

Contact

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Top Skills

Customer Service
Microsoft Office
Management

Certifications

Profesional Photographer
Content Marketing for Social Media
Javascript essential
Introduction to Python
HTML5 & CSS3 Fundamentals

Degan George

UK
Wellesbourne

Summary

Experienced Logistics Assistant with a demonstrated history of working in the retail industry. Skilled in Microsoft Excel, Customer Service, Microsoft Word, Sales, and Strategic Planning. Strong operations professional graduated from școală generală nr 39.

Experience

optical network

Logistics Manager

November 2017 - November 2018 (1 year 1 month)

Bucharest, Romania

- coordination of all input / output streams from the central warehouse
- laborating the internal procedure and establishing all operational flows
- coordination of the team from the warehouse and the entire activity in the warehouse
- Support in WMS deployment and management of merchandise allocations on cells
- Support in implementing all articles / campaigns in SFA
- develop and ensure the implementation of KPIs set up for the logistics department
- participate to the monthly inventory process and provide partial monthly inventory
- maintain a close relationship with the distribution, retail, marketing, online sales departments
- organizes external/internal freight transport, negotiates the best price quotes
- organizing customs formalities for imports from China
- presents the company fleet and maintains contact with the fleet management company
- coordination of the company's administrative activity
- taking monthly reports on imports, goods sales on retail, distribution, online.
- the introduction on the EcoX online platform of the quantities of paper and cardboard resulting from the import activity of the company.

Heinrig Distribution

Warehouse Manager

October 2007 - November 2017 (10 years 2 months)

Bucharest, Romania

check regularly stocks from warehouse

- check if the FIFO rules are respected by the warehouse workers
- organizing, coordination and control of editing invoices, delivery notes and the reports, documents written by the operator billing.
- organizing national routes for freight transport.
- check the work safety records for all the employees from warehouse
- ensuring that all equipment operates within the parameters
- develop together with the logistics manager of KPI for subordinate employees and make sure that all the procedures are follow .
- checking the rotation speed of the stocks and arranging the goods in the warehouse according to this report
- checking the script stocks in the implemented ERP system
- identifying errors in the ERP system and solving them (such as the stock difference between the ERP system and the WMS system).

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SC HEINRIG IMPEX SRL FILIALA BUCURESTI

Customs reviewer

November 2006 - October 2007 (1 year)

- check specifications from the supplier's invoices;
- input the items from the invoice and select the custom code for each article.
- check total value of merchandise from DVA correspond to the total value of invoices;
- writing declaration of customs value of goods;
- check if the total value of goods sold in DVI corresponds to that of discharge;
- following terms of warehousing and preparing requests for extensions for DVA are not liquidated until the time given by the customs offices.

Sysware System Integration

Administrative Assistant

January 2004 - November 2006 (2 years 11 months)

Bucharest, Romania

- import the goods and deliver them to diferents location for our customers or to our warehouse

- make sure that all the goods that was arrive in the custom had the right documentation for clear custom.
- maintain a close relationship with all the departments ,sales department , tehnic department in order to establish the work flow .
- writing ,checking and submit all the imports documents needed for clearing the merchandaise
- taking care of the logistic part for all the documents that's need in the custom.

Education

Universitatea „Spiru Haret” din București

Marketing