Todolist
User Manual

Summary
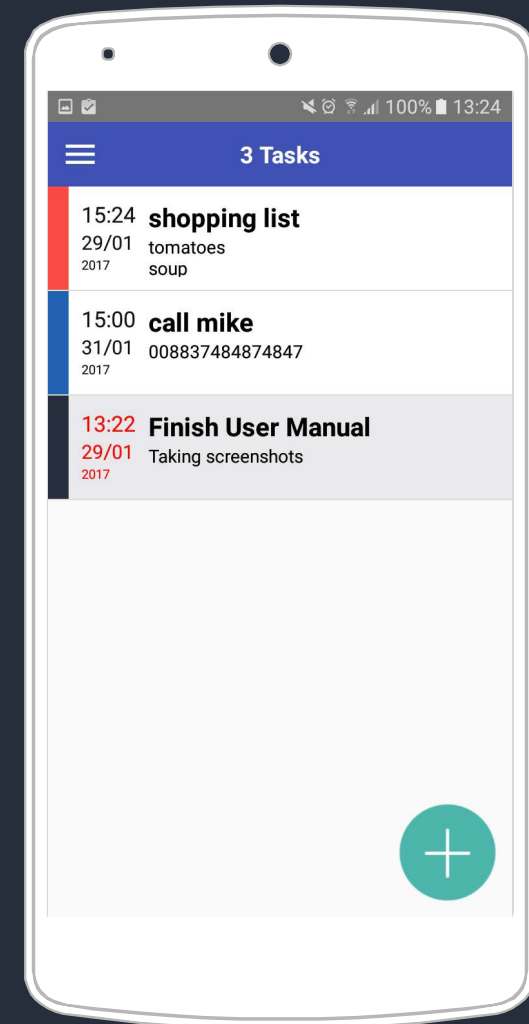
OverView

When Starting the Application, you should have this view.

