



Ref. No. VIIT/Principal/Order/2021/01/01

Date:20-01-2021

OFFICE ORDER

The following Anti-ragging committee (Proctorial committee) is nominated to deal with ragging issues for the Academic Year 2020-21. The Committee is responsible for preventing ragging in the campus.

S.No	Name of the Person	Designation	Address	Email ID & Contact Number
1.	Dr. B. Arundhati, Principal	Chairperson	VIIT-VIZAG	Vignaniit@yahoo.com Mb: 9393860760
2.	Shri G. Thaiagarajan, Associate Professor, ECE	Member Secretary	VIIT-VIZAG	gtrajan.thaiagarajan@gmail.com Mb:9985750989
3.	Dr.K. Madhusudhan Rao, Vice Principal & Dean -Student Affairs	Member	VIIT-VIZAG	nasa_madhu@yahoo.co.in Mb:9618356061
4.	Shri R. Sundara Ramam, Dean Administration	Member	VIIT-VIZAG	doa@vignanvizag.com Mb:9440031140
5.	Shri. Vijaya Sekhar Madala, Campus Manager	Member	VIIT-VIZAG	manager@vignanvizag.com Mb: 7702669966
6.	Smt. K. Sravanthi, In charge Students Discipline	Member	VIIT-VIZAG	sravanthi_kuti@yahoo.com Mb: 9133300360
7.	Shri. Naga Mallik, Transport Coordinator	Member	VIIT-VIZAG	mallikblue@gmail.com Mb: 9989325137
8.	Dr. B. Prasad, HoD- IT & MCA	Member	VIIT-VIZAG	Prasad_bode@yahoo.com Mb:7093098775
9.	Dr. P. Sekhar-HoD- EEE	Member	VIIT-VIZAG	pudisekhar1@gmail.com Mb: 9885981202
10.	Shri. Ch. Siva Rama Krishna, HoD-ME	Member	VIIT-VIZAG	srkchadaram@gmail.com Mb:9989921032
11.	Dr. K. Murali Krishna, HoD-ECE	Member	VIIT-VIZAG	Mkkasi71@gmail.com Mb: 9550292419
12.	Shri. B. Dinesh Reddy, HoD-CSE	Member	VIIT-VIZAG	dinesh4net@gamil.com Mb: 9885181594
13.	Shri. M. Padmakar, HoD-CE	Member	VIIT-VIZAG	padmakarmaddala@gmail.com Mb: 8374317620
14.	Dr T. Satya Guru, HoD-BS&H	Member	VIIT-VIZAG	satyaguru314@gmail.com Mb: 8297273970
15.	Dr. P. Ramesh, HoD- MBA	Member	VIIT-VIZAG	Mb: 8919666472



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16.	Dr. R. Uma Maheswari, HoD- ECM	Member	VIIT-VIZAG	Maheswaraju.ramisetty@gmail.com Mb: 7032199183
17.	Shri. V. Sivaji In-Charge Boys Hostel	Member	VIIT-VIZAG	Sivaji.vavilapalli@gmail.com Mb: 9705928170
18.	Dr. K.G.B. Santosh Kumari In-Charge Girls Hostel	Member	VIIT-VIZAG	Santhosh29982@gmail.com Mb: 9441944908
19.	Dr. P.S.V. Ramana, Physical Director	Member	VIIT-VIZAG	Psvr.balu@gmail.com Mb: 9441757007
20.	Shri. Ch. Rambabu, Physical Director	Member	VIIT-VIZAG	pdrambabu.ch@gmail.com Mb: 9989429036
21.	Shri. J. Prasanth, Physical Director	Member	VIIT-VIZAG	Prasanthpd175@gmail.com Mb: 9441757007
22.	Mr. D. Srinivasa Rao, F/O D. Pavan Preetham, 18L31A04G9, II ECE -Sec-2	Parent Number	Vasudha Rcy, Prasanthi N Pendurthi, Vizag	pavandolag9@gmail.com Mb: 9666376096
23.	Mr. B. Appa Rao, F/O B. Charan naga santhu Jagadeesh, 18L31A05S9 III CSE- Sec-4	Parent Number	T.Sirasapalli, Munagapaka Thotada PO	charansanthu4@gmail.com Mb: 6303417971
24.	Mr. Rajiv nayan, 18L31A0355, III-MECH-Sec-2	Student Number	VIIT-VIZAG	rajivnayan12@gmail.com Mb: 9346386734
25.	Ms. M. Bandhavi, 19L35A0101, III-CE-Sec-2	Student Number	VIIT-VIZAG	bandhavi.mangam@gmail.com Mb: 7995454183

