



VIGNAN'S INSTITUTE OF INFORMATION TECHNOLOGY

(AUTONOMOUS)

(Approved by AICTE-New Delhi & Affiliated to JNTUGV, Vizianagaram)
Beside VSEZ, Duvvada, Vadlapudi Post, Gajuwaka, Visakhapatnam - 530 049.

Ref. No. VIIT/Principal/Order/2022/07/01

Date:15-07-2022

OFFICE ORDER

The following Anti-ragging committee (Proctorial committee) is nominated to deal with ragging issues for the Academic Year 2022-23. The Committee is responsible for preventing ragging in the campus.

S.No	Name of the Person	Designation	Address	Email ID & Contact Number
1.	Dr. B. Arundhati, Principal	Chairperson	VIIT-VIZAG	Vignaniit@yahoo.com Mb: 9393860760
2.	Dr. A. Lakshmana, Associate Professor, BS&H	Member Secretary	VIIT-VIZAG	arnepallilakshmana@gmail.com Mb:7013742697
3.	Dr.K. Madhusudhan Rao, Vice Principal & Dean -Admin	Member	VIIT-VIZAG	nasa_madhu@yahoo.co.in Mb:9618356061
4.	Dr. B. Sateesh, Dean Student Affairs	Member	VIIT-VIZAG	sateeshindian@gmail.com Mb:9550293989
5.	Dr. Ch. Hari Govinda Rao, Dean IQAC	Member	VIIT-VIZAG	dean_iqac@vignaniit.edu.in Mb: 9550782979
6.	Dr. A. Naga Jyothi, Dean Academics	Member	VIIT-VIZAG	dean-aca@vignaniit.edu.in Mb:9398121200
7.	Shri. P.H.J. Venkatesh, In charge Students Discipline	Member	VIIT-VIZAG	Venky61788@gmail.com Mb:9014251456
8.	Shri. Naga Mallik, Transport Coordinator	Member	VIIT-VIZAG	mallikblue@gmail.com Mb: 9989325137
9.	Dr. G.Rajendra, HoD- IT & MCA	Member	VIIT-VIZAG	rajendra@gmail.com Mb: 7093098775
10.	Smt. K. Sravanthi, - HoD-EEE	Member	VIIT-VIZAG	sravanthi_kuti@yahoo.com Mb: 9133300360
11.	Dr. S. Rambabu, HoD-ME	Member	VIIT-VIZAG	ramu.sarimalla@gmail.com Mb: 9989921032
12.	Dr. B. Prasad Rao, HoD-ECE	Member	VIIT-VIZAG	drbpr@gmail.com Mb:9676753549
13.	Shri. B. Dinesh Reddy, HoD-CSE	Member	VIIT-VIZAG	dinesh4net@gamil.com Mb: 9885181594
14.	Shri. M. Padmakar, HoD-CE	Member	VIIT-VIZAG	padmakarmaddala@gmail.com Mb: 8374317620
15.	Dr M.P.P.V. Bhaskar Rao, HoD-BS&H	Member	VIIT-VIZAG	mekabhaskar@gmail.com Mb: 8978242193
16.	Dr. S. Murali Krishna, HoD- MBA	Member	VIIT-VIZAG	drsmmk777@gmail.com Mb:9866313729