You can see the number of tasks dispayed, the category of each task, the due date of each task (displayed in red if passed). The title and description of each task.
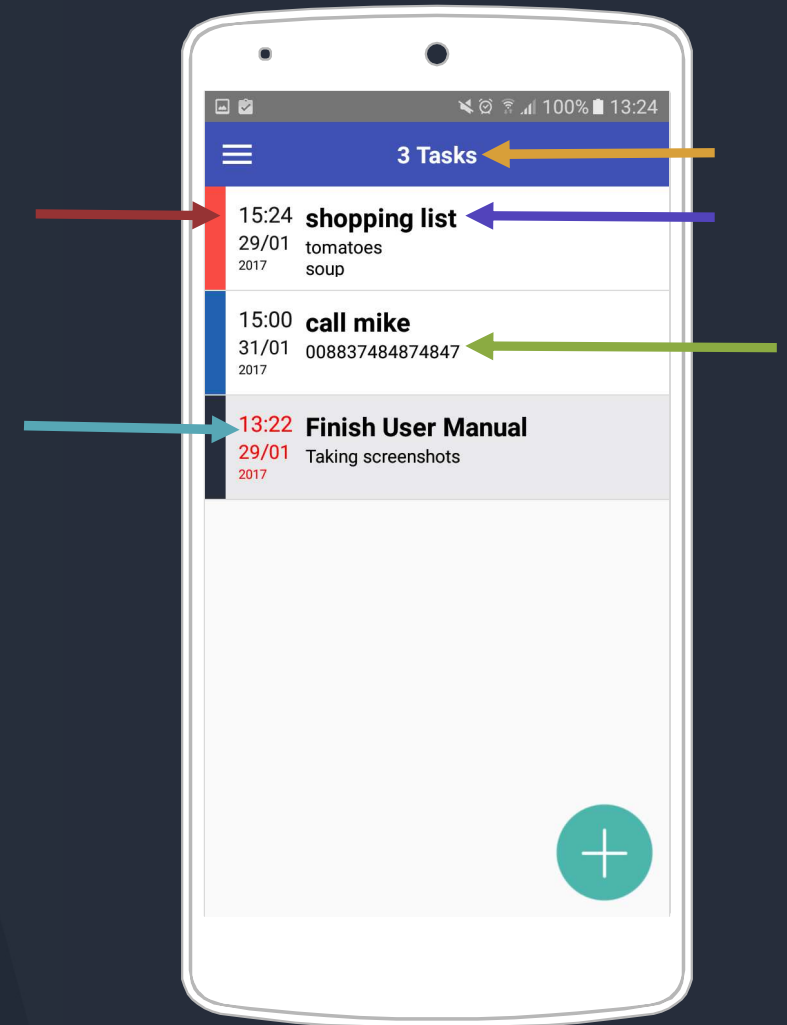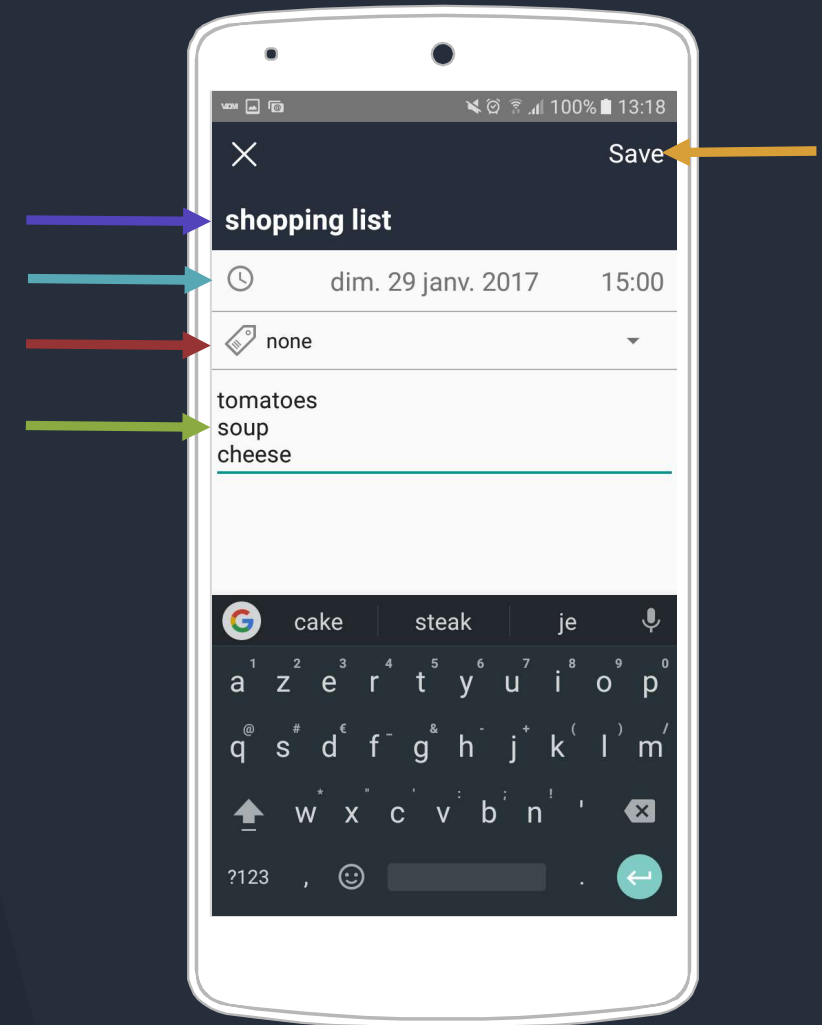
Create a new Task
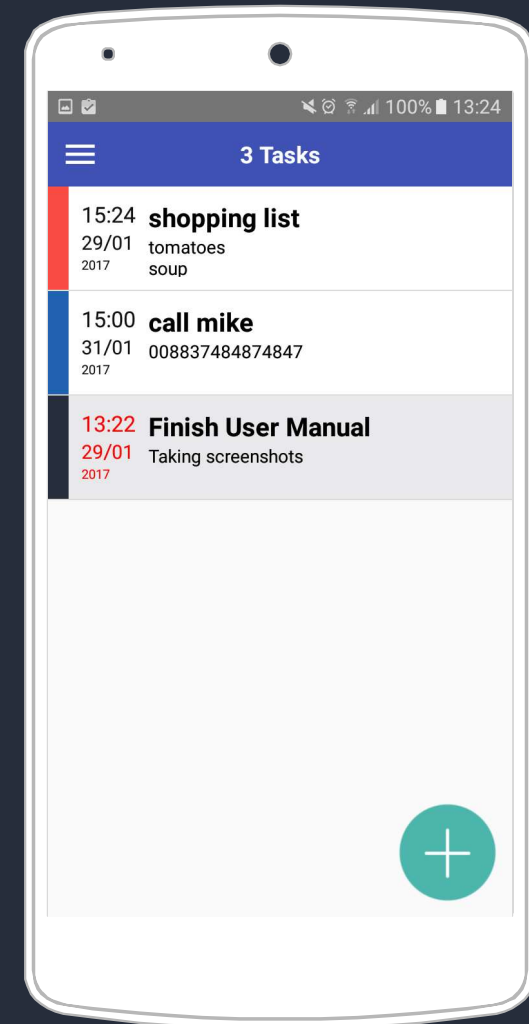
Click on the ⊕ button and a new view will appear.

