

Welcome to The Starlette DU Family!

Starlettes are our dancers
Ages 3-7.



Welcome to the Dance Unlimited & Spotlight Acting Academy family!

We're so excited that you have joined this year with us & we can't wait to share this experience with you! Children and parents choose Dance Unlimited for various reasons. Some enjoy dance simply for the fun of it - it is exhilarating and so rewarding! Also, others see it as an avenue to build self-esteem and poise, as a means of expression of imagination and creativity, or as a route towards socialization and friendships.

Whatever your reason, you'll find it at Dance Unlimited.

Dance not only challenges & improves all components of physical fitness, but is emotionally, psychologically, and socially rewarding.

Our classrooms cultivate a student's appreciation of the value of hard work & maintaining self-discipline while learning the importance of respect & loyalty. Dancers not only exercise their body; they challenge their intellect on both a kinesthetic & creative level. We provide a fun, high energy positive environment for all students & provides our students with the tools needed to exceed expectations & excel to their individual fullest potential. We pride ourselves in providing the most skilled & experienced educators in the area who encourage our students to be the best, well-rounded individual they can be.

**Whatever your goals, we hope to help you in your progress toward achieving them.
Dance your way to a healthy body and a happy life!**



Classes offered for our Starlettes:

Creative Combo
 Children Ballet/Tap
 Children Jazz/Hip Hop
 Children Two Ballet/Tap
 Children Two Jazz/Hip Hop
 JR Hip Hop
 Beg Acro
 Broadway Babies
 Razzle Dazzle

TIPS to help you & your little one feel right at home this season at Dance Unlimited!

WE recommend giving your child 1 month to get acclimated. This allows them time to adjust to a new environment and create friendships with those in their class.

During a “normal” dance year we would encourage you to arrive early and help your little one gets their dance shoes on, go to restroom and put dance bag in cubbies. Due to Covid-19 we will not be allowing our lobby to be a hangout space but only as a pass thru for dancers to get from car to class and back. Teachers will meet students and parents before and after class to help with transitions! More details will be emailed as class time for the year starts. We are also using REMIND APP, please make sure you have this downloaded.

TRASH Week is the first FULL week of the month. This is the week that your child is welcome to wear fun leotards, tights, costumes, & skirts to class. Please make sure they’re still able to dance in them & have proper shoes & hair pulled out of face

If you are more than 5 minutes late please call front desk to open front door.

IF your child is to miss class, they are more than welcome to make up in another Starlette dance class. Feel free to call the front desk or email & see which other class fits your schedule!

Dance bags should be brought into the classroom. Ch One and Ch Two will need to bring a wash rag for barre work.

ANY medical problems and allergies must be told to the front desk and the instructor.

SHOULD you feel the need to discuss any concerns at any time throughout the year please call or email front desk for your child’s instructor. You may also email the owner, Amy Reed, at any time with questions & concerns at danceunlimitedokc@gmail.com



Our Faculty is amazing with our Starlettes and we have a wonderful success rate of inspiring and encouraging and truly teaching creative movements and dance technique. We love our “littles” and appreciate you allowing us the opportunity to encourage them and love on them! We are very excited to get underway!

We hope that these tips will help everyone have a successful dance year!

Starlettes: If you are enrolled in a Ballet/Tap Combo, dancers will start in Ballet Shoes, if you are enrolled in a Jazz/Hip Hop combo, dancers will start in Jazz Shoes.

Please Read the Following info:

Tuition/Policies

When you enroll online you will be prompted to accept ALL of the following before you can enroll

TUITION (new) is based on how many hours are taken per week/over a 9 ½ month stretch. Tuition is Auto Drafted on the 1st of every month and considered late BY the 5th of every month.

AFTER the 5th a \$10 late fee will be added. If payment is not received by the 10th of the month, Dance Unlimited reserves the right to draft from the account on file per the signed waiver required to participate in classes. There is a \$15 service charge for all payments that are returned to Dance Unlimited for any reason.

AFTER the 15th of the month, students may not participate until tuition & late fees have been paid.

EACH family is required to have a checking/savings account on file. Tuition is paid either through **ACH draft or by cash. DANCE UNLIMITED does NOT accept Checks or Credit Cards.**

THERE is a \$35 non-refundable enrollment fee when enrolling per participant. Families: \$30 per participant.

How to drop a class: In order to **stop payments** for the upcoming month a drop form must be filled out and handed in at the front desk or emailed NO LATER THAN 3 DAYS PRIOR TO END OF MONTH.

There are **no** exceptions and **no** refunds will be issued once tuition has been drafted.

Makeup Classes If you miss your class: There are no refunds or credits given to absences due to illness, injury, or holidays. Students are allowed to makeup all missed classes in alternative classes of any style in their age group.

Refund Information:

1. DU/Spotlight Acting are unable to provide refunds or credits for any classes, lessons, workshops, or performances that are cancelled, and/or are unable to proceed as the result of governmental orders, natural disasters, or pandemic. Virtual lessons will be made available whenever possible if unplanned closures extend past a week.
2. Enrollment Fees are NON-Refundable for any of our programs.
3. Dropped on or before August 1st, 2021, 100% Tuition refund less \$15 processing fee. Dropped on or before second class, 100% Credit towards any DU/Spotlight Program which must be used within one year from date. Dropped after third class, No refunds or credits will be issued.

Studio Cancellations: Students will be notified prior to the class if it is canceled. Classes may be canceled without prior notice if an emergency occurs. In case of a weather-related closure, we will send an email & post on our social media. Edmond/OKC School closings do not determine DU closings.

