administrative Office
- Principal Office
- Office of the CEO

Minutes of the 11ᵗʰ Meeting of the Academic Council

Held on 14ᵗʰ October, 2022

Under the chairmanship

of

Dr. B. Arundhati

Principal, VIIT

VIGNAN's INSTITUTE OF INFORMATION TECHNOLOGY
(AUTONOMOUS)

(Approved by AICTE-New Delhi & Affiliated to JNTUGV, Vizianagaram)
Beside VSEZ, Duvvada, Vadlapudi Post, Gajuwaka, Visakhapatnam - 530 049.

VIIT/PO/ACM/2022/01   Date: 14-10-2022

MINUTES OF MEETING OF THE ELEVENTH ACADEMIC COUNCIL

Record notes of discussion in the Eleventh ACADEMIC COUNCIL meeting was conducted on 14th October 2022 under the chairmanship of Dr. B. Arundhati, Principal, Vignan Institute of Information Technology (VIIT).

Timings: 11-00 A.M. onwards   Venue: Board room, VIIT

AGENDA

1. Highlights of VR 22 Curriculum
2. Approve for
   - Courses in VR 22 Curriculum
   - Program Structures and ratification of syllabi for (UG)-VR 22 Curriculum
   - Academic Calendars of all UG & PG Programs
   - Academic Regulations, Program Structure and syllabus ratification of M.Tech (VLSI and Embedded Systems) & MCA (VR 22).
3. Conduction of Short Semester during Vacation
4. Special Supplementary Examination
5. Credit distribution of Project work and Internship
6. Ratify the results for UG & PG programs
7. Ratification of the results of A.Y. 2021-22 for UG & PG programs and issuance on Provisional Certificates.

Members Attended:

S No	Name of the Member	Category	Designation & Department	Status	Affiliation
1	Dr. B. Arundhati	Chairman	Principal	Chairman	VIIT(A) Visakhapatnam
2	Dr. V. Madhusudhan Rao	Management	Rector	Management Nominee	VIIT(A)
3	Mr. Srikant Nandigam	Management	CEO	Management Nominee	VIIT(A)
3	Prof K. Babulu	Member	DA&DR&D JNTUGV	University Nominee	JNTU-GV Vizianagaram
4	Dr .D. Rajya Lakshmi	Member	DE, JNTUGV	University Nominee	JNTU-GV Vizianagaram
5	Dr.KCB Rao	Member	DAP, JNTUGV	University Nominee	JNTU-GV Vizianagaram
6	Dr. K. Babu Rao	Member	Director (Technical)	Industry Expert	Navayuga Infotech Pvt. Ltd. Hyd. India

7	Dr. Subrahmanyam Boyapati	Member	Analogue Design Engineer	Industry Expert	Intel-Bangalore
8	Dr. P S Ravindra	Member	Vice Principal & Dean, Administration	Internal Member	VIIT(A)
9	Dr. B. Sateesh	Member	Dean, Student Affaires	Internal Member	VIIT(A)
10	Dr. E. Laxmi Lydia	Member	Dean, R&D	Internal Member	VIIT(A)
11	Dr. B. Prasad	Member	Dean, T&P	Internal Member	VIIT(A)
12	Dr. Ch. Hari Govinda Rao	Member	Dean, IQAC	Internal Member	VIIT(A)
13	Mr. R. Rudhrabhi Ramu	Member	Dean, Evaluation	Internal Member	VIIT(A)
14	Mrs. K. Sravanthi	Member	HoD, EEE	Internal Member	VIIT(A)
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21	Dr. M. P V V. Bhaskar Rao	Member	HoD, BS&H	Internal Member	VIIT(A)
22	Dr. S.M. Murali Krishna	Member	HoD, MBA	Internal Member	VIIT(A)
23	Dr. A. Naga Jyothi	Member Secretary	Dean, Academics	Member Secretary	VIIT(A)
24	Dr. R. Hanumantha Rao	Member Secretary	Assoc Dean Academics	Internal Member	VIIT(A)

Members absent:

Mr. M. Padmakar   Member

Management representative Dr. V. Madhusudhan Rao, Rector, and Dr. B. Arundhati, Principal and Chairman of the Academic Council Meeting (ACM), cordially welcomed all the members to the Academic Council Meeting.