Create a new task

You can add your Title, Task description, Date and Category. You just have to click on "Save" to save your task and it will automatically be added to the main view.

Edit/Delete a task

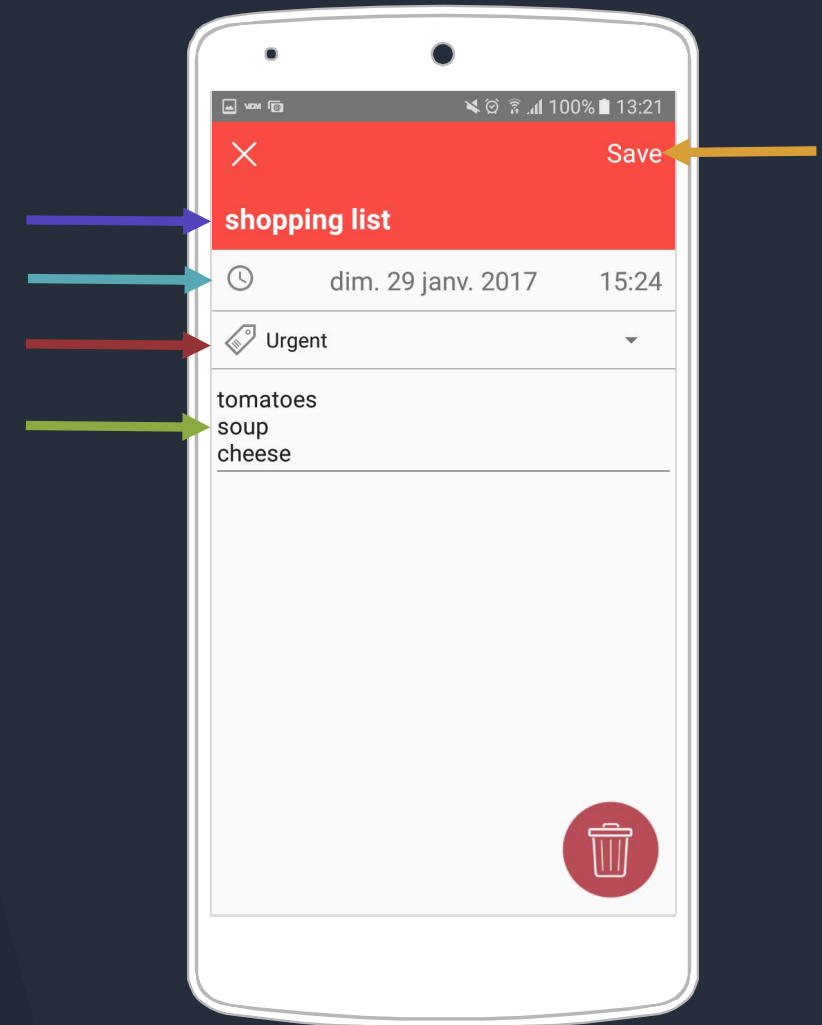When on the main screen, click on the task you want to edit or delete.

