

DIANA JEAN CABALLERO TUQUIB

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EDUCATION

Algonquin College (Ottawa, Canada) Diploma Program

Web Development and Internet Applications (2021 - Expected 2023)

- GPA: 3.92/4.0

Ateneo de Davao University (Davao City, Philippines)

AB Psychology (2015 - 2018)

AB Mass Communication (2010 - 2014)

PROGRAM-RELATED SKILLS

Front-End Languages: HTML, CSS, SASS, JavaScript, C#

Back-End Languages: C#, Python, SQL

Operating Systems: Windows, Linux, Mac

Database Management Systems: MariaDB, MySQL Workbench

Tools: Visual Studio Code, Visual Studio, PyCharm, DataGrip, Typora, Atom, VNC Viewer, Wireshark, PuTTY, Microsoft Office (Word, PPT, Excel, Outlook), Github

Graphics: Adobe Illustrator, Adobe Photoshop, Adobe XD, Canva

WORK EXPERIENCE

Sales Executive, International Business

IX Global Services, Malaysia (2019 - 2021)

- Negotiated prices with clients and vendors, increasing profit margin to up to 70%
- Increased the total sales by 815.0% from 2019 to 2020
- Increased the total sales by 63.3% from 2020 to 2021
- Managed old and new clients from Asia Pacific and Europe

Project Development Officer, Tech4ED

Department of Information and Communications Technology, Philippines (2017 - 2019)

- Became the go-to staff member in presenting and persuading several potential stakeholders to take part in DICT Projects
- Created modules that were chosen and used to train people in all areas under Mindanao Cluster 3
- Promoted as the Lead Trainer for the entire cluster after a month of evaluation
- Trained several groups of stakeholders on how to maximize productivity by using offline and online applications

— ORGANIZATIONS

Toastmasters International (Durian Toastmasters Club)

VP Membership · Oct 2020 - Oct 2021

AIESEC (Association Internationale des Étudiants en Sciences Économiques et Commerciales)

Local Committee President · Apr 2016 - Apr 2017

— LANGUAGES

- English (Fluent)
- Cebuano (Native)
- Tagalog (Fluent)

— REFERENCES

Jérôme Mizon

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