Demand Intake Process

A project intake form captures all required information up front prior to submission.

Stakeholder communication improved based on standardized evaluation process.

Business Owner

Business Need

Completes Project intake form

Notified of denied request

Contacted to begin project planning

PMO

Reviews project request

Approval Decision

Yes

No

Project added to portfolio

Project review follows an improved quantitative approach but still requires manual interpretation.

Project teams only work on approved prioritized projects.