**Advith Nadar**

**Green Card Holder Location: Massachusetts**

**Sr. Business Analyst**

**advithnadar@gmail.com**

**Professional Summary**

8+ years of experience in **Banking, Insurance, Healthcare** and **Pharmaceutical** regarded as a creative thinker and visionary with extensive knowledge and expertise relating to customer service portals, **Medical Registration, Swift GPI,** and **Banking** regulatory compliance. A committed team member who volunteers to take the team's leadership positions and has an outstanding work ethic and exceptional verbal, writing, and interpersonal skills.

**Expertise Summary**

* Collected Users requirements and proficient in customizing Business Requirements to Functional Specifications.
* Good understanding of the industry, technology trends to achieve business excellence at the lowest overall cost.
* Strong experience in conducting User Acceptance Testing (UAT) and documentation of Test Cases.
* Executed UAT by creating Test Plans, Test Scenarios, UAT sessions and Test data for validation.
* Created Unified Modeling Language diagrams like Use Case Diagrams, Activity Diagrams and Class Diagrams.
* Experienced in using Agile project management tools such as JIRA and Rally to record User Stories, tasks and performance measurement by Burndown Charts/Velocity Charts and other KPI’s.
* Excellent knowledge in Software Development Life Cycle (SDLC) and Quality Assurance Life Cycle.
* Expertise in various aspects of Business Process Design, Support, Development resolving process issues.
* Proficiency in designing of new ERP Systems / procedures to enhance overall efficiency of the organization.
* Experienced in conducting Impact Analysis for change requests and conflicting Stakeholder Requirements, GAP Analysis for assessing business differences and Root Cause Analysis for finding core issues of defects.
* Project with methodology for successful execution with Joint Application Sessions.
* Conducted (UAT) in Sprint Review to confirm User Stories are moved into Incremental Backlog.
* Worked with Jira and KPIs to assess the team’s performance every Sprint.
* Attended the Triage calls to identify the defects to Capably Log them as per requirement.
* Proficient in leading Requirements such an Analysis, Joint Application Development (JAD), Reverse Engineering, Prototyping, Focus Groups Workshops and Joint Requirement Planning (JRP).

**Certifications**

* **Scrum Master Accredited Certification**

**Education**

* **Masters In Information Technology**

University of the Cumberland

* **Bachelors of Technology ECE, Anurag Group of Institutions**

(CVSR), Venkatapur, Ghatkesar

**Key Skills**

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| **Project Management Tools** | JIRA, Rally, Microsoft Project, Azure DevOps |
| **Methodologies** | Agile- Scrum, SAFe, Waterfall, Hybrid |
| **Protocols** | HTTP, HTTPS, SMTP, SOAP, FTP |
| **Web Technologies** | JSON, XML, HTML, SOAP, RESTful Web Services, API, AJAX |
| **BI Tools** | Tableau, Power BI, Crystal Report, XSL-FO, MS Visual Studio |
| **Modeling Tools** | MS Visio, Lucid Chart, Figma, Draw.io |
| **ETL Tools** | SSIS, Informatica Power Center |
| **Documentation Tools** | SharePoint, Swagger, Confluence |
| **Testing Tools** | HP ALM, Soap UI, Postman, Selenium |
| **Language** | SQL |

**Professional Experience**

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| **Client: Manulife Insurance - Remote** | **Role: Sr. Business Analyst** |
| **Date: Oct 2021-Present** |  |

