



VIGNAN'S

INSTITUTE OF INFORMATION TECHNOLOGY
(AUTONOMOUS)

(Approved by AICTE-New Delhi & Affiliated to JNTU-GV, Vizianagaram)
Beside VSEZ, Duvvada, Vadlapudi Post, Gajuwaka, Visakhapatnam - 530 049.

VIIT/Principal Office/AAC/2022-23/7/1

Dt: 6th Jul 2022

PROCEEDINGS OF THE OFFICE ORDER

A committee consisting of the following members is hereby reconstituted as "Admission Advisory Committee (AAC)" for the Academic Year 2022-23.

Sl. No	Name of Faculty	Designation	Position
1.	Dr.B.Arundhati	Principal	Chairperson
2.	Dr.V.MadhusudhanRao	Rector	Member
3.	Mr.N.Srikanth	CEO-Vignans Group of Institutions, Vizag	Member
4.	Mr.M.Padmakar	HoD-CE	Member
5.	Dr.B.PrasadRao	HoD-EEE	Member
6.	Dr.S.Rambabu	HoD-ME	Member
7.	Dr.K.Murali Krishna	HoD-ECE	Member
8.	Mr.B.Dinesh Reddy	HoD-CSE	Member
9.	Dr.G.Rajendra	HoD-IT&MCA	Member
10.	Dr.R.Umamaheswari	HoD-ECM	Member
11.	Dr.T.V.MadhusudhanaRao	HoD-AI&DS	Member
12.	Dr.M.P.V.V.BhaskarRao	HoD-BS&H	Member
13.	Dr.S.M.Murali Krishna	HoD-MBA	Member
14.	Dr.K.MadusudhanaRao	Dean Admissions	Member Secretary

The Prime tasks of the Committee are as follows:

1. Monitor admission procedures for students admitted under convener quota, management quota.
2. Maintain admission register for all UG and PG students.
3. Issue of code of conduct, academic rules & regulations, course structure & syllabus.
4. Analyze admission trends and provide feedback/suggestions syllabus.
5. Preparation & Submission of necessary documents to University & APSCHE.

Copy to:

- All Deans & HoDs
- Principal Office
- Rector Office
- All members of the committee
- Master file




PRINCIPAL
VIGNAN'S INSTITUTE OF
Information Technology (A)
Beside: VSEZ, Duvvada, Visakhapatnam-49



VIGNAN'S INSTITUTE OF INFORMATION TECHNOLOGY (AUTONOMOUS)

(Approved by AICTE-New Delhi & Affiliated to JNTU-GV, Vizianagaram)
Beside VSEZ, Duvvada, Vadlapudi Post, Gajuwaka, Visakhapatnam - 530 049.

VIIT/AAC/Cir./2022-23/7/1

Dt: 08-07-2022

CIRCULAR

It is here by informed that there will be Admissions Advisory Committee meeting on 11-07-2022 at 3.30 pm in AKCNB hall. Therefore all the Admissions Advisory Committee (AAC) Members are hereby requested to attend with the meeting.


Member Secretary

Copy to:

- All Deans & HoDs
- Rector Office
- CEO office
- Principal Office
- Concerned Library members
- Library Notice Board





VIGNAN's INSTITUTE OF INFORMATION TECHNOLOGY (AUTONOMOUS)

(Approved by AICTE-New Delhi & Affiliated to JNTU-GV, Vizianagaram)
Beside VSEZ, Duvvada, Vadlapudi Post, Gajuwaka, Visakhapatnam - 530 049.

Ref.No. VIIT/Principal/AAC/MoM/2022-23/7/1

Date: 11-07-2022

MINUTES OF THE ADMISSIONS ADVISORY COMMITTEE MEETING

The record notes of discussions in the Academic Advisory Committee (AAC) - VIIT was held on 11th July, 2022 at 10-00AM, Thursday under the chairperson of Dr.B. Arundhati, Principal, and VIIT.

Venue: AKCNB Hall, VIIT (A).

Agenda:

1. Review of the previous meeting's minutes.
2. Discussion on the status of current admission applications.
3. Update on admissions criteria and policy.
4. Report on marketing and outreach initiatives.
5. Scholarships and financial aid allocation.
6. Any other information.

Members Present:

Sl. No	Name of Faculty	Designation	Position
1.	Dr.B.Arundhati	Principal	Chairperson
2.	Dr.V.MadhusudhanRao	Rector	Member
3.	Mr.N.Srikanth	CEO-Vignan Group of Institutions, Vizag	Member
4.	Mr.M.Padmakar	HoD-CE	Member
5.	Dr.B.PrasadRao	HoD-EEE	Member
6.	Dr.S.Rambabu	HoD-ME	Member
7.	Dr.K.Murali Krishna	HoD-ECE	Member
8.	Mr.B.Dinesh Reddy	HoD-CSE	Member
9.	Dr.G.Rajendra	HoD-IT&MCA	Member
10.	Dr.R.Umamaheswari	HoD-ECM	Member
11.	Dr.T.V.MadhusudhanaRao	HoD-AI&DS	Member
12.	Dr.M.P.V.V.BhaskarRao	HoD-BS&H	Member
13.	Dr.S.M.Murali Krishna	HoD-MBA	Member
14.	Dr.K.MadusudhanaRao	Dean Admissions	Member Secretary

In the opening remarks of the meeting the chairperson of the Admissions Advisory Committee welcomed all the members and briefed about the agenda.

Review of the previous meeting's minutes:

The committee reviewed the minutes from the previous meeting and confirmed the actions taken and decisions made.

Discussion on the status of current admission applications:

The admission coordinator presented a detailed report on the current status of admission applications. The committee discussed the number of applications received, the distribution of applicants across different programs, and any noteworthy trends in the applicants' profiles.

Update on admissions criteria and policy:

The committee discussed possible updates to the admissions criteria and policy to ensure that they align with the college's mission and vision while maintaining academic excellence and diversity. Proposed changes were noted for further evaluation before implementation.

Report on marketing and outreach initiatives:

The marketing team provided an overview of the college's ongoing outreach initiatives to attract potential students. The committee expressed satisfaction with the efforts made and encouraged continuous improvement in outreach strategies.

Scholarships and financial aid allocation:

The committee assessed the distribution of scholarships and financial aid to deserving students. They reviewed the budget allocation for scholarships and discussed ways to optimize funds for maximum impact.

Any other information:

Various matters of concern were raised and addressed during this segment of the meeting, including infrastructure upgrades, student support services, and faculty development initiatives.

The meeting ended with thanks to the chair.


Member Secretary


Chairperson
VIGNAN'S INSTITUTE OF
Information Technology (A)
Beside: VSEZ, Duvvada, Visakhapatnam-49

