



# VIGNAN'S INSTITUTE OF INFORMATION TECHNOLOGY (AUTONOMOUS)

(Approved by AICTE-New Delhi & Affiliated to JNTUK, Kakinada)  
Beside VSEZ, Duwada, Vadiapudi Post, Gajuwaka, Visakhapatnam - 530 049.

Lr. No.VIIT (A)/R&D /2022-23/01

Date: 26/8/2022

## CIRCULAR

To the faculty members

### Sub: Research Ethics Committee Constitution

The institute forms an ethics committee to address research ethics. It is directed to create a detailed report on discussions and submit it. Topics encompass plagiarism software use, research project comparisons, and patent filing procedures.

S.No.	Name of the person	Designation	Status of the
1.	Dr. B. Arundhati	Principal	Chairperson
2.	Dr. V Madhusudhan Rao	Rector	Member
3.	Mr. N Srikant	CEO, Vignan Group of Institutions, VSP	Member
4.	Dr. Ch. HarigovindaRao	Dean IQAC	Member
5.	Mr M Padmakar	HoD-CE	Member
6.	Mrs. K.Sravanthi	HoD- EEE	Member
7.	Dr. S Rambabu	HoD-ME	Member
8.	Dr. B Prasad Rao	HoD-ECE	Member
9.	Mr. B.Dinesh Reddy	HoD-CSE	Member
10.	Dr. G. Rajendra Kumar	HoD-IT &MCA	Member
11.	Dr.R. Umamaheswari	HoD-ECM	Member
12.	Dr M.P.V.V. Bhaskar Rao	HoD-BS&H	Member
13.	Dr S.M. Murali Krishna	HoD-MBA	Member
14.	Dr. Kranthi Kumar Gangu	Associate Dean R&D	Member
15.	Dr. E. Laxmi Lydia	Dean R&D	Member Secretary

  
Dean R&D

  
Principal

Copy to

- All Deans & HoDs
- Principal office
- Rector office
- CEO office
- All Members of the above
- Master file.

PRINCIPAL  
VIGNAN'S INSTITUTE OF  
Information Technology (A)  
Beside: VSEZ, Duwada, Visakhapatnam-49



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Lr. No.VIIT (A)/R&D /REC/MoM/2022-2023/01

Date: 24<sup>th</sup> September, 2022

### Minutes of the Research Ethics Committee

**Venue** : AKCNB - Board Room

**Meeting Date and Time:** 24.09.2022-2:00 PM

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The **RESEARCH AND DEVELOPMENT CELL, VIIT (A)** has conducted a meeting on **research ethics** covering the following agenda points

- Ethics Policy Code
- Chairperson's Approval for Other Matters

#### Members Present:

S.No.	Name of the person	Designation	Status of the	Signature
1.	Dr. B. Arundhati	Principal	Chairperson	
2.	Dr. V Madhusudhan Rao	Rector	Member	
3.	Dr. Ch. Harigovinda Rao	Dean IQAC	Member	
4.	Mr M Padmakar	HoD-CE	Member	
5.	Mrs. K.Sravanthi	HoD- EEE	Member	
6.	Dr. S Rambabu	HoD-ME	Member	
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11.	Dr M.P.V.V. Bhaskar Rao	HoD-BS&H	Member	
12.	Dr S.M. Murali Krishna	HoD-MBA	Member	
13.	Dr. Kranthi Kumar Gangu	Associate Dean R&D	Member	
14.	Dr. E. Laxmi Lydia	Dean R&D	Member Secretary	

### **Minutes of the meeting**

- The Dean of Research and Development warmly greeted all the dignitaries attending the Research Ethics Committee meeting.
- During the meeting, the Dean of Research and Development delivered a concise presentation highlighting the ethical aspects implemented within the institute.
- The board members were kindly asked to offer valuable suggestions to enhance moral values in research endeavors.

### **Review of the Code of Ethics Policy**


During the committee's discussion, several modifications to the policy were considered. One key aspect addressed was the acknowledgment of copied content, which has unfortunately become a prevalent practice in research publications. To address this issue, the committee emphasized the importance of adequately supervising students' projects to encourage them to produce original content instead of relying on copying. By fostering the skill of independent thinking at the student level, we can nurture their development into adept intellectuals who will confidently publish their findings, as was highlighted in the discussion.

### **Additional Matters with Chairperson's Approval**

During the meeting, some members requested to grant access to plagiarism software for all faculties, particularly doctoral researchers. After deliberation, it was decided to provide access to plagiarism software for each faculty member. The Dean of Research and Development was responsible for overseeing this software's smooth implementation.

Furthermore, the need for patent filing assistance for securing copyrights for individual faculty research findings was brought up during the discussion. As a result, it was agreed to establish a consultancy service to aid faculty members in filing their patents.

The meeting concluded with a commitment to implement the decisions mentioned above shortly.

  
Member Secretary

  
Principal

#### **Copy to**

- All members present for necessary follow-up
- Rector's Office
- Principal Office
- CEO office
- All HoD's and Deans

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