Lr. No. VIIT (A)/R&D/2022-2023/01

Date: 24th January, 2023

CIRCULAR

To the Faculty members

Sub: R&D Advisory Committee constitution

The institute has set up a research advisory team to look into research activities, which include journal publications, citation analysis, the h-index, student research initiatives, consultancy endeavors, and extension activities. The team conducts the meeting, analyzes the work's progress, and provides suggestions for improvement.

S.No.	Name of the person	Designation	Status of the
1.	Dr. B. Arundhati	Principal	Chairperson
2.	Dr. V Madhusudhan Rao	Rector	Member
3.	Mr. N Srikant	CEO, Vignan Group of Institutions, VSP	Member
4.	Dr. Ch. Harigovinda Rao	Dean IQAC	Member
5.	Mr M Padmakar	HoD-CE	Member
6.	Mrs. K.Sravanthi	HoD- EEE	Member
7.	Dr. S Rambabu	HoD-ME	Member
8.	Dr. B. Prasad Rao	HoD-ECE	Member
9.	Mr. B.Dinesh Reddy	HoD-CSE	Member
10.	Dr. G. Rajendra Kumar	HoD-IT &MCA	Member
11.	Dr.R. Umamaheswari	HoD-ECM	Member
12.	Dr M.P.V.V. Bhaskar Rao	HoD-BS&H	Member
13.	Dr S.M. Murali Krishna	HoD-MBA	Member
14.	Dr. Kranthi Kumar Gangu	Associate Dean R&D	Member
15.	Dr. E. Laxmi Lydia	Dean R&D	Member Secretary

Dean-R&D

Principal

Copy to

- All Deans & HoDs
- Principal office
- Rector office
- CEO office
- All Members of the above
- Master file.

VIGNAN's INSTITUTE OF INFORMATION TECHNOLOGY
(AUTONOMOUS)

(Approved by AICTE-New Delhi & Affiliated to JNTUGV, Vizianagaram)
Beside VSEZ, Duvvada, Vadlapudi Post, Gajuwaka, Visakhapatnam - 530 049.

Lr. No.VIIT (A)/Dean R&D/MoM/2022-2023/02   Date: 17th February, 2023

MINUTES OF THE RESEARCH AND DEVELOPMENT ADVISORY COMMITTEE MEETING

Chaired By: Dr. B. Arundhati, Principal
Venue   : AKCNB Board Room
Time   : 4:00 PM

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The **RESEARCH AND DEVELOPMENT CELL, VIIT (A)** has conducted a meeting on **research publications** covering the following agenda points

1. Research publications in the quality journals
2. Research Projects and Govt. Funding agencies
3. Citations and h-index
4. Student research projects
5. Consultancy works
6. Extension activities
7. Any other issues with the permission of Chairperson

Members of the meeting:

S.No.	Name of the person	Designation	Status of the	Signature
1.	Dr. B. Arundhati	Principal	Chairperson	
2.	Dr. V Madhusudhan Rao	Rector	Member	
3.	Dr. Ch. Harigovinda Rao	Dean IQAC	Member	
4.	Mr M Padmakar	HoD-CE	Member	
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10.	Dr.R. Umamaheswari	HoD-ECM	Member	
11.	Dr M.P.V.V. Bhaskar Rao	HoD-BS&H	Member	
12.	Dr S.M. Murali Krishna	HoD-MBA	Member	
13.	Dr. Kranthi Kumar Gangu	Associate Dean R&D	Member	
14.	Dr. E. Laxmi Lydia	Dean R&D	Member Secretary	

1. Research publications in the quality journals

The Committee members have found that in the research publications, the number of papers in the conference proceedings instead of in the peer-reviewed journals. The suggestions have been made to encourage and facilitate the faculty to publish in the high-impact factor journals, which boost the institute's h-index and are helpful in the ranking framework.

2. Research Projects and Govt. Funding agencies

The committee mandates the submission of research proposals by all doctorate candidates to various available funding schemes. Faculties must guide to explore upcoming schemes on websites like DST, DST-SERB, CSIR, DBT, BARC, DRDO, ICMR, etc., necessitating a call for notifications.

3. Citations and h-index

The institute's h-index emerges as a critical factor in research proposal short-listing. Elevating the h-index depends on article citations and the quality of the paper. Notably, documents with the highest citations are eligible for special incentives, encouraging the pursuit of improved h-index and research excellence.

4. Student research projects

The committee recommends adhering to research project guidelines with students. Faculties must actively motivate students; supervisors should focus on converting research into publishing in UGC care journals.

5. Consultancy works

HoDs must strategize consultancy projects and appoint a dedicated faculty member to oversee them. Local organizations needing more skilled personnel could benefit from our expertise, boosting institute revenue. Notably, consultancy project earnings significantly impact accreditation ratings.

6. Extension activities

The committee emphasizes conducting extension activities to address societal issues. Departments are directed to arrange diverse initiatives in nearby villages to mitigate local

challenges. Student groups will carry out these activities. Notably, extension activities contribute significantly to accreditation evaluations. Departments are advised to schedule

four technical activities annually to enhance their grading and overall performance within the accreditation framework.

7. Any other issues with the permission of Chairperson

Faculty members were directed to engage in collaborative research within Intra and Inter-Institutional groups. High-quality publications resulting from such collaborations will be duly recognized. The management assures potential financial backing for projects addressing societal issues. Novel model designs and constructions will be showcased and archived for future reference and learning.

Member Secretary

Principal

PRINCIPAL
VIGNAN'S INSTITUTE
Information Technology (A)
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