



Ref: No. VIIT/Principal/Order/2019/08/01

Date:06-08-2019

OFFICE ORDER

The following Anti-ragging committee (Proctorial committee) is nominated to deal with ragging issues for the Academic Year 2019-20. The Committee is responsible to solve all the issues related to ragging in the campus.

S.No	Name of the Person	Designation	Address	Email ID & Contact Number
1.	Dr. B. Arundhati, Principal	Chairperson	VIIT-VIZAG	Vignaniit@yahoo.com Mb: 9393860760
2.	Shri G.Thaiagarajan, Associate Professor, ECE	Member Secretary	VIIT-VIZAG	gtrajan.thaiagarajan@gmail.com Mb:9985750989
3.	Dr.K.Madhusudhan Rao, Vice Principal & Dean -SA	Member	VIIT-VIZAG	nasa_madhu@yahoo.co.in Mb:9618356061
4.	Shri R. Sundara Ramam, Dean Administration	Member	VIIT-VIZAG	doa@vignanvizag.com Mb:9440031140
5.	Shri. Vijaya Sekhar Madala, Campus Manager	Member	VIIT-VIZAG	manager@vignanvizag.com Mb: 7702669966
6.	Smt. K. Sravanthi, In charge Students Discipline	Member	VIIT-VIZAG	sravanthi_kuti@yahoo.com Mb: 9133300360
7.	Shri. Naga Mallik, Transport Coordinator	Member	VIIT-VIZAG	mallikblue@gmail.com Mb: 9989325137
8.	Dr. B. Prasad, HoD- CSE	Member	VIIT-VIZAG	Prasad_bode@yahoo.com Mb:7093098775
9.	Dr. P. Sekhar-HoD- EEE	Member	VIIT-VIZAG	pudisekhar1@gmail.com Mb: 9885981202
10.	Shri. Ch. Siva Rama Krishna, HoD-ME	Member	VIIT-VIZAG	srkchadaram@gmail.com Mb:9989921032
11.	Dr. P.S.N. Murthy HoD-ECE	Member	VIIT-VIZAG	psn.murty71@gamil.com Mb: 9440512329
12.	Shri. M. Soma Sundaram HoD-IT & MCA	Member	VIIT-VIZAG	muppidisomasundararao@gmail.com Mb: 9866586806
13.	Dr.G.Venkata rao HoD-CE	Member	VIIT-VIZAG	venkataraocbit@gmail.com Mb: 9291256444
14.	Dr T. Satya Guru HoD-BS&H	Member	VIIT-VIZAG	satyaguru314@gmail.com Mb: 9182002949
15.	Dr. Ch. Hari Govinda Rao HoD- MBA	Member	VIIT-VIZAG	doa@vignaniitvizag.com Mb: 9866399930



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16.	Dr. T.V. Madhusudhana Rao, HoD-ECM	Member	VIIT-VIZAG	Madhu11211@gmail.com Mb: 9440545819
17.	Shri. V. Sivaji In- Charge Boys Hostel	Member	VIIT-VIZAG	Sivaji.vavilapalli@gmail.com Mb: 9705928170
18.	Dr. K.G.B. Santosh Kumari In-Charge Girls Hostel	Member	VIIT-VIZAG	Santhosh29982@gmail.com Mb: 9441944908
19.	Dr. P.S.V. Ramana, Physical Director	Member	VIIT-VIZAG	Psvr.balu@gmail.com Mb: 9441757007
20.	Shri. Ch. Rambabu, Physical Director	Member	VIIT-VIZAG	pdrambabu.ch@gmail.com Mb: 9989429036
21.	Shri.J. Prasanth, Physical Director	Member	Vasudha Rcy, Prasanthi N Pendurthi, Vizag	Prasanthpd175@gmail.com Mb: 9441757007
22.	P. Thomas Praveen F/O P. Joanna Parimala	Parent Member	P.Thomas Praveen D.No: 1- 214/1, Sujatahnagar, Pendurthi	Mb: 9550197827
23.	P. Joanna Parimala, 16L31A0203	Student Member	VIIT-VIZAG	Mb: 9550197827

Copy to:

- Rector's Office
- CEO Office
- Principal Office
- Deans & ARC
- Website Coordinator



PRINCIPAL
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Name	HoD-Civil	HoD-EEE	HoD-ECE	HoD-MECH	HoD-CSE	HoD-IT	HoD-ECM	HoD-BS&H	HoD-MBA	HoD-MCA
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Ref: No. VIIT/ARC/2020/02/01

Date: 10-02-2020

Notice

Anti-Ragging Committee members are asked to attend a meeting scheduled at 3.20 PM on 12th February 2020 in Seminar Hall-1(Main Block). It's recommended that all the members of the Anti-Ragging Committee make every effort to attend the meeting.