Copy to:

- Rector's Office
- CEO Office
- Principal Office
- Deans & ARC
- Website Coordinator




Principal

PRINCIPAL
VIGNAN'S INSTITUTE OF
Information Technology (A)
Beside: VSEZ, Duvvada, Visakhapatnam-49

Name	HoD-Civil	HoD-EEE	HoD-ECE	HoD-MECH	HoD-CSE	HoD-IT	HoD-ECM	HoD-BS&H	HoD-MBA	HoD-MCA
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Ref: No. VIIT/ARC/2021/03/01

Date: 31-03-2021

Notice

Anti-Ragging Committee members are requested to attend a meeting scheduled at 3.00 PM on 31st March 2021 at Principal Office (Main Block). It's recommended that all the members of the Anti-Ragging Committee make every effort to attend the meeting.

AGENDA

- Organizing an awareness program on Anti Ragging to senior students regarding legal consequences if they involve in ragging activities.
- Steps to be taken for prevention of ragging in the campus.
- Schedule of Anti-Ragging duties.




Principal

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- | | |
|----------------------|----------------------------------|
| Office of the Rector | : For kind information |
| Office of the CEO | : For kind information |
| HoDs & Deans | : For kind information |
| Members of ARC & DC | : For necessary follow-up action |

Name	HoD CE	HoD EEE	HoD ECE	HoD ME	HoD CSE	HoD IT	HoD AI & DS	HoD ECM	HoD BS&H	HoD MBA	HoD MCA
Sign											



Ref. No. VIIT/ARC/2021/01/01

Date:28-01-2021

Notice

Anti-Ragging Committee members are requested to attend a meeting scheduled at 2.30 PM on 30th January 2021 at Principal office (Main Block). It's recommended that all the members of the Anti-Ragging Committee make every effort to attend the meeting.

AGENDA

- Steps to prevent Ragging
- Schedule of Anti-Ragging duties


Principal

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Beside: VSEZ, Duvvada, Visakhapatnam-49

Copy to:

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Office of the CEO	: For kind information
HoDs & Deans	: For kind information
Members of ARC & DC	: For necessary follow-up action

Name	HoD CE	HoD EEE	HoD ECE	HoD ME	HoD CSE	HoD IT	HoD AI & DS	HoD ECM	HoD BS&H	HoD MBA	HoD MCA
Sign											





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Ref. No. VIIT/ARC/2020-21/02

Date: 31-03-2021

Minutes of the Anti-Ragging Committee Meeting

Venue : Principal Office

Chairperson : Dr. B. Arundhati, Principal, VIIT

Anti-Ragging Committee (Proctorial Committee) meeting was called by Principal office, at 3.00p.m.on Wednesday, 31st March 2021. The meeting reviewed the actions and status of the Anti-ragging Committee activities. The actions taken were given as below.

1. A what's app group was created Under the name of Anti Ragging Cell for real time communication of events with the management and Anti ragging Committee members.
This cell created an urgency on the part of Anti ragging squad members for immediate response for any incident connected with the ragging.
2. Anti-ragging poster carrying the contact numbers to report ragging and anti-ragging helpline numbers were displayed throughout the campus and in both boys and girls hostel.
3. An Anti-ragging campaign was held in each department by HOD and senior staff of the department to educate the students on evil effects of ragging and on Laws against ragging by the state and Central governments and the anti-ragging regulations from UGC, AICTE and APSCHE. A PPT on Anti ragging was distributed to students through students what's app groups.
4. An Anti-ragging squad was formed to patrol the campus during morning, tea and lunch breaks and in the evening. A what's up group was created under the name Anti ragging squad so that any student involved ion ragging can be quickly identified and there will be real time communication among the squad members.

