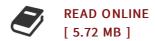




How to Write an Assignment: Proven Techniques for Producing Essays, Reports and Dissertations That Succeed

By Pauline Smith

Little, Brown Book Group, United Kingdom, 2011. Paperback. Book Condition: New. 8th Revised edition. 230 x 152 mm. Language: English. Brand New Book. This practical guide, written by a chief examiner, gives you the tools and planning techniques for making light work of assignments, essays, reports and dissertations. It covers: - Thoroughly understanding the title, question or brief - Choosing the right format for your assignment - Producing an outline plan Reseaching and taking notes - Drafting the structure and improving your style - Presenting the final assignment Examples and mini case studies show the difference between good and bad practice. Self-evaluation exercises ensure you stay on the right track. Contents: List of Illustrations; Preface; 1. What is an assignment?; 2. Making the right start; 3. Analysing the title question or brief; 4. How to plan and take notes; 5. Drafting the structure; 6. Improving your style; 7. Presenting your final assignment; 8. Improving through reflection; 9. Where are you now?; Glosssary; Further reading; Index.



Reviews

Very beneficial to all category of folks. We have study and that i am sure that i will planning to go through yet again again in the future. Its been printed in an extremely straightforward way in fact it is just soon after i finished reading this pdf where actually changed me, alter the way i really believe.

-- Emmett Mann

Comprehensive information! Its this sort of great go through. It really is rally interesting through studying time. I am just quickly can get a satisfaction of looking at a created pdf.

-- Alexandra Weissnat