

Microsoft 365.  
Myweak points

desknet's NEO In combination with

解決  
solution

Icandoit.



Improved business efficiency with





Microsoft 365 includes frequently used office applications such as Word and Excel, Teams as a web conferencing system to accommodate today's work styles, and Outlook as a means of communicating outside the office.

However, do you know that there are many companies in Japan that use both Microsoft 365 and other groupware? This is due to the fact that it is difficult to use only Microsoft 365, which is a foreign-made groupware, because there are business operations unique to Japanese companies.

**In other words, it is essential to use it in conjunction with domestic groupware.**

The purely domestic groupware desknet's NEO can play the role of an indispensable tool for daily operations as a combined use with Microsoft 365.



### 1 Effective use of the portal

Creating a portal for Sharepoint is difficult and cannot be used effectively. It costs a lot of money to outsource.(→ p.4)

### 2 Teamscheduling

The schedule is based on individual members, so it is difficult to see each member's schedule. It is troublesome to check each member's schedule when making a reservation for a meeting. (→ p.6)

### 3 Creation of complex forms

Paper forms such as approval forms and complex routes cannot be created. Difficult to create. (→ p.7)

### 4 Internal communication such as bulletin boards 5 Information management and sharing among multiple



It is difficult to create a bulletin board or other information to be disseminated within the company. It becomes like a collection of links.(→ p.8)



Information management by multiple people using Excel is time-consuming to tabulate and share the results each time.

(→ p.9)





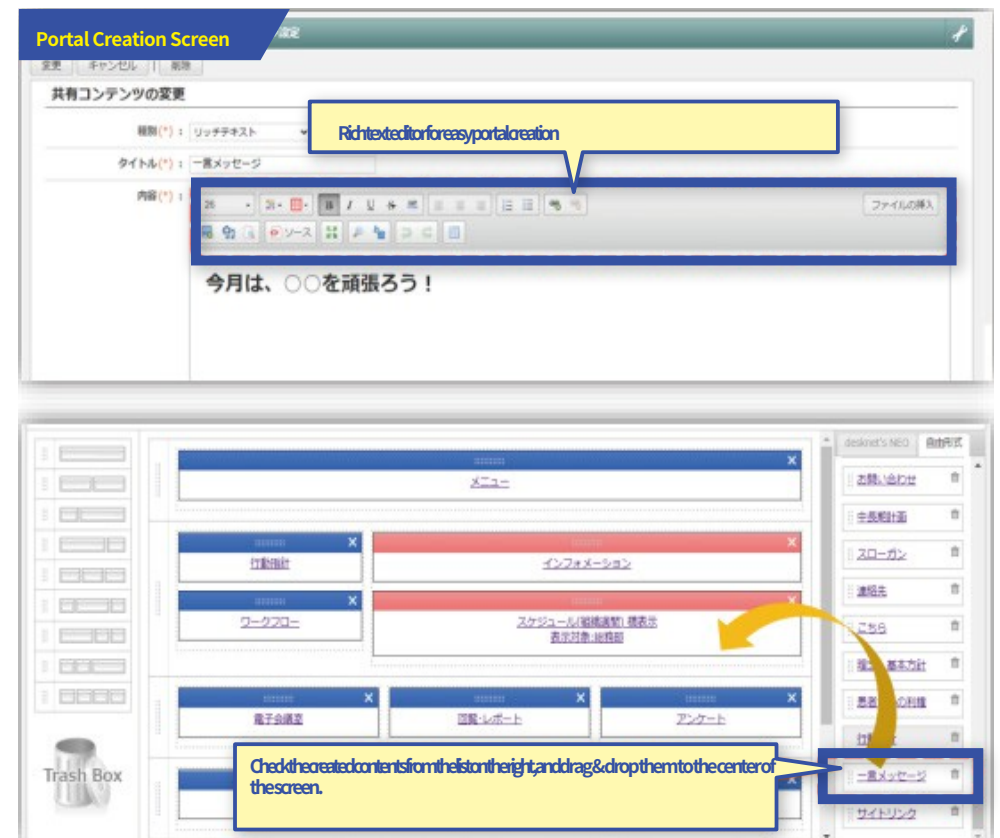
## The portal function of desknet's NEO solves this problem!

Part 1.

Anyone can easily create content with a rich text editor

Create portal screens easily by simply arranging and rearranging necessary information by dragging and dropping.