5. The Anti ragging squad members in each department formed their own team with their students to monitor the campus and also to quickly identify the students considered. The student members were advised to take send photos of any unruly behavior to squad members.
6. Online Anti ragging undertakings were received from senior students and they were instructed to forward the undertaking copy received in their mail to individual department created for the purpose. The web link used was: https://www.antiragging.in/site/Affidavits_Registration.aspx. Some of the mail ids to collect.
7. Anti-Ragging Undertaking are: antiragging.ce2019@gmail.com; welcome.antiraggingcse@gmail.com, antiragging.ececce@gmail.com
8. Dr. K.G. B. Santosh kumari from BS&H department is regularly visiting Girl's hostel and Mr. V. Sivaji M.B.A. Department is regularly visiting boys' hostel to take care of the first year in hostels.
9. Students involvement came for very good against anti-ragging awareness campaign and they executed a skit during awareness campaign.
10. With active support of the students, it is found that no complaints were received from students and VIIT campus is maintained as ragging free campus.



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Date: 31-03-2021

Members Present:

S.No	Name	Designation	Signature
1	Dr. B. Arundhati, Principal	Chairperson	
2	Shri G. Thaiagarajan, Associate Professor, ECE	Member Secretary	
3	Dr. K. Madhusudhan Rao, Vice Principal & Dean - Student Affairs	Member	
4	Shri R. Sundara Ramam, Dean Administration	Member	
5	Shri. Vijaya Sekhar Madala, Campus Manager	Member	Vijaya Sekhar
6	Smt. K. Sravanthi, In charge Students Discipline	Member	K. Sravanthi
7	Shri. Naga Mallik, Transport Coordinator	Member	
8	Dr. B. Prasad, HoD- IT & MCA	Member	B. Prasad
9	Dr. P. Sekhar-HoD-EEE	Member	P. Sekhar
10	Shri. Ch. Siva Rama Krishna, HoD-ME	Member	Ch. Siva
11	Dr. K. Murali Krishna, HoD-ECE	Member	K. Murali
12	Shri. B. Dinesh Reddy, HoD-CSE	Member	B. Dinesh Reddy
13	Shri. M. Padmakar, HoD-CE	Member	M. Padmakar
14	Dr T. Satya Guru, HoD-BS&H	Member	T. Satya Guru
15	Dr. P. Ramesh, HoD- MBA	Member	P. Ramesh
16	Dr. R. Uma Maheswari, HoD-ECM	Member	R. Uma Maheswari

17	Shri. V. Sivaji In-Charge Boys Hostel	Member	
18	Dr. K.G.B. Santosh Kumari In-Charge Girls Hostel	Member	
19	Dr. P.S.V. Ramana, Physical Director	Member	
20	Shri. Ch. Rambabu, Physical Director	Member	
21	Shri. J. Prasanth, Physical Director	Member	
22	Mr. D. Srinivasa Rao, F/O D. Pavan Preetham, 18L31A04G9, II ECE -Sec-2	Parent Number	
23	Mr. B. Appa Rao, F/O B. Charan naga santhu Jagadeesh, 18L31A05S9 III CSE- Sec-4	Parent Number	
24	Mr. Rajiv nayan, 18L31A0355, III- MECH-Sec-2	Student Number	
25	Ms. M. Bandhavi, 19L35A0101, III-CE-Sec-2	Student Number	

Member Secretary

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- Vice principal (Academics)
- Officer I/Cs
- Deans & Anti-Ragging Coordinator
- Website Coordinator



Principal
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VIGNAN'S INSTITUTE OF
Information Technology (A)
Beside: VSEZ, Duvvada, Visakhapatnam-49

Name	HoD-Civil	HoD-EEE	HoD-ECE	HoD-MECH	HoD-CSE	HoD-IT	HoD-ECM	HoD-BS&H	HoD-MBA	HoD-MCA
Sign										



Anti-Ragging Committee -Action Taken Report Against the Meeting Held on 31 -03-2021