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17.	Dr. R. Uma Maheswari, HoD-ECM	Member	VIIT-VIZAG	Maheswaraju.ramisetty@gmail.com Mb: 7032199183
18.	Dr. T.V. Madhusudana Rao, HoD- AI&DS	Member	VIIT-VIZAG	Madhu11211@gmail.com Mb:9440545819
19.	Shri. V. Sivaji In- Charge Boys Hostel	Member	VIIT-VIZAG	Sivaji.vavilapalli@gmail.com Mb: 9705928170
20.	Mrs. Ch. Swapna Priya, Assoc. Prof	Member	VIIT-VIZAG	swapnachsp@gmail.com Mb:9505175015
21.	Dr. P.S.V. Ramana, Physical Director	Member	Vasudha Rcy, Prasanthi N Pendurthi, Vizag	Psvr.balu@gmail.com Mb: 9441757007
22.	Shri. Ch. Rambabu, Physical Director	Member	T.Sirasapalli, Munagapaka Thotada PO	pdrambabu.ch@gmail.com Mb: 9989429036
23.	Shri. J. Prasanth, Physical Director	Member	VIIT-VIZAG	Prasanthpd175@gmail.com Mb: 9441757007
24.	Mr. I. Aravind Swamy, 19L31A03I6, IV- MECH-Sec-1(SAC- President)	Student Member	VIIT-VIZAG	Mb: 9014193066
25	Ms. Giri Venkata Laasya, 20L31A5426, III- AI&DS-Sec-1 (SAC- Secretary)	Student Member	VIIT-VIZAG	Mb:7396547948

Copy to:

- Rector's Office
- CEO Office
- Principal Office
- Deans & ARC
- Website Coordinator



Principal

PRINCIPAL
VIGNAN'S INSTITUTE OF
Information Technology (A)
Beside: VSEZ, Duvvada, Visakhapatnam-49

Name	HoD-Civil	HoD-EEE	HoD-ECE	HoD-MECH	HoD-CSE	HoD-IT	HoD-ECM	HoD-BS&H	HoD-MBA	HoD-MCA
Sign										



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Ref: No. VIIT/ARC/2023/03/01

Date:04-03-2023

Notice

The Anti-Ragging Committee members are requested to attend a meeting scheduled at 3.30PM on 06th March 2023 in the principal office. It is recommended that all members of the committee make every effort to attend the meeting without fail.



Principal

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VIGNAN'S INSTITUTE OF
Information Technology (A)
Beside: VSEZ, Duvvada, Visakhapatnam-49

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| Office of the Rector | : For kind information |
| Office of the CEO | : For kind information |
| HoDs & Deans | : For kind information |
| Members of ARC & DC | : For necessary follow-up action |

Name	HoD CE	HoD EEE	HoD ECE	HoD ME	HoD CSE	HoD IT	HoD AI & DS	HoD ECM	HoD BS&H	HoD MBA	HoD MCA
Sign											





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Beside VSEZ, Duvvada, Vadlapudi Post, Gajuwaka, Visakhapatnam - 530 049.

Ref: No. VIIT/ARC/2022/09/01

Date:21-09-2022

Notice

The Anti-Ragging Committee members are requested to attend a meeting scheduled at 11.00AM on 23rd September 2022 in the Seminar Hall-1. It is recommended that all members of the committee make every effort to attend the meeting.

AGENDA:

1. Steps to prevent Ragging.
2. Schedules of Anti-Ragging duties.
3. Any other issues with the permission of the chairman



Principal

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VIGNAN'S INSTITUTE OF
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| Members of ARC & DC | : For necessary follow-up action |

Name	HoD CE	HoD EEE	HoD ECE	HoD ME	HoD CSE	HoD IT	HoD AI & DS	HoD ECM	HoD BS&H	HoD MBA	HoD MCA
Sign											





Ref: No. VIIT/ARC/2022-23/01

Date: 06-03-2023

Minutes of the Anti-Ragging Committee Meeting

Venue : Principal Office

Chairperson : Dr. B. Arundhati, Principal, VIIT

Anti-Ragging Committee (Proctorial Committee) meeting was called by Principal office, at 3.30p.m.on Monday, 06th March 2023. The meeting reviewed the actions and status of the Anti-ragging Committee activities. The actions taken were given as below.

1. A what's app group was created Under the name of Anti Ragging Cell for real time communication of events with the management and Anti ragging Committee members. This cell created an urgency on the part of Anti ragging squad members for immediate response for any incident connected with the ragging.
2. Anti-ragging poster carrying the contact numbers to report ragging and anti-ragging helpline numbers were displayed throughout the campus and in both boys and girls hostel.
3. An Anti-ragging campaign was held in each department by HOD and senior staff of the department to educate the students on evil effects of ragging and on Laws against ragging by the state and Central governments and the anti-ragging regulations from UGC, AICTE and APSCHE. A PPT on Anti ragging was distributed to students through students what's app groups.
4. An Anti-ragging squad was formed to patrol the campus during morning, tea and lunch breaks and in the evening. A what's up group was created under the name Anti ragging squad so that any student involved ion ragging can be quickly identified and there will be real time communication among the squad members.