Microsoft 365 applications can be deployed (single sign-on integration possible)





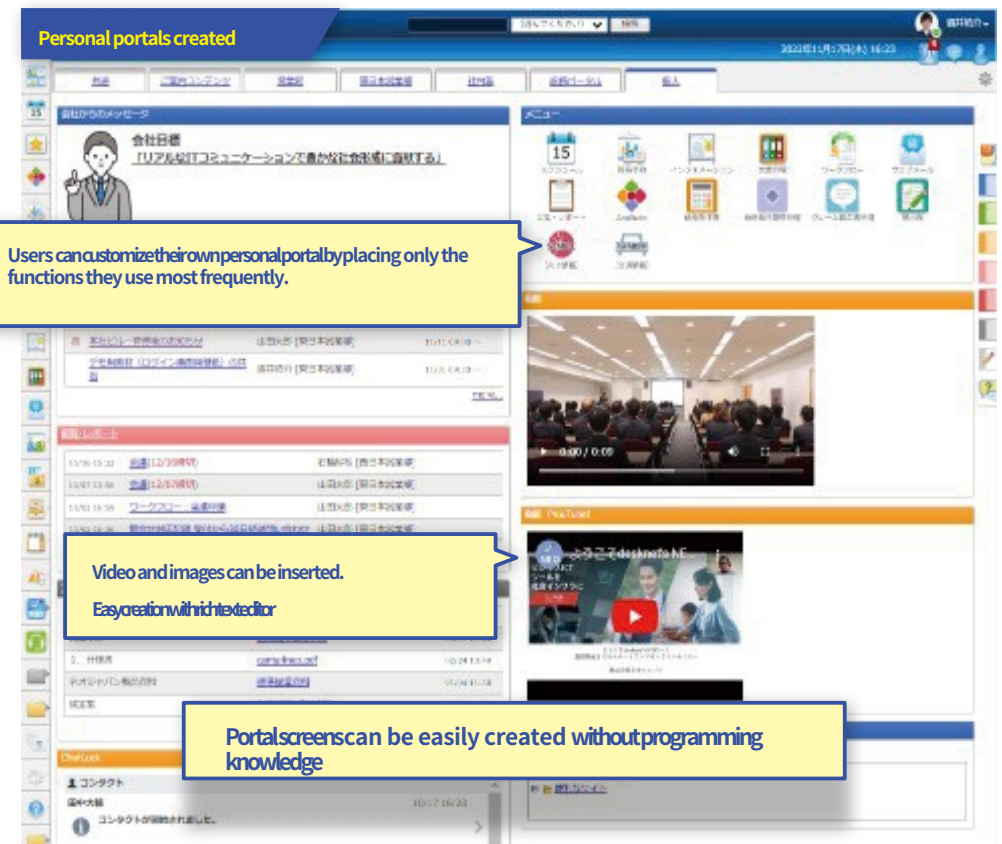
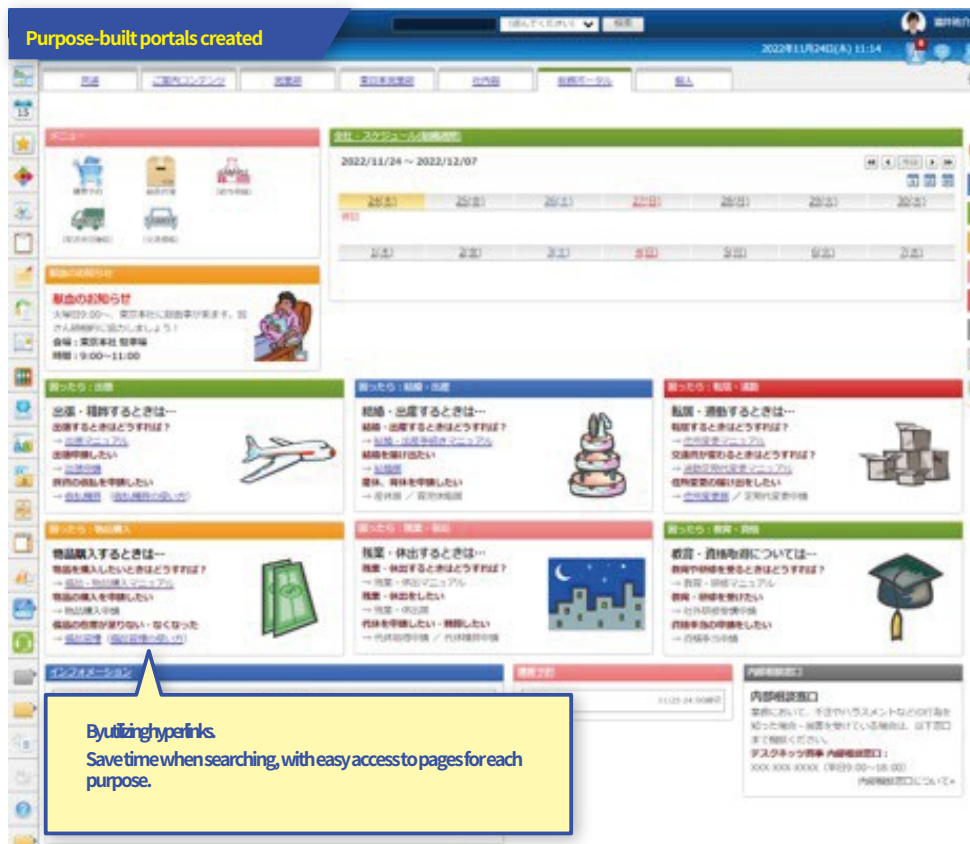
## The portal function of desknet's NEO solves this problem!