AGENDA

- Organizing an awareness program on Anti Ragging to senior students regarding legal consequences if they involve in ragging activities.
- Steps to be taken for prevention of ragging in the campus.
- Schedule of Anti-Ragging duties.



Principal

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Copy to:

Office of the Rector	: For kind information
Office of the CEO	: For kind information
HoDs & Deans	: For kind information
Members of ARC & DC	: For necessary follow-up action

Name	HoD CE	HoD EEE	HoD ECE	HoD ME	HoD CSE	HoD IT	HoD AI & DS	HoD ECM	HoD BS&H	HoD MBA	HoD MCA
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Ref. No. VIIT/ARC/2019/09/01

Date: 10-09-2019

Notice

Anti-Ragging Committee members are asked to attend a meeting scheduled at 3.30 PM on 12th September 2019 at Seminar -2(Main Block). It's recommended that all the members of the Anti-Ragging Committee make every effort to attend the meeting.

AGENDA

- Steps to prevent Ragging
- Schedule of Anti-Ragging duties



Principal

Copy to:

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Office of the CEO	: For kind information
HoDs & Deans	: For kind information
Members of ARC & DC	: For necessary follow-up action

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Name	HoD CE	HoD EEE	HoD ECE	HoD ME	HoD CSE	HoD IT	HoD AI & DS	HoD ECM	HoD BS&H	HoD MBA	HoD MCA
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Ref. No. VIIT/ARC/2019-20/01

Date: 12-02-2020

Minutes of the Anti-Ragging Committee Meeting

Venue : VIIT-Seminar Hall - 1

Chairperson : Dr. B. Arundhati, Principal, VIIT

The coordinator welcomed of the committee and applauded everyone for them efforts for smooth function of Anti-Ragging committee in prevention of Ragging for the academic year 2019-20. The meeting was held with the Anti-Ragging committee members 3.20PM in the Seminar Hall-1. The meeting was described by the principal.

AGENDA

- Organizing an awareness program on Anti Ragging to senior students regarding legal consequences if they involve in ragging activities.
- Steps to be taken for prevention of ragging in the campus.
- Schedule of Anti-Ragging duties.

Deliberation and Resolutions

The following Deliberation were taken by committee members after a thorough discussion.

1. It was decided that an awareness program should be conducted for senior students regarding legal consequences if they involved in Ragging activities.
2. It was unanimous approved the standard operations procedure.
3. It is evolved that Anti-Ragging squad should be formed to monitor student activities within the campus.
4. Allotting duties to the Anti-Ragging squad at various sensitive areas such as canteen, waiting hall and including hostel etc.,

5. To prevent Ragging inside the campus.
6. It is decided that anti-ragging instructions and posters will be placed near the stair cases of each floor of the building.
7. Principal recommended office staff to place the anti-ragging banners at every department as well as hostels and canteens.
8. It was resolved that college maintain separate lunch timings for 1-year Students and for 11.III and IV students.
9. An Anti-ragging campaign was held in each department by HoD and senior staff of the department to educate the students on evil effects of ragging and on Laws against ragging by the state and Central governments and the anti-ragging regulations from UGC, AICTE and APSCHE. A PPT on Anti ragging was distributed to students through students what's app groups.
10. Dr. K.G. B. Santhoshi Kumari from BS&H department is regularly visiting Girl's hostel and Mr. V. Sivaji M.B.A. Department is regularly visiting boys' hostel to take care of the first year in hostels.
11. With active support of the students, it is found that no complaints were received from students and VIIT campus is maintained as ragging free campus.



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Date: 12-02-2020

Members Present:

S.No	Name	Designation	Signature
1	Dr. B. Arundhati, Principal	Chairperson	
2	Shri G.Thaiagarajan, Associate Professor, ECE	Member Secretary	
3	Dr.K.Madhusudhan Rao, Vice Principal & Dean - SA	Member	
4	Shri R. Sundara Ramam, Dean Administration	Member	
5	Shri. Vijaya Sekhar Madala, Campus Manager	Member	 Vijaya Sekhar
6	Smt. K. Sravanthi, In charge Students Discipline	Member	
7	Shri. Naga Mallik, Transport Coordinator	Member	
8	Dr. B. Prasad, HoD-CSE	Member	 B.Prasad
9	Dr. P. Sekhar-HoD-EEE	Member	
10	Shri. Ch. Siva Rama Krishna, HoD-ME	Member	 Ch.Siva
11	Dr. P.S.N. Murthy HoD-ECE	Member	
12	Shri. M. Soma Sundaram HoD-IT & MCA	Member	 M.S.Sundaram
13	Dr.G.Venkata rao HoD-CE	Member	 G.Venkata rao
14	Dr T. Satya Guru HoD-BS&H	Member	 Satya Guru
15	Dr. Ch. Hari Govinda Rao HoD- MBA	Member	 Ch. Hari Govinda Rao