5. The Anti ragging squad members in each department formed their own team with their students to monitor the campus and also to quickly identify the students considered. The student members were advised to take send photos of any unruly behavior to squad members.
6. Online Anti ragging undertakings were received from senior students and they were instructed to forward the undertaking copy received in their mail to individual department created for the purpose. The web link used was: https://www.antiragging.in/site/Affidavits_Registration.aspx. Some of the mail ids to collect.
7. Anti-Ragging Undertaking are: antiragging.ce2019@gmail.com; welcome.antiraggingcse@gmail.com, antiragging.ececce@gmail.com
8. Dr. K.G. B. Santosh kumari from BS&H department is regularly visiting Girl's hostel and Mr. V. Sivaji M.B.A. Department is regularly visiting boys' hostel to take care of the first year in hostels.
9. Students involvement came for very good against anti-ragging awareness campaign and they executed a skit during awareness campaign.
10. With active support of the students, it is found that no complaints were received from students and VIIT campus is maintained as ragging free campus.



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Date: 06-03-2023

Members Present:

S.No	Name	Designation	Signature
1	Dr. B. Arundhati, Principal	Chairperson	
2	Dr. A. Lakshmana, Associate Professor, BS&H	Member Secretary	
3	Dr. K. Madhusudhan Rao, Vice Principal & Dean - Admin	Member	
4	Dr. B. Sateesh, Dean Student Affairs	Member	
5	Dr. Ch. Hari Govinda Rao, Dean IQAC	Member	
6	Dr. A. Naga Jyothi, Dean Academics	Member	
7	Shri. P.H.J. Venkatesh, In charge Students Discipline	Member	
8	Shri. Naga Mallik, Transport Coordinator	Member	
9	Dr. G. Rajendra, HoD- IT & MCA	Member	
10	Smt. K. Sravanthi, -HoD-EEE	Member	
11	Dr. S. Rambabu, HoD-ME	Member	
12	Dr. B. Prasad Rao, HoD-ECE	Member	
13	Shri. B. Dinesh Reddy, HoD-CSE	Member	
14	Shri. M. Padmakar, HoD-CE	Member	
15	Dr M.P.P.V. Bhaskar Rao, HoD-BS&H	Member	
16	Dr. S. Murali Krishna, HoD- MBA	Member	

17	Dr. R. Uma Maheswari, HoD-ECM	Member	
18	Dr. T.V. Madhusudana Rao, HoD- AI&DS	Member	
19	Shri. V. Sivaji In-Charge Boys Hostel	Member	
20	Mrs. Ch. Swapna Priya, Assoc. Prof	Member	
21	Dr. P.S.V. Ramana, Physical Director	Member	
22	Shri. Ch. Rambabu, Physical Director	Member	
23	Shri. J. Prasanth, Physical Director	Member	
24	Mr. I. Aravind Swamy, 19L31A03I6, IV- MECH-Sec-1(SAC-President)	Student Member	(I. Aravind Swamy)
25	Ms. Giri Venkata Laasya, 20L31A5426, III-AI&DS-Sec-1 (SAC-Secretary)	Student Member	(Laasya)

Member Secretary

Copy to:

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- Vice principal (Academics)
- Officer I/Cs
- Deans & Anti-Ragging Coordinator
- Website Coordinator



Principal

PRINCIPAL
VIGNAN'S INSTITUTE OF
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Beside: VSEZ, Duvvada, Visakhapatnam-49

Name	HoD-Civil	HoD-EEE	HoD-ECE	HoD-MECH	HoD-CSE	HoD-IT	HoD-ECM	HoD-BS&H	HoD-MBA	HoD-MCA
Sign										



