



Ref: No. VIIT/Principal/Order/2018/06/01

Date:13-06-2018

OFFICE ORDER

The following Anti-ragging committee (Proctorial committee) is nominated to deal with ragging issues for the Academic Year 2018-19. The Committee is responsible for preventing the ragging in the campus.

S.No	Name of the Person	Designation	Address	Email ID & Contact Number
1.	Dr. Challa Narasimham Principal	Chairperson	VIIT-VIZAG	narasimham_c@yahoo.com Mb: 9550769372
2.	Shri G. Thaiagarajan, Associate Professor, ECE	Member Secretary	VIIT-VIZAG	gtrajan.thaiagarajan@gmail.com Mb:9985750989
3.	Dr.G.V.Nagesh Kumar Vice Principal Academics & Dean IQAC	Member	VIIT-VIZAG	drgvnk14@gmail.com Mb:9000573759
4.	Dr. Ch. Hari Govinda Rao Vice Principal& Dean Admin	Member	VIIT-VIZAG	doa@vignanvizag.com Mb:9866399930
5.	Shri. Vijaya Sekhar Madala, Campus Manager	Member	VIIT-VIZAG	manager@vignanvizag.com Mb: 7702669966
6.	Dr. K. Madhusudhan Rao, Dean Student Affairs	Member	VIIT-VIZAG	nasa_madhu@yahoo.co.in Mb:9618356061
7.	Dr. D. Bhattacharya, HoD -CSE	Member	VIIT-VIZAG	debnathb@gmail.com Mb: 9492040744
8.	Dr.B.Arundhati- HoD -EEE	Member	VIIT-VIZAG	b_arundhati@rediffmail.com Mb:9393860760
9.	Dr. L. V. Venu Gopal Rao, HoD -ME	Member	VIIT-VIZAG	venugopal_1@rediffmail.com Mb: 9492986497
10.	Dr. A. Naga Jyothi, HoD -ECE	Member	VIIT-VIZAG	aggala.jyothi@gmail.com Mb:9989921032
11.	Dr. B. Prasad, HoD -IT	Member	VIIT-VIZAG	Prasad_bode@yahoo.com Mb:9247499424
12.	Dr. G. Venkata Rao, HoD -CE	Member	VIIT-VIZAG	venkataraocbit@gmail.com Mb: 9291256444



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13.	Dr. R .Hanumanth Rao, HoD -BS&H	Member	VIIT-VIZAG	rao.phy1@gmail.com Mb:9394953339
14.	Dr. Archana Acharya HoD- MBA	Member	VIIT-VIZAG	taamphil@gmail.com Mb:9133300372
15.	Shri. V. Sivaji, In-Charge Boys Hostel	Member	VIIT-VIZAG	Sivaji.yavilapalli@gmail.com Mb: 9705928170
16.	Mrs. K.G.B. Santosh Kumari, In-Charge Girls Hostel	Member	VIIT-VIZAG	Santhosh29982@gmail.com Mb: 9441944908
17.	Shri. Ch.Rambabu, Physical Director	Member	VIIT-VIZAG	pdrambabu.ch@gmail.com Mb: 9989429036
18.	Shri. J. Prasanth, Physical Director	Member	VIIT-VIZAG	Prasanthpd175@gmail.com Mb:9959460218
19.	Shri S. Sridhar, Parent of Mr. S. Sai Charan, III ME	Parent Number	D-No:10-1-21/1, Mehar Nagar, Old Gajuwaka, Vizag-26	Charansivakoti2000@gmail.com Mb:8790756431
20.	Mr. S. Sai Charan, 16L31A03B5	Student Member Mech	VIIT-VIZAG	Charansivakoti2000@gmail.com Mb:7799847437

Copy to:

- Rector's Office
- CEO Office
- Principal Office
- Deans & ARC
- Website Coordinator



Principal
PRINCIPAL
VIGNAN'S INSTITUTE OF
Information Technology (A)
Beside VSEZ, Duvvada, Visakhapatnam-530049

Name	HoD-Civil	HoD-EEE	HoD-ECE	HoD-MECH	HoD-CSE	HoD-IT	HoD-ECM	HoD-BS&H	HoD-MBA	HoD-MCA
Sign										

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Ref. No. VIIT/ARC/2019/03/01

Date:04-03-2019

Notice

Anti-Ragging Committee members are asked to attend a meeting scheduled at 2.30 PM on 06th March 2019 at Seminar Hall -2(Main Block). It's recommended that all the members of the Anti-Ragging Committee make every effort to attend the meeting.