16	Dr. T.V. Madhusudhana Rao, HoD-ECM	Member	<i>M. V. Rao</i>
17	Shri. V. Sivaji In-Charge Boys Hostel	Member	<i>V. Sivaji</i>
18	Dr. K.G.B. Santosh Kumari In-Charge Girls Hostel	Member	<i>K. G. B. Santosh Kumari</i>
19	Dr. P.S.V. Ramana, Physical Director	Member	<i>P. S. V. Ramana</i>
20	Shri. Ch. Rambabu, Physical Director	Member	<i>Ch. Rambabu</i>
21	Shri.J. Prasanth, Physical Director	Member	<i>J. Prasanth</i>
22	P. Thomas Praveen F/O P. Joanna Parimala	Parent Number	<i>Thomas Praveen</i>
23	P. Joanna Parimala, 16L31A0203	Student Member	<i>Parimala</i>

✓
Member Secretary

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- Vice principal (Academics)
- Officer I/Cs
- Deans & Anti-Ragging Coordinator
- Website Coordinator



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Principal

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Beside: VSEZ, Duvvada, Visakhapatnam-49

Name	HoD-Civil	HoD-EEE	HoD-ECE	HoD-MECH	HoD-CSE	HoD-IT	HoD-ECM	HoD-BS&H	HoD-MBA	HoD-MCA
Sign										



**Anti-Ragging Committee-Action Taken Report Against the Meeting Held
on 12 -02-2020**

Agenda No.	Resolution	Action Taken
1	A what's app group was created Under the name of Anti Ragging Cell for real time communication of events with the management and Anti ragging Committee members. This cell created urgency on the part of Anti ragging squad members for immediate response for any incident connected with the ragging.	By the direction of Principal instructions, we created what's App group was created and monitored all aspects by Anti-Ragging team members.
2	Online Anti ragging undertakings were received from senior students and they were instructed to forward the undertaking copy received in their mail to individual department created for the purpose. The web link used was: https://www.antiragging.in/site/Affidavits_Registration.aspx . Some of the mail ids to collect.	Team members took Affidavit form from Students & Parents. National Anti-Ragging Help Line 1800-18-5522 .
3	Anti ragging poster carrying the contact numbers to report ragging and anti-ragging helpline numbers were displayed throughout the campus and in both boys and girl's hostel.	Emergency contact number 0891-2752777 .
4	An Anti-ragging campaign was held in each department by HoD and senior staff of the department to educate the students on evil effects of ragging and on Laws against ragging by the state and Central governments and the anti-ragging regulations from UGC, AICTE and APSCHE. A PPT on Anti ragging was distributed to students through students what's app groups.	Principal instructed to all HoDs and team members of ARC were conducted Anti-Ragging campaigns instructed HoDs to use Google Meet for conducting Anti Ragging measures.
5	The Anti ragging squad members in each department formed their own team with their students to monitor the campus and also to quickly identify the students considered. The student members were advised to take send photos of any unruly behaviour to squad members	Anti Ragging Squads appointed and carefully observed all areas like Canteen, First year block, Bus stop Areas.
6	Dr. K.G. B. Santosh Kumari from BS&H department is regularly visiting Girl's hostel and Mr. V. Sivaji M.B.A. Department is regularly visiting boys' hostel to take care of the first year in hostels.	Frequented Visited to our college Girls & Boys Hostel In - Charges by Dr. KGB Santhoshi Kumar and Sri V. Sivaji.
7	Student's involvement came for very good against anti ragging awareness campaign and they executed a skit during awareness campaign. With active support of the students, it is found that no complaints were received from students and VIIT campus is maintained as ragging free campus.	Positively Received complaints and resolved quickly.

Member Secretary



Principal

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Ref: No. VIIT/ARC/2019-20/01

Date: 12-09-2019

Minutes of the Anti-Ragging Committee Meeting

Venue : VIIT-Seminar Hall-2

Chairperson : Dr. B. Arundhati, Principal, VIIT

The coordinator welcomed of the committee and applauded everyone for them efforts for smooth function of Anti-Ragging committee in prevention of Ragging for the academic year 2019-20. The meeting was held with the Anti-Ragging committee members 3.30PM in the Seminar Hall-2. The meeting was described by the principal.

