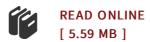




Guidelines for Microsoft Office 2013: Instructor Resources Disc with ExamView

By Nancy Muir, Anita Verno

EMC Paradigm,US, United States, 2013. Paperback. Book Condition: New. 279 x 241 mm. Language: N/A. Brand New Book. Guidelines for Microsoft Office 2013 teaches the essentials of Office 2013 for personal, academic, and business use. Its clear, easy-to-follow instruction offers quick tips for potential trouble spots with minimal reading and maximum visuals. Key Features Two- and four-page skill activities list the steps on one page and display large illustrations of the steps on the other. A visual introduction to each module highlights best uses of the software. Guided end-of-chapter exercises measure students achievement of learning outcomes, and creative end-of-module projects evaluate students problem-solving in new situations. A Student Resources disc packaged with the textbook contains Skills Videos demonstrating every skill plus data files and a searchable glossary.



Reviews

This publication could be worthy of a study, and superior to other. it was writtern extremely perfectly and beneficial. I am just easily could possibly get a delight of reading through a published pdf.

-- Prof. Bernie Torphy

I just started off reading this article ebook. It is actually writter in basic words and not confusing. I am just very happy to let you know that this is the best ebook i actually have read through inside my individual daily life and can be he finest ebook for possibly.

-- Dayne Johns

Related eBooks



Sly Fox and Red Hen - Read it Yourself with Ladybird: Level 2

Penguin Books Ltd, United Kingdom, 2013. Paperback. Book Condition: New. 222 x 148 mm. Language: N/A. Brand New Book. Sly Fox is hungry and he wants to catch and eat Red Hen. Armed with his big, black bag he heads to her...



Read Write Inc. Phonics: Orange Set 4 Storybook 2 | Think | Want to be a Bee

Oxford University Press, United Kingdom, 2016. Paperback. Book Condition: New. Tim Archbold (illustrator). 209 x 149 mm. Language: N/A. Brand New Book. These engaging Storybooks provide structured practice for children learning to read the Read Write Inc. Set 1 and 2 sounds....



Read Write Inc. Phonics: Blue Set 6 Storybook 9 a Box Full of Light

Oxford University Press, United Kingdom, 2016. Paperback. Book Condition: New. Tim Archbold (illustrator). 194 x 160 mm. Language: N/A. Brand New Book. These engaging Storybooks provide structured practice for children learning to read the Read Write Inc. Set 1, 2 and 3...



Read Write Inc. Phonics: Grey Set 7 Non-Fiction 2 a Flight to New York

Oxford University Press, United Kingdom, 2016. Paperback. Book Condition: New. 213 x 98 mm. Language: N/A. Brand New Book. These decodable non-fiction books provide structured practice for children learning to read. Each set of books is carefully levelled to match childrens growing...



Read Write Inc. Phonics: Green Set 1 Storybook 2 My Dog Ned

Oxford University Press, United Kingdom, 2016. Paperback. Book Condition: New. Tim Archbold (illustrator). 210 x 148 mm. Language: N/A. Brand New Book. These engaging Storybooks provide structured practice for children learning to read the Read Write Inc. Set 1 sounds. Each set...



Read Write Inc. Phonics: Purple Set 2 Storybook 8 Red Ken

Oxford University Press, United Kingdom, 2016. Paperback. Book Condition: New. Tim Archbold (illustrator). 253 x 147 mm. Language: N/A. Brand New Book. These engaging Storybooks provide structured practice for children learning to read the Read Write Inc. Set 1 sounds. Each set...