AGENDA

- Approval of list of faculties for Anti-Ragging Squad at sensitive places within the campus to prevent ragging.
- Organizing an awareness program on Anti Ragging to senior students
- The Standard operating Procedure will be finalized after a discussion of the Supreme Court's AICTE and UGC anti-ragging norms and regulations.
- The actions to be taken if any student is indulged in Ragging.



Principal

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Beside: VSEZ, Duvvada, Visakhapatnam-49

Copy to:

- | | |
|----------------------|----------------------------------|
| Office of the Rector | : For kind information |
| Office of the CEO | : For kind information |
| HoDs & Deans | : For kind information |
| Members of ARC & DC | : For necessary follow-up action |

Name	HoD CE	HoD EEE	HoD ECE	HoD ME	HoD CSE	HoD IT	HoD AI & DS	HoD ECM	HoD BS&H	HoD MBA	HoD MCA
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Ref: No. VIIT/ARC/2018/08/01

Date:20-08-2018

Notice

Anti-Ragging Committee members are asked to attend a meeting scheduled at 3.30 PM on 22nd August 2018 at Seminar Hall -2(Main Block). It's recommended that all the members of the Anti-Ragging Committee make every effort to attend the meeting.

AGENDA

- Steps to prevent Ragging
- Schedule of Anti-Ragging duties
- Any other permissions of the Chairman

Anti-Ragging Coordinator

Principal

Copy to:

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Office of the CEO	: For kind information
HoDs & Deans	: For kind information
Members of ARC & DC	: For necessary follow-up action

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VIGNAN'S INSTITUTE OF
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Beside: VSEZ, Duvvada, Visakhapatnam-49

Name	HoD CE	HoD EEE	HoD ECE	HoD ME	HoD CSE	HoD IT	HoD AI & DS	HoD ECM	HoD BS&H	HoD MBA	HoD MCA
Sign											



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Ref. No. VIIT/ARC/2018-19/01

Date: 06-03-2019

Minutes of the Anti-Ragging Committee Meeting

Venue : VIIT-Seminar Hall - 2

Chairperson : Dr. Challa Narasimham - Principal, VIIT

The coordinator welcomed of the committee and applauded everyone for them efforts for smooth function of Anti-Ragging committee in prevention of Ragging for the academic year 2018-19. The meeting was held with the Anti-Ragging committee members 2.30PM in the Seminar Hall-2. The meeting was described by the principal.

AGENDA

- Approval of list of faculty for Anti-Ragging Squad at sensitive places within the campus to prevent ragging.
- Organizing an awareness program on Anti Ragging to senior students
- The Standard operating Procedure will be finalized after a discussion of the Supreme Court's AICTE and UGC anti-ragging norms and regulations.
- The actions to be taken if any student is indulged in Ragging.

Resolutions Taken

The following Deliberation were taken by committee members after a thorough discussion.

1. It was unanimously resolved that the college would rigorously follow Supreme Court. AICTE, UGC organization's Ragging norms and regulations before finalizing the standard operating procedure.
2. The Committee member's contact numbers should be displayed on all floors of the building so the grievances can be submitted.

3. It was decided that Phone numbers of the Principal, HOD's of all the Department Management members and Local Police officials must be displayed across the campus for student's convenience.
4. It was resolved that college maintains separate lunch timings for 1 year students and for II,III, IV year students.
5. It was decided that an Anti-Ragging Awareness program for senior students has to be organized to remind them of the consequences of ragging.
6. It is decided that Anti-Ragging instructions and banners will be placed in prominent locations across the campus to raise awareness among students about the consequences that would be imposed if they are found guilty.
7. It has been decided that the committee will make surprise visits to hostels where ragging is likely to occur.
8. It I resolved to provide separate transportation for first year students who come by college bus.



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Date: 06-03-2019

Members Present:

S.No	Name	Designation	Signature
1	Dr. Challa Narasimham, Principal	Chairperson	
2	Shri G. Thaiagarajan, Associate Professor, ECE	Member Secretary	
3	Dr. G. V. Nagesh Kumar Vice Principal Academics & Dean IQAC	Member	
4	Dr. Ch. Hari Govinda Rao Vice Principal & Dean Admin	Member	
5	Shri. Vijaya Sekhar Madala, Campus Manager	Member	
6	Dr. K. Madhusudhan Rao, Dean -SA	Member	
7	Dr. D. Bhattacharya, HoD-CSE	Member	
8	Dr.B.Arundhati, HoD-EEE	Member	
9	Dr. L. V. Venu Gopal Rao, HoD-ME	Member	
10	Dr. A. Naga Jyothi, HoD-ECE	Member	
11	Dr. B. Prasad, HoD-IT	Member	
12	Dr. G. Venkata Rao, HoD-CE	Member	
13	Dr R.Hanumanth Rao, HoD-BS&H	Member	
14	Dr. Archana Acharya, HoD- MBA	Member	
15	Shri. V. Sivaji, In-Charge Boys Hostel	Member	

