

**VIGNAN'S****INSTITUTE OF INFORMATION TECHNOLOGY**
(AUTONOMOUS)(Approved by AICTE - New Delhi & Affiliated to JNTUK, Kakinada)
Beside VSEZ, Duvvada, Vadlapudi Post, Gajuwaka, Visakhapatnam - 530 049.

VIIT/Principal Office/SWC/2020-21/6/1

Dt: 15th Jun 2020**PROCEEDINGS OF THE OFFICE ORDER**

A committee consisting of the following members is hereby reconstituted as "Student Welfare Committee (SWC)" for the Academic Year 2020-21.

S.No.	Name of the person	Designation	Status of the person
1.	Dr. B Arundhati	Principal	Chairperson
2.	Mr.B.Dinesh Reddy	HOD-CSE	Member
3.	Dr.B.Prasad	HOD-IT & MCA	Member
4.	Dr.Rambabu Sarimalla	HOD-ME	Member
5.	Mr.M.Padmakar	HOD-CE	Member
6.	Mrs.R.UmaMaheswari	HOD-ECM	Member
7.	Dr.T.Satyaguru	HOD-BS&H	Member
8.	Dr.T.V.Madhusudhana Rao	HOD-AI&DS	Member
9.	Dr.P.Ramesh	HOD-MBA	Member
10.	Mr. R Sundara Ramam	Dean of Administration	Member
11.	Dr. K. Madhusudhana Rao	Dean of Admissions & Student Affairs	Member Secretary
12.	Mr. K Sai Nityanand	Student - CE	Member
13.	Mr. Virothi Ashish	Student - EEE	Member
14.	Mr. Urukuti Tejesh	Student - ME	Member
15.	Ms. M Balajee Prasanna	Student - ECE	Member
16.	Mr. P Bharat Kumar	Student - CSE	Member
17.	Mr. I. Ravi Varma	Student - IT	Member
18.	Ms. Charmy Rudani	Student - MBA	Member

The Prime tasks of the Committee are as follows:

1. To provide amenities and see the welfare of the student
2. To provide platform for students involvement and leadership
3. To create a nurturing environment in the campus
4. Any other issue with the permission of the chair.

Copy to:

- All Deans & HoDs
- Principal Office
- Rector Office
- All members of the committee
- Master file

PRINCIPAL
VIGNAN'S INSTITUTE OF
Information Technology (A)
Beside: VSEZ, Duvvada, Visakhapatnam-49



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Lr. No. VIIT/Dean of Student Affairs/SWC/MoM/2020-21

22nd Nov 2020

CIRCULAR

It is here by informed that there will be "Student Welfare Committee (SWC)" meeting on 24-11-2020 at 10.00 am in Principal Office. Therefore all the members of the "Student Welfare Committee (SWC)" are hereby requested to attend with the meeting.

Agenda:

1. To review the issues of previous meetings
2. To discuss about student counselling
3. To encourage students and support students with backlogs.


Member Secretary

Copy to:

- All Deans & HoDs
- Rector Office
- CEO office
- Principal Office
- Concerned Library members
- Library Notice Board





Lr. No. VIIT/Dean of Student Affairs/SWC/MoM/2020-21

24th Nov 2020

MINUTES OF THE STUDENT WELFARE COMMITTEE MEETING

VENUE: Principal Office

Chaired By: Dr. B. Arundhati, Principal

Members present:

S.No.	Name of the person	Designation	Status of the person
1.	Dr. B Arundhati	Principal	Chairperson
2.	Mr.B.Dinesh Reddy	HOD-CSE	Member
3.	Dr.B.Prasad	HOD-IT & MCA	Member
4.	Dr.Rambabu Sarimalla	HOD-ME	Member
5.	Mr.M.Padmakar	HOD-CE	Member
6.	Mrs.R.UmaMaheswari	HOD-ECM	Member
7.	Dr.T.Satyaguru	HOD-BS&H	Member
8.	Dr.T.V.Madhusudhana Rao	HOD-AI&DS	Member
9.	Dr.P.Ramesh	HOD-MBA	Member
10.	Mr. R Sundara Ramam	Dean of Administration	Member
11.	Dr. K. Madhusudhana Rao	Dean of Admissions & Student Affairs	Member Secretary
12.	Mr. K Sai Nityanand	Student - CE	Member
13.	Mr. Virothi Ashish	Student - EEE	Member
14.	Mr. Urukuti Tejesh	Student - ME	Member
15.	Ms. M Balajee Prasanna	Student - ECE	Member
16.	Mr. P Bharat Kumar	Student - CSE	Member
17.	Mr. I. Ravi Varma	Student - IT	Member
18.	Ms. Charmy Rudani	Student - MBA	Member

1. The meeting was initiated by chairperson by welcoming the team.
2. Discussed about the list of specially counselled students in the last semester and reviewed their status now. Instructed the concerned to continue the same for the above listed students in current semester also.
3. Discussed Medical Insurance benefits and instructed to give awareness among the students regarding facilities available.
4. Discussed about the expansion of cafeteria facilities

5. After Covid there is more demand for girl's hostel, hence committee has decided to request management to build more rooms in girl's hostel.
6. Discussed about extension of library hours and transport facility to those students who wanted to stay back in late hours.
7. Decided to request management to increase the number of means and merit scholarships to a four digit number.
8. Dean Academic has requested the committee to provide support to the passed out students who have backlogs.
9. To attract merit students, committee has decided to request the management to offer more freeships to good rankers (>10000) in EAMCET.


Member Secretary




Principal
VIGNAN'S INSTITUTE OF
Information Technology (A)
Beside: VSEZ, Duvvada, Visakhapatnam-49

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Lr. No. VIIT/Dean of Student Affairs/SWC/MoM/2020-21

10th Mar 2021

CIRCULAR

It is here by informed that there will be "Student Welfare Committee (SWC)" meeting on 21-03-2021 at 10.00 am in Principal Office. Therefore all the members of the "Student Welfare Committee (SWC)" are hereby requested to attend with the meeting.

Agenda:

1. To review the issues of previous meetings
2. To discuss about network issues for online classes
3. Student Counsellors interact with parents on COVID precautions.


Member Secretary

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- CEO office
- Principal Office
- Concerned Library members
- Library Notice Board





MINUTES OF THE STUDENT WELFARE COMMITTEE MEETING

VENUE: Principal Office

Chaired By: Dr. B. Arundhati, Principal

Members present:

S.No.	Name of the person	Designation	Status of the person
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17.	Mr. I. Ravi Varma	Student - IT	Member
18.	Ms. Charmy Rudani	Student - MBA	Member

Points Discussed:

1. Initially meeting is started by principal madam by welcoming the team and discussed about the list of specially counseled students in the previous semester and reviewed their status now. Still few students are not turned up to their requirement Instructed the concerned to take care of them
2. After Covid there is demand for students girls hostel, hence committee is agreed to increase the capacity at least for another 50 members, but it is only implemented after 6 months.


3. Students are showing dissatisfaction regarding physical actives during covid and also they requested to conduct few co-curricular and extra curricula actives apart from regular provision given in the time table. Hence committee requested PDs to plan for few games and sports as well as other activities

4. There was discussion on attendance finalization of students during covid. Few Students are expressed network issues during online classes. Hence committee decided to consider their request and finalized attendance based on online and off line by following JNTU rules

5. Committee discussed more on COVID 19 affects and instructed all counselors to make frequent phones to students give support.


Member Secretary




Principal
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