

**MOI UNIVERSITY
HOSTELS SECTION
ROOM DEPOSIT REFUND FORM**

FROM: CATERING & HOSTELS MANAGER		BOOKING DATE: 2017-01-03 10:37:54
TO: FINANCE OFFICER	REF: MU/SACS/HOST/F.01	
NAME: KIPTUM K EVANS	REG_NO: TED/52/16	PRINT YEAR: 2
HOSTEL: D HOUSES	ROOM NO: D21 C	SESSION: 12 FOR SEM 2
<p>PLEASE REFUND ROOM DEPOSIT LESS AMOUNTS INDICATED BELOW. HOWEVER, THIS REFUND WILL NOT BE PAID TO STUDENTS WHO HAVE PENDING CASES OF DISCIPLINARY RELATED TO HOSTELS UNTIL THOSE CASES HAVE BEEN DETERMINED BY SENATE DISCIPLINARY COMMITTEE. SUCH CASES ARE: E.G COOKING, PIRATING, HAWKING, THEFT E.T.C</p>		
ITEM	NOS	KSHS
1.		
2.		
3.		
TOTAL		

Prepared by: Housekeeper.....**Date:**.....**C/Code:**.....
(The code is to be used by the student to validate his/her next booking online)

Checked by: Ass Hostel Officer.....**Date:**.....

Approved by: Snr Hostel Officer/Hostel Officer.....**Date:**.....

Authorized by:

CATERING & HOSTELS MANAGER Date.....

RECEIPT

Received Kshs:.....being refund of Room Deposit

SIGNATURES

STUDENT**Date:**.....

ACCOUNTANT:.....**Date:**.....

MOI UNIVERSITY ROOM REFUND FORM NO.5107252

