Group Meeting for 9/16

1 Contract Review

1.1 Roles

1.1.1 Primary Client Contact: Emeth/Paul

1.1.2 Minute Taker: Matt

1.1.3 Github manager: Paul

1.2 Do's and Dont's of team members

1.3 Weekly Meetings

1.3.1 Every-other Tuesdays 3:30-4:20: Adviser Meetings

1.3.2 Thursdays 3:30-4:20: Group Meetings

1.4 Quality Control through code review and Unit tests

1.5 Individual documentation

- logs

- email

- Google Hangouts

1.6 Team documentation

- minutes

- email

- Portfolio

1.7 Client Communication: Weekly Meetings

2 Dr. Rinker

- 10×4 grid

- show broken up into frames

- each "pixel" has a set of rgb values

- header details

- frames have time stamps

- need to add music file handle