Tom Campion

Compliance Analyst @ Carlisle Construction Materials

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Summary

Previous	Senior Project Manager @ GEISINGER HEALTH SYSTEMS
Preferred	Compliance Analyst
Location	Pottsville, PA, US
Desired Work Settings	No Preference
Willing to Relocate	No
Work Authorization(s):	Authorized to work in the United States on a full-time basis.
Security Clearance Info:	US Citizen (for security purposes)
Employment Type	Full-time
Total Experience	20 years
Education	Unspecified
Profile Source	Dice
Profile Downloaded	Monday, December 9, 2024

Tom Campion

Experienced MBA and IT Profesional

Pottsville, PA 17901

• • To continuously grow in the IT Compliance/Security field.

Authorized to work in the US for any employer

Work Experience

Compliance Analyst

Carlisle Construction Materials
June 2019 to Present

ACCOMPLISHMENTS:

Integrating Acquisitions into SOX
• Evaluate current state of Sarbanes Oxley Compliance of new and recent acquisitions
• Manage required initiatives to ensure acquisitions are audit compliant by date required
• Complete IT audit requests from Internal and External auditors.
• Complete quarterly IT controls framework evaluations.
• Complete yearly security policy reviews and updates.
• Create and maintain all IT policy documentation.
• Deficiency Remediation

DUTIES AND RESPONSIBILITIES

Senior Project Manager

GEISINGER HEALTH SYSTEMS
October 2016 to June 2019

ACCOMPLISHMENTS:
Managed over 40 projects over time span to successful completion. Specializing in Healthcare M&A.
DUTIES AND RESPONSIBILITIES:
• • Finalized project financial records while collaborating with financial controllers/executives
• • Enforced alignment of project strategy with business objectives and made modifications to promote efficient project completion.
• • Monitored project costs, developed job cost forecasts, managed cash flow and approved invoices for payment.
• • Developed weekly executive presentations and reports to facilitate project evaluation and process improvement.
• • Reviewed project scope required materials and labor pricing to develop competitive bids.
• • Identified plans and resources required to meet project goals and objectives by setting realistic timelines and checkpoints.
• • Achieved project deadlines by coordinating with contractors to manage performance.

• • Assemble project team, establish authority as project manager, gain consensus, and develop and effectively communicate a clear understanding of the project scope, objectives, mandates, time frame, budget and other project requirements.
• • Fostered client retention by providing excellent service.
• • Worked with senior leadership to ensure complex projects were completed on time and under-budget
• • Manage project risks through facilitating pro-active risk identification and management and ensuring appropriate contingency plans are developed and implemented to minimize the probability of and/or impact to the project.
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Senior Systems Analyst/relationship Manager
GEISINGER HEALTH SYSTEMS
October 2014 to October 2016

ACCOMPLISHMENTS:
• Plan, design and implement an IT Governance platform and team for vendor review for all new applications to reduce/eliminate risk, waste and become a more efficient IT department.
• Sat on the IT governance committee.
• Member of the architectural review board (ARB) to review and vet all new software requests.
DUTIES AND RESPONSIBILITIES:
• Responsible for problem analysis, including interviews of relevant personnel.
• Reviews or prepares flow charts, system test plan, reports and upgrade requirements.
• Analyzes documents, files, reports and other application related workflows.
• Assures documentation exists for procedures, change control process and other
• operating characteristics.
• Prepares and/or reviews project requirements documents and design specifications,
• including
• implementation analysis.
• Designs new or improved systems, including reports.
• Mentor and Lead

Senior Compliance Analyst
GEISINGER HEALTH SYSTEMS
April 2010 to October 2014

ACCOMPLISHMENTS:
• ICD 10 Upgrade project manager
• Developed dashboards for visuals of compliance metrics.
• Improved compliance metrics by 40% in first 18 months
• Helped create and document data classifications
• Created Pods for effective leadership and accountability of Compliance (audits, risk analysis, disaster recovery planning, backup testing, and self-assessments.)
• Report automation and dashboard development.
• Implemented Self-Assessment audits for critical systems.
• Member of team that created Risk Assessment documents.
• Investigate Privacy and HIPAA violations.
• Work with responsible parties and oversee remediation for any deficiencies.
DUTIES AND RESPONSIBILITIES:
• • Independently performs tasks to ensure IT business area compliance with regulatory obligations, corporate policy and selected internal procedures.

