



PT. ISPAT PANCA PUTERA
Subsidiary of PT. Ispat Indo

Plant: Jl. Tridharma No. 3, Kav. D 1-9/14-22, Kawasan Industri Gresik 61121, Indonesia.
Telp : (62)-31-397-4191.Fax : (62)-31-397-2762 / 0678
Email : rahadian.christyanto@ispatpanca.com

Vendor Profile Form

1.	Tittle & Name of the Vendor		PT	Synergy Cakra Buana		
2.	Address & Street (Domicile)		Gedung Graha Pena Lt.11 Ruang 1103 Jl. Ahmad Yani No.88			
	City & Postal Code		Surabaya	60231		
	District		Jawa Timur			
	Country		ID	INDONESIA		
	Business language & currency		Indonesia	Rupiah		
	Telephone		(031) 8270162			
	Fax		(031) 8270198			
	e-mail		marketing@synergycb.com			
	Website		www.synergycb.com			
3.	Contact person					
	Name	Arbintari				
	Position	Direktur Utama				
	Telp	(031) 8270162				
	Fax	(031) 8270198				
	Hand Phone	0811323139				
	Email	arbintari@synergycb.com				
4.	Legal Documents of Indonesian Company (attached)		No	Valid until		
	Notary deed / akte pendirian		28	-		
	SIUP /Surat Ijin Usaha Perdagangan		503/10912.A/436.7.17/2017	-		
	TDP /Tanda Daftar Perusahaan		13.01.1.46.36485	6 Nopember 2022		
	Legalization from DEPKUMHAM (special for PT)		AHU-32186.AH.01.01.Tahun 2010	-		
	SIUJK (special permit for Civil Construction)		-	-		
	SIO from DISNAKER (special permit for Manpower Supply)		P2T/32/08.03/02/IV/2018	4 April 2021		
	Insurance JAMSOSTEK registered (special for inhouse job)		1200000027714	-		
	Wajib Lapor Tenaga Kerja (special permit for Manpower Supply)		60,234,201,907,040,000	4 Juli 2020		
5.	Vendor's Banker (Must be Fill complete)					
	Name of bank	: Mandiri				
	A/C No.	: 142.00.578.868.88				
	Bank Branch & Address	: Darmo Jl. Raya Darmo No.41, Keputran, Kec. Tegalsari, Kota SBY, Jawa Timur 60625				
	Name in cheque	: PT. Synergy Cakra Buana				
	SWIFT Code	: BMRIIDJA				
	IBAN	: -				
6.	Taxation					
	NPWP / Tax Number	02.938.594.5-603.000	Name:	PT. Synergy Cakra Buana		
	PKP No.	S-786PKP/WPJ.11/KP.0703/2018	Name:	PT. Synergy Cakra Buana		
7.	Other Details					
	Total annual turnover (\$): for last 3 years (pls enclose balance sheet)	Year 1	\$76,824.42			
		Year 2	\$46,337.39			
		Year 3	\$29,667.83			
	Year of commencement	-				
	Nature of business	Provision of Labour & Personnel Recruitment Activities				
	Pattern of business holding	-				
	Name of the parent company	-				
	Name of the principal company	-				
	Have you ever been in business with Ispat Indo (If yes - detail year of interaction and purpose)					

Note : Please fill all the field with details. Form with blank field will not be considered for registration.

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8. List your top five customers in order of business volume				
	Name, location of the customer	Annual busines, \$	% of your total business	
a	Jasa Marga Related Business Regional Jawa Tengah dan Jawa Timur	\$ 656,178.28	21%	
b	Perhutani Plywood Industry Kediri	\$ 559,617.95	18%	
c	Kamadaja Logistic Warehouse Jawa dan Kalimantan	\$ 413,732.88	13%	
d	Nittsu Lemo Indonesia Logistik Warehouse Sidoarjo , Jakarta , Purwakarta	\$ 278,383.28	9%	
e	PT Bayer Indonesia Surabaya	\$ 177,007.35	6%	
9. Details of products / services offered (Must note the details and Pls enclose the product catalogues if any)				
1. Operation Support & Services (Driver, Office Boy/Girl, Cleaning Services, Courier, SPG/SPB), 2. Office Support (Administration, Data Entry, Accounting) 3. Office Services (Reception, Telephone Operator, Teller, Customer service) 4. Production Support (Packaging, Loading, Stuffing, Worker, Helper) 5. Technical Support & Services (Mechanic, Technician, Welder, Fitter, Air Conditioning) 7. Management Staff				
10. Organisation stucture of your company (pls enclose a copy)				
Number of employees		Mgmt	Skilled	Unskilled
		2	3	16
11. Name of key persons in yours organisation & contact details				
No.	Name	Phone No	Email	
1	Arbintari	0811323139	arbintari@synergycb.com	
2	Anang Yuli Kusbiantoko	08123243035	anangyk@yahoo.com	
3	Wawan Indarto	081331199845	operasional@synergycb.com	
4	Yohan Suatika Rahmadur	08981234566	yohan.synergy@gmail.com	
5	M Ainur Rofiq	085707755220	marketing@synergycb.com	
12. Quality System Accreditation (ISO 9000, 14000, OHSAS, etc) (If yes, pls enclose details)				
Quality System		Provision of Labour & Personnel Recruitment Activities		
Agency		VRC INTERNATIONAL		
Year received		9 November 2017		
13. Inspection & testing facilities and procedures for the products and services offered (pls enclose details)				
Daily control manpower performance by PIC , PT Synergy Cakra Buana will be held training with manpowers as participants				
14. Customer complaint handling process (pls enclose details)				
If the complaint submitted by the customer needs handling and settlement for more than 2 (two) business days, we will inform the customer to submit the complaint in written. For written complaint, customer needs to Sends an email complaint with the details. A written complaint will be handled and settled within 10 (ten) business days after the date of complaint is received by Management PT Synergy Cakra Buana and can be extended up to the following 10 (ten) business days if we needs additional time to settle the customer's complaint due to certain conditions by considering the general law and regulations.				
15. Details of your associates / authorised dealers / service centers to deal with ISPAT INDO (Please enclose authorisation letter)				
-				

