

**VIGNAN'S****INSTITUTE OF INFORMATION TECHNOLOGY**
(AUTONOMOUS)(Approved by AICTE - New Delhi & Affiliated to JNTUK, Kakinada)
Beside VSEZ, Duvvada, Vadlapudi Post, Gajuwaka, Visakhapatnam - 530 049.

VIIT/Principal Office/SWC/2018-19/6/1

Dt: 15th Jun 2018**PROCEEDINGS OF THE OFFICE ORDER**

A committee consisting of the following members is hereby reconstituted as "Student Welfare Committee (SWC)" for the Academic Year 2018-19.

S.No.	Name of the person	Designation	Status of the person
1.	Dr. Ch.Narasimham	Principal	Chairperson
2.	Mr.B.Dinesh Reddy	HOD-CSE	Member
3.	Dr.B.Prasad	HOD-IT & MCA	Member
4.	Dr.Rambabu Sarimalla	HOD-ME	Member
5.	Mr.M.Padmakar	HOD-CE	Member
6.	Mrs.R.UmaMaheswari	HOD-ECM	Member
7.	Dr.T.Satyaguru	HOD-BS&H	Member
8.	Dr.T.V.Madhusudhana Rao	HOD-AI&DS	Member
9.	Dr.P.Ramesh	HOD-MBA	Member
10.	Mr. R Sundara Ramam	Dean of Administration	Member
11.	Dr. K. Madhusudhana Rao	Dean of Admissions & Student Affairs	Member Secretary
12.	Mr. K Sai Nityanand	Student - CE	Member
13.	Mr. Virothi Ashish	Student - EEE	Member
14.	Mr. Urukuti Tejesh	Student - ME	Member
15.	Ms. M Balajee Prasanna	Student - ECE	Member
16.	Mr. P Bharat Kumar	Student - CSE	Member
17.	Mr. I. Ravi Varma	Student - IT	Member
18.	Ms. Charmy Rudani	Student - MBA	Member

The Prime tasks of the Committee are as follows:

1. To provide amenities and see the welfare of the student
2. To provide platform for students involvement and leadership
3. To create a nurturing environment in the campus
4. Any other issue with the permission of the chair.

Copy to:

- All Deans & HoDs
- Principal Office
- Rector Office
- All members of the committee
- Master file



PRINCIPAL
VIGNAN'S INSTITUTE OF
Information Technology (A)
Beside: VSEZ, Duvvada, Visakhapatnam-49



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Lr. No. VIIT/Dean of Student Affairs/SWC/MoM/2018-19

11th Aug 2018

CIRCULAR

It is here by informed that there will be "Student Welfare Committee (SWC)" meeting on 12-08-2018 at 10.00 am in Principal Office. Therefore all the members of the "Student Welfare Committee (SWC)" are hereby requested to attend with the meeting.

Agenda:

1. To review the issues of previous meetings
2. To discuss about techfest - sponsorship and registration.
3. Motivate students to participate in techfest and register themselves

Member Secretary

Copy to:

- All Deans & HoDs
- Rector Office
- CEO office
- Principal Office
- Concerned Library members
- Library Notice Board





No. VIIT/Dean of Student Affairs/SWC/MoM/2018

12th Aug 2018

MINUTES OF THE STUDENT WELFARE COMMITTEE MEETING

VENUE: Principal Office

Chaired By: Dr. B. Arundhati, Principal

Members present:

S.No.	Name of the person	Designation	Status of the person
1.	Dr. Ch.Narasimham	Principal	Chairperson
2.	Mr.B.Dinesh Reddy	HOD-CSE	Member
3.	Dr.B.Prasad	HOD-IT & MCA	Member
4.	Dr.Rambabu Sarimalla	HOD-ME	Member
5.	Mr.M.Padmakar	HOD-CE	Member
6.	Mrs.R.UmaMaheswari	HOD-ECM	Member
7.	Dr.T.Satyaguru	HOD-BS&H	Member
8.	Dr.T.V.Madhusudhana Rao	HOD-AI&DS	Member
9.	Dr.P.Ramesh	HOD-MBA	Member
10.	Mr. R Sundara Ramam	Dean of Administration	Member
11.	Dr. K. Madhusudhana Rao	Dean of Admissions & Student Affairs	Member Secretary
12.	Mr. K Sai Nityanand	Student - CE	Member
13.	Mr. Virothi Ashish	Student - EEE	Member
14.	Mr. Urukuti Tejesh	Student - ME	Member
15.	Ms. M Balajee Prasanna	Student - ECE	Member
16.	Mr. P Bharat Kumar	Student - CSE	Member
17.	Mr. I. Ravi Varma	Student - IT	Member
18.	Ms. Charmy Rudani	Student - MBA	Member

Points Discussed:

1. Initially meeting is started by principal by welcoming the team and discussed about attendance of the regular of the students and approved previous meeting minutes
2. It was unanimously decided by the council to motivate the students for bringing more sponsorships and registrations for the upcoming techfest
3. Committee discussed to arrange common meeting with students to know their opinion to get the above sponsorships

Member Secretary

Principal



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Lr. No. VIIT/Dean of Student Affairs/SWC/MoM/2018-19

24th Nov 2018

CIRCULAR

It is here by informed that there will be "Student Welfare Committee (SWC)" meeting on 25-11-2018 at 10.00 am in Principal Office. Therefore all the members of the "Student Welfare Committee (SWC)" are hereby requested to attend with the meeting.

Agenda:

1. To review the issues of previous meetings
2. To discuss about enrolment of NTPEL courses and usefulness.
3. Motivate students and counsel them to progress in studies


Member Secretary

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Lr. No. VIIT/Dean of Student Affairs/SWC/MoM/2018-19

25th Nov 2018**MINUTES OF THE STUDENT WELFARE COMMITTEE MEETING**

VENUE: Principal Office

Chaired By: Dr. B. Arundhati, Principal

Members present:

S.No.	Name of the person	Designation	Status of the person
1.	Dr. Ch.Narasimham	Principal	Chairperson
2.	Mr.B.Dinesh Reddy	HOD-CSE	Member
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17.	Mr. I. Ravi Varma	Student - IT	Member
18.	Ms. Charmy Rudani	Student - MBA	Member

1. The meeting was initiated by chairperson by welcoming the team and approved the minutes of the previous meeting
2. Discussed about the list of specially counselled students in the last semester and reviewed their status now.
3. Discussed on student guest lecture to create awareness on advanced technologies. It was decided by the council conduct minimum one or two lectures for each department in their domain.
4. The committee requested HoDs to provide plan of action to arrange such lectures and budget required. Also committee suggest students to register for NPTEL courses to enhance their knowledge the chosen field

Member Secretary



Principal
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