

Linda Johansson Project Manager | Scrum Master [City, State] [Email Address] | [Phone Number] | [LinkedIn Profile]

Summary

A dedicated and results-driven Project Manager and Scrum Master with 15 years of experience in leading and managing complex projects across various industries. Proven expertise in Agile methodologies, team leadership, and stakeholder management. Committed to delivering projects on time and within budget while fostering a collaborative and productive work environment.

Technical Skills

- **Project Management Tools:** Jira, Trello, Asana, Microsoft Project, Smartsheet
 - **Agile Methodologies:** Scrum, Kanban, Lean
 - **Software Development:** Basic knowledge of SDLC, DevOps practices
 - **Collaboration Tools:** Confluence, Slack, Microsoft Teams
 - **Reporting Tools:** Tableau, Power BI, Excel
 - **Certifications:** PMP, CSM, SAFe Agilist
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Professional Experience

Senior Project Manager / Scrum Master

ABC Tech Solutions, [City, State]
January 2015 – Present

- Led multiple cross-functional project teams in the successful delivery of software development projects using Agile methodologies.
- Facilitated Scrum ceremonies including sprint planning, daily stand-ups, sprint reviews, and retrospectives.
- Collaborated with product owners to ensure backlog items are well-defined and prioritized.
- Managed project timelines, budgets, and resources, ensuring alignment with business objectives.
- Mentored and coached team members on Agile best practices and continuous improvement.

Project Manager

XYZ Web Services, [City, State]
June 2010 – December 2014

- Managed end-to-end project lifecycle for web development and digital marketing projects.
- Coordinated with clients and stakeholders to define project scope, objectives, and deliverables.
- Developed detailed project plans, schedules, and risk management strategies.
- Tracked project progress and performance using KPIs and delivered regular status reports.
- Fostered strong client relationships, resulting in repeat business and positive feedback.

Assistant Project Manager

Creative Web Solutions, [City, State]

January 2008 – May 2010

- Assisted in the planning and execution of web and software development projects.
 - Maintained project documentation, tracked milestones, and ensured adherence to timelines.
 - Supported senior project managers in resource allocation and risk management.
 - Communicated project updates to stakeholders and facilitated meetings.
 - Contributed to process improvements and the implementation of project management best practices.
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Education

Bachelor of Business Administration

[University Name], [City, State]

Graduated: 2007

Certifications

- Project Management Professional (PMP) – Project Management Institute
 - Certified ScrumMaster (CSM) – Scrum Alliance
 - SAFe Agilist Certification – Scaled Agile, Inc.
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Projects

- **Enterprise Resource Planning (ERP) Implementation:** Successfully led the implementation of an ERP system for a manufacturing company, improving operational efficiency and reporting capabilities.
- **E-commerce Platform Development:** Managed the development of a new e-commerce platform, resulting in a 35% increase in online sales and enhanced customer experience.
- **Mobile Application Launch:** Oversaw the launch of a mobile application for a financial services firm, achieving high user adoption and satisfaction rates.

Professional Affiliations

- Member, Project Management Institute (PMI)
- Member, Scrum Alliance
- Member, Agile Alliance

References

Available upon request.