



Denis Sakipi

Contact

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Additional Skills

Fast Learner,
Management Skills
Computer Hardware
Attention to detail
Leader
Microsoft Office

Professional Summary

Experienced hard worker, can easily cope with stress,can adapt and overcome all kinds of situations.

Work Experience

12/2018-Present

Cover Wallet, Skopje
Quality Control Team Leader
Maintaining a team of 5 employees, on doing Quality Control on insurance policies that have been sold, changed, or renewed by the licensed advisors in United States.

Feb 2019- May 2019

LaunchD, Skopje
HR Manager
Taking over the HR department while our official HR manager was on maternity leave.

Feb 2019- Present

LaunchD, Skopje
Office Manager
Managing an office of 33 employees, with their day to day tasks, and making sure that all the processes in the workplace are going efficiently,

Jan 2018- Jun 2018

Talktime , Skopje
Customer Service Representative
Customer Service Representative for a United States based Debt Collecting Agency.

March 2017- April 2018

Manis-Msa Skopje
Interpreter
Organizing transport of merchandise from China to Skopje.
Helping my superiors in their infringement case with the French Customs.

March 2014- April 2015

Digistar, Skopje
Translator
Translating Cartoons for an Italian based Tv Station called Mondo TV

Languages

English	— C1
Albanian	— Native
Macedonian	— C1