PO Number: 🖌

We need to either generate or enter a unique PO number.

My dreams for the PO is that it will be 99% auto-populated and giving the buyer the ability to review and edit any of these fields.

Place	Client
Logo	Here

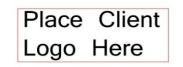
We should consider adding logos — to the client set up and the user company set up



	Purchase Order								
	Date:	Auto-generate award date							
Buyers Information (Invoice to)	PO Number:	See comment at top of page on PO's							
[Company Name] This info should auto-generate	Project:	Poject name and number auto-populate from system.							
[Street Address] from the client info. All of these fields are required.	Lead Time:								
[City, Province, Country, Postal Code]	Ship Date:	This is a calculation. PO date plus max lead time							
[Contact Name]	Inco Terms:								
[Contact Phone Number]	Pickup Location:	This needs to be incorporated in to the RFQ and then auto-populated							
[Contact Email]	Ship to:								
Sellers Information		then auto-populated.							
[Company Name] This info should auto-generate									
[Street Address] from the vendors info. All fields required.	AFE:	This needs to be incorporated into the Project and auto-populated							
[City, Province, Country, Postal Code]	G/L Code:								
[Contact Name]	SWAT Ref No. :								
[Contact Phone Number]	Client Ref No.:								
[Contact Email]	Quote No.:	This needs to be incorporated in to the RFQ and then auto-populated							
I want to incorporate Terms and Conditions into the RFQ and then we nee	d to rework this statement.	s Purchase Order.							
I want to incorporate Terms and Conditions into the RFQ and then we nee	d to rework this statement.								
I want to incorporate Terms and Conditions into the RFQ and then we nee [Client Name]'s Representative	oprovals SWAT Project Repres								
I want to incorporate Terms and Conditions into the RFQ and then we nee [Client Name]'s Representative Name:	by to rework this statement. provals SWAT Project Repres Name:								
I want to incorporate Terms and Conditions into the RFQ and then we nee [Client Name]'s Representative Name: Date:	d to rework this statement. provals SWAT Project Repres Name: Date:								
I want to incorporate Terms and Conditions into the RFQ and then we nee [Client Name]'s Representative Name:	by to rework this statement. provals SWAT Project Repres Name:								
I want to incorporate Terms and Conditions into the RFQ and then we nee [Client Name]'s Representative Name: Date:	d to rework this statement. provals SWAT Project Repres Name: Date: Signature: This has to do with app								
I want to incorporate Terms and Conditions into the RFQ and then we nee [Client Name]'s Representative Name: Date: Signature: This has to do with approvals. For now at the bottom of the PO we need a button to print PDF of	d to rework this statement. provals SWAT Project Repres Name: Date: Signature: This has to do with app bottom of the PO we n	provals. For now at the eed a button to print PDF of							
I want to incorporate Terms and Conditions into the RFQ and then we nee [Client Name]'s Representative Name: Date: Signature: This has to do with approvals. For now at the bottom of the PO we need a button to print PDF of the PO for approval.s	d to rework this statement.	provals. For now at the eed a button to print PDF of							
I want to incorporate Terms and Conditions into the RFQ and then we nee [Client Name]'s Representative Name: Date: Signature: This has to do with approvals. For now at the bottom of the PO we need a button to print PDF of the PO for approval.s [Sellers Name]'s Representative	d to rework this statement. provals SWAT Project Repress Name: Date: Signature: This has to do with applettem of the PO we native PO for approval.s SWAT Procurement In Name: Date:	provals. For now at the eed a button to print PDF of							
I want to incorporate Terms and Conditions into the RFQ and then we nee Ap [Client Name]'s Representative Name: Date: Signature: This has to do with approvals. For now at the bottom of the PO we need a button to print PDF of the PO for approval.s [Sellers Name]'s Representative Name:	d to rework this statement. Provals SWAT Project Repres Name: Date: Signature: This has to do with apple bottom of the PO we n the PO for approval.s SWAT Procurement I Name:	provals. For now at the eed a button to print PDF of							

PO Number:

This part already works in procurable. It is the detailed item pricing. We need to take out lead time and type from the PO. Also need the option to enter tags.





Purchase Order											
Order Details											
ltem No.	Tag No.	Description of	Material or Service	Qty	Unit	Unit Price		Total Price			
1				10	Lot	\$	100,000	0.00	\$	1,000,000.00	
2						\$		_	\$	_	
3						\$		_	\$	_	
4						\$		-	\$	_	
5						\$		-	\$	-	
6						\$		_	\$	_	
SWAT Project Buyers Contact Info:		All g	All prices		b-Total:		\$	1,000,000.00			
Name:		s is the users details, this uld also auto-populate	We need to incorporate tax and	ar	are in Canadian Dollars		ST (5%):		\$	-	
Phone: Email:	- 310		currency into the PO, also need to be able to select these.				T (0%): tal:		\$ \$	- 1,000,000.00	
Special Instructions											
	This is	just an open text field.									
			Payment Terms / M	ilestones	•						
Payment Terms / Milestones This needs to be incorporated in to the RFQ and											
then auto-populated.											
Cancelation Terms / Milestones											
This needs to be incorporated in to the RFQ and then auto-populated.											
Inspection Level											
This needs to be incorporated in to the RFQ and then auto-populated.											
Warranty											
This needs to be incorporated in to the RFQ and then auto-populated.											

The following documents are attached to and form part of this Purchase Order





Purchase Order

- 1. Invoice Instructions (# pages)
- 2. Documentation Submittal Requirements (# page)
- 3. Terms & Conditions (# pages)
- 4. Technical Documents & Attachments (# pages)

Need to be able to add attachments to the PO and detail them.