Agenda No.	Resolution	Action Taken
1	A what's app group was created Under the name of Anti Ragging Cell for real time communication of events with the management and Anti ragging Committee members. This cell created urgency on the part of Anti ragging squad members for immediate response for any incident connected with the ragging.	By the direction of Principal instructions, we created whats App group was created and monitored all aspects by Anti Ragging team members
2	Anti ragging poster carrying the contact numbers to report ragging and anti ragging helpline numbers were displayed throughout the campus and in both boys and Girls hostel	Emergency contact number 0891-2752777
3	An Anti ragging campaign was held in each department by HOD and senior staff of the department to educate the students on evil effects of ragging and on Laws against ragging by the state and Central governments and the anti ragging regulations from UGC, AICTE and APSCHE. A PPT on Anti ragging was distributed to students through students what's app groups.	Principal instructed to all HoDs and team members of ARC were conducted Anti -Ragging campaigns instructed HoDs to use Google Meet for conducting Anti Ragging measures
4	The Anti ragging squad members in each department formed their own team with their students to monitor the campus and also to quickly identify the students considered. The student members ere advised to take send photos of any unruly behavior to squad members	Anti Ragging Squads appointed and carefully observed all areas like Canteen, First year block, Bus stop Areas.
5	Online Anti ragging undertakings were received from senior students and they were instructed to forward the undertaking copy received in their mail to individual department created for the purpose. The web link used was: https://www.antiragging.in/site/Affidavits_Registration.aspx . Some of the mail ids to collect	Team members took Affidavit form from Students & Parents. National Anti Ragging Help Line 1800-18-5522
6	Dr . K.G. B. Santosh Kumari from BS&H department is regularly visiting Girls hostel and Mr. V. Sivaji M.B.A. Department is regularly visiting boys hostel to take care of the first year in hostels.	Frequented Visited to our college Girls & Boys Hostel In - Charges by Dr. KGB Santhoshi Kumar and Sri V. Sivaji
7	Student's involvement came for very good against anti ragging awareness campaign and they executed a skit during awareness campaign. With active support of the students, it is found that no complaints were received from students and VIIT campus is maintained as ragging free campus	Positively received complaints and resolved quickly.


Member Secretary




Principal

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Beside: VSEZ, Duvvada, Visakhapatnam-49



Ref. No. VIIT/ARC/2020-21/01

Date: 30-01-2021

Minutes of the Anti-Ragging Committee Meeting

Venue : principal Office

Chairperson : Dr. B. Arundhati, Principal, VIIT

Anti-Ragging Committee (Proctorial Committee) meeting was called by Principal office, on Saturday, 30th January 2021. The meeting resolved to implement the following to prevent ragging incidents in our campus.

1. The committee has decided to strictly implement and adhere to anti ragging measures stipulated by (i) JNTU Kakianda to which VIIT Vizag is affiliated. (ii) Govt. of Andhra Pradesh. (iii) Central Govt.
2. The prevailing practices followed in VIIT, will be continued in this academic year also. Anti Ragging Posters & Flexes (carrying the anti-ragging messages and different categories of punishments depending on the nature of the ragging) supplied by JNTU, Commissioner of Police Vizag and various Govt. Authorities will be displayed in prominent and important locations of the college building.
3. Anti-Ragging affidavit in prescribed format by AICTE will be obtained from first year students at the time of Admission into the institution.
4. Emergency contact telephone numbers should be displayed in the college, and hostel to receive ragging complaints on 24 hours basis.
5. First year classes have to be conducted in a separate building and the Time Table should be staggered so that face to face contact of seniors with fresher's may be reduced.
6. It is decided to involve HODs & Class Teachers to address the senior students in their classes and explain in clear terms the consequences and implications of ragging.

7. Anti Ragging Squad should be formed to prevent ragging attempts at vulnerable locations like canteen, stores, college foyer, corridor etc. during tea break and lunch break timings and also at college bus stops and inside the bus.
8. College Security persons should be deputed to bus stop located nearest to our college (VSEZ Gate) to prevent ragging of students availing busses other than college bus.
9. On line Anti Ragging Undertaking will be taken from senior students and undertaking obtained from them.
10. Dress code will be implemented strictly so as to identify the fresher from seniors.
11. Staff members traveling in the buses has to ensure no ragging incidents during when juniors are travelling.
- 12.. The Assistant warden should reside along with fresher in the hostel and bar the entry of seniors after 9.00 p.m. The warden shall report every day to the principal.



