



## VIGNAN'S INSTITUTE OF INFORMATION TECHNOLOGY (Autonomous)

(Approved by AICTE and Affiliated to JNTUK) Est. - 2002 " Re-accredited by NAAC

With 'A' Grade (CGPA of 3.41/4.00) 2F and 12B Accredited & international Accreditation by

HLACT ISO 9001:2015, ISO 14001:2015, OHAS 18001:2007 Certified Institution besides VSEZ,

Duvvada, Visakhapatnam - 530 049. A.P. Phone: 0891-2755222/333/4442 :: Fax 0891 – 2752333

Website: www.vignaniit.com

### Governing Body Meeting Minutes

Date: 09/01/2017

#### **Governing Body Members:**

S No	Name of the Member	Role	Designation
1	Sri. Oruganti Naresh Kumar	Chairman	CEO, Symbiosis Technologies
2	Dr. L. Rathaiah	Member	President & Correspondent Lavu Educational Society
3	Mr. L. Sri Krishna Devarayalu	Member	Vice-Chairman, Lavu Educational Society
4	Mr. K. Pavan Krishna	Member	CEO, Vignan Group of Educational Institutions, Visakhapatnam
5	Mr. V. Vijaya Saradhi	Member	Director-HPCL, Mumbai
6	Mrs.I.S.Phani Sushma	Member	Asst. Professor, Dept. of ME, JNTUK Vizianagaram.
7	Padma Bhushan Dr. Y. Lakshmi Prasad	Member	Former Member of Parliament. Chairman Jana Sikshna Samsthan and Hindi Academy
8	Dr. P.V.G.D. Prasad Reddy	Member	Educationist, Registrar of A.U
9	Shri. M. P. Dubey	Member	Joint Director -NTPC
10	Prof. Krishna Vedula	Member	Professor and Dean Emeritus. College: Francis College of Engineering.
11	Sri. K. Ravi Chandra	Member	Location Head, Tech Mahindra Visakhapatnam
12	Dr.G.B.S.Prasad	Member	Director – Personal Visakhapatnam Steel Plant
13	Dr. Debnath Bhattacharya	Member	Prof. of CSE, VIIT
14	Dr. Ch. Narasimham	Member Secretary	Principal, VIIT

#### **Agenda:**

- Welcome note by Chairman

- Review of previous GBM minutes
- Report of institute's progress for the academic year 2015-16
- Plan of action
- Resolutions approved by Governing Body

### **Points Discussed:**

- College has applied for NAAC & NBA reaccreditation.
- Autonomous inspection committee will visit the campus on 27<sup>th</sup> and 28<sup>th</sup> January 2017.
- Assessment report
- facilities for student progression
- Enhancement of Quality of placements
- R&D incentives are initiated by the management.
- More than 200 papers are published, out of which 80 papers are Scopus cited and H-Indexed.
- 2 Crores –DST projects are approved.
- VIIT is FIST approved Institution
- VIIT enrolled IIT, Madras for Placements and recruiting fresh Graduates
- VIIT is successful in achieving good academics and placement record by maintaining good attendance percentage
- VIIT follows strict rules and regulations regarding attendance.
- 20-30% staff members are from IITs and NITs
- All the Highlights and Achievements of VIIT are explained by Dr.Ch.Narasimham, Principal
- Mr.Pavan Krishna, CEO, Highlighted the policies framed , placements and student merit policies / Scholarships
- Autonomous works –BoS , Exam cell expansion and soon
- Proposed student clubs
- GBM committee members disbursed incentives for research publications & winners of Big Idea contest
- Means based student scholarships
- PG Admissions, Induction / Awareness Program for new staff.

### **Suggestions by the members in GBM:-**

Chairman, Mr.O.Naresh:

- Instead of appointing coordinators from faculty, directly depute a senior, high profile faculty exclusively to take care of accreditations, one faculty to take care of research. All the HoDs and other senior staff also should obey him/her.
- In general, many top companies conduct video conference interviews which recruiting. No college in AP has video conference set up to conduct interview. It may be costing 15-20 Lakhs but student will get an opportunity to select company based on state of art infrastructure facility.
- Things to be highlighted about the college:

- a) Academics
- b) Attendance monitoring
- c) Placements

- Facilities to be provided for the staffs who have been concentrating on research.
- Appoint retired persons from Army/Navy to call the parents of regularly irregular students continuously.
- Not to rely on multi-tasking. Assign one responsibility to one person. So that he/she can justify the work.
- Management has to concentrate on teaching extra skills Microsoft certification programmes and expose the students in developing their skills.
- 'Emotional Intelligence' has to be inserted in the curriculum.
- 10 to 15 days counselling is required for all the students of Vignan in order to make them emotionally strong.
- One foreign language Lab. has to be inserted in the curriculum besides English and communication Labs.
- Recruit dedicated team to get funding. Tier team has the responsibility of getting the projects.
- Tie up with an outsourcing company by identifying 2-3 people who will do only research and 2-3 people who will bring projects.
- Besides the two faculty members who are exclusively doing research, eight more members to be added in order to do competent research.
- Try to bring efficient people who are abroad by providing patriotic feeling in them.
- Faculty from IITs and NITs has to be sensitized before assigning classwork. One induction/orientation programme has to be conducted.
- 92% pass percentage to be raised to at least 95% by identifying the reasons of failure for the rest of the 8% students.
- Appoint one faculty exclusively from MBA in order to identifying the problems and try to reduce that problem.
- Aim to be one of the top colleges in NSS & NCC.
- Only 50% of P.G. admissions are filled due to strict classwork and biometrics system.
- Introduce special course in IV-B.Tech for the students who are interested in teaching. If the students want to continue in Vignan after the course completion, then college has to pay stipend for those students and absorb them after the training is done. If the students want to work outside Vignan, then they are supports to pay minimal amount for training.
- Due to current scenario, many B.Tech/ and M.Tech. Graduates will turn towards teaching. So, the aforementioned course might be useful.
- Entrust all the M.Tech students to Research Scholars, so that all the students will have an exposure to projects.
- Try to digitalize the examination cell data.
- Cultural competitions to be conducted by Vignan students from all the colleges will be invited to participate in the competitions.
- College magazine should have a column to encourage Telugu articles.
- All the names to be encrypted in Telugu in public or private organizations, As per recent Government Order.

