



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**MIMAROPA REGION**

Province of Oriental Mindoro  
 2nd Floor, Provincial Capitol Complex Camilmil, Calapan City  
[dilgorientalmindoropo2@gmail.com](mailto:dilgorientalmindoropo2@gmail.com)

## INVENTORY DISPOSAL REPORT

Entity Name: DILG Oriental Mindoro

Fund Cluster: \_\_\_\_\_

| <b>From Accountable Officer/Agency/Fund Cluster:</b><br>_____             |           |                     |  | <b>ITR Number:</b> _____ |                        |
|---|-----------|---------------------|--|--------------------------|------------------------|
| <b>To Accountable Officer/Agency/Fund Cluster:</b><br>_____               |           |                     |  | <b>Date:</b> _____       |                        |
| Date  | Item No.  | ICS No./Date        | Description  | Amount                   | Condition of Inventory |
| 2024-11-19  | MDO-OT-01 | SPHV-2023-10-001-09 | Office Table, SQUARE, yellow color w/ 2 Doors Model No.: , Serial No.: | 5000                     | UNSERVICEABLE          |
|   |           |                     |  |                          |                        |
|   |           |                     |  |                          |                        |
|   |           |                     |  |                          |                        |
| <b>Reason/s for Transfer:</b><br><br><br><br><br><br><br><br><br><br><br> |           |                     |  |                          |                        |

|   |                 |  |                    |  |                               |
|---|-----------------|--|--------------------|--|-------------------------------|
| <b>From Accountable Officer/Agency/Fund Cluster:</b><br>_____   |                 |  |                    | <b>ITR Number:</b> _____   |                               |
| <b>To Accountable Officer/Agency/Fund Cluster:</b><br>_____   |                 |  |                    | <b>Date:</b> _____   |                               |
| <b>Date</b>   | <b>Item No.</b> | <b>ICS No./Date</b>  | <b>Description</b> | <b>Amount</b>  | <b>Condition of Inventory</b> |
| <b>Approved by:</b><br><br><b>Signature:</b><br>_____<br><br><b>Printed Name:</b> <u>Ronel Cacho</u><br><br><b>Designation:</b> <u>Provincial Director</u><br><br><b>Date:</b><br>_____ |                 | <b>Released/Issued by:</b><br><br><b>Signature:</b> _____<br><br><u>SERVICEABLE - C/O RO CACHO</u><br><br><u>Property Officer</u><br>_____ |                    | <b>Released/Issued by:</b><br><br><b>Signature:</b><br>_____<br>_____<br>_____ |                               |