

# Ispat Indo Group (Ispat) Ethical Code of Conduct:- Vendors & Suppliers (V&S)

V&S of Ispat are chosen in consideration of objective criteria, based on quality, reliability, price, utility and performance or service. V&S are treated justly, fairly and honestly.

Ispat Supplier should uphold the highest standards of fair Business Practices and ethics, like:

## A. Integrity

1. Ispat has a reputation for honesty and integrity in its management practices and in all its business transactions. It is vital, for Ispat, including each subsidiary, and for each one of us,
2. Ispat preserve its reputation and maintain the relationship of trust that must exist with all the individuals and companies with whom we have dealings.
3. Ispat V&S shall maintain high standard of integrity, that gifts in cash or in kind, pleasure trips or vacations, special privileges or living accommodations or lodgings or any gesture with deemed mala fide intention to influence decision making, with the exception of promotional items of normal value, is forbidden to be made to Ispat employees.
4. Ispat V&S shall comply with anti-corruption laws and regulations of the country in which they operate, and anti-corruption regulations in Indonesia and will avoid all acts which are considered illegal.
5. Ispat V&S will immediately bring it to the notice of Ispat top management, on direct e-mail ([info@mittalsteel.com](mailto:info@mittalsteel.com)) or by letter, for any inappropriate favor asked by any of Ispat employee.

## B. Confidential Information

1. Ispat V&S shall treat the Data, information and documents pertaining to Ispat as strictly for the performance of the V&S and shall not be disclosed or communicated to persons outside their organization.
2. Information in B.1 includes, in addition to the technology used by Ispat, intellectual property, business and financial information relating to sales, earnings, balance sheet items, business forecasts, business plans, acquisition strategies and any other information of a confidential nature.

## C. Property of Ispat

Ispat V&S shall maintain and use the information on technology and know-how in such a way that intellectual property rights of Ispat is adequately protected.

## D. Compliance on Local Laws:

Ispat V&S shall be compliant with all the relevant local laws and regulations.

## E. Respect for the Environment

Respecting and protecting the environment is an important value to which Ispat subscribes & expect that Ispat V&S shall respect & comply with all applicable local environment rules and regulations.

Signature with company stamp :

  
Name :  
Position :  
Date :





PT. ISPAT BUKIT BAJA

Plant : Jln.Perjuangan NO.26 RT. 002 RW. 09,MARGAMULYA - BEKASI UTARA, JAWA BARAT, 17142, Indonesia

Telp : (62)-21-884-0519.Fax : (62) 21-884-1333

Email : info@ispatbukit.com

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**Vendor Profile Form**

1.	<b>Title &amp; Name of the Vendor</b>		KOPERASI PEKAHAWI BULO	
2.	<b>Address &amp; Street (Domicile)</b>		Jl. JAYA MANDALA RAYA NO. 35	
	City & Postal Code		JAKARTA SELATAN	
	District			
	Country	ID	INDONESIA	
	Business language & currency			
	Telephone			
	Fax			
	e-mail			
Website				
3.	<b>Contact person</b>			
	Name	ISU IPU		
	Position	MANAGER		
	Telp			
	Fax			
	Hand Phone	08211 4165407		
	Email			
4.	<b>Legal Documents of Indonesian Company (attached)</b>		No	Valid until
	Notary deed / akte pendirian			
	SIUP /Surat Ijin Usaha Perdagangan			
	TDP /Tanda Daftar Perusahaan			
	Legalization from DEPKUMHAM (special for PT)			
	SIUJK (special permit for Civil Construction)			
	SIO from DISNAKER (special permit for Manpower Supply)			
	Insurance JAMSOSTEK registered (special for inhouse job)			
	Wajib Lapor Tenaga Kerja (special permit for Manpower Supply)			
	5.	<b>Vendor's Banker (Must be Fill complete)</b>		
Name of bank		BUKOPIN		
A/C No.		1004 029 018		
Bank Branch & Address				
Name in cheque		KOPEL BULO		
SWIFT Code				
IBAN				
6.	<b>Taxation</b>			
	NPWP / Tax Number		Name:	
	PKP No.		Name:	
7.	<b>Other Details</b>			
	Total annual turnover (\$): (pls enclose balance sheet)	for last 3 years	Year 1	
			Year 2	
			Year 3	
	Year of commencement			
	Nature of business		Manufacturer / Authourised Dealer / Trader (Please enclose government permission registration details)	
	Pattern of business holding		Properietorship / Partnership / Public Ltd (please attach copy of registration)	
	Name of the parent company			
	Name of the principal company			
	Have you ever been in business with Ispat Indo (If yes - detail year of interaction and purpose)			
<b>Declarations</b>				
We hereby declare that information above is correct and true to best of our knowledge.				
Signature				
Name				
Date				

Note : Please fill all the field with details. Form with blank field will not be considered for registration.