- Try to promote the idea of taking educational loans in students.
- Every student should be taught that he/she would be eligible to take bank loan.
- Publicity is very important.
- The following points to be highlighted about Vignan Highest attendance, Highest marks, least failures, highest placements, highest percentage of pass.
- CLs and ELs to be encashed to the staff.
- Faculty up gradation programme.
- 100% teaching in more funny way.
- 80-90% attendance should be minimum.

**Dr.Y.L.Prasad:**

- He has accepted all the points addressed by Mr. O. Naresh.
- Don't over pamper the faculty from IITs and NITs which will spoil the work atmosphere and make other staff members feel in secured.
- Motivate the students of Intermediate and other colleges by conducting quizzes and other activities. Instead of Vignan conducting these programs, if rotary club or Lions Club, (NGOs) conduct these programs, it would be beneficial.

**Dr. P.V.G.D. Prasad Reddy:**

- In many colleges IQAC coordinator action the In-charge of Accreditations also.
- Create an R&D Lab and associate the staff with that don't separate or give more priority to the staff from IIT/NIT.
- Entrust M.Tech. Students to identify people so that they will get exposure.
- Internships to be encouraged in the II B.Tech. Itself.
- H-Index calculating to be done properly.
- Try to make Vignan top Institute. After JNTU & AU top rankers should join Vignan.
- Try to keep the hoardings of Microsoft selected students before Narayana & Chaitanya Jr. Colleges.
- Send mails to all the faculty of all the institutions. Send them through research group. Don't send directly or from your personal mail.

**Dr.C.B.S.Prasad:**

- Publisize the achievements of the college.

**Mr. Vijaya Saradhi:**

- Public speaking should be made a part of curriculum.

**Mrs. Phani Sushma:**

- Cameras to be fixed in all the class rooms
- Try to retain expert staff members by providing them good platform/Lab. to do research.

**Mr. Ravi Shankar :**

- The person designated for the responsibility of committees (NAAC, NBA, Autonomous etc.) has to educate other staff members.
- Coach/Mentoring – Identify senior staff that are retired and have good association with them instead of hiring them.

**Output/Outcome of previous Governing Body Meeting:**

- College has successfully completed extension of Exam Cell.
- College has successfully conducted BOS for English, Physics, Maths, Chemistry and Environmental Science.
- VIIT has almost reached its height aiming for autonomy. Inspection will be on 27<sup>th</sup> & 28<sup>th</sup> Jan 2017.
- Received “Best Placement College Award” from CEGR.
- Targets :
  - Attendance of students should not be less than 80%.
  - Pass percentage should be 95% to 96%.
  - Establishing research labs and to bring projects worth 20 crores and more.
  - The schemes introduced should be run on the name of some trust.
  - Do something for the development of Telugu language.
  - Aim to be top in NCC & NSS in A.P.
  - Percentage of faculty from IITs & NITs should grow from 20% to 30%.
  - Set up major research laboratories for promoting research.
  - At least 10 staff members to be deputed exclusively to do research.

Principal

(Prof. Ch. Narasimham)



# MINUTES

Minutes of the meeting of General Body Committee

of VIT

held on 9/1/2017 at 2:30 A.M. / P.M at 8

under the chairmanship of Shri D. Naresu

## Members Participated:

1. Mr. Oruganti Chairman CEO, Symbiosis present  
Naresu Kumar Technologies, VCEZ,  
Vsp.
2. Dr. L. Rethaiah Member President & R. G.  
Correspondent,  
Lava Educational  
Society, Vignam  
Group.
3. Mr. K. Parani Member CEO, Vignam R. Parani  
Krishna Group
4. Padmasri Member Ex-MP present  
Dr. Y. Lakshmi Chairman  
Prasad Jana Siksha  
Samithani
5. Mr. V. Vijayar Member Director, V. Vijayar  
Saradhi HPCL, Mumbai
6. Dr. Debnath Member Professor,  
Bhatia Charappa Dept. of CSE. present
7. Dr. P.V. G.D. Member Educationist  
Prasad Reddy Former Registrar  
Prof. CSE, AU present
8. Mr. M.P. Dabray Member Joint Director
9. Prof. Krishna Member Professor and  
Vedula Dean Emeritus  
at University of  
Massachusetts  
Lowell.
10. Mr. K. Ravichandra Member Regional Officer  
location head, present  
Tech Mahindra
11. Dr. G.B.S. Prasad Member Vsp. present  
Steel Plant, Vsp.



# BOOK

1. General Body, Working Committee, Sub-Committee or Board, as the case may be
2. The name of the Union, Company, Society or the Body, as the case may be
3. The place at which the meeting was held.
4. At the end of the minutes Chairman or President of the meeting and the Secretary to sign while mentioning the number of corrections made in the recording the minutes of the meeting.

18. Mrs. G. S. Phani Member Asst. Prof. J. S. P. Sarma  
Sushma Dept. of Me.

19. Dr. Ch. Narasimham Member Principal, JNTUK, Vizianagaram  
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