16	Dr. K.G.B. Santosh Kumari In-Charge Girls Hostel	Member	K.G.B. Santosh Kumari
17	Shri. Ch. Rambabu, Physical Director	Member	Ch. Rambabu
18	Shri.J. Prasanth, Physical Director	Member	J. Prasanth
19	Shri S.Sridhar, Parent of Mr.S.Sai Charan, III ME	Parent Number	S.Sridhar
20	Mr.S.Sai Charan, 16L31A03B5	Student Member	Sai Charan


Member Secretary

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- Vice principal (Academics)
- Officer I/Cs
- Deans & Anti-Ragging Coordinator
- Website Coordinator




Principal

PRINCIPAL
VIGNAN'S INSTITUTE OF
Information Technology (A)
Beside: VSEZ, Duvvada, Visakhapatnam-43

Name	HoD-Civil	HoD-EEE	HoD-ECE	HoD-MECH	HoD-CSE	HoD-IT	HoD-ECM	HoD-BS&H	HoD-MBA	HoD-MCA
Sign										



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**Anti-Ragging Committee-Action Taken Report Against the Meeting Held
on 06 -03-2019**

Agenda No.	Resolution	Action Taken
1	A what's app group was created Under the name of Anti Ragging Cell for real time communication of events with the management and Anti ragging Committee members. This cell created urgency on the part of Anti ragging squad members for immediate response for any incident connected with the ragging.	By the direction of Principal instructions, we created whats App group was created and monitored all aspects by Anti Ragging team members
2	The Anti ragging squad members in each department formed their own team with their students to monitor the campus and also to quickly identify the students considered. The student members were advised to take send photos of any unruly behaviour to squad members	Anti-Ragging Squads appointed and carefully observed all areas like Canteen, First year block, Bus stop Areas.
3	Anti-ragging poster carrying the contact numbers to report ragging and anti-ragging helpline numbers were displayed throughout the campus and in both boys and Girl's hostel	Emergency contact number 0891-2752777
4	An Anti-ragging campaign was held in each department by HOD and senior staff of the department to educate the students on evil effects of ragging and on Laws against ragging by the state and Central governments and the anti-ragging regulations from UGC, AICTE and APSCHE. A PPT on Anti ragging was distributed to students through students what's app groups.	Principal instructed to all HoDs and team members of ARC were conducted Anti - Ragging campaigns instructed HoDs to use Google Meet for conducting Anti Ragging measures
5	Online Anti ragging undertakings were received from senior students and they were instructed to forward the undertaking copy received in their mail to individual department created for the purpose. The web link used was: https://www.antiragging.in/site/Affidavits_Registration.aspx . Some of the mail ids to collect	Team members took Affidavit form from Students & Parents. National Anti-Ragging Help Line 1800-18-5522
6	Dr . K.G. B. Santosh kumari from BS&H department is regularly visiting Girls hostel and Mr. V. Sivaji M.B.A. Department is regularly visiting boys hostel to take care of the first year in hostels.	Frequented Visited to our college Girls & Boys Hostel In – Charges by Dr. KGB Santhoshi Kumar and Sri V. Sivaji

Member Secretary

Principal

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Ref. No. VIIT/ARC/2018-19/01

Date: 22-08-2018

Minutes of the Anti-Ragging Committee Meeting

Venue : VIIT-Seminar Hall-2

Chairperson : Dr. Challa Narasimham, Principal, VIIT

The coordinator welcomed of the committee and applauded everyone for them efforts for smooth function of Anti-Ragging committee in prevention of Ragging for the academic year 2018-19. The meeting was held with the Anti-Ragging committee members 3.30PM in the Seminar Hall-2. The meeting was described by the principal.

AGENDA

- Steps to prevent Ragging
- Schedule of Anti-Ragging duties
- Any other permissions of the Chairman

Resolutions Taken

1. The Committee member's contact numbers should be displayed on all floors of the building so that grievances can be submitted.
2. It was resolved that college maintains separate lunch timings for I year students and for II, III, IV for all students.
3. It is decided that Anti-Ragging Awareness Program for Senior students has to be organized to remind them of the consequences of ragging.
4. It is resolved to provide separate transportation for First Year students who come by college bus.
5. It was decided that an awareness program should be conducted for senior students regarding legal consequences if they involved in Ragging activities.
6. Allotting duties to the Anti-Ragging squad at various sensitive areas such as canteen, waiting hall and including hostel etc.,

7. It was resolved that college maintain separate lunch timings for 1st year Students and for II,III and IV students.
8. An Anti-ragging campaign was held in each department by HOD and senior staff of the department to educate the students on evil effects of ragging and on Laws against ragging by the state and Central governments and the anti-ragging regulations from UGC, AICTE and APSCHE. A PPT on Anti ragging was distributed to students through students what's app groups.



