



HARRISON TRIMBLE HIGH SCHOOL CO-OPERATIVE EDUCATION 120



Application Form

Return to Co-op office ASAP

Name: _____

Address: _____

Home Phone: _____ Student Cell # : _____

E-mail: _____ D.O.B: (D) (M) (Y) _____

Homeroom Teacher: _____

Career options you want to explore

First Choice: _____

Second Choice: _____

Parent and Student required information.

Insurance Coverage: Students are covered while at work in the Co-op Ed program under the Worker's Compensation Act

Interview: Students may be required to be interviewed by the training organization.

Credit Granting: Credits will only be allowed if attendance, assignments, log and journal requirements and work term requirements are completed and satisfactory. (**all** "school" work must be completed.)

Absence reports: Students must report **all** absences to the Co-op Ed dept. as well as the Employer before the regular time of the work placement.

Signatures: **Parent/Guardian** _____ **Date:** _____

Student _____ **Date:** _____

APPLICANT'S PERSONAL INFORMATION

Emergency information:

Mother's / Guardian Name: _____

Home phone number: _____ Work phone number: _____

Father / Guardian Name: _____

Home phone number: _____ Work phone number: _____

Medicare Number: _____

Doctor's Name: _____ Doctor's Phone: _____

Emergency Contact Person: _____

Emergency Phone Number: _____

Student Medical Conditions: _____

Work related information: (Circle Answer)

Do you have a driver's license? YES NO I will for Co-op

Do you have the use of a car? YES NO I will for Co-op

Do you have **First Aid Qualification**? YES NO

Are you a French Immersion Student? YES NO

What is your level of French Proficiency? Excellent Good Average Fair

What is your level of computer proficiency? Excellent Good Average Fair

EMPLOYMENT & VOLUNTEER EXPERIENCE

Name of Organization	Type of Work Performed	Date of Experience Year

After School Responsibilities

These may be part time jobs, sports, extracurricular activities, etc.

1. _____

2. _____

3. _____

4. _____

Relevant Awards, Skills, Achievements

These will be achievements outside of school, which may be relevant to a work placement.

- 1. _____
- 2. _____
- 3. _____
- 4. _____

Placement Related Information

Write a paragraph describing why you want to participate in a Co-op education program

List in the table below the courses you have taken or will be taking in grade 12 that would be relevant to your requested Co-op placement.

SUBJECT	Grade / code	SUBJECT	Grade / Code
Ex. Intro to Accounting	120		

Briefly state what your plans are after high school graduation.