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	Purchase Dept	Legal	Technical Dept	Finance Dept
	Ranking 1-5	Ranking 1-5	Ranking 1-5	Ranking 1-5
Departmental Evaluation	Nature of Criticality *		Technical Competency	Financial Turn over & Financial Strength
	Purchase Strategy **			
Signature				

Details	
Vendor Visit, Market Feedback, Trial Order Result, Test Report, Potential Items to supply in Future, Advantage :	
Sub contractor vendor	
Purchaser Name	Nesia
Company Code	IPP
Purchase Organization	I26
ACC. GROUP	Z006 Service Vendors
Vendor Schema :	<input type="checkbox"/> LP (Local Purchase) <input type="checkbox"/> IP (Import Purchase) <input type="checkbox"/> SL (Scrap Local)
PAYMENT ACCOUNT & METHODS	
RECON.ACCOUNT	5210000004 Sundry Creditors-Service Vendors
PAY TERMS METHODS	Z003 Credit 14 days After Receipt
A.OUTGOING	CDCOB * Pls don't fill anything for OUTGOING
B.INCOMING	K Credit Sale
WITHOLDING TAX TYPE	I1 PPH 22 on Invoice
CURRENCY	
INCOTERMS	FRN Franco
LOCATION	
<input type="checkbox"/> Approved Vendor	Vendor Code :
<input type="checkbox"/> New Vendor	

Plant Head	
Remarks	
Signature and Date	11/03/20.

New Vendor entered in computer system by	
Name	
Date & Signature	

Ranking Criteria ***:
1 Poor
2 Good
3 Very Good
4 Excellent
5 Exceptional

Entry data Verified

* Nature of Criticality = Is that supplier will supply Critical Item ?
How many supplier can supply this Item ?
** Purchase Strategy = Price - Commercial Criteria
*** Ranking Criteria = Refer to CSOP and Data Provided by Vendor

Ispat Indo Group (Ispat) Ethical Code of Conduct:- Vendors & Suppliers (V&S)

V&S of Ispat are chosen in consideration of objective criteria, based on quality, reliability, price, utility and performance or service. V&S are treated justly, fairly and honestly.
Ispat Supplier should uphold the highest standards of fair Business Practices and ethics, like:

A. Integrity

1. Ispat has a reputation for honesty and integrity in its management practices and in all its business transactions. It is vital, for Ispat, including each subsidiary, and for each one of us,
2. Ispat preserve its reputation and maintain the relationship of trust that must exist with all the individuals and companies with whom we have dealings.
3. Ispat V&S shall maintain high standard of integrity, that gifts in cash or in kind, pleasure trips or vacations, special privileges or living accommodations or lodgings or any gesture with deemed mala fide intention to influence decision making, with the exception of promotional items of normal value, is forbidden to be made to Ispat employees.
4. Ispat V&S shall comply with anti-corruption laws and regulations of the country in which they operate, and anti-corruption regulations in Indonesia and will avoid all acts which are considered illegal.
5. Ispat V&S will immediately bring it to the notice of Ispat top management, on direct e-mail (info@mittalsteel.com) or by letter, for any inappropriate favor asked by any of Ispat employee.

B. Confidential Information

1. Ispat V&S shall treat the Data, information and documents pertaining to Ispat as strictly for the performance of the V&S and shall not be disclosed or communicated to persons outside their organization.
2. Information in B.1 includes, in addition to the technology used by Ispat, intellectual property, business and financial information relating to sales, earnings, balance sheet items, business forecasts, business plans, acquisition strategies and any other information of a confidential nature.

C. Property of Ispat

Ispat V&S shall maintain and use the information on technology and know-how in such a way that intellectual property rights of Ispat is adequately protected.

D. Compliance on Local Laws:

Ispat V&S shall be compliant with all the relevant local laws and regulations.

E. Respect for the Environment

Respecting and protecting the environment is an important value to which Ispat subscribes & expect that Ispat V&S shall respect & comply with all applicable local environment rules and regulations.

Signature with company stamp :


Name : Arbin Ari
Position : Direktur Utama
Date : 04 Maret 2020