Edit/Delete a task

Edit Task
Same as when creating a task
you can change the Title,
Description, Date and Category
of the task. When Finished click
on "Save" to save.

Delete Task
Simply click on the 🗑 button.
A confirmation dialog will show
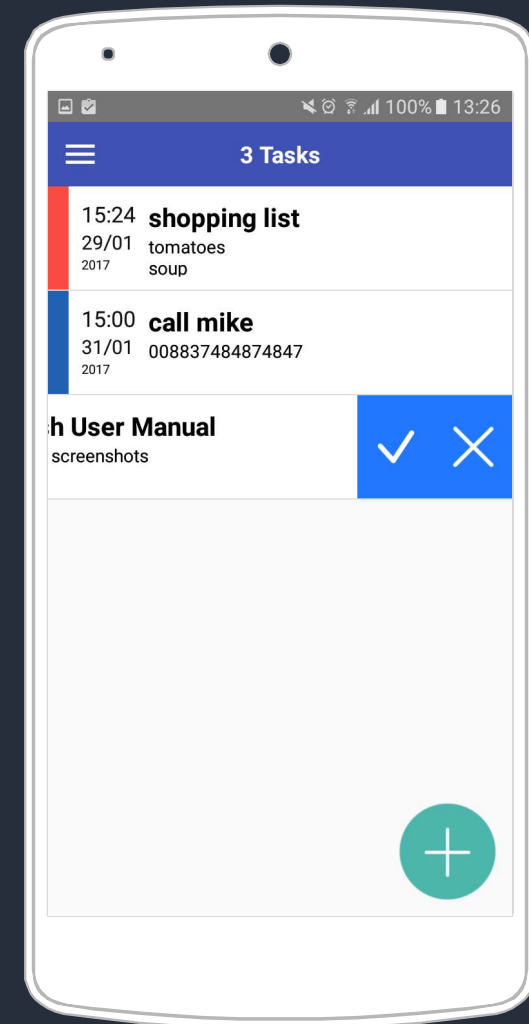up making you able to delete
the task or not.

Mark a task as *Done / To Do*

When on the main screen, slide to the left the task you want to change the status of.
By clicking on ✓ you mark the task as **done**. And by clicking on ✗ you mark the task as **to do**.

When a task is marked as done. The background will appear as the same color of the task category but a bit lighter. When a task is set as to do. The background remains white.

13:22	**Finish User Manual**
29/01	Taking screenshots
2017	

15:00	**call mike**
31/01	008837484874847
2017	

3 Tasks

15:24	**shopping list**
29/01	tomatoes
2017	soup

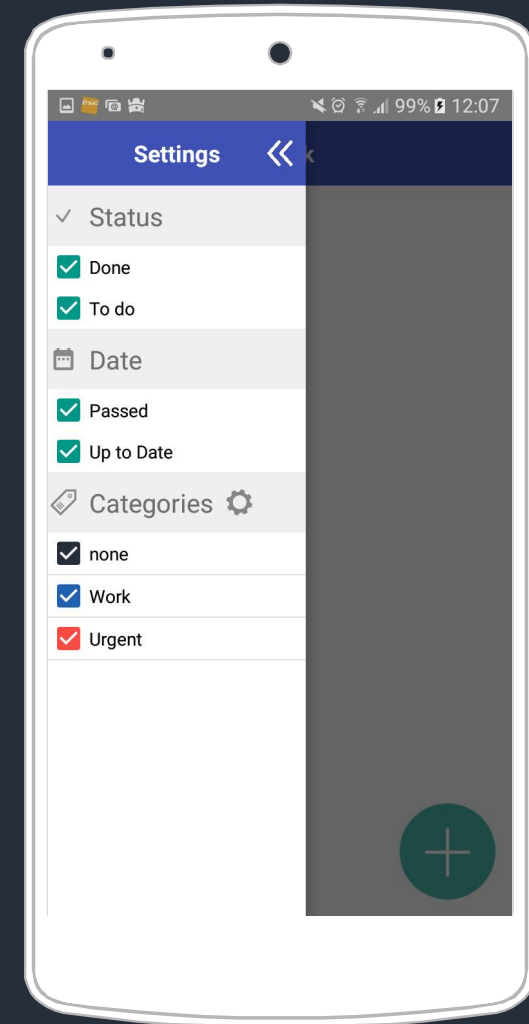| 15:00 | **call mike** |
| 31/01 | 008837484874847 |
| 2017 | |

