

# Demi O. Olabanji

United Kingdom

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## Professional Summary

Creative and forward-thinking Web Developer offering a progressive experience from concept and design through testing, implementation and client updates. Diligent about producing exceptionally clean, strong and secure code.

## Experience

### Operations Manager (Inside Sales Executive)

07/2022 - 10/2023

SoftwareONE

London, England

- Acted as a key resource for leading industry volume Software and Cloud licence offerings.
- Planned system upgrades and migration with Clients and managed their license renewals.
- Actioned daily queries via emails and calls through an organised Outlook diary.
- Managed the end-to-end process of customer orders, E.g. order acknowledgement and order processing.
- Raised quotations, Invoices and credit limits.
- Developed strong Software and Cloud knowledge, for. E.g., AWS, Microsoft 365, Dynamics 365, Enterprise Agreements, MPSA, Cloud Support Programs CSP.
- Sourced vendors and suppliers for business needs and negotiated terms for optimum service delivery.

### Engineering Administrator

06/2021 - 06/2022

Elis UK Limited

London, United Kingdom

- Managed the site's Health and Safety office and PPM documents.
- Worked as a part of the Engineering Team to plan and carry out projects.
- Organised Engineering travels and trainings.
- Monitored and created Fuel Trend reports for weekly updates across site Managers.
- Raised purchase orders and managed budgets.
- Enrolled and trained newcomer Engineers.
- Maintained a steady communication between stakeholders, suppliers and the Engineers.
- Arranged meetings and attended for administrative support.
- Estimated construction costs for building projects.
- Presented project plans and updates to managers, clients, customers and general public.

### Costumer service assistant

01/2019 - 01/2021

John Lewis and Partners

London, United Kingdom

- Supported the team in improving operations and resolving issues to deliver top-notch customer service.
- Provided excellent leadership skills to maintain steady and productive operations.
- Improved client consultations and determined needs through team management.
- Spearheaded special projects and resolved complex problems that impacted management and business direction.
- A credited employee of the month for steadfastness and a creative approach towards work.

## Education

### Certificate: SheCodes - Plus

2021

London, ENG

HTML, CSS, JavaScript, Node.JS, PHP, API ReactJS, Responsive Design, Vue.JS.

### A-Levels: Christ the king - Art and Design

2018

London

Fine Art and Design

### GCSEs: Harris Academy

2016

English(C) English lit (B) Maths (C) Art (A) R.E (B), french(B)Science(C)Japanese Speaking(A)

## Core Qualifications

- Attentive to detail
- Plan and execution
- Problem-solving
- SAP
- Microsoft Office
- Telephone skills

- Customer Service skills
- Software and Cloud products Knowledge
- Full UK Driving License

### **Interests**

- Art and Design
- Black Belt martial arts student
- Anime
- Gym

### **Personal Information**

Car owner