

OCC 1255 (rev 10/2008) - All previous editions are obsolete.

PART 2 — GENERAL COMPLIANCE REVIEW ITEMS

- INSTRUCTIONS:** (1) Review each regulation or chapter that applies to the inspection being conducted.
 (2) The compliance status of an item listed under Part 1 is excepted ("exc.") from recording under this Part 2.

CHAPTER 02 LICENSE APPLICATION AND MAINTENANCE

- ☐ ☐ ☐ .03 Continuing license
☐ ☐ ☐ .04 Provisional/conditional status

CHAPTER 03 MANAGEMENT AND ADMINISTRATION

- ☐ ☐ ☐ .01 Multi-site centers
☐ ☐ ☐ .02 Admission to care
☐ ☐ ☐ .03 Program records
☐ ☐ ☐ .04 Child records
☐ ☐ ☐ .05 Staff records
☐ ☐ ☐ .06 Notifications
☐ ☐ ☐ .07 Change of operation
☐ ☐ ☐ .08 Variances

CHAPTER 04 OPERATIONAL REQUIREMENTS

- ☐ ☐ ☐ .02 Enrollment/attendance

CHAPTER 05 PHYSICAL PLANT AND EQUIPMENT

- ☐ ☐ ☐ .01 Building safety [exc. A]
☐ ☐ ☐ .02 Accessibility
☐ ☐ ☐ .03 Indoor space
☐ ☐ ☐ .04 Building repair/maintenance
☐ ☐ ☐ .05 Lead-free environment
☐ ☐ ☐ .06 Ventilation/temperature
☐ ☐ ☐ .07 Water supply
☐ ☐ ☐ .08 Sanitary facilities/supplies [exc. B]
☐ ☐ ☐ .09 Lighting
☐ ☐ ☐ .10 Telephone/communication
☐ ☐ ☐ .13 Swimming facilities

CHAPTER 06 STAFF REQUIREMENTS

- ☐ ☐ ☐ .01 Minimum staff age
☐ ☐ ☐ .02 Staff orientation
☐ ☐ ☐ .03 Suitability for employment [exc. A, E]
☐ ☐ ☐ .04 Staff health
☐ ☐ ☐ .05 Directors of all child care centers
☐ ☐ ☐ .06 Directors - Preschool centers
☐ ☐ ☐ .07 Directors - School age centers
☐ ☐ ☐ .08 Directors - Combined age centers
☐ ☐ ☐ .09 Child Care Teachers - Preschool
☐ ☐ ☐ .10 Child Care Teachers - School Age
☐ ☐ ☐ .11 Assistant Child Care Teachers
☐ ☐ ☐ .12 Aides
☐ ☐ ☐ .13 Substitutes
☐ ☐ ☐ .14 Support personnel
☐ ☐ ☐ .15 Volunteers

CHAPTER 07 CHILD PROTECTION

- ☐ ☐ ☐ .01 No Abuse/neglect/injurious treatment
☐ ☐ ☐ .03 Child discipline policy
☐ ☐ ☐ .04 Parental access
☐ ☐ ☐ .05 Authorized release

CHAPTER 08 CHILD SUPERVISION

- ☐ ☐ ☐ .01 Individualized attention/care [exc. A, D]
☐ ☐ ☐ .02 Supervision by qualified staff [exc. B]
☐ ☐ ☐ .04 Variations in group size
☐ ☐ ☐ .05 Supervision during water activities
☐ ☐ ☐ .06 Supervision during transportation

CHAPTER 09 PROGRAM REQUIREMENTS

- ☐ ☐ ☐ .01 Daily activity schedule - All children
☐ ☐ ☐ .02 Activity plans for infants/toddlers
☐ ☐ ☐ .03 Activity materials/equip./furnishings
☐ ☐ ☐ .04 Rest furnishings [exc. F]
☐ ☐ ☐ .05 Infant-toddler equipment
☐ ☐ ☐ .06 Storage

CHAPTER 10 SAFETY

- ☐ ☐ ☐ .01 Emergency safety requirements [exc. A]
☐ ☐ ☐ .02 First aid/CPR
☐ ☐ ☐ .06 Transportation

CHAPTER 11 HEALTH

- ☐ ☐ ☐ .01 Exclusion for acute illness
☐ ☐ ☐ .02 Infectious/communicable diseases
☐ ☐ ☐ .03 Preventing spread of disease
☐ ☐ ☐ .04 Medication administration/storage
☐ ☐ ☐ .05 Smoking
☐ ☐ ☐ .06 Use of alcohol/drugs

CHAPTER 12 NUTRITION

- ☐ ☐ ☐ .01 Food service
☐ ☐ ☐ .02 Modified diet
☐ ☐ ☐ .03 Food sources
☐ ☐ ☐ .04 Food storage/preparation [exc. A]
☐ ☐ ☐ .05 Food preparation area/equipment
☐ ☐ ☐ .06 Infant feeding

CHAPTER 13 CENTERS FOR CHILDREN WITH ACUTE ILLNESS

CHAPTER 14 ADOLESCENT CENTERS

CHAPTER 15 DROP-IN CENTERS

CHAPTER 16 EDUCATIONAL PROGRAMS

- ☐ ☐ ☐ .06 Personnel qualifications
☐ ☐ ☐ .07 Educational program
☐ ☐ ☐ .08 Child records
☐ ☐ ☐ .09 Health/fire safety/zoning

Center Name

Signature of Agency Representative

Date

Signature of Operator/Agent

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INSPECTION FINDING COMMENTS/DETAILS:

NOTE: Failure to correct violation(s) listed below may result in sanctions being imposed or in the suspension or revocation of your child care center license.

PROOF

Total number of regulations not in compliance _____

I request a review of the findings: ☐ YES ☐ NO

I received a copy of this inspection: ☐ YES ☐ NO

The format and use of this inspection report have been explained to me. ☐ YES ☐ NO

Center Name

Signature of Operator/Agent

Signature of Agency Representative

Date

LAST NAME OF AGENCY REPRESENTATIVE:

TIME OUT:

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