- • Assists in overseeing and coordinating audit and compliance reviews/audits
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- • Complete Vendor Risk Assessments
- • Complete Risk Acknowledgements
- • Maintain Risk Register
- • SOD Audits.
- • HIPAA Compliance audits
- • Monitors and reports on compliance status.
- • Disaster Recovery planning/audits
- • Data Backup reviews.
- • Contributes to the continuous improvement and refinement of existing compliance activities. Supports and assists in the development of new programs.
- • Mentoring/Leading/Coaching of junior compliance team members.

Senior Database Analyst
GEISINGER HEALTH SYSTEMS
April 2007 to 2010

Responsible for performing tasks related to project completion including, analysis, testing, specification design, testing, validation, analysis, documentation,
- • Problem resolution and implementation of solutions as they apply to the organization's strategy. The position requires a strong background in clinical/financial report development SQL Oracle and SQL Server coding, system design, report development,
- • Project management, and data analyses. Information analysis.
- • Crystal Report expertise, Epic Reporting.

Compliance/audit Manager
ALOCA INC
February 2004 to 2007

- • Manage a team of 6 compliance/audit staff.
- • Responsible for audits at four Locations within Alcoa Inc
- • Responsible for any continuous improvement commercial Activities (Continuous
- • Improvement initiatives)
- • Perform Sarbanes Oxley (SOX) internal audits at Cressona, PA and Massena, NY, Pimalco Arizona, and Lafayette
Indiana.
- • IT segregation of duties audits for Sox.
- • Test and document internal control process for IT functions
- • Oracle Business Objects Report development
- • Lean/Process Improvement Specialist
- • Responsible to write action plans and recommendations that result from SOX audits.
- • Managed ISO Quality System including all Standard Operating procedures for Customer Service.

Education

M.B.A. in Business
Alvernia University - Reading, PA
September 2020 to May 2022

BACHELOR'S DEGREE in COMPUTER SIENCE

ALVERNIA UNIVERSITY

December 2007

Skills

- MANAGEMENT Management experience in Sarbanes Oxley Audit and Compliance, past success in managing and motivating team members to obtain common goals. Conflict resolution skills, as well as being able to communicate with all team members and stakeholders. Ability to problem solve collaboratively as well as independently. Ability to develop and maintain trustful relationships with all team members. 5 Years as a manufacturing Supervisor. COMPLIANCE/PRIVACY

- Over 10 years' experience in IT Audit/Compliance with three different companies. Focused on SOX compliance, IT Governance, HIPAA Privacy laws, Vendor Onboarding, Disaster Recovery Planning, Policy Creation, Internal Controls, and SOD Audits. COMMUNICATION

- Ability to communicate with any and all stakeholders in the company in any form. Examples include Audit Kickoff and close meetings, Stakeholder updates for Projects, Communication to employees including direct reports. PROJECT MANAGEMENT

- Experience in leading large-scale projects to successful completion. Senior Project Manager leading M&A projects for large Health Care System.

- Within first months of hiring succesfully executed and collaborated with external audit of accella with a passing score and actively working on Petersen to implement controls.

- Participated in global new hire and termination Kaizen.

- Created AD PowerShell scripts to query AD and shared with compliance team.

- ITIL

- PCI

- Root cause analysis

- Risk management

- Microsoft SQL Server

- SQL

- Active Directory

- Information Security

- Oracle

- Microsoft SharePoint

- Systems Analysis

- Business Requirements

- Business Analysis

- SDLC

Certifications and Licenses

ITIL Certification