**Responsibilities:**

* Experienced in capturing details and documenting PRD, BRD, FSD details for creating the Solutions.
* Worked closely with Product Owner to elicit Business Requirements from the stakeholders.
* Assisted the Product Owner in User Stories and Acceptance Criteria into the Product Backlog.
* Excellent backend skills in creating SQL objects such as Tables, stored Procedures, Functions, Views and Indexes.
* Conducted functional testing often to ensure that the system's core Features perform properly.
* Worked with the team members and staff to apply best practices to system configuration efforts.
* Enhanced current Business Process and document new process.
* Experience creating/running, publishing/sharing reports for different modules on service Now using established KPIs
* Experience with a subscription service or media publishing subscription service.
* Experience in and knowledge of transactional websites, data-driven web publishing, social networking and community sites and technologies, audio and video streaming, mobile products and devices, content management systems, interactive TV and broadcast systems
* Ensured System Data Integrity within the group.
* Experienced in conducting User Acceptance Testing (UAT) and documenting test cases.
* Tracked Project Dependencies outside of the Project team’s control and rising issues.
* Facilitated Cross-group and Cross-Functional communications for issues resolution and updates.
* Identified and documented business needs for Calypso Techno solutions in collaboration with stakeholders.
* Developed Calypso Techno solutions with the help of use cases, user stories, and functional requirements.
* Evaluated and tested Calypso V17 solutions to make sure they complied with the necessary functional standards.
* Organized and executed important phases of the project using DEV, UAT, QAT, and PRE-PROD framework.
* Participated in all phases of the System Development Life Cycle in a Java framework.
* Proficient in using multiple programming languages such as Selenium.
* Experience Gathering and Joining Data from multiple systems/sources to create comprehensive reports.
* Expertise in gathering implementation requirements and designing implementation plans for Large, Complex, Enterprise-Level IT and Telecommunications Projects.
* Excellent communication skills to communicate with all levels of the Organization, Including Technical and Non-Technical Stakeholders
* Experience Scheduling and Facilitating Meetings to elicit information and to validate data and requirements.
* Consulted with stakeholders to identify their needs for Regulatory Reporting, Credit Risk Management and Securities Financing Transactions.
* Organized discussions with respective team members on Derivatives Products' Mechanics and Life Cycle, including Options, Futures, Forwards, and Swaps and took meeting notes for better understanding.
* Captured and prioritized requirements using Agile methodologies including user stories, acceptance criteria, and backlog management.
* Determined areas where processes within the Agile and Agile SAFe frameworks can be improved and optimized.
* Hands-on experience with all aspects of the System Development Life Cycle (SDLC).
* Involved in mentoring specific projects in the application of the new SDLC based on the Agile Unified Process, especially from the project management, requirements, and architecture perspectives.
* Extracted, transformed, and precisely analyzed data using data analysis tools like Excel, Power BI, and Tableau as well as Database querying languages like SQL.
* Developed reports and dashboards that offer insightful summaries of data analysis findings from Databases, Spreadsheets, and other data repositories.

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| **Client: First National Bank - Omaha, NE** | **Role: Sr. Business Analyst** |
| **Date: Dec 2018-Sep 2021** |  |

