MARYLAND STATE DEPARTMENT OF EDUCATION - Office of Child Care

	nced – 12-M	onth	CHILD CA INSPECT	ION REPORT	Capaci	ty	Attendance at time of Inspection	
Announc Follow-U	ed – 24-Mon Jp	th	INSPEC	TION CODES		NUMBER	ENROLLED	
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Workers' Comp	pensation Inst	urance: YES	O NO Exp. Da	te:	Toddle	ers	5-15's	
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OCC 1255 (rev 10/2008) - All previous editions are obsolete.

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PART 2 — GENERAL COMPLIANCE REVIEW ITEMS

INSTRUCTIONS: (1) Review each regulation or chapter that applies to the inspection being conducted.

(2) The compliance status of an item listed under Part 1 is excepted ("exc.") from recording under this Part 2.

CHAPTER 02 LICENSE APPLICATION AND MAINTENANCE

C D N	.03	Continuing license
C D N	.04	Provisional/conditional status

CHAPTER 03 MANAGEMENT AND ADMINISTRATION

C D N	.01	Multi-site centers
C D N	.02	Admission to care
C D N	.03	Program records
C D N	.04	Child records
C D N	.05	Staff records
C D N	.06	Notifications
C D N	.07	Change of operation
C D N	.08	Variances

CHAPTER 04 OPERATIONAL REQUIREMENTS

\bigcirc \bigcirc \bigcirc \bigcirc \bigcirc \bigcirc	.02	Enrollment/attendance
C D N	.UZ.	Enrollment/allendance

CHAPTER 05 PHYSICAL PLANT AND EQUIPMENT

C D N	.01	Building safety [exc. A]
C D N	.02	Accessibility
C D N	.03	Indoor space
C D N	.04	Building repair/maintenance
C D N	.05	Lead-free environment
C D N	.06	Ventilation/temperature
C D N	.07	Water supply
C D N	.08	Sanitary facilities/supplies [exc. B]
C D N	.09	Lighting \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\
C D N	.10	Telephone/communication
\bigcirc \bigcirc \bigcirc \bigcirc \bigcirc \bigcirc	13	Swimming facilities

CHAPTER 06 STAFF REQUIREMENTS

C D N	.01	Minimum staff age
C D N	.02	Staff orientation
C D N	.03	Suitability for employment [exc. A, E]
C D N	.04	Staff health
C D N	.05	Directors of all child care centers
C D N	.06	Directors - Preschool centers
C D N	.07	Directors - School age centers
C D N	.08	Directors - Combined age centers
C D N	.09	Child Care Teachers - Preschool
C D N	.10	Child Care Teachers - School Age
C D N	.11	Assistant Child Care Teachers
C D N	.12	Aides
C D N	.13	Substitutes
C D N	.14	Support personnel
C D N	.15	Volunteers

CHAPTER 07 CHILD PROTECTION

C D N	.01	No Abuse/neglect/injurious treatment
C D N	.03	Child discipline policy
C D N	.04	Parental access
C D N	.05	Authorized release

CHAPTER 08 CHILD SUPERVISION

C D N	.01	Individualized attention/care [exc. A, D]
C D N	.02	Supervision by qualified staff [exc. B]
C D N	.04	Variations in group size
C D N	.05	Supervision during water activities
C D N	.06	Supervision during transportation

CHAPTER 09 PROGRAM REQUIREMENTS

C D N	.01	Daily activity schedule - All children
C D N	.02	Activity plans for infants/toddlers
C D N	.03	Activity materials/equip./furnishings
C D N	.04	Rest furnishings [exc. F]
C D N	.05	Infant-toddler equipment
C D N	.06	Storage

CHAPTER 10 SAFETY

C D N	.01	Emergency safety requirements [exc. A]
C D N	.02	First aid/CPR
C D N	.06	Transportation

CHAPTER 11 HEALTH

CDN	.01	Exclusion for acute illness
(C) (D) (N)	.02	Infectious/communicable diseases
	.03	Preventing spread of disease
C D N	.04	Medication administration/storage
C D N	\ .05 \	Smoking
	.06	Use of alcohol/drugs

CHAPTER 12 NUTRITION

C D N	.01	Food service
C D N	.02	Modified diet
C D N	.03	Food sources
C D N	.04	Food storage/preparation [exc. A]
C D N	.05	Food preparation area/equipment
C D N	06	Infant feeding

© D N CHAPTER 13 CENTERS FOR CHILDREN WITH ACUTE ILLNESS

(C) (D) (N)	CHAPTER 14	ADOLESCENT	CENTERS

© D N CHAPTER 15 DROP-IN CENTERS

CHAPTER 16 EDUCATIONAL PROGRAMS

C D N	.06	Personnel qualifications
C D N	.07	Educational program
C D N	.08	Child records
C D N	.09	Health/fire safety/zoning

Center Name Signature of Agency Representative Date Signature of Operator/Agent

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number of regulations not in compliance request a review of the findings: received a copy of this inspection: referred a copy of this inspection: referred and use of this inspection referred to me. Review requested on Regulation(s): Review requested on Regulation(s):	NOTE: Failure to correct vi	olation(s) listed below may result in sanctions bei revocation of your child care center license	
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