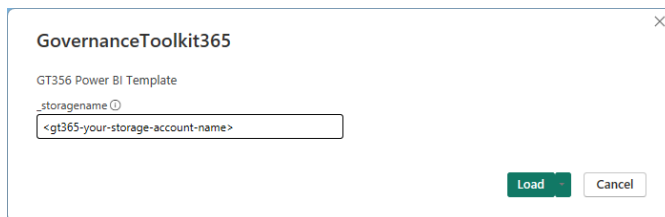


Connect your Governance Toolkit 365 storage to Power BI Desktop

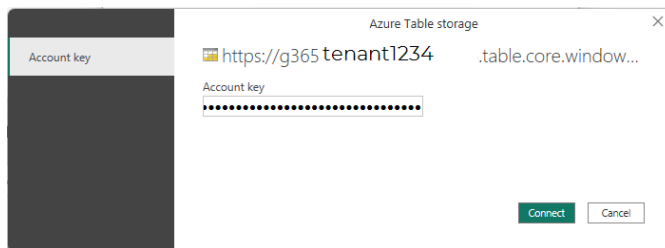
Follow these steps to connect your GT365 storage to Power BI Desktop.

1. Download and install the latest version of the cost free **Microsoft Power BI Desktop** software from <https://powerbi.microsoft.com/en-us/downloads/>
2. To access your GT365 data you need the **storage account and account key**:
You can find your storage connection data at <https://admin.governancetoolkit365.com/#/settings>
3. Download the GT365 Power BI Template from <https://admin.governancetoolkit365.com/#/solutions>
4. Open **GovernanceToolkit365.pbix**
5. A popup opens and Power BI asks for the storagename:

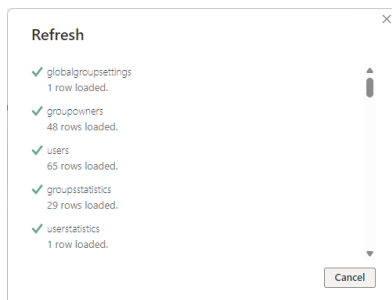


The storagename usually looks as here: g365tenant1234.
Then, click on *Load*.

6. Now enter the Account key:



When the connection works, data is loaded. Depending on the tenant size, this can take a while.



7. Done. Click on the **Save** icon in the top left corner and save your GT365company.pbix file.

