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To
Employer of University of Texas System
Information Technology Internship

March 3, 2020

Greeting!

I am writing to express my interest in Information Technology internship at your office. I notice this intern opportunity through your internship listing on Handshake.

I am currently a Junior at University of Texas at Dallas, majoring in Computer Science with focuses in Cybersecurity and Information Technology courses.

Previously, I worked as a customer service associate at a local electronic store, working on improving customer's shopping experience while maintaining a safe work environment. During my experience there, I developed an essential communication skill to interact with customers and supervisors, while also demonstrated my ability to resolve a variety of issues and complaint with professional manner. I believe that my skill from working as customer service will elevate team-communication at your office, as it is important to provide concise and accurate report to increase security of information.

I would like an opportunity to meet with you to discuss my internship application for your office. Please contact me via email or through mobile phone

Thank you for your time and consideration!

Duy Dinh

Attachment: CV