



VIGNAN's INSTITUTE OF INFORMATION TECHNOLOGY
(AUTONOMOUS)

(Approved by AICTE-New Delhi & Affiliated to JNTUGV, Vizianagaram)
Beside VSEZ, Duvvada, Vadlapudi Post, Gajuwaka, Visakhapatnam - 530 049.

REDRESSAL OF STUDENTS GRIEVANCES

ACADEMIC YEAR 2018-23

Grievance & Redressal Committee



GRIEVANCE CELL





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Ref: No. VIIT/ GRC/2023/04/01

Date: 10-04-2023

CIRCULAR

The Grievance Redressal Committee members are informed to assemble in principal office at 3.30PM on 12-04-2023 to discuss on various grievances received from students and faculties.


Principal

PRINCIPAL
VIGNAN'S INSTITUTE OF
Information Technology (A)
Beside: VSEZ, Duvvada, Visakhapatnam-49

Copy To:

1. Dr. B. Sateesh, Dean Student Affairs
2. Dr.Ch. Hari Govinda Rao, Dean IQAC
3. Dr. A. Naga Jyothi, Dean Academics
4. Mr. P.H.J. Venkatesh, In charge Students-Discipline
5. Dr. K.S. Raghuram, Head Grievance Cell



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Date: 12-04-2023

Minutes of the Grievance Redressal Committee Meeting**Members Present:**

S.No	Name of the Member	Designation	Role	Signature
1	Dr. B. Arundhati	Principal	Chairperson	
2	Dr. B. Sateesh	Dean Student Affairs	Member	
3	Dr. Ch. Hari Govinda Rao	Dean IQAC	Member	
4	Dr. A. Naga Jyothi	Dean Academics	Member	
5	Mr. P.H.J. Venkatesh	In charge Students-Discipline	Member	
6	Dr. K.S. Raghuram	Head Grievance Cell	Member Secretary	

Points Discussed:

1. Dr. K.S. Raghuram, Head Grievance cell member, appreciating T&P department for conducting special training sessions as per the request and we are proud for getting placement in high profile companies like Microsoft and placement with very good packages.
2. Dr. B. Sateesh, Dean of student affairs, is pleased to report that administration has restored the institute's green cover, making the campus a lovely location for learning.
3. Dr. B. Sateesh, Dean of student affairs, addressed the issue that students are seeking for extra sports time during the week rather than only one hour. Dr. B. Arundhati, the principal, announced that we would add an additional hour to the schedule in response to their request. However, he gave the physical education department members instructions to identify the students who are eligible to compete in tournaments at the state and national levels as well as the number of students who are actively involved in different sports.
4. Dr.Ch. Hari Govinda Rao, member, very glad to announce that the status of Idea Innovation Cell has been approved and it will able to provide a quality education to the students. Principal addressed that it was a good sign to both all the departments for the welfare of their students.
5. Dr. B. Sateesh, Dean of student affairs wants to conduct an event A week to be different through student activity centre which allows students to participate in many activities



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and it helps in overall development of the institute as well as the department. Principal and other committee members agreed to arrange this event as soon as possible.

6. Dean student affairs, Member reporting that many students and faculty are facing problem regarding the road approaching to college via duvvada station, but committee said that it is railway government road issue as we alone can't solve that problem. But we try it in all aspects to rectify it if possible.
7. Dr. K.S. Raghuram, expressed that many boys from hostel requesting to arrange Gym in the hostel or in the campus. Committee will arrange it as per the request of students.

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Member Secretary

Principal

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Grievance Redressal Committee – Action Taken Report Against the
Meeting held on 12-04-2023

S.No	Resolution	Action Taken
1	Dr. K. S. Raghuram Head Grievance cell member, appreciating T&P department for conducting special training sessions as per the request and we are proud for getting placement in high profile companies like Microsoft and placement with very good packages.	The principal along with other committee members appreciated the efforts of T&P Co-ordinators and students for good placements.
2	Dr. B. Sateesh, Dean of student affairs, is pleased to report that administration has restored the institute's green cover, making the campus a lovely location for learning.	Committee members have expressed their heart felt thanks for initiating such a wonderful task and have been implemented successfully in the campus.
3	Dr. B. Sateesh, Dean of student affairs, addressed the issue that students are seeking for extra sports time during the week rather than only one hour	The principal along with other committee members decided and intimated to all Timetable coordinators that every Friday last two hours is sports hour only and implemented it.
4	Dr.Ch. Hari Govinda Rao, member, very glad to announce that the status of research centre for mechanical, CSE department has been approved and it will able to provide a quality education to the students.	Principal addressed that it was a good sign to both the departments for the welfare of their students.
5	Dr. B. Sateesh, Dean of student affairs wants to conduct an event A week to be different through student activity centre which allows students to participate in many activities and it helps in overall development of the institute as well as the department.	Principal and other committee members agreed and conducted an event through SAC which helped students in all aspects.
6	Dean student affairs, Member reporting that many students and faculty are facing problem regarding the road approaching to college via duvvada station.	But committee said that it is railway government road issue as we alone can't solve that problem. But we try it in all aspects to rectify it if possible.
7	Dr. K. S. Raghuram, expressed that many boys from hostel requesting to arrange Gym in the hostel or in the campus.	Committee have arranged it as per the request of students within the hostel campus.

Member Secretary


PrincipalPRINCIPAL
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