**Anti-Ragging Committee-Action Taken Report Against the Meeting Held
on 06-03-2023**

Agenda No.	Resolution	Action Taken
1	A what's app group was created Under the name of Anti Ragging Cell for real time communication of events with the management and Anti ragging Committee members. This cell created urgency on the part of Anti ragging squad members for immediate response for any incident connected with the ragging.	By the direction of Principal instructions, we created whats App group was created and monitored all aspects by Anti Ragging team members.
2	Anti ragging poster carrying the contact numbers to report ragging and anti ragging helpline numbers were displayed throughout the campus and in both boys and Girls hostel	Emergency contact number 0891-2752777 .
3	An Anti ragging campaign was held in each department by HOD and senior staff of the department to educate the students on evil effects of ragging and on Laws against ragging by the state and Central governments and the anti ragging regulations from UGC, AICTE and APSCHE. A PPT on Anti ragging was distributed to students through students what's app groups.	Principal instructed to all HoDs and team members of ARC were conducted Anti - Ragging campaigns instructed HoDs to use Google Meet for conducting Anti Ragging measures.
4	The Anti ragging squad members in each department formed their own team with their students to monitor the campus and also to quickly identify the students considered. The student members ere advised to take send photos of any unruly behavior to squad members	Anti Ragging Squads appointed and carefully observed all areas like Canteen, First year block, Bus stop Areas.
5	Online Anti ragging undertakings were received from senior students and they were instructed to forward the undertaking copy received in their mail to individual department created for the purpose. The web link used was: https://www.antiragging.in/site/Affidavits_Registration.aspx . Some of the mail ids to collect	Team members took Affidavit form from Students & Parents. National Anti-Ragging Help Line 1800-18-5522 .
6	Dr . K.G. B. Santosh kumari from BS&H department is regularly visiting Girls hostel and Mr. V. Sivaji M.B.A. Department is regularly visiting boys hostel to take care of the first year in hostels.	Frequented Visited to our college Girls & Boys Hostel In – Charges by Dr. P. Sanyasi Rao and Sri V. Sivaji
7	Student's involvement came for very good against anti ragging awareness campaign and they executed a skit during awareness campaign. With active support of the students, it is found that no complaints were received from students and VIIT campus is maintained as ragging free campus	Positively Received complaints and resolved quickly.

Aleem
Member Secretary



Princip
Principal

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Beside: VSEZ, Duvvada, Visakhapatnam-49



Ref: No. VIIT/ARC/2022-23/01

Date: 23-09-2022

Minutes of the Anti-Ragging Committee Meeting

Venue : Seminar Hall-1

Chairperson : Dr. B. Arundhati, Principal, VIIT

Anti-Ragging Committee (Proctorial Committee) meeting was called by Principal office, on Friday, 23rd September 2022. The meeting resolved to implement the following to prevent ragging incidents in our campus.

Agenda:

1. Steps to prevent Ragging.
2. Schedules of Anti Ragging duties.
3. Any other Business with the permission of the Chairman.

Resolutions Taken

1. Steps to prevent Ragging

Principal advised all the committee members of Anti Ragging to look at the places like food courts, parking area of college buses, Canteen, Library etc. so that VIIT becomes a Ragging free campus.

2. Schedules of Anti Ragging duties

The Dean asked the members to prepare the Squad duties at their respective department premises and also send the Anti-Ragging squad duties from their departments for the preparation of institute level Squad in the prescribed format.

3. Any other Business with the permission of the Chairman

Principal informed to office staff to place the Anti-Ragging banners at every department as well as Hostels and Canteen. Parents advised to bus in charges and Faculty who are travel PRINCIPAL student busses to sit in the last rows to prevent the ragging. The committee decided to Visit both boys and girls Hostel in the evening sessions i.e., 06:30PM to 08:30PM for one month first year admissions to the hostel.