h User Manual
screenshots

Add / Delete Categories

When on the main screen, click on ☰ and a Menu should appear (to close it slide it back to the left or click on «)

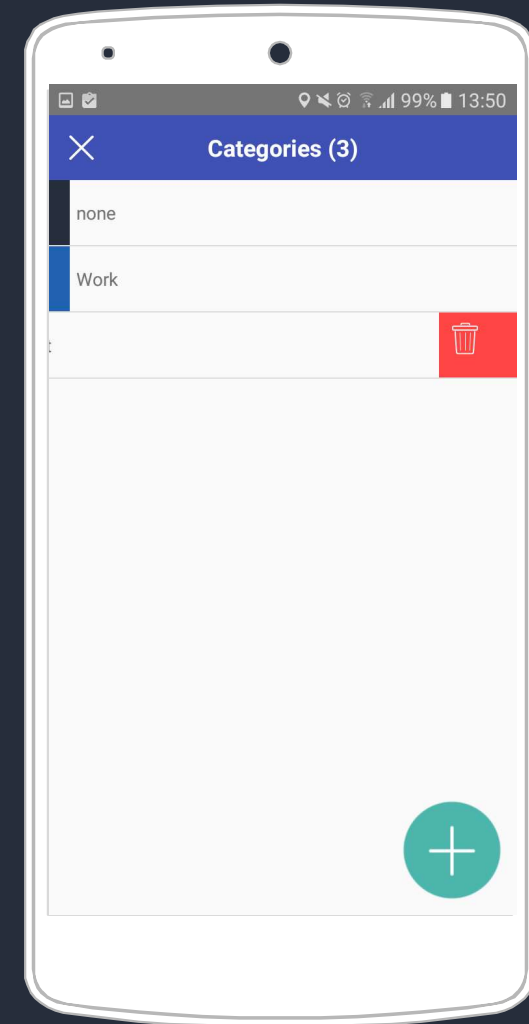Then you need to Click on "Categories" or ⚙ to add and delete categories.