**Responsibilities:**

* Translated the Business Needs into System Requirements.
* Created Test plans and Developed User Manuals for User Acceptance Testing.
* Used Postman for examining and validating the External APIs used in the project.
* Utilized HP-ALM Tool and HPQC to generate Test Cases, to find defects and mitigate them.
* Facilitated Triage calls to identify defects by performing Root Cause Analysis.
* Created Data Mapping Documents and worked with business to write Transformation Rules.
* Performed Functional testing and Smoke Testing on a regular basis.
* Created the Recorded Test and documented the Bugs in Azure DevOps.
* Communicated the business on a non-technical level and with the System Analyst on a more Technical Level.
* Experienced conducting Backlog Grooming Session with Product Owner to break down the Features.
* Conducted UAT in Sprint Review to confirm User Stories are moved into Incremental Backlog.
* Wrote and estimated User Stories using Estimation techniques such Fibonacci Series and Planning Poker.
* Worked on Enablers and Spike Stories and made estimations on those stories within the team's convenience.
* Assisted with the go-live process and user acceptability testing as well as training for Calypso Techno solutions.
* Worked with other team members in order to provide projects connected to Calypso V17 solutions on time, within scope, and within budget.
* Highly proficient in utilizing various development frameworks such as DEV, UAT, QAT, and PRE-PROD.
* Coached and assisted the development teams in adopting the Java framework.
* Experienced in writing accurate and highly efficient datasets using Selenium.
* Strong experience generating reports to identify Data Anomalies
* Good Knowledge of coordinating Error Corrections and updates to systems of record
* Strong Experience validating that source Data Systems are properly updated
* Strong Knowledge of MS Excel Data Analysis including pivot tables.
* Experience utilizing shared spreadsheets such as Smartsheet, Google Drive, or MS Teams.
* Kept updated on Regulatory Reporting, Credit Risk Management and Securities Financing Transactions, such as those established by banking or financial regulators.
* Developed and maintained documentation, including guidelines, instructions, and process flows, to support Regulatory Reporting, Credit Risk Management and Securities Financing Transactions.
* Good exposure working on requirements relating to Derivatives Products' Mechanics and Life Cycle, including Options, Futures, Forwards, and Swaps as part of project implementation.
* Assisted development with clarification relating to Derivatives Products' Mechanics and Life Cycle, including Options, Futures, Forwards, and Swaps by connecting relevant stakeholders.
* Set up a review session with the QA testing team to understand concepts relating to Credit Risk, BASEL 3 Regulations, SACCR and CRIF Files for smoother execution.
* Extensive knowledge of how to address implementation issues and solutions relating to Credit Risk, BASEL 3 Regulations, SACCR and CRIF Files as required by relevant stakeholders.
* Executed deliverables and clarifications with regard to Credit Risk, BASEL 3 Regulations, SACCR and CRIF Files that are expected by key stakeholders.
* Participated in Agile planning sessions, including backlog refinement, release planning, and iteration planning.
* Experienced using Agile software SDLC practices and tools including AHA road mapping, Jira, CA Agile (Rally) and Confluence.
* Assisted in gathering pertinent data from multiple sources, such as Databases, Spreadsheets, and other data repositories, in collaboration with stakeholders to understand data requirements.

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| **Client: Abbott Pharma - Mumbai, India** | **Role: Sr. Business Analyst** |
| **Date: June 2016 - Aug 2018** |  |

**Responsibilities:**

* Collected Business Requirements by using techniques such as Document Analysis and System Analysis.
* Gathered requirements through Document Analysis, Brainstorming and Interviews.
* Worked to promote transparency across teams and Stakeholders by preparing Project Documentation.
* Conducted review and evaluation for the Change Requests by Change Control Board (CCB).
* Monitored KPIs and Jira to assess the team’s performance.
* Performed various Analysis such as Gap Analysis and Root Cause Analysis to validate the feasibility of Decision.
* Helped the development team to understand the As-is and To-be Business Workflow to provide quality MVP’s.
* Experienced in working and conducting Backlog Grooming sessions with Product Owner.
* Provided Agile PLM application support-configuration, Customization and on Demand Reports.
* Experienced with conducting Risk assessments and implementing Risk Management Strategies.
* Ability to write and review technical documents, such as Protocols, Reports, and SOPs.
* Conducted JAD sessions with Technical Teams and SMEs.

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| **Client: Wells Fargo Bank - Bangalore, India** | **Role: Business Analyst** |
| **Date: Jul 2014 - May 2016** |  |

**Responsibilities:**

* Gathered requirements from the Product Owner and end users.
* Facilitated, validated and documented Business Requirements.
* Facilitated meetings and Workshops with Stakeholders to elicit and prioritize Requirements.
* Hands on experience with advanced users of MS Office applications (e.g., Excel, PowerPoint and Word).
* Experienced with Modelling business processes and identifying opportunities for process improvements.
* Familiarity with regulatory requirements in the banking industry, including AML, KYC, and Basel III.
* Advised management on how to craft effective Business Plans and resolve cost-related issues.
* Created and maintained User stories, Use Cases, Process flows, and Requirements Traceability Matrix.
* Helped with the development of Project Plans and schedules.
* Communicated project Progress, Risks, and Issues to Stakeholders.
* Experienced in Project management, including Requirement Gathering, Project Planning, and Stakeholder Management.