Drop-Ins: Students may drop-in to try a class for a small fee. If the student wishes to enroll in class, the drop-in fee will be credited towards enrollment.

NEW INFO:

1. DU/Spotlight will comply with all State, County and Local rules about social distancing and sanitation.
2. Students, Faculty, Staff and Families should stay home when they are sick.
3. DU/Spotlight will no longer provide water from water fountain.
4. Dressing Room is currently not available for changing.
5. Lockers **are** currently available for use.
6. Hand Sanitizer should be used upon entry into the building.

7. Parents are asked to drop and pick up students at building entry door. Seating and tables will not be available.
8. Cubbies will not be available for use. Students will take all dance bags with them into dance rooms.
9. All classrooms, ballet barres, props have been thoroughly sanitized prior to classes.
10. Specific instructions will be emailed to you one week prior to class starting.
11. Lobby to remain closed to anyone not enrolled.

Dress Code

Ballet: Any Style Black or pink leotard, No attached or separate skirts. Pink footed tights (not footless)

Capezio or Bloch Pink Ballet shoes, must be leather - Cut drawstrings about 1/2 inch, make a bow, THEN tuck inside of ballet shoe NO **PANTIES**, dance tights serve as your child's "under garment"

Dancers hair should be in a bun, even short hair will need to be secured out of face

Tap: Black Tap shoe - Any brand *Replace tap tie ribbons with elastic Tap Ties/Velcro is fine.

Jazz: Black leotard and Black footed tights (unless coming or going to ballet then please wear ballet attire) and Black Bloch 401L slip-on split sole with Hair secured out of face.

Hip Hop: Comfy clothes, no jeans, and Need tennis shoes that are easy to get on.

WHERE to buy dance wear: Log into: www.discountdance.com and scroll to bottom to "find my teacher" -

Put in search Dance Unlimited Amy Reed and our studio list will pop up! You can put in our discount code which is: 54842 PLUS: You can shop locally at SHOWBIZ DANCE WEAR

DANCE PRODUCTION INFO

Every year Dance Unlimited presents an amazing year-end production.

There are multiple shows presented. Students who do not wish to participate in the production must let the front desk know **BEFORE Oct 1st, 2021**.

Costume prices range from \$65-\$95 per costume. Tights \$10/\$12/\$15. Nanny Fee \$10 per child/per Starlette, Jr Level One class. Recital expenses will be divided into two payments. First Payment Due Date: **Oct 15th, 2021**. Second Payment Due Date: **Nov 15th, 2021**.

Recital Bundle: \$95 divided in two payments. Bundle includes ONE Production Fee, One Recital T-shirt, Digital link to all performances. Those that have performances in more than one show will be charged an additional \$30. First Payment Due Date: **Oct 15th, 2021**. Second Payment Due Date: **Nov 15th, 2021**.

Production Fees help to cover Auditorium rental, custodian fees, sound tech, Auditorium supervisor, Lights and Light Tech, Fly/Deck Coordinator, Music Licensing, Insurance Protection, Programs, Security, Ticketing Fees, Lobby Rentals, Dressing Room Rental, etc.

Dress rehearsals for the production are mandatory and you will not be allowed to participate in the production if you do not attend dress rehearsal.

Tickets: We do charge admission to our shows. Cost is decided by the facility rented and tickets will be sold online.

Production T-shirts - T-shirts are part of the Bundle. All students will be ordered a Recital T-shirt. Size requests need to be submitted no later than Jan 31st. If a size is not submitted one will be selected for you as follows; A Starlette dancer will be ordered a Child Large, a Junior level dancer will be ordered an Adult Small, and a Teen dancer will be ordered an Adult Medium.

Program Advertising: We offer the chance for you to advertise your business our recital program which reaches over 1,000 audience members each year and you can always submit personal ads for your dancer.

*If the theatre rental, or any of the vendors for the tickets, T-shirts or DVDs increase their prices, fees will be subject to change.

Once you have paid for your costume and production fee it is NON-REFUNDABLE and NON-TRANSFERABLE even if you paid before the FIRST deadline. So be 100% SURE that your child wants to be in the recital!

If you enroll after December 1st, of the current year: dancers can still participate in production, there will be a second order placed for costumes mid to late January. Please note the fee will be higher and costumes are not guaranteed for picture day. There will be no costumes ordered after the second deadline.

Contact Information

Physical Address: (NOT mailing)

1217 E Hefner Road - Oklahoma City, OK 73131
405/242/4612

www.danceunlimitedpac.com

Office Hours: Monday-Thursday 3:30PM - 9:30PM

Amy Reed, Owner/Director
danceunlimitedokc@gmail.com

Jonathan Beck Reed, Spotlight Director
jbeckreed@cox.net

[Click here to check out our DU website!](#)

[Click here for our Google Calendar!](#)

[Click here to like our page on Facebook!](#)

[Click here to join our Facebook Group!](#)

[Click here to follow us on Instagram!](#)

[@danceunlimitedpac_](#) [@vibedanceco._](#)

[@spotlightactingacademy](#)

Dance Unlimited & Spotlight Acting Academy pride ourselves on transparent communication with all families and students. Our primary form of communication is email. Please make sure that you're receiving emails from Dance Unlimited and we are not going into your spam folder. It's also very important to check with the front desk often whenever your contact information changes. We also post everything on our website and our social media platforms daily. Below are links to all of our digital networks. Also, you can add our Google Calendar to your calendar to keep up with everything happening at Dance Unlimited.

