

Project Submission Checklist

A copy of the checklist can be found on the Student Canvas site and must be included at the very end of your report.

	TICK IF MET
Does the report meet the formatting stipulated in the module handbook and template provided?	✓
Line spacing (1.5).	✓
Font (Calibri 11 Pt).	✓
Margins: Top & Bottom (25 mm), Left (25 mm), Right (25 mm).	✓
Paragraphs are fully justified.	✓
Does the main body of the report meet the strict 30 page limit (40 page limit for MEE7012)? (excluding Title Page, Table of Contents, Turnitin Summary, References and Submission Checklist)	✓
Do the appendices meet the strict 10 page limit (15 page limit for MEE7012)? (excluding meeting minutes and project management info)	✓
Are all tables and figures numbered correctly, captioned and referenced if required?	✓
Has the report been checked using Turnitin?	✓
Is the Turnitin summary report included in the report?	✓
What is the similarity index provided by Turnitin?	XXXX %
Pages are numbered.	✓
Has the project description (as submitted in Semester 1, with any subsequent changes agreed with your supervisor) been included in the report?	✓

Statement of originality

I hereby declare that this project is my own work and that it has not been submitted for another degree, either at Queen's University Belfast or elsewhere. Where other sources of information have been used, they have been acknowledged.

Signature: Dennise Zefanya Tohpati

Date: 22nd March 2021