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Date: 30-01-2021

Members Present:

S.No	Name	Designation	Signature
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2	Shri G. Thaiagarajan, Associate Professor, ECE	Member Secretary	
3	Dr.K. Madhusudhan Rao, Vice Principal & Dean - Student Affairs	Member	
4	Shri R. Sundara Ramam, Dean Administration	Member	
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10	Shri. Ch. Siva Rama Krishna, HoD-ME	Member	
11	Dr. K. Murali Krishna, HoD-ECE	Member	
12	Shri. B. Dinesh Reddy, HoD-CSE	Member	
13	Shri. M. Padmakar, HoD-CE	Member	
14	Dr T. Satya Guru, HoD-BS&H	Member	

15	Dr. P. Ramesh, HoD- MBA	Member	<i>P.Ramesh</i>
16	Dr. R. Uma Maheswari, HoD-ECM	Member	<i>R.Uma</i>
17	Shri. V. Sivaji In-Charge Boys Hostel	Member	<i>V.Sivaji</i>
18	Dr. K.G.B. Santosh Kumari In-Charge Girls Hostel	Member	<i>K.Santosh</i>
19	Dr. P.S.V. Ramana, Physical Director	Member	<i>P.Ramana</i>
20	Shri. Ch. Rambabu, Physical Director	Member	<i>Ch.Rambabu</i>
21	Shri. J. Prasanth, Physical Director	Member	<i>J.Prasanth</i>
22	Mr. D. Srinivasa Rao, F/O D. Pavan Preetham,	Parent Number	<i>Srinivasa</i>
23	Mr. B. Appa Rao, F/O B. Charan naga santhu Jagadeesh, 18L31A05S9 III CSE- Sec-4	Parent Number	<i>B.Appa Rao</i>
24	Mr. Rajiv nayan, 18L31A0355, III- MECH-Sec-2	Student Number	<i>Rajiv Nayan</i>
25	Ms. M. Bandhavi, 19L35A0101, III-CE-Sec-2	Student Number	<i>M.Bandhavi</i>

M
Member Secretary

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- Vice principal (Academics)
- Officer I/Cs
- Deans & Anti-Ragging Coordinator
- Website Coordinator



R
Principal
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Beside: VSEZ, Duvvada, Visakhapatnam-49

Name	HoD-Civil	HoD-EEE	HoD-ECE	HoD-MECH	HoD-CSE	HoD-IT	HoD-ECM	HoD-BS&H	HoD-MBA	HoD-MCA
Sign										



**Anti-Ragging Committee -Action Taken Report Against the Meeting Held
on 30 -01-2021**

Agenda No.	Resolution	Action Taken
1	A what's app group was created Under the name of Anti Ragging Cell for real time communication of events with the management and Anti ragging Committee members. This cell created urgency on the part of Anti ragging squad members for immediate response for any incident connected with the ragging.	By the direction of Principal instructions, we created what's App group was created and monitored all aspects by Anti Ragging team members.
2	An Anti-ragging campaign was held in each department by HOD and senior staff of the department to educate the students on evil effects of ragging and on Laws against ragging by the state and Central governments and the anti-ragging regulations from UGC, AICTE and APSCHE.	Principal instructed to all HoDs and team members of ARC were conducted Anti -Ragging campaigns instructed HoDs to use Google Meet for conducting Anti Ragging measures.
3	Online Anti ragging undertakings were received from senior students and they were instructed to forward the undertaking copy received in their mail to individual department created for the purpose. The web link used was: https://www.antiragging.in/site/Affidavits_Registration.aspx . Some of the mail ids to collect.	Team members took Affidavit form from Students & Parents. National Anti-Ragging Help Line 1800-18-5522 .
4	Anti ragging poster carrying the contact numbers to report ragging and anti-ragging helpline numbers were displayed throughout the campus and in both boys and Girl's hostel.	Fix the anti-Ragging Posters at Boys, Girls Hostel Areas, Canteen, all department Noticed boards Emergency contact number 0891-2752777
5	Dr. K.G.B.Santoshi kumari from BS&H department is regularly visiting Girl's hostel and Mr. V. Sivaji M.B.A. Department is regularly visiting boys' hostel to take care of the first year in hostels.	Frequently Visited to our college Girls & Boys Hostel In – Charges by Dr. KGB Santhoshi Kumar Garu and Sri V. Sivaji Garu.
6	The Anti ragging squad members in each department formed their own team with their students to monitor the campus and also to quickly identify the students considered. The student members were advised to take send photos of any Unruly behavior to squad members.	Anti Ragging Squads appointed and carefully observed all areas like Canteen, First year block, Bus stop Areas.
7	Student's involvement came for very good against anti ragging awareness campaign and they executed a skit during awareness campaign. With active support of the students, it is found that no complaints were received from students and VIIT campus is maintained as ragging free campus.	Positively Received complaints and resolved quickly.

Member Secretary



Principal