



Date: 26/10/2021

CIRCULAR




Sub: Research Ethics Committee Constitution

Plagiarism software and its utilization; Research projects and their similarity report; Patents filing

S.No.	Name of the person	Designation	Status of the
1.	Dr. B Arundhati	Principal	Chairperson
2.	Dr. V MadhusudhanRao	Rector	Member
3.	Mr. N Srikanth	CEO, Vignan Group of Institutions, VSP	Member
4.	Dr. Ch. Hari Govinda Rao	Dean IQAC	Member
5.	Mr M Padmakar	HoD-CE	Member
6.	Dr. P Sekhar	HoD- EEE	Member
7.	Dr. S Rambabu	HoD-ME	Member
8.	Dr. K Muralikrishna	HoD-ECE	Member
9.	Mr. B.Dinesh Reddy	HoD-CSE	Member
10.	Dr. B Prasad	HoD-IT &MCA	Member
11.	Mrs. R Umamaheswari	HoD-ECM	Member
12.	Dr T V MadhusudhanaRao	HoD-AI&DS	Member
13.	Dr T Satya guru	HoD-BS&H	Member
14.	Dr. S.M.Murali Krishna	HoD-MBA	Member
15.	Dr.Kranthi Kumar Gangu	Associate Dean R&D	Member
16.	Dr. E. Laxmi Lydia	Dean R&D	Member Secretary

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Principal
PRINCIPAL
VIQMAN'S INSTITUTE OF
Information Technology (A)
Beside: VSEZ, Durgada, Wadhapatnam-40

EEE	ECE	ECM	ME	CE	CSE	IT	BS&H	MBA	MCA
									

**VIGNAN'S****INSTITUTE OF INFORMATION TECHNOLOGY
(AUTONOMOUS)**

(Approved by AICTE-New Delhi & Affiliated to JNTUK, Kakinada)
Beside VSEZ, Duwada, Vaddalapudi Post, Gajuwaka, Visakhapatnam - 530 049.

Lr. No.VIIT (A)/R&D /REC/MoM/2021-2022/01

Date: 06th November, 2021**Minutes of the Research Ethics Committee**

Venue : AKCNB - Board Room

Meeting Date and Time: 06.11.2021-3:00 PM

The **RESEARCH AND DEVELOPMENT CELL, VIIT (A)** has conducted a meeting on **research ethics** covering the following agenda points

- 1) Code of ethics policy
- 2) Any other issues with the permission of the Chairperson

Members Present:

S.No.	Name of the person	Designation	Status of the	Signature
1.	Dr. B Arundhati	Principal	Chairperson	
2.	Dr. V MadhusudhanRao	Rector	Member	
3.	Mr. N Srikanth	CEO, Vignan Group of Institutions, VSP	Member	
4.	Dr. Ch. HarigovindaRao	Dean IQAC	Member	
5.	Mr M Padmakar	HoD-CE	Member	
6.	Dr. P Sekher	HoD- EEE	Member	
7.	Dr. S Rambabu	HoD-ME	Member	
8.	Dr. K Muralikrishna	HoD-ECE	Member	
9.	Mr. B.Dinesh Reddy	HoD-CSE	Member	
10.	Dr. B Prasad	HoD-IT &MCA	Member	
11.	Dr.Umamaheswari	HoD-ECM	Member	
12.	Dr T Satya guru	HoD-BS&H	Member	
13.	Dr P Ramesh	HoD-MBA	Member	
14.	Dr.L.V.V.GopalRao	Associate Dean R&D	Member	
15.	Dr. E. Laxmi Lydia	Dean R&D	Member Secretary	

Minutes of the meeting

- Welcomed all the dignitaries in the Research Ethics Committee meeting by Dean-R&D
- Dean R&D has given a brief presentation about ethical aspects implemented in the institute.
- Requested all the board members to provide valuable suggestions to improve moral values in the research.

1. The Code of Ethics policy review

The committee discussed the policy and indicated a few modifications. As mentioned in the policy, acknowledgment of copying content was highlighted, and it became a common practice in research publications. In the case of students' projects, proper supervision is necessary to motivate the students to write unique content without merely copying. The trait of writing with individual thoughts at the student level, they can become prompt intellectuals and publishing their finding, also quoted in the discussion.

2. Any other issues with the permission of the Chairperson

A few members have requested the Chairperson to have an access to plagiarism software to all faculties, at least for doctorates. Decision has been taken to provide access to plagiarism software to all individual faculties. Dean R&D was instructed to look into it for the smooth functioning of plagiarism software. In the discussion, it has comment that patent filing assistance is also required for getting the copyrights of individual faculty findings. In this regard, decision is taken to have consultancy service to file the patents. The meeting ended with bringing up the above-said points to be implemented in the coming days.


Member Secretary




Principal
VIGNAN'S INSTITUTE OF
Information Technology (A)
Beside: VSEZ, Duwada, Visakhapatnam-49

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- All members present for necessary follow-up
- Rector's Office
- Principal Office
- CEO office
- All HoD's and Deans
- Master file

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Lr. No.VIIT (A)/R&D /REC/MoM/2021-2022/02

Date: 4th March 2022**Minutes of Research Ethics Committee-2021**

Venue : AKCNB - Board Room
Meeting date and Time: 04-03-2022, 3:30 PM

The **RESEARCH AND DEVELOPMENT CELL, VIIT (A)** has conducted a meeting on **research ethics** covering the following agenda points

- 1) Plagiarism software and its utilization
- 2) Research projects and their similarity report
- 3) Patents filing
- 4) Any other issues with the permission of the Chairperson

Members Present:

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1.	Dr. B Arundhati	Principal	Chairperson	
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Minutes of the meeting

- Welcomed all the dignitaries in the Research Ethics Committee meeting by Dean-R&D
- Dean R&D has given a brief presentation about ethical aspects implemented in the institute.
- Requested all the board members to provide valuable suggestions to improve moral values in the research.

1. Plagiarism software and its utilization

Members of the committee have expressed happiness for enhancing the utilization of plagiarism software to the faculty. In this regard, all needed faculty to be instructed to access the software and to check their submitted manuscripts and project proposals. An expert team is to be formed to give training to faculty for the effective usage of software in a proper way.

2. Research projects and their similarity report

The faculty before submission of project proposal to any funding agency should check repetitions using plagiarism software. Before collecting the NOC from the administration office, clearance from R&D office is required.

3. Patents filing

Facilitate the faculty for the facile patent filing; the decision has been taken to form a designated team that examines, analyzes, and advises for the filing. It was suggested by some members that if faculty can be encouraged to file the patent if he/she has an innovative idea even there is no any published data.

4. Any other issues with the permission of the Chairperson

As per the students' projects are concerned, it is compulsory to follow the rules and regulations which are applicable to faculty. In this regard, the guides of the projects are to take all the steps and monitor the progress of the project.

Member Secretary



Principal

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