

Spotlight Acting Academy 21-22



Welcome to Spotlight Acting Academy

At Spotlight Acting Academy, our mission is to work with students who love to sing and dance and also for those with a serious interest in pursuing the performing arts. We can help them discover and/or grow their respective talents.

The training at Spotlight is "practical"! We train students in areas they must master in order to perform, work, compete and have fun. These areas include, but are not limited to, creating and cultivating a character, that character's purpose within a given scene/play/musical, their motivation, dialect, projection, articulation, engaging an audience, understanding the author's intent and how to achieve it, sharing the stage with others, memorizing quickly, and other relevant and necessary skills. We encourage all students and ages to try acting.

Spotlight Classes Offered:

Broadway Babies & Razzle Dazzle \$60 Per Month

Curtain Call & Broadway Bound \$75 Per Month (*this level is strongly encouraged to enroll in at least one dance class)

Take Stage \$100 Per Month (*this level is strongly encouraged to enroll in at least one dance class)

Tuition/Policies

When you enroll online you will be prompted to accept ALL of the following before you can enroll

Tuition is Auto Drafted on the 1st of every month and considered late BY the 5th of every month. AFTER the 5th, a \$10 late fee will be added. If payment is not received by the 10th of the month, Spotlight reserves the right to draft from the account on file per the signed waiver required to participate in classes. There is a \$15 service charge for all payments that are returned to Spotlight for any reason.

AFTER the 15th of the month, students may not participate until tuition & late fees have been paid.

EACH family is required to have a checking account on file. Tuition is paid either through ACH draft or by cash. Spotlight does NOT accept Credit Cards or Checks.

THERE is a \$35 non-refundable enrollment fee when enrolling per participant. Families: \$30 per participant.

Additional Info:

1. DU/Spotlight will comply with all State, County and Local rules about social distancing and sanitation.
2. Students, Faculty, Staff and Families should stay home when they are sick.
3. DU/Spotlight will no longer provide water from water fountain.
4. Dressing Room is currently not available for changing.
5. Lockers are currently not available for use.
6. Hand Sanitizer should be used upon entry into the building.
7. Parents are asked to drop and pick up students at building entry door. Seating and tables will not be available.
8. Cubbies will not be available for use. Students will take all dance bags with them into dance rooms.
9. All classrooms, ballet barres, props have been thoroughly sanitized prior to classes.
10. Specific instructions will be emailed to you one week prior to class starting.
11. Lobby is closed to anyone not enrolled.

Production Information:

Each class has one Production Fee and one Costume Fee. Fees are drafted October 1st & March 1st. The Production Fee per show is \$75, and Costume Fee per show is \$85. Students are responsible for their own make up, shoes and costume base. Production Fee helps cover: Performance Licensing, Lighting Rental, Sound Rental, Light and Sound Operator, Set, Props, Insurance, Programs, Scripts, Music License, etc.

Spotlight Acting Academy does charge admission to shows, Tickets are \$10.

How to drop a class: In order to stop payments for the upcoming month a drop form must be filled out and handed in at the front desk or emailed NO LATER THAN 3 DAYS PRIOR TO END OF MONTH. There are no exceptions, and no refunds will be issued once tuition has been drafted.

Makeup Classes If you miss your class: There are no refunds or credits given to absences due to illness, injury, or holidays. Students are allowed to makeup all missed classes in alternative classes of any style in their age group.

Refund Information:

1. DU/Spotlight Acting are unable to provide refunds or credits for any classes, lessons, workshops, or performances that are cancelled, and/or are unable to proceed as the result of governmental orders, natural disasters, or pandemic. Virtual lessons will be made available whenever possible if unplanned closures extend past a week.
2. Enrollment Fees are NON-Refundable for any of our programs.

3. Dropped on or before August 1st, 2020, 100% Tuition refund less \$15 processing fee. Dropped on or before second class, 100% Credit towards any DU/Spotlight Program which must be used within one year from date. Dropped after third class, No refunds or credits will be issued.

Studio Cancellations: Students will be notified prior to the class if it is canceled. Classes may be canceled without prior notice if an emergency occurs. In case of a weather-related closure, we will send an email & post on our social media. Edmond/OKC School closings do not determine DU closings.

Drop-Ins: Students may drop-in to try a class for a small fee. If the student wishes to enroll in class the drop-in fee will be credited towards enrollment.

What To Wear:

- Comfortable clothing that they can move in

NO open-toe shoes. Dance shoes or tennis shoes must be worn.

All students should bring a notebook, pencil, and any script materials the teacher requests to every class.

No food or drinks allowed in the acting room. They must stay in the cubbies in the hallway.

No cell phones permitted in class

No toys permitted in class.

Contact Information

Physical Address : [NOT mailing]

1217 E Hefner Road - Oklahoma City, OK 73131

405/242/4612

www.danceunlimitedpac.com

Office Hours: Monday-Thursday 3:30PM - 9:30PM

Amy Reed, Owner/Director
danceunlimitedokc@gmail.com

Jonathan Beck Reed, Spotlight Director
jbeckreed@cox.net

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[Click here for our Google Calendar!](#)

[Click here to like our page on Facebook!](#)
[Click here to join our Facebook Group!](#)

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@spotlightactingacademy