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Date: 23-09-2022

Members Present:

S.No	Name	Designation	Signature
1	Dr. B. Arundhati, Principal	Chairperson	
2	Dr. A. Lakshmana, Associate Professor, BS&H	Member Secretary	
3	Dr.K. Madhusudhan Rao, Vice Principal & Dean - Admin	Member	
4	Dr. B. Sateesh, Dean Student Affairs	Member	
5	Dr. Ch. Hari Govinda Rao, Dean IQAC	Member	
6	Dr. A. Naga Jyothi, Dean Academics	Member	
7	Shri. P.H.J. Venkatesh, In charge Students Discipline	Member	
8	Shri. Naga Mallik, Transport Coordinator	Member	
9	Dr. G.Rajendra, HoD- IT & MCA	Member	
10	Smt. K. Sravanthi, -HoD-EEE	Member	
11	Dr. S. Rambabu, HoD-ME	Member	
12	Dr. B. Prasad Rao, HoD-ECE	Member	
13	Shri. B. Dinesh Reddy, HoD-CSE	Member	
14	Shri. M. Padmakar, HoD-CE	Member	
15	Dr M.P.P.V. Bhaskar Rao, HoD-BS&H	Member	
16	Dr. S. Murali Krishna, HoD- MBA	Member	

17	Dr. R. Uma Maheswari, HoD-ECM	Member	
18	Dr. T.V. Madhusudana Rao, HoD- AI&DS	Member	
19	Shri. V. Sivaji In-Charge Boys Hostel	Member	
20	Mrs. Ch. Swapna Priya, Assoc. Prof	Member	
21	Dr. P.S.V. Ramana, Physical Director	Member	
22	Shri. Ch. Rambabu, Physical Director	Member	
23	Shri. J. Prasanth, Physical Director	Member	
24	Mr. I. Aravind Swamy, 19L31A03I6, IV- MECH-Sec-1(SAC-President)	Student Member	
25	Ms. Giri Venkata Laasya, 20L31A5426, III-AI&DS-Sec-1 (SAC-Secretary)	Student Member	

Member Secretary

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Principal

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Beside: VSEZ, Duvvada, Visakhapatnam-49

Name	HoD-Civil	HoD-EEE	HoD-ECE	HoD-MECH	HoD-CSE	HoD-IT	HoD-ECM	HoD-BS&H	HoD-MBA	HoD-MCA
Sign										



**Anti-Ragging Committee-Action Taken Report Against the Meeting Held
on 23-09-2022**

Agenda No.	Resolution	Action Taken
1	Principal advised all the committee members of Anti Ragging to look at the places like food courts, parking area of college buses, Canteen, Library etc. so that VIIT becomes a Ragging free campus.	By the direction of Principal instructions, we created anti Ragging awareness through food courts, parking area of college buses, Canteen, Library.
2	Anti ragging poster carrying the contact numbers to report ragging and anti-ragging helpline numbers were displayed throughout the campus and in both boys and girls hostel.	Fix the anti-Ragging Posters at Boys, Girls Hostel Areas, Canteen, All department Noticed boards Emergency contact number 0891-2752777 .
3	The Dean asked the members to prepare the Squad duties at their respective department premises and also send the Anti-Ragging squad duties from their departments for the preparation of institute level Squad in the prescribed format.	By the direction of Principal instructions, we appointed Anti - Ragging squads for Ragging free campus.
4	The committee decided to Visit both boys and girls Hostel in the evening sessions i.e. 06:30PM to 08:30PM for one month after the first year admissions to the hostel.	Frequently Visited to our college Girls & Boys Hostel In – Charges by Dr.P. Sanyasi Rao and Sri V. Sivaji Garu.
5	Online Anti ragging undertakings were received from senior students and they were instructed to forward the undertaking copy received in their mail to individual department created for the purpose. The web link used was: https://www.antiragging.in/site/Affidavits_Registration.aspx . Some of the mail ids to collect.	Team members took Affidavit form from Students & Parents. National Anti-Ragging Help Line 1800-18-5522 .
6	Student's involvement came for very good against anti ragging awareness campaign and they executed a skit during awareness campaign. With active support of the students, it is found that no complaints were received from students and VIIT campus is maintained as ragging free campus.	Positively Received complaints and resolved quickly.

Member Secretary



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