Part 2

Creation of portals by purpose enables consolidation of information from various departments and helps disseminate information through [internal newsletters, general affairs portals, etc.](#)

Personal portals can be created and [customized by each user](#) to make necessary information more eye-catching.

- The portal can be selected to [show or not to show by purpose in each organization](#), and only the information necessary for each organization or department can be switched on the portal screen.





## Desknet's NEO's scheduling and facility reservation solves this problem!

View your own schedule and the schedules of your department and other members at a glance.

[Information](#) can be [managed and retrieved according to organizational hierarchies](#) that match the Japanese corporate culture.

- Schedule appointments can be made with facilities that correspond to access privileges by each location, department, and position.
- [Date, time, location, management facilities, and participating members can be registered at once from](#) the schedule registration screen.

**Schedule confirmation screen**

2022年10月04日(火) ~ 2022年10月10日(月)

組織選択: 情報システム部

氏名	4(火)	5(水)	6(木)	7(金)	8(土)	9(日)	10(月)
伊藤 聡	13:00 - 14:00 新宿鉄道 16:00 - 18:00 日暮里放送 (尾久様)	10:00 - 12:00 資料作成	10:00 - 11:00 横浜営業会 議 16:00 - 17:00 ABCシステム 19:00 - 21:00 高井様食事会	15:00 - 17:00 キャンペーン告 知			スポーツの日 13:00 - 14:00 〇〇市議会 [S martViewer]
情報システ ム部	13:00 - 14:00 新宿鉄道 13:00 - 15:00 会議資料作成 16:00 - 18:00 日暮里放送 (尾久様) 16:00 - 18:00 日暮里放送 (尾久様)	10:00 - 12:00 資料作成 ◎本橋銀行 (田町 様) 17:30 - 18:00 打ち合わせ	10:00 - 11:00 横浜営業会 議 16:00 - 17:00 ABCシステム 16:00 - 17:00 説明資料レビ ー 19:00 - 21:00 高井様食事会	10:00 - 11:00 古台商事 (下田様) 14:00 - 15:00 ネオ商事 河山 部長 15:00 - 17:00 キャンペーン告 知			13:00 - 14:00 〇〇市議会 [S martViewer] 13:00 - 14:00 〇〇市議会 [S martViewer]
阿部 聡	13:00 - 14:00 新宿鉄道 16:00 - 18:00 日暮里放送 (尾久様)	10:00 - 12:00 資料作成	10:00 - 11:00 横浜営業会 議 10:00 - 11:00 横浜営業会 議 16:00 - 17:00 ABCシステム 19:00 - 21:00 高井様食事会	15:00 - 17:00 キャンペーン告 知			13:00 - 14:00 〇〇市議会 [S martViewer]

View your own schedule, your department's schedule, and your members' schedules on one screen.

Management and searching can be done by organizational hierarchy, which fits the Japanese corporate culture, rather than by individual registration.

組織選択: 情報システム部

2022年11月22日(火) : 予定あり

名称	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23
田中 聡																								
伊藤 聡																								
木村 聡																								
伊藤 聡																								

Book facilities while checking for overlap in members' schedules

表示 (すべて) : 予定あり

2022年11月23日(水)

設備名	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23
501会議室																								
502会議室																								
503会議室																								
504会議室																								
505会議室 (要申込)																								
大会議室																								
中会議室																								



## The workflow function of desknet's NEO solves this problem

Application forms and routes can be created by drag-and-drop, just like paper forms \*AppSuite

Flexible approval route settings are possible according to Japanese corporate practices, such as conditional branching, group approval, and department head approval.