Add / Delete Categories

Add Category
Simply click on the ⊕ button and a Dialog will appear.
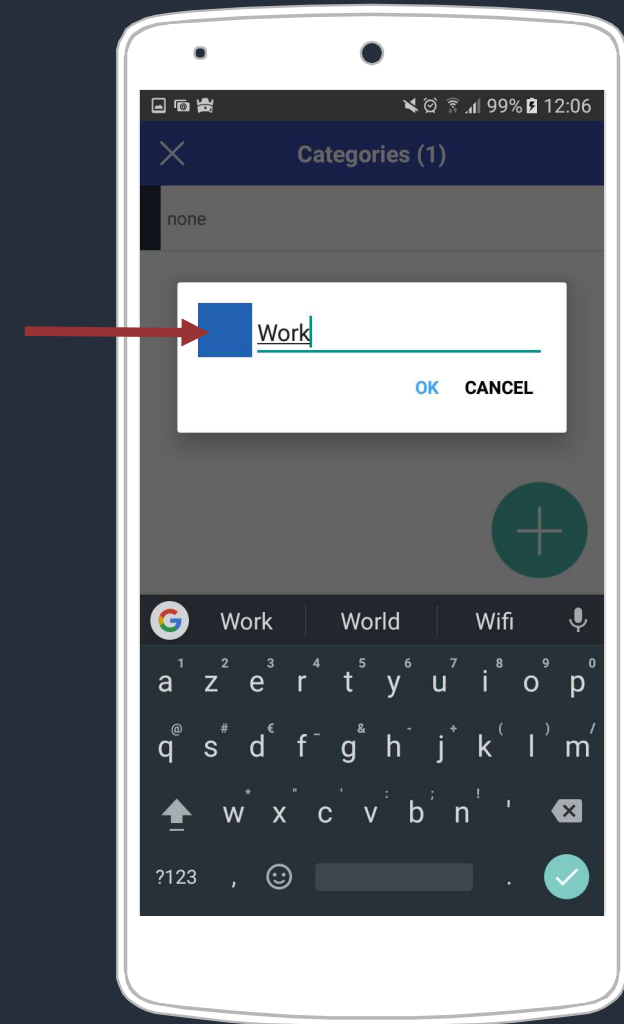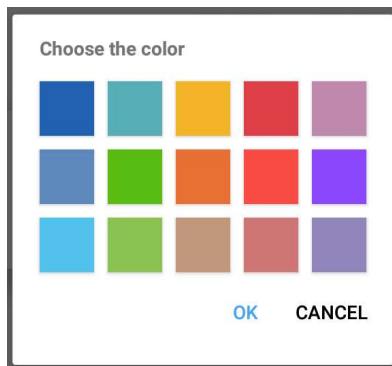
Delete Category
Slide the category you want to delete to the left and a bin 🗑 will appear. Click on it to delete the category.

Add / Delete Categories

Add Category
You can choose the Name and the color of the category. Simply type in the name you want. To choose the color click on the **square** and this dialog will appear letting you choose which color you want :

Filter Tasks

When on the main screen, click on ☰ and a Menu should appear (to close it slide it back to the left or click on «)

You can filter the tasks by showing only the ones you want. Simply click on the checkbox if you want to show/unshow a task by status / date / category.
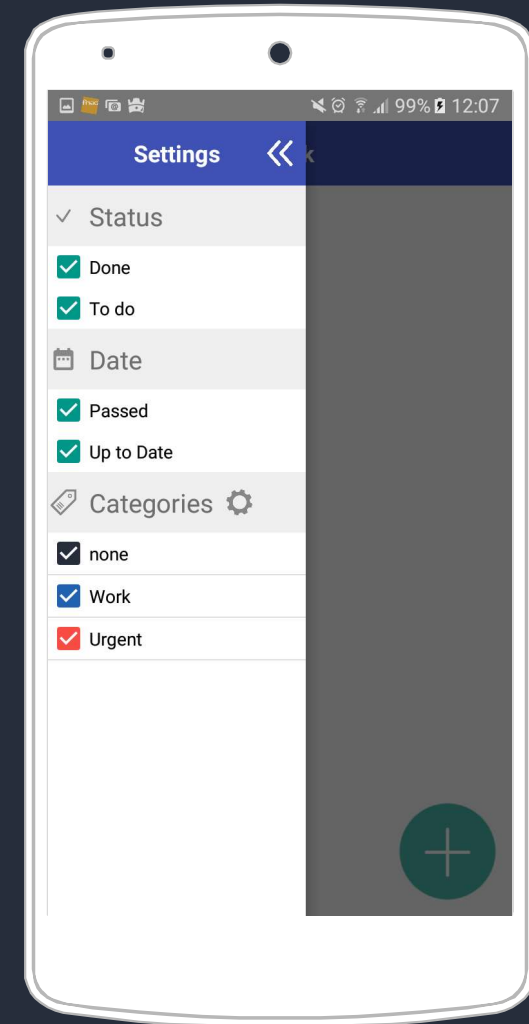
Notification

When a task is due. You will receive a notication on the date given when creating the task. The notification will appear showing you the category (its color), title and descritpion of the task.