AGENDA

- Steps to prevent Ragging
- Schedule of Anti-Ragging duties

Resolutions Taken

1. The Committee member's contact numbers should be displayed on all floors of the building so that grievances can be submitted.
2. It was resolved that college maintains separate lunch timings for I year students and for II, III, IV for all students.
3. It is decided that Anti-Ragging Awareness Program for Senior students has to be organized to remind them of the consequences of ragging.
4. It is resolved to provide separate transportation for First Year students who come by college bus.
5. It was decided that an awareness program should be conducted for senior students regarding legal consequences if they involved in Ragging activities.
6. Allotting duties to the Anti-Ragging squad at various sensitive areas such as canteen, waiting hall and including hostel etc.,

7. It was resolved that college maintain separate lunch timings for 1st year Students and for II, III and IV students.
8. An Anti-ragging campaign was held in each department by HoD and senior staff of the department to educate the students on evil effects of ragging and on Laws against ragging by the state and Central governments and the anti-ragging regulations from UGC, AICTE and APSCHE. A PPT on Anti ragging was distributed to students through students what's app groups.



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6	Smt. K. Sravanthi, In charge Students Discipline	Member	
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13	Dr.G.Venkata rao HoD-CE	Member	
14	Dr T. Satya Guru HoD-BS&H	Member	
15	Dr. Ch. Hari Govinda Rao HoD- MBA	Member	

16	Dr. T.V. Madhusudhana Rao, HoD-ECM	Member	<i>M. V. M.</i>
17	Shri. V. Sivaji In-Charge Boys Hostel	Member	<i>V</i>
18	Dr. K.G.B. Santosh Kumari In-Charge Girls Hostel	Member	<i>K. G. B. S.</i>
19	Dr. P.S.V. Ramana, Physical Director	Member	<i>P. S. V. R.</i>
20	Shri. Ch. Rambabu, Physical Director	Member	<i>Ch. Rambabu</i>
21	Shri.J. Prasanth, Physical Director	Member	<i>J. Prasanth</i>
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23	P. Joanna Parimala, 16L31A0203	Student Member	<i>Parimala</i>

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- Officer I/Cs
- Deans & Anti-Ragging Coordinator
- Website Coordinator



J. S.
Principal

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Name	HoD-Civil	HoD-EEE	HoD-ECE	HoD-MECH	HoD-CSE	HoD-IT	HoD-ECM	HoD-BS&H	HoD-MBA	HoD-MCA
Sign										



**Anti-Ragging Committee-Action Taken Report Against the Meeting Held
on 12 -09-2019**

Agenda No.	Resolution	Action Taken
1	Principal advised all the committee members of Anti Ragging to look at the places like food courts, parking area of college buses, Canteen, Library etc. so that VIIT becomes a Ragging free campus.	By the direction of Principal instructions, we created anti Ragging awareness through food courts, parking area of college buses, Canteen, Library.
2	Anti ragging poster carrying the contact numbers to report ragging and anti-ragging helpline numbers were displayed throughout the campus and in both boys and Girls hostel	Fix the anti-Ragging Posters at Boys, Girls Hostel Areas, Canteen, all department Noticed boards Emergency contact number 0891-2752777
3	The Dean asked the members to prepare the Squad duties at their respective department premises and also send the Anti-Ragging squad duties from their departments for the preparation of institute level Squad in the prescribed format.	By the direction of Principal instructions, we appointed Anti - Ragging squads for Ragging free campus
4	The committee decided to Visit both boys and girls Hostel in the evening sessions i.e. 06:30PM to 08:30PM for one month after the first year admissions to the hostel	Frequently Visited to our college Girls & Boys Hostel In - Charges by Dr. KGB Santhoshi Kumar Garu and Sri V. Sivaji Garu
5	Online Anti ragging undertakings were received from senior students and they were instructed to forward the undertaking copy received in their mail to individual department created for the purpose. The web link used was: https://www.antiragging.in/site/Affidavits_Registration.aspx . Some of the mail ids to collect	Team members took Affidavit form from Students & Parents. National Anti-Ragging Help Line 1800-18-5522
6	Student's involvement came for very good against anti ragging awareness campaign and they executed a skit during awareness campaign. With active support of the students, it is found that no complaints were received from students and VIIT campus is maintained as ragging free campus	Positively Received complaints and resolved quickly.

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