Paperless paper documents are no longer required.

**Application form with an image like a paper ledger**

sheet 出張旅費精算書 提出 2020年12月5日(土) 06:41

所属 東日本営業部	氏名 山田太郎	承認2 承認 12/05 経理担当	承認1 承認 12/05 伊藤守
--------------	------------	----------------------------	---------------------------

日付	項目	用途	勘定科目	金額
2020/12/02	羽田→福岡	交通費	旅費交通費	29000円
2020/12/02	ビジネスホテル福岡	宿泊費	旅費交通費	8000円
2020/12/03	福岡→羽田	交通費	旅費交通費	29000円

支払金 70,000円	旅費合計 66,000円	差引過不足額 -4,000円
----------------	-----------------	-------------------

決裁履歴

決裁	氏名	日時	コメント
申請	山田太郎	12/05 06:41	
承認	伊藤守	12/05 06:42	

承認 承認条件: 1人以上が承認

**Flexible approval routes tailored to the customs of Japanese companies**

承認組織 : 選択 東日本営業部

承認者 : 組織に所属するユーザーが承認 (全ユーザー)

承認条件 : 1人以上が承認

経路種別 : 承認者

申請者の扱い : そのまま

↓

承認組織 2段階

承認者 : 選択したロール内の指定した組織に所属するユーザーが承認

承認条件 : 1人以上が承認

経路種別 : 承認者

申請者の扱い : そのまま

↓

分岐条件

分岐条件 : 企画予算≧1000000

Approval route can be changed according to branching conditions

↓

承認ロール

承認者 : 選択 本部長

承認予定者 : 経理課

承認条件 : 全員が承認

経路種別 : 承認者

申請者の扱い : そのまま

↓

承認ロール





disseminated internally

### Desknet's NEO's information circulation and report functions solved the problem

- Rich text editor makes it easy for anyone to create easy-to-understand notices

Information function that enables simultaneous broadcast of information. [New information](#) can also be displayed on [the portal](#).

Unlike paper circulars, the circulation and report functions are delivered simultaneously to all circulating parties, so there is no delay in the middle of the process.

#### Created information

2014年02月19日(水)  
人事総務部

#### みなとみらい事業所のお知らせ

#### みなとみらい事業所 設立のお知らせ

弊社に新しい事業所が設立しました。  
設立箇所は横浜みなとみらいランドマークタワーになります。  
既に稼働しておりますので、  
お近くにお越しの際は、是非お立ち寄りください。

住所：〒220-XXXX  
神奈川県横浜市西区みなとみらいXX-X-1  
横浜ランドマークタワー XX階

横浜高速鉄道みなとみらい線  
みなとみらい駅下車 徒歩3分

以上



Can be used as an alternative to internal email

期間：2021年08月26日(木) 09:00 ~ 2026年12月31日(木) 23:59

カテゴリー：全社

登録者：小川麻美 [人事総務部] 2014年02月19日(水) 16:28

更新者：小川麻美 [人事総務部] 2021年08月26日(木) 13:30

#### Circulars and reports prepared

2015年06月04日(木) 10:27  
小川麻美 [人事総務部]

#### 定期健康診断のお知らせ

各位

下記の通りに行いますので各自受診をお願いいたします。  
なお、業務の都合上、指定日時に受診できない方は  
その旨コメント欄にご記入下さい。

1. 日時 X月1日(月) ~ X月5日(金)
2. 場所 ランドマークタワー10階  
根尾医院
3. 実施項目 体重測定、視力測定、胸部X線関節撮影、血圧測定
4. 注意 現在何らかの治療中の方はその旨医師に伝えてください。



Circulation and report function to check the response of the circulating party

すべてのコメントを展開

山田太郎

展開

作成者 - 2015年06月04日(木) 10:53

それでは一般の検診機関で受診してください。  
契約検診機関のリストを添付しますので、ご確認ください。  
[契約検診機関リスト.xls](#)

22 KB

確認済み

[コメント登録]

加藤桃子

加藤桃子 - 2015年06月04日(木) 10:55

近藤千尋

近藤千尋 - 2015年06月04日(木) 10:54

了解しました。

佐藤一郎

佐藤一郎 - 2015年06月04日(木) 10:53



## sharing results on a case-by-case basis. Desknet's NEO's AppSuite(UpSuite) is the solution!

AppSuite enables ~~automation~~ and streamlining of on-site work that is done mainly by paper and Excel.

