



# VIGNAN'S INSTITUTE OF INFORMATION TECHNOLOGY (AUTONOMOUS)

(Approved by AICTE - New Delhi & Affiliated to JNTUK, Kakinada)  
Beside VSEZ, Duvvada, Vadlapudi Post, Gajuwaka, Visakhapatnam - 530 049.

VIIT/Principal Office/SWC/2019-20/6/1

Dt: 15<sup>th</sup> Jun 2019

## PROCEEDINGS OF THE OFFICE ORDER

A committee consisting of the following members is hereby reconstituted as "Student Welfare Committee (SWC)" for the Academic Year 2019-20.

S.No.	Name of the person	Designation	Status of the person
1.	Dr. B Arundhati	Principal	Chairperson
2.	Mr.B.Dinesh Reddy	HOD-CSE	Member
3.	Dr.B.Prasad	HOD-IT & MCA	Member
4.	Dr.Rambabu Sarimalla	HOD-ME	Member
5.	Mr.M.Padmakar	HOD-CE	Member
6.	Mrs.R.UmaMaheswari	HOD-ECM	Member
7.	Dr.T.Satyaguru	HOD-BS&H	Member
8.	Dr.T.V.Madhusudhana Rao	HOD-AI&DS	Member
9.	Dr.P.Ramesh	HOD-MBA	Member
10.	Mr. R Sundara Ramam	Dean of Administration	Member
11.	Dr. K. Madhusudhana Rao	Dean of Admissions & Student Affairs	Member Secretary
12.	Mr. K Sai Nityanand	Student - CE	Member
13.	Mr. Virothi Ashish	Student - EEE	Member
14.	Mr. Urukuti Tejesh	Student - ME	Member
15.	Ms. M Balajee Prasanna	Student - ECE	Member
16.	Mr. P Bharat Kumar	Student - CSE	Member
17.	Mr. I. Ravi Varma	Student - IT	Member
18.	Ms. Charmy Rudani	Student - MBA	Member

The Prime tasks of the Committee are as follows:

1. To provide amenities and see the welfare of the student
2. To provide platform for students involvement and leadership
3. To create a nurturing environment in the campus
4. Any other issue with the permission of the chair.

Copy to:

- All Deans & HoDs
- Principal Office
- Rector Office
- All members of the committee
- Master file



  
PRINCIPAL  
VIGNAN'S INSTITUTE OF  
Information Technology (A)  
Beside: VSEZ, Duvvada, Visakhapatnam-49



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Lr. No. VIIT/Dean of Student Affairs/SWC/MoM/2019-20

20<sup>th</sup> Aug 2019

## CIRCULAR

It is here by informed that there will be "Student Welfare Committee (SWC)" meeting on 22-08-2019 at 10.00 am in Principal Office. Therefore all the members of the "Student Welfare Committee (SWC)" are hereby requested to attend with the meeting.

### Agenda:

1. To review the issues of previous meetings
2. To discuss about provide classes to clear backlogs.
3. Student should get training for upcoming placements.

Member Secretary

### Copy to:

- All Deans & HoDs
- Rector Office
- CEO office
- Principal Office
- Concerned Library members
- Library Notice Board



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Lr. No. VIIT/Dean of Student Affairs/SWC/MoM/2019-20

22<sup>nd</sup> Aug 2019**MINUTES OF THE STUDENT WELFARE COMMITTEE MEETING**

VENUE: Principal Office

Chaired By: Dr. B. Arundhati, Principal

Members present:

S.No.	Name of the person	Designation	Status of the person
1.	Dr. B Arundhati	Principal	Chairperson
2.	Mr.B.Dinesh Reddy	HOD-CSE	Member
3.	Dr.B.Prasad	HOD-IT & MCA	Member
4.	Dr.Rambabu Sarimalla	HOD-ME	Member
5.	Mr.M.Padmakar	HOD-CE	Member
6.	Mrs.R.UmaMaheswari	HOD-ECM	Member
7.	Dr.T.Satyaguru	HOD-BS&H	Member
8.	Dr.T.V.Madhusudhana Rao	HOD-AI&DS	Member
9.	Dr.P.Ramesh	HOD-MBA	Member
10.	Mr. R Sundara Ramam	Dean of Administration	Member
11.	Dr. K. Madhusudhana Rao	Dean of Admissions & Student Affairs	Member Secretary
12.	Mr. K Sai Nityanand	Student - CE	Member
13.	Mr. Virothi Ashish	Student - EEE	Member
14.	Mr. Urukuti Tejesh	Student - ME	Member
15.	Ms. M Balajee Prasanna	Student - ECE	Member
16.	Mr. P Bharat Kumar	Student - CSE	Member
17.	Mr. I. Ravi Varma	Student - IT	Member
18.	Ms. Charmy Rudani	Student - MBA	Member

1. The meeting was initiated by chairperson by welcoming the team.
2. Discussed about the list of eligible students for placement and instructed the concerned dept HoDs to conduct backlog classes beyond the college hours to help the students to clear their backlogs
3. Discussed about the expansion placements in core areas, for that they instructed faculty to identify at least 5 to 10 core companies and their requirement as well as type of training required.

18  
Member Secretary



Principal  
VIGNAN'S INSTITUTE OF  
Information Technology (A)  
Beside: VSEZ, Duvvada, Visakhapatnam-49

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Lr. No. VIIT/Dean of Student Affairs/SWC/MoM/2019-20

10<sup>th</sup> Mar 2020

## CIRCULAR

It is here by informed that there will be "Student Welfare Committee (SWC)" meeting on 11-03-2020 at 10.00 am in Principal Office. Therefore all the members of the "Student Welfare Committee (SWC)" are hereby requested to attend with the meeting.

### Agenda:

1. To review the issues of previous meetings
2. To discuss about providing wifi in the campus
3. To provide bus facility to students staying beyond hours.

  
Member Secretary

### Copy to:

- All Deans & HoDs
- Rector Office
- CEO office
- Principal Office
- Concerned Library members
- Library Notice Board





No. VIIT/Dean of Student Affairs/SWC/MoM/2019-20

11<sup>th</sup> March 2020

**MINUTES OF THE STUDENT WELFARE COMMITTEE MEETING**

VENUE: Principal Office

Chaired By: Dr. B. Arundhati, Principal

Members present:

S.No.	Name of the person	Designation	Status of the person
1.	Dr. B Arundhati	Principal	Chairperson
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17.	Mr. I. Ravi Varma	Student - IT	Member
18.	Ms. Charmy Rudani	Student - MBA	Member


**Points Discussed:**

1. Initially meeting is started by principal madam by welcoming the team and discussed about the list of specially counseled students in the previous semester and reviewed their status now. Still few students are not turned up to their requirement Instructed the concerned to take care of them

2. Students are showing more interest on extra curricula actives apart from regular provision given in the time table, because most of the students required more practice time to participate in outside competitions. Hence committee decided and said they can't give more time during academic time table but they agreed to provide one bus every day evening at 6.30 PM up to kurmannapalem

3. Few Students are expressed network issues and internet facility like Wi Fi. Hence committee decided to consider their request and finally approved to enhance the band width with next 2 months

4. Committee discussed more on green club activities and instructed coordinators to create awareness among public regarding cleanliness and suggested to go weekends to few schools to create awareness among students

  
Member Secretary



  
Principal  
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