1. Dr. B. Arundhati, Chairman, introduced all the internal members to the Council. He highlighted various honors and activities of the institution.

2. Prof. V. Madhusudhan Rao, the Rector, introduced the external members to the Council. He instructed the Dean Academics to initiate the presentation of Academic Regulations to the Council.

3. Prof. A. Naga Jyothi, Dean Academics, presented the highlights of VR20 and VR22 curriculum of UG and PG programs.

4. The Dean Academics presented the following points to the members of the Academic Council.

Item no 1: VR 20 & VR 22 Curriculum- Highlights

Discussion:

- The Dean Academics presented the highlights and syllabi comparison of VR 20 with that of VR 22 curricula to the members. She emphasized Skill-oriented courses, Special courses (audit courses), Summer internships, Industrial or Research internships, and Semester-long internships introduced in the curriculum.

- Distribution and weightage of marks for Theory courses, Laboratory courses, Projects, Internships, Skill-oriented courses have been discussed. She also added that courses on Employability/Entrepreneurship/Skill development have been introduced in the VR 22 curriculum.

- Honors and Minors programs continued as per VR 20 regulations.

- Promotion policy, Academic requirement, Attendance requirements, GAP year has been discussed and approved.

Resolution:

- The University nominee have made it clear that the common structure (R23) may be released by APSCHE for adoption.

- They recommended that the organization should adhere to the common framework and regulate VR23 in accordance with the APSCHE recommendations.

- The members have accepted to follow these recommendations and approved.

Item no 2 : Dean Academics presented the following points for Council's approval.
  i. Courses in VR 22 Curriculum
  ii. Programs Structures and Ratification of syllabi for (UG)-VR 22 Curriculum
  iii. Academic Calendars of all UG & PG Programs
  iv. Academic Regulations, Program Structure and Ratification Syllabus of M.Tech (VLSI and Embedded Systems) & MCA (VR 22).

Item no 2 (a)

Discussion on

   i.   Courses in VR 22 Curriculum

Resolution:

The Council has approved the courses in VR 22 Curriculum upon verifying the BoS approvals of individual departments.

Item no 2 (b)

   ii.   Program Structures and the Syllabi for (UG)-VR 22 Curriculum

Discussion: Dean Academics presented the curriculum of VR 22 UG Programs along with the program structure and academic regulations following choice-based credit system (CBCS). All the courses in the curriculum are framed to impart skill development, employability and promote the spirit of entrepreneurship. The feedback from various stakeholders including employers, students, faculty, parents and alumni for revision of curriculum was reviewed and recommended by BoS. She also presented Skill Development Courses, Project related courses, new courses, value-added courses and add-on courses in order to update the students with latest technologies.

Resolution:
- The Curriculum for VR 22 - (UG) have been approved by the Council.
- They recommended for the change of the number of credits allocated for MOOCs, the total credits must correspond to the duration of the course, i.e., 2 credits for the 12 Weeks course.
- The institute may offer Community Service Projects (CSP) as an alternative to Summer/ Industrial/Research Internships.
- The Council has suggested that when students register themselves for the online courses (SWAYAM and NPTEL), then the institute may also instruct the young faculty having subject background to register for the same course to guide them suitably and and to extend their support still in extendings support to students for successful complete.
- The Council inquired regarding the distribution of marks for Practical Courses (labs) and Supporting documentation to award 10 marks for day to day performance.
- Members have welcomed the suggestion and accepted to implement.

Item no 2 (c)

Discussion on

    iii.   Academic Calendars of all UG & PG Programs

The Council has approved the Academic Calendars of all UG and PG Programs as per the Proposal.

Item no 2 (d)

Discussion on

    iv.   Academic Regulations, Program Structure and Syllabi of M. Tech (VLSI and Embedded Systems) and MCA.

