

Register a biodiversity gain site and record off-site gains for a development project



Are you:

A landowner or leaseholder – complete section 2

An agent or representative acting on behalf of a landowner or leaseholder as an individual – complete section 1 and 2

An agent or representative acting on behalf of a landowner or leaseholder as an organisation – complete section 1 and 3

Section 1 - Your contact information

Do not complete this section if you are a landowner or leaseholder. Fill in this section if you're:

- an agent acting on behalf of the landowner or leaseholder
- a representative acting on behalf of the organisation who owns the land

First name

Last name

Email address

Organisation name (if you have one)

Mobile telephone number

Landline or organisation telephone number

Section 2 - Landowner or leaseholder information (individual)

Give us the details of the applicant. This will be the landowner or leaseholder who is applying to register their biodiversity gain site. The details you give must match the title deeds.

First name

Last name

Email address

Mobile telephone number

Landline telephone number (optional)

Address

Building name or number

Address line 1

Address line 2

Town or City

County (optional)

Post code

Section 3 - Landowner or leaseholder information (organisation)

Fill in this section if you or the landowner or leaseholder is an organisation. Give us details of the organisation that owns the land you are wanting to register.

Organisation name

Companies House number (if you have one)

Address

Building name or number

Address line 1

Address line 2

Town or City

County (optional)

Post code

Legal information

What type of legal agreement do you have?

Conservation covenant

Planning obligation (section 106)

Who is your responsible body?

**What is the name of your enforcing
Planning Authority?**

What is the end date of your legal agreement? (If you have one)

In perpetuity

Date DD/MM/YYYY

Other landowner or leaseholder information

Give us all the names of any other individual landowners, leaseholders, or organisations.

Give us all the names of any other individual landowners or leaseholders for the land.

They must be on the legal agreement.

First name

Last name

Email address

First name

Last name

Email address

First name

Last name

Email address

Give us all the names of any other organisations for the land.

They must be on the legal agreement.

Organisation name

Organisation name

Organisation name

Organisation name

Land boundary information

Using your land boundary document, give us details of the location and boundary. This must match your legal agreement.

What is the grid reference?

This should be the central point of the land. For example, SE170441

How many hectares is the land?

Habitat management and monitoring information

Complete this section using your habitat management and monitoring plan (HMMP). This may be part of your legal agreement.

What date did the habitat enhancement works start? (If you have one) DD/MM/YYYY

When did the management and monitoring of the habitat enhancement end? (If you have one)
DD/MM/YYYY

This can be a date in the past or future.

Record allocation of off-site biodiversity gains to a development project

Development information

Give us details of the development.

Project name (if you have one)

Planning reference

Local planning authority

Defra account

If you have a Defra account, give us your Government Gateway user ID. This could be up to 12 characters.

Habitat declaration

Use your biodiversity metric to give us details of the habitats to be allocated to the biodiversity gain site. You must tell us all the following:

- whether is area, hedge or watercourse type habitat
- if it's a creation or enhancement
- the row in the metric
- the total area or length
- the area or length you want to allocate

[illegible]

Payment section

You will need to make a Bacs transfer of £639 within 28 days of us requesting the documents. We will send you our bank account details in an email.

Declaration

By signing this declaration, I confirm that:

- the information I have given is true to the best of my knowledge and belief
- I have read and understood the **terms and conditions**
- I have got or will get all consents, licences or other permissions needed to carry out the enhancement works before any work is started
- I understand that any false or misleading information can result in a fine up to £5,000

Name

Date DD/MM/YYYY

Signature (type your name)

What happens next

Save this form, attach to a new email, and send it to bng.applications@naturalengland.org.uk. Do not send your documents until we ask for them.

If you're an agent, you will need to attach and send your completed authorise an agent form as well.

After we receive this, we will contact you within 28 days to tell you what to do next.

Natural England's personal information charter

Our personal information charter explains more about your rights over your personal data. You can find more information by searching for 'Natural England personal information charter' on GOV.UK or visiting this URL <https://www.gov.uk/government/organisations/natural-england/about/personal-information-charter>.

Using and sharing your data

The Data Controller is Natural England. You can find more information on how we process your personal information by visiting this URL <https://www.gov.uk/government/publications/natural-england-privacy-notice>.

Your rights

Find out about your individual rights under the General Data Protection Regulation (GDPR), the Data Protection Act 2018. Visit this URL <https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>.

Complaints

You have the right to make a complaint to the Information Commissioner's Office at any time. Visit this URL <https://ico.org.uk/make-a-complaint/>.