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Date: 22-08-2018

Members Present:

S.No	Name	Designation	Signature
1	Dr.Challa Narasimham, Principal	Chairperson	
2	Shri G. Thaiagarajan, Associate Professor, ECE	Member Secretary	
3	Dr.G.V.Nagesh Kumar Vice Principal Academics & Dean IQAC	Member	
4	Dr. Ch. Hari Govinda Rao Vice Principal& Dean Admin	Member	
5	Shri. Vijaya Sekhar Madala, Campus Manager	Member	
6	Dr.K.Madhusudhan Rao, Dean -SA	Member	
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8	Dr.B.Arundhati, HoD-EEE	Member	
9	Dr. L. V. Venu Gopal Rao, HoD-ME	Member	
10	Dr. A. Naga Jyothi, HoD-ECE	Member	
11	Dr. B. Prasad, HoD-IT	Member	
12	Dr. G. Venkata Rao, HoD-CE	Member	
13	Dr R. Hanumanth Rao, HoD-BS&H	Member	
14	Dr. Archana Acharya, HoD- MBA	Member	
15	Shri. V. Sivaji, In-Charge Boys Hostel	Member	

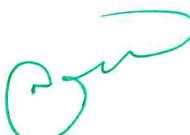
16	Dr. K.G.B. Santosh Kumari In-Charge Girls Hostel	Member	K.G.B. Santosh Kumari
17	Shri. Ch. Rambabu, Physical Director	Member	Ch. Rambabu
18	Shri.J. Prasanth, Physical Director	Member	J. Prasanth
19	Shri S.Sridhar, Parent of Mr.S.Sai Charan, III ME	Parent Number	S. Sridhar
20	Mr.S.Sai Charan, 16L31A03B5	Student Member	Sai Charan


Member Secretary

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- Officer I/Cs
- Deans & Anti-Ragging Coordinator
- Website Coordinator




Principal

PRINCIPAL
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Information Technology (A)
Beside: VSEZ, Duvvada, Visakhapatnam-49

Name	HoD-Civil	HoD-EEE	HoD-ECE	HoD-MECH	HoD-CSE	HoD-IT	HoD-ECM	HoD-BS&H	HoD-MBA	HoD-MCA
Sign										



Anti-Ragging Committee-Action Taken Report Against the Meeting Held on 22-08-2018

Agenda No.	Resolution	Action Taken
1	Principal advised all the committee members of Anti Ragging to look at the places like food courts, parking area of college buses, Canteen, Library etc. so that VIIT becomes a Ragging free campus.	By the direction of Principal instructions, we created anti-Ragging awareness through food courts, parking area of college buses, Canteen, Library.
2	The Dean asked the members to prepare the Squad duties at their respective department premises and also send the Anti-Ragging squad duties from their departments for the preparation of institute level Squad in the prescribed format.	By the direction of Principal instructions, we appointed Anti - Ragging squads for Ragging free campus
3	Anti-ragging poster carrying the contact numbers to report ragging and anti-ragging helpline numbers were displayed throughout the campus and in both boys and Girl's hostel	Fix the anti-Ragging Posters at Boys, Girls Hostel Areas, Canteen, all department Noticed boards Emergency contact number 0891-2752777
4	The committee decided to Visit both boys and girls Hostel in the evening sessions i.e., 06:30PM to 08:30PM for one month after the first year admissions to the hostel	Frequently Visited to our college Girls & Boys Hostel In – Charges by Dr. KGB Santhoshi Kumar Garu and Sri V. Sivaji Garu
5	Online Anti ragging undertakings were received from senior students and they were instructed to forward the undertaking copy received in their mail to individual department created for the purpose. The web link used was: https://www.antiragging.in/site/Affidavits_Registration.aspx . Some of the mail ids to collect	Team members took Affidavit form from Students & Parents. National Anti-Ragging Help Line 1800-18-5522
6	Student's involvement came for very good against anti-ragging awareness campaign and they executed a skit during awareness campaign. With active support of the students, it is found that no complaints were received from students and VIIT campus is maintained as ragging free campus	Positively Received complaints and resolved quickly.

Member Secretary

