



VIGNAN'S INSTITUTE OF INFORMATION TECHNOLOGY (AUTONOMOUS)

(Approved by AICTE-New Delhi & Affiliated to JNTUK, Kakinada)
Beside VSEZ, Duvvada, Vadiapudi Post, Gajuwaka, Visakhapatnam - 530 049.

Lr. No.VIIT (A)/R&D /2019-2020/01

Date: 26 December, 2019

CIRCULAR

Subject: Constitution of Research Ethics Committee

It is to inform all that an ethics committee has been created to review the ethical research factors in the publications and project proposals. The following listed faculty members are instructed to discuss the code of ethics and similarity check before the publication & research proposal submission.

S.No.	Name of the person	Designation	Status of the
1.	Dr. B Arundhati	Principal	Chairperson
2.	Dr. V Madhusudhan Rao	Rector	Member
3.	Dr. Ch. Narasimham	Dean IQAC	Member
4.	Dr.G.Venkata Rao	HoD-CE	Member
5.	Dr. P Sekher	HoD- EEE	Member
6.	Mr.CH. Sivaramakrishna	HoD-ME	Member
7.	Dr.P.S.N.Murthy	HoD-ECE	Member
8.	Dr.B.Prasad	HoD-CSE	Member
9.	Mrs. J.Anitha	HoD-IT &MCA	Member
10.	Dr. T.V. Madhusudhana Rao	HoD-ECM	Member
11.	Dr T Satya guru	HoD-BS&H	Member
12.	Dr.Ch.Harigovinda Rao	HoD-MBA	Member
13.	Dr. L.V.V.Gopal Rao	Associate Dean R&D	Member
14.	Dr. E. Laxmi Lydia	Dean R&D	Member Secretary











Dean-R&D

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All the H.o.D.s


Principal

PRINCIPAL
VIGNAN'S INSTITUTE OF
Information Technology (A)
Beside VSEZ, Duvvada, Visakhapatnam-530 049

EEE	ECE	ECM	ME	CE	CSE	IT	BS&H	MBA	MCA
									

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Lr. No.VIIT (A)/R&D /REC/MoM/2019-2020/01

Date: 03 January, 2020

Minutes of the Research Ethics Committee**Venue** : AKCNB - Board Room**Meeting Date and Time:** 03.01.2020-4:00 PM

The **RESEARCH AND DEVELOPMENT CELL, VIIT (A)** has conducted a meeting on **research ethics** covering the following agenda points

- 1) Code of ethics policy drafting and plagiarism check format
- 2) Any other issues with the permission of the Chairperson

Members Present:

S.No.	Name of the person	Designation	Status of the	Signature
1.	Dr. B Arundhati	Principal	Chairperson	
2.	Dr. V Madhusudhan Rao	Rector	Member	
3.	Dr. Ch. Narasimham	Dean IQAC	Member	
4.	Dr.G.Venkata Rao	HoD-CE	Member	
5.	Dr. P Sekher	HoD- EEE	Member	
6.	Mr.CH. Sivaramakrishna	HoD-ME	Member	
7.	Dr.P.S.N.Murthy	HoD-ECE	Member	
8.	Dr.B.Prasad	HoD-CSE	Member	
9.	Mrs. J.Anitha	HoD-IT &MCA	Member	
10.	Dr. T.V. Madhusudhana Rao	HoD-ECM	Member	
11.	Dr T Satya guru	HoD-BS&H	Member	
12.	Dr.Ch.Harigovinda Rao	HoD-MBA	Member	
13.	Dr. L.V.V.Gopal Rao	Associate Dean R&D	Member	
14.	Dr. E. Laxmi Lydia	Dean R&D	Member Secretary	

Minutes of the meeting

Welcomed, all the dignitaries in the Research Ethics Committee meeting by Dean-R&D.

A Brief presentation on research outcomes is presented to Committee members by the Dean R&D, VIIT(A) and the Member Secretary

1) Code of ethics policy drafting and plagiarism check format

The committee has discussed about draft of code of ethics policy. After through discussion the following suggestions are given,

- Research must be based on their original ideas.
- The researcher must keep documents as testimonials for data collection and correspondence.
- Must be open to criticism or comments for further improvement of own research.
- Unpublished data, methods, or results of others should not be used without permission.
- All contributions made by others to the investigation are to be properly acknowledged
- To avoid plagiarism in any form.

The committee members also observed the plagiarism-checking format and suggested a few modifications.

2) Any other issues with the permission of the Chairperson

Dean R&D, with the permission of the chairperson, stated that, a substantial outcome was observed in the usage of plagiarism software in the publications and project proposals. Students also recognized the relevance of copyrights and minimized copying the content in their project reports. All board members expressed happiness for the achievement and hoped for the further improvement in coming year.


Member Secretary




Principal
VIGNAN'S INSTITUTE OF
Information Technology (A)
Beside: VSEZ, Duwada, Visakhapatnam-49

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- All members present for necessary follow-up
- Rector's Office
- Principal Office
- CEO office
- All HoD's and Deans
- Master file