Week of 11/15		Man-Hours Worked This Week (Round to nearest .25 hours)								
Project Function, Deliverable, Component Name	**Responsible Person**	**Project Plan [1]**	**Req. Dev. [2]**	**Design [3]**	**Implementation [4]**	**Test [5]**	**Delivery [6]**	**Project Management [7]**	**Change Control [8]**	**Estimated Component % Complete**
Researched functionality options for chat feature.	Andrew Jedlicka	3 hr	0.25 hr		2 hr			0.25 hr		10% chat feature complete
Research and meetings about chat feature, research into UI packages (react-bootstrap), colorscheme meeting and planning	Blake Miller	2.5hr	.5 hr							
Color scheme research, chat research, and team meetings	Shaun Trimm	1hr	.25 hr							
Researched chat feature options and determining how to integrate chat with backend, helped solve bugs in the frontend	Kevin Cao	.5 hr		2 hr	2 hr					5% chat

[1] Number of hours spent developing, documenting, and reviewing plans for the project

[2] Number of hours spent developing, documenting, and reviewing the customer needs

[3] Number of hours spent developing, documenting, and reviewing system and component design

[4] Number of hours spent actually coding, peer reviews, and/or unit testing

[5] Number of hours spent planning and executing the test

[6] Number of hours spent packaging the product and/or developing the user manual

[7] Number of hours spent developing weekly status, scheduling meetings, etc

[8] Number of hours spent implementing and documenting changes to the baselined artifacts