

Data Manager:  
Budapest University of Technology and Economics  
H-1111 Budapest, Műegyetem rkp. 3., Hungary  
[kth-verification@bme.hu](mailto:kth-verification@bme.hu)

Responsible Department:  
Central Academic Office

Certificate for data in diploma and declaration of consent for transmission

Signed,

Name\*:.....

Name at birth\*:.....

mother's maiden name\*:.....

place and date of birth\*:....., .....year.....month.....day

By signing this form, I deliberately consent and authorise the Budapest University of Technology and Economics, as the higher education institution responsible for data management, to electronically transmit my personal data processed by it, as provided above, and my diploma\* with the serial number ..... certifying my qualifications, the result of the authenticity check to the ..... organisation\* indicated by me for the purpose of personal data reconciliation and diploma verification to the organisation's electronic address .....\*.

(\*data required)

With regard to the transmission of my personal data and my professional qualifications, I acknowledge that: the means of transmission will be exclusively by electronic means,  
- The Data Manager will only accept documents authenticated by the AVDH service available at <https://magyarorszag.hu/avdh> for citizens with electronic signature in accordance with Article 3, point 12 of the eIDAS Regulation<sup>1</sup> or without electronic signature.  
I declare that I have read and understood the content of the privacy statement on the reverse side of this declaration, that I have taken note of its contents and that my consent to the present consent is voluntary. I am aware that I may withdraw my consent at any time without giving reasons by sending a written declaration to the e-mail address of the Data Manager at [kth-verification@bme.hu](mailto:kth-verification@bme.hu) or to the above postal address. I am also aware that the withdrawal of consent does not affect the lawfulness of the processing carried out on the basis of the consent prior to its withdrawal.

signature

<sup>1</sup>REGULATION (EU) No 910/2014 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 23 July 2014 on electronic identification and trust services for electronic transactions in the internal market and repealing Directive 1999/93/EC

## DATA MANAGEMENT INFORMATION

**Data Manager:** Budapest University of Technology and Economics (responsible department: Central Academic Office), headquarters: 1111 Budapest, Műegyetem rkp.3.;  
e-mail: [kth-verification@bme.hu](mailto:kth-verification@bme.hu); tel: (+36-1) 463-22-44; web: [www.bme.hu](http://www.bme.hu); [www.kth.bme.hu](http://www.kth.bme.hu);  
Data Protection Officer: dr. Ágnes Frank; e-mail: [dpo@bme.hu](mailto:dpo@bme.hu) tel.: (+36-1) 463-3320.

**Purpose of processing:** the purpose of processing is to identify the concerned person, to reconcile personal data upon request to the Data Manager's higher education institution and to send a certificate for data in diploma to a third party.

**Legal basis for processing:** the concerned person's explicit, prior and freely given consent [Article 6(1)(a) GDPR]. You may withdraw your consent at any time without giving any reason in accordance with Article 7(3) GDPR. The withdrawal of consent does not affect the lawfulness of the processing based on consent prior to its withdrawal.

**Categories of data processed, their sources:**

The name of the concerned person, his/her birth name, the birth name of his/her mother, the place and date of birth, the details of his/her diploma recorded in the application, the result of the examination of the authenticity of the diploma. Your personal data may be provided to the Data Manager by you, or by the organisation designated in your application. The authenticity check is also based on the data stored in the electronic study system of the Data Manager.

**Method of processing:** the Data Manager receives requests for the certification of diplomas electronically, the data are reconciled on the basis of the data stored in the Data Manager's electronic learning system and the data requested are communicated and transmitted electronically.

**Duration of data processing:** until the concerned person's consent is withdrawn or failing that until 1 month.

**Data Processor:** the Data Manager will use a data processor for the verification of the diploma data as follows:

- for the operation of the electronic study system (SDA Informatika Zrt.; 1111 Budapest, Budafoki út 59.; Cg.: 01-10-140314)
- for data transmitted via an electronic mail system (Microsoft Ireland Operations Limited (One Microsoft Place, South County Business Park, Leopardstown, Dublin, <https://www.microsoft.com/en-ie/contact.aspx>)

**Recipients of the data:** the Data Manager communicates the personal data of the concerned person recorded in the application, the data of the diploma and the result of the authenticity check to the organisation indicated in the concerned person's application.

**The concerned person's rights, Remedies:**

When processing your personal data, you have the following rights as set out in Chapter III and Articles 77 and 79 of the GDPR:

Right to transparent information: This document informs you of the identity and contact details of the Manager, the contact details of the Data Protection Officer, the purposes, legal basis and duration of the processing, the rights of concerned persons and the right to judicial remedies.

Access to your personal data processed by the Data Manager: At any time, you have the right to request information on whether your personal data are being processed and, if such processing is ongoing, you have the right to access information in accordance with Article 15 of the GDPR. You may also request a copy of the personal data processed.

Right to rectification and completion: You have the right to ask us to correct information that you believe to be inaccurate.

You also have the right to ask us to complete information that you believe is incomplete [Article 16 GDPR]

Right to erasure: You have the right to ask us to erase your personal data in the cases set out in Article 17 of the GDPR.

Right to restriction of processing: You have the right to request the restriction of your personal data in the circumstances set out in Article 18 of the GDPR.

Right to data portability: You may request that the data you have provided to us be transferred to another organisation or transferred to you.

No automated decision making or profiling will take place in the processing of data related to the certification of your qualifications.

If you are affected, you can contact us directly

- the National Authority for Data Protection and Freedom of Information (postal address: 1363 Budapest, Pf. 9.; telephone: +36-1-394-1400; website: <https://www.naih.hu/about-the-authority>; email: [ugyfelszolgalat@naih.hu](mailto:ugyfelszolgalat@naih.hu)) and
- to a court. The court has jurisdiction to hear the case. The concerned person may, at his/her option, bring the case before the competent court of his/her place of residence or domicile (for a list of courts and their contact details, please consult the following link: <https://birosag.hu/en>).

BME Data Protection Officer ([dpo@bme.hu](mailto:dpo@bme.hu)) may also be addressed with any incidental complaints.

Budapest, 24.11.2022.

Budapest University of Technology and Economics

<sup>1</sup> pursuant to the General Data Protection Regulation 2016/679 of the European Parliament and of the Council ("[GDPR](#)") and Act CXII of 2011 on the Right to Informational Self-Determination and Freedom of Information ("[Infotv.](#)")