

Daniel Shiaolin Zhang

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Professional Summary

I am a career driven and motivated individual who thrives in a team environment. I have extensive experience working in a diverse background of jobs and I hope to bring the same passion and drive to my chosen career path.

Skills

- Intermediate Microsoft Office skills
 - Strong in Excel, Powerpoint and Word
- **Bilingual: Fluent in speaking Chinese (Mandarin)**

Employment History

Crew Member 12/2010 to 10/2011

McDonalds – Frewville, Adelaide

- Completed all cleaning, stocking and organizing in the kitchen
- Maintained restaurant cleanliness
- Worked as a team with other crew members and managers to achieve best possible customer service and satisfaction with food and beverages

Casual Retail Assistant – 05/2014 to 12/2014

MBC Badminton – Blackburn, Melbourne

- Recommended badminton apparel and merchandise to customers based on their needs and preferences
- Engaged with customers in a sincere and friendly manner
- Contributed to team success by exceeding sales goals

Junior Consultant - ATY Advisory (R&D Tax Advisory) 05/2014 - 09/2014

- 5 month tenure working in R&D with small to mid tier firms
- Participated in cold calling to acquire interest with a diverse range of businesses
- Worked mostly with cheese, milk and artisan bread industries
- Did on site analysis of R&D methods and helped in applications tax incentives

Executive Tutor – Australian IB Tuition - 01/2015 – 02/2016

- Helped with operations in tuition company for IB students
- Underwent marketing and promotional strategies to achieve awareness
- Analysing Financial streams and cash inflows to prepare up to date reports
- Collaborated with employees to achieve best possible tuition experience for students

- Managing over 30 tutors across South Australia, Victoria and New South Wales

Summer Vacationer - PriceWaterhouseCoopers - 12/2015 - 02/2016

- Internship at PwC for Assurance as part of the Summer Vacation program
- Selected out of over 10,000 applicants for the role
- Worked in engagement teams by providing Internal and External audits to multiple listed companies

Waiter – The Pancake Parlour - 06/2016 - 12/2017

- Food and beverage waiter
- Experience handling food, serving drinks (including alcohol), taking orders and resolving customer disputes
- Handling cash

Clerk - Grigor Lawyers 12/2017 - 06/2018

- Experience in communicating with a wide range of clients
- Preparing subpoenas, draft emails, legal documents for processing
- Helped handle all cases in relation to clients that could only converse in Mandarin

Bartender - Crown Resorts 12/2017 - Present

- Bartender for Teak VIP outlet
- Experience with a wide variety of drinks
- Experience dealing with drunk customers in keeping with RSA guidelines

Education

Bachelor of Commerce: Majoring in Finance and Accounting (Graduated 2019)

University of Melbourne – Parkville, VIC

- Coursework in Accounting and Economics
- Sponsorship Director for Accounting Students Association (ASA) Commerce Club

Volunteer Experience

- Participated and group leader of WHR Domination in the Relay for Life (Cancer Council), 2013
- Regular performer of music for the Elderly in Westminster Village Aged Care Facility, 2009-2011 Adelaide
- Op Shop Assistant for Vinnies Op shop in Torrensville, 2011 Adelaide
- Shoes for Vietnam School Coordinator 2013
- Leader in Big Week Out community service (church-based) AACC church 2013
- **Sponsorship Director for the Accounting Students Association (University of Melbourne) 2014 – 2016**
- Op shop Assistant for Red Cross Bridge St Richmond 2019 - present

References upon request