Deam Academics presented the curriculum of VR 22 PG Programs along with the program structure and academic regulations following choice-based credit system (CBCS). All the courses in the curriculum are framed to impart skill development, employability and promote the spirit of entrepreneurship. The feedback from various stakeholders including employers, students, faculty, parents and alumni for revision of curriculum was reviewed and recommended by BoS. She also presented Skill Development Courses, Project related courses, new courses, value-added courses and add-on courses in VR -22 in order to update the students with latest technologies

Resolution:

The Council has approved the Academic regulations, Program structure and Syllabi of M.Tech (VLSI and Embedded Systems) and MCA (VR 22).

Item no 3: Short Semester during Vacation

Discussion:

The Action Plan to conduct a "Short Semester during Vacation" was proposed by the Dean Academics for the approval of Council. Rector Sir requested the Council to approve the motion after explaining its goals and how it might help the student in achieving academic success.

Resolution:

The Council accepted the proposal and suggested that the institution should submit a representation letter regarding this to the University. They also ensured that this Proposal would be brought to the notice of the University.

Item no 4: Special Supplementary Examination

Discussion:

The Dean Evaluation made out a request to hold "Special Supplementary Examinations for 4th year students" for council's approval. One of the University nominees has suggested to implement a strong Counselling system, that minimizes the failure rate to a greater extent. In response to that, Rector Sir has emphasised on the Counselling mechanism and the Attendance Tracking System. He continued by saying that the institute's Top-notch academic, Counselling, and Monitoring procedures are in place, despite that, a good number of students miss their placements due to backlogs.

Resolution: The Council approved the Proposal. They also recommended for the submission of representation of the same to the University. They also ensured that all the Proposals would be brought to the notice of the University.

Item no 5: Credit distribution for Project Work and Internship

Discussion:

The "Credit Distribution of Project Work" proposal was put forward for the approval of Council. The institute suggested a total of 12 credits allocated for the Project which are to be bifurcated into equal portions of 6 credits each for the project and the internship.

Resolution:

The Proposal has received unanimous approval from the Council. They advised that the Credit allocation shall be mentioned as "Project/Internship -12 Credits" on the Statement of Marks , whereas the Project Evaluation and Internship are awarded with 6 credits each.

Item no 6: Ratification of results for the Academic Years 2021–22, as well as the award of Provisional Certificates

Discussion:

The results of the Academic Year 2021–22, including the award of Provisional Certificates to the qualified students, were presented for approval.

Resolution:

The results and the issue of Provisional Certificates to the qualified students have been approved by the council and also stated that the examinations results are been ratified by separate committee nominated by University can be straightly approved in ACM. Dean Academics was asked to provide the Minutes of Meeting of the Results Ratification Committee as an attachment. The Council further directed

the Organization to send both a printed copy as well as a digital file of the results to the University.

The Council members also advised to maintain the Organization hard-bound and digital copies of the Minutes of the Meeting.

Conclusion: Dr. V. Madhusudhan Rao, Management Representative and Dr. B. Arundhati, Chairman, ACM officially proposed Vote of thanks and formally concluded the Academic Council Meeting.

Dean Academics

Principal and

Chairman-Academic Council
PRINCIPAL
VIGNAN'S INSTITUTE OF
Information Technology (
Beside: VSEZ, Duvvada, Visakhapatnam-4

F.No. VIIT/DOA/2023/01   01st February 2023

NOTICE

The 12th Meeting of Academic Council will be held on 25th February 2023 at 11-00AM, through blended mode under the chairmanship of Dr. B. Arundhati, Principal, VIIT.

All the members are requested to attend the meeting.

Dean of Academics
Dean Academics
Vignan's Institute of Information Technology

MEMBERS INVITED:

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22	Dr. M. P V V. Bhaskar Rao	Member	HoD, BS&H	Internal Member	VIIT(A)
23	Dr. S.M. Murali Krishna	Member	HoD, MBA	Internal Member	VIIT(A)
24	Dr. A. Naga Jyothi	Member Secretary	Dean, Academics	Member Secretary	VIIT(A)
25	Dr. R. Hanumantha Rao	Member Secretary	Assoc Dean Academics	Internal Member	VIIT(A)

AGENDA

1. Review of 11th Academic Council Meeting minutes
2. Approval of UG and MCA Program Syllabus (VR-22).
3. To ratify results for 2019 and 2020 admitted batch.

