

# Heeyong Ahn

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## Summary

Previous	
Preferred	Supply Chain Analyst
Location	Dallas, TX, US
Desired Work Settings	No Preference
Willing to Relocate	No
Work Authorization(s):	Authorized to work in the United States on a full-time basis.
Employment Type	Full-time Contract - W2 Contract to Hire - W2
Total Experience	Unspecified
Education	Unspecified
Profile Source	Dice
Profile Downloaded	Monday, December 9, 2024

# HEEYONG AHN

## PROFESSIONAL SUMMARY

Having manufacturing knowledge and project management experience such as BOM, SAP, purchase order, shipment, and invoice. Currently looking for the supply chain position that can utilize the previous experiences.

## SKILLS

- MS Office
- Project Management
- New Product Development
- Shipment
- Communication
- SAP (ERP)
- Excel
- Production Schedule Management
- BOM Management
- Inventory Report
- Time Management
- RM/PM Management
- Invoicing
- Communication Skill
- Shipment
- Sales Order Creation & Purchase Order Management

## WORK HISTORY

**SENIOR SALES ACCOUNT SPECIALIST** 02/2023 – 12/2023  
**COSMAX NBT USA**, Garland, TX

- Trained other sales account managers to get familiar with SAP functions such as sales order creation, shipping request, and invoice issuance.
- Expedited the NPD process to move up the production and shipping schedule, cutting 4 weeks of the lead time.
- Managed the projects efficiently and worked cross-functionally to meet customer's time expectation, organizing all-department meeting, creating GANTT chart to calculate general lead time of the process, and giving specific deadlines to each department.
- Developed multi-tasking abilities, taking 13 customers and managing over 50 SKUs concurrently such as NPD projects and existing product orders.
- Created and provided monthly-inventory report that includes customer-supplied RM & PM usages and required amount of the RM & PM for the next production based on the BOM.
- Communicated with customer's transportation team, creating and providing the packing list including pallet quantity, weight, and height.
- Received purchase order (PO) from the customers and put it into ERP system as sales order (SO), doublechecking the amounts, due date, and item lists.
- Deeply involved in Request for Quotation (RFQ) and Request for Proposal (RFP) process, having price negotiation with customer regarding quote and credit.

- Communicated with customers to finalize the Non-Disclosure Agreement (NDA) and Master Supply Agreement before NPD and production start.

#### **SALES ACCOUNT SPECIALIST 03/2022 - 01/2023**

- Closed the fulfilled sales order's MRP to prevent placing unnecessary additional orders of the RM & PM.
- Helped the customer from stock-out risk that was caused by internal quality issue, expediting and moving up the production schedule that was scheduled for following month through constant communication with production team.
- Handled every SAP related issue asked by the team members, being key user.
- Being in charge of HQ reporting tasks, utilizing Excel functions such as v-lookup and Sumif.

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#### **EDUCATION**

**the University of Texas at Dallas**, Richardson, TX  
**Bachelor of Science**, Business Administration, 12/2021

- Honoree of Magna Cum Laude
- Dean's List in Fall 2021
- 3rd place in Dallas Japanese Speech Contest
- 3.825 GPA

**Richland College**, Dallas, TX  
**No Degree**, Business Administration

- 3.69 GPA