Online Job Hiring and Recruitment Selection System

Login (Completed)

Application Form

- Applicant can input personal and additional information.
- Applicant can send resume.

Hiring Process

- The system will filter based on their job position, educational attainment, years of experience.

Job Requirements	Educational	Experience	Skills	
Sales	- Postgraduate - Undergraduate - Associate's Degree - High School Equivalent	- More than 1 year - Less than 1 year - None - Fresh Graduate	Communication Skills, Empathy and ability to stay calm when customers are stressed	
Technical Support	- Postgraduate - Undergraduate - Associate's Degree - High School Equivalent	- More than 1 year - Less than 1 year - None - Fresh Graduate	Knowledge of relevant software computer specifications, ability to write and speak clearly	
Customer Service	- Postgraduate - Undergraduate - Associate's Degree - High School Equivalent	- More than 1 year - Less than 1 year - None - Fresh Graduate	Communication Skills, Empathy and ability to stay calm when customers are stressed	
Others	Any	Any	Any	

- The HR can choose any requirements based on their job criteria.
- Those who met the job criteria, the hr will notify the applicant (using email) and set an initial interview
- The hr can reject applicant however they must add the reason.
- Applicant will take the exam in the company if they pass the initial interview.
- HR will manually validate if they pass or failed.
- If the applicant passed the exam. The hr will set the final interview.
- If the applicant passed the final interview. The hr can tag the applicant as complete.
- Progress Bar per applicant
  GENERATE REPORTS:
- Generate reports: daily, weekly and monthly. (can be export thru excel)
- Generate reports: hired, completed, rejected (can be export thru excel)

- Provide report on pre-approved/pre-qualified applicants per job title/position(can be export thru excel)