Copy to: -

- Administrative Office
- Principal Office
- Office of the CEO

Minutes of the 12th Meeting of the Academic Council

Held on 25th February , 2023

Under the chairmanship

of

Dr. B. Arundhati

Principal, VIIT

VIIT/PO/ACM/2023/02   Date: 25-02-2023

MINUTES OF MEETING OF THE TWELFTH ACADEMIC COUNCIL

Record notes of discussion in the TWELFTH ACADEMIC COUNCIL meeting was conducted on 25th February 2023 under the chairmanship of Dr. B. Arundhati, Principal, Vignan Institute of Information Technology (VIIT).

Timings: 11-00 A.M. onwards   Venue: Board room, VIIT

AGENDA

1. Review of 11th Academic Council Meeting minutes
2. Approval of UG and MCA Program Syllabus (VR-22).
3. To ratify results for 2019 and 2020 admitted batch.

Members Attended:

S No	Name of the Member	Category	Designation & Department	Status	Affiliation
1	Dr. B. Arundhati	Chairman	Principal	Chairman	VIIT(A) Visakhapatnam
2	Dr. V. Madhusudhan Rao	Management	Rector	Management Nominee	VIIT(A)
3	Mr. Srikant Nandigam	Management	CEO	Management Nominee	VIIT(A)
4	Prof K. Babulu	Member	DA&DR&D JNTUGV	University Nominee	JNTU-Gurazada-Vizianagaram
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6	Dr.KCB Rao	Member	DAP, JNTUGV	University Nominee	JNTU-Gurazada-Vizianagaram
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24	Dr. A. Naga Jyothi	Member Secretary	Dean, Academics	Member Secretary	VIIT(A)
25	Dr. R. Hanumantha Rao	Member Secretary	Assoc Dean Academics	Internal Member	VIIT(A)

Members absent:

Dr. S.M. Murali Krishna   Member

Dr. B. Arundhati, Principal and Chairman of the Academic Council Meeting (ACM), cordially welcomed all the members to the Academic Council Meeting.

1. Dr. B. Arundhati, Chairman, introduced all the internal members to the council.
2. He introduced the external members to the council. He instructed the Dean Academics to initiate the presentation to the council.
3. Prof. A. Naga Jyothi, Dean Academics, presented the agenda of the meeting.
4. Dean Academics stated that VR 22 Regulations and Program structure was ratified in the 11th Academic Council.

The Dean Academics presented the following points to the members of the Academic Council.

Point 1: Review of 11th Academic Council Meeting Minutes.

Discussion:

- The Dean Academics presented the courses in VR 22 curricula to the members.

Resolution:

- The committee approved courses in VR 22 curricula and also University nominee has made it clear that the common structure (R23) may be released by the APSCHE for adoption.

Point 2: Approval of UG and MCA syllabus (VR-22)

Discussion:

Courses and syllabus in VR 22 Curriculum for UG and MCA

Resolution:

The council has approved the courses and ratified the syllabi for III & IV Year (UG)-VR 22 and MCA VR-22 Curriculum as per the BoS of the respective departments.

Point 3: Academic calendars of all UG & PG Programs

Discussion: Academic calendars UG and PG are placed for approval

The council has approved the academic calendars of all UG and PG Programs as per the proposal.

Point 4: Ratification of the results for the academic years 2022–2023, as well as the awarding of provisional certificates

Discussion:

The results of the academic year 2022–2023, including the awarding of provisional certificates to qualified students, were presented by the Dean Evaluation for approval by the council.

Resolution:

The results and the issue of Provisional Certificates to the qualified students have been approved by the council and also stated that the examinations results are been ratified by separate committee nominated by University can be straightly approved in ACM. Dean Academics was asked to provide the minutes of meeting of

the results ratification committee as attachment. The council further directed the organization to send the University both a printed copy and a digital file of the results.

The council members have advised maintaining hard-bound and digital copies of the meeting minutes.

Conclusion:_Dr. B. Arundhati, Chairman, ACM officially proposed vote of thanks and formally concluded the Academic Council Meeting.

Dean Academics

Principal and Chairman-
Academic Council
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Beside: VSEZ, Duvvada, Visakhapatnam-49