The application reduces work time by enabling simultaneous editing by multiple people, which is not possible with Excel.

Data stored in the app can be displayed graphically on the portal, eliminating the need for sharing.



# Introduction of integration functions between Microsoft 365 and desknet's NEO

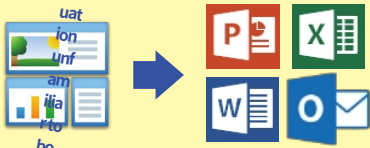
1

## Log in directly to Microsoft 365 with single sign-on

Supports single sign-on integration to Microsoft 365.

In addition to being able to log in to both desknet's NEO and Microsoft 365 with a single login, users will be able to access each function of Microsoft 365 directly from the menu registered in the desknet's NEO portal, greatly improving convenience.

One-click transition to familiar office software



No login required

No login required



desknet's NEO ポータル



Outlook Online



PowerPoint Online



2

## Synchronize Outlook appointments and schedules

It enables **bi-directional synchronization** of Outlook's schedule and desknet's NEO's schedule information. You can check the appointments registered in desknet's NEO in Outlook, and you can also check the appointments in Outlook in the organizational schedule of desknet's NEO, **making interoperation between** desknet's NEO and Outlook **even easier!**

Can be shared with group companies to avoid overlap with your own schedule

same period

Outlook 山田さんの予定表

same period

Outlook 鈴木さんの予定表

Schedule for desknet's NEO



### 3 Create and participate in Teams meetings

When the schedule registration screen of desknet's NEO is opened by a user linked to Microsoft 365, a check box for "Teams meeting" will appear. When the check box is enabled and an appointment is added, a Teams meeting will be created and linked to the appointment as the registration destination as a participant. You can join the created Teams meeting from the popup that appears when you click on the appointment, or from the appointment details screen of the PC/smartphone app.



Schedule for desknet's NEO



## Comparison with other companies' solutions

There is the idea of supplementing Microsoft 365 with add-on products, etc., but...

The cost of trying to meet the requirements we have introduced may be inflated.

For customers who are considering using the cloud

Function name	desknet's NEO	Certain add-on products	Certain Groupware
calender (machine for flattening things)	800 yen/month/person	100 yen/month/person	900 yen/month/person Customization is required to implement schedule synchronization with Outlook.
workflow		100 yen/month/person	
address book		100 yen/month/person	
Bulletin Boards and Circulars		100 yen/month/person	
portal		100 yen/month/person	+1,000-3,000 yen/month/person
no-code tool		100 yen/month/person	

- Certain add-on products cost 300 yen/month for use of 4 or more add-ons, but there is a limit to the data storage period/number of items.
- + Workflow: additional 10 yen/month required per year
- + Circulation/Bulletin Board: +2500 yen per month in increments of 5,000 records

- When implementing schedule synchronization like desknet's NEO in a certain groupware, there is a separate customization cost because it is not supported by the standard functionality.

With desknet's NEO, it only costs 800

yen/month.

## Studies

Mr. Shiroyama Co.

Industry: Telecommunications

Number of users: 200 users

License: Packaged version

**Users' ideas are utilized and established as a knowledge base. It also interoperates with Microsoft 365 and is taking on the challenge of new possibilities.**

We also use Outlook for e-mail and SharePoint for document management.

In terms of using desknet's NEO, we use [Document Management] to store and share the latest versions of official documents with a fixed format, such as application forms, and use SharePoint for practical documents that require online editing and collaborative work, such as meeting materials. We use SharePoint in parallel, taking advantage of the strengths of each."

SharePoint is an excellent service that can be used in a variety of ways if you have the knowledge, but there are many elements that you have to build yourself, and that limits the number of users who can use it to some extent. On the other hand, desknet's NEO already has screens and to some extent indicators, so I think it is suitable for users to utilize it to solve their own issues.





## For inquiries, please contact

 **Neo Japan Sales Department Customer Service**

**Yokohama** 045-640-5906  
**Head Office**  
**Osaka Sales** Phone: +81-6-4560-5900  
**Office**

**Nagoya office:** 052-856-3310

**Fukuoka Sales Office**

Hours of operation: Weekdays 9:00-12:00 13:00-18:00

Excluding Saturdays, Sundays, holidays and our designated holidays.

 **Contact us by e-mail**

**neo@desknets.com**

 **Neo Japan Co.**  
**Sales Department, Product Business Division**



Desk Nets Neo

検索

