



## **Review a Scenario and Apply Change Models to Address the Change Factors Potential Solution**

When applying the Plan, Do, Check, Act model, it is crucial to determine the effect of the change. Firstly, you should plan the implementation by identifying what needs to be changed, making the necessary modifications, and conducting thorough testing. Then, run a pilot to observe the outcomes. Thereafter, review the impact and adjust accordingly.

- 1) Identify what needs to change: Lack of communication.
- 2) Propose a solution you want to try: Establish regular development meetings, revisit the definition of done, and clarify criteria for communication.
- 3) How would you apply the model:
  - a. Plan – Create a communication forum and gather input from stakeholders to determine the most effective approach. Identify the root cause of the issue.
  - b. Do – Set up a means for regular communication, such as scheduled meetings or other channels.
  - c. Check – Assess whether the team has experienced fewer collaboration issues and improved communication.
  - d. Act – Change the frequency of meetings or modify the mode of communication based on the evaluation and feedback received.