



DELGIR MAKSIMOVA

CONTACT INFO

+46 73 439 93 18

delamaksimova@gmail.com

linkedin.com/in/DelgirM

Kämnärsvägen 16 B
226 45 Lund

SKILLS

Languages:

English
Swedish
Russian (native)

Computer skills:

MS Excel
MS Word
PowerPoint
STATA
SPSS
Google Drive
Google Docs
C# (beginner)

EDUCATION

- Malmö University & Kristianstad University - Independent courses** Jan - Jun 2018
▸ Focus: Statistical & Financial Analysis
- Lund University - MSc in Economic Growth, Innovation & Spatial Dynamics** 2014 - 2016
▸ Focus: Innovation Economics, Regional Development, Sustainability
- Plekhanov Russian University of Economics - Degree in National Economics** 2008 - 2013
▸ Focus: National and Regional Economics, Finances, Statistics
- Umeå University - Exchange semester** Autumn 2012
▸ Focus: Mathematics, Financial & Environmental Economics

EXPERIENCE

- Data Categorizer at CE Check AB © Stockholm, Sweden** Feb - Apr 2018
▸ performed analysis and data categorisation of European Standards
- Administrator at Randstad Solutions AB © Malmö, Sweden** Spring 2018
▸ was responsible for data entry at PostNord
- Specialist at Kalmyk State University © Elista, Russia** 2017 - 2018
▸ analyzed and maintained databases of 158 university's premises and 2000 dormitory residents
▸ introduced a barrier free environment in two academic buildings
- Minister's Assistant at Ministry of Public Utilities of Kalmykia © Elista, Russia** 2013 - 2014
▸ was responsible for secretarial matters: sorting of correspondence, travel planning, writing meeting minutes, leading newsletter etc.
- Call Center Representative at Orion Express © Moscow, Russia** Spring 2012
▸ presented new products and payment methods to customers
▸ processed 50 calls per shift in this part-time employment
- Salesperson at Adidas Group © Moscow, Russia** Spring 2011
▸ worked in a team with a goal to find the best-fit product for clients
▸ kept sales results similar to full-timers
- Crew Member at McDonald's © New York, USA** Summer 2010 & Summer 2011
▸ was participant of the exchange programme "Work & Travel USA"
▸ supported the restaurant's team in its busiest schedules

AWARDS

- The Visby Programme Scholarship by Swedish Institute 2014 - 2016
▸ Grant for U21 Summer School at Glasgow University Summer 2015