

**Casi, Camille**

Linux Engineer

Manager: Jeff Flores (99284)

Evaluated By:

**End of Year Review 2024**

Organization: TP ICAP - Platform Operations (Jeff Flores  
(99284))

Location: Philippines - A.T. Yuchengco Centre - Taguig City

01/01/2024 - 12/31/2024

## 2024 Objectives

### Contribute to team operational stability

Each individual is expected contribute to the Linux team attaining a reduction of P2's occurring in the Linux supported systems with a target of a 30% YoY decrease over 2023, with particular focus on change related outages. All changes must be reviewed and have CIO sign-off before going into production. Any change related failures will need to be reviewed with a P2 RCA and an incident retrospective review covering the specific and thematic issues. The performance target should be zero repeat incidents.

#### Manager Appraisal

Comment:

#### Employee Appraisal

Comment:

- Managed Linux BAU support tickets independently
- Executed weekend system changes and checkouts
- Participated in quarterly OS patching cycles
- Providing ongoing support for Korea Repository project
- Monitored systems and created boar via Check-MK dashboards
- Maintained service continuity during team transitions
- Covered APAC shift responsibilities independently

## DELIVER: What outcomes and results do you need to deliver in 2024 to be a Good Performer?

Please record everything you need to deliver here:

#### Manager Appraisal

Comment:

#### Employee Appraisal

Comment:

Technical Work:

- Handled Linux system maintenance and troubleshooting
- Providing continuous support for Korea Repository project
- Performed OS patching activities
- Conducted system health checks via Check-

MK

- Supported weekend change implementations

Additional Projects:

- Developing automation solutions using GitLab/AWX/RedHat Ansible
- Creating server build and snapshot management playbooks
- Integrating automation across multiple vCenters
- Maintaining APAC shift operations during team transitions

Key Achievements:

- Ensured business continuity during team member transitions
- Maintained documentation for supported systems
- Achieved consistent ticket resolution metrics
- Successfully managed increased workload during team changes

## DEMONSTRATE : To be a Good Performer in 2024 you need to demonstrate

**Triple A Values:** By demonstrating Accountability, Adaptability and Authenticity

**Competencies:** Demonstrate the DELIVER competencies for your Job Band or Success Profile

**Inclusion:** By participating in training, activities and demonstrating behaviour that promotes an inclusive workplace

**Risk:** By complying fully with the TP ICAP Policies and Code of Conduct, all regulatory and legal requirements of your job ( any policy breaches may impact your performance rating )

### Manager Appraisal

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Comment:

### Employee Appraisal

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Comment:

Accountability:

- Maintained service levels during team transitions
- Handled additional responsibilities during APAC shift coverage
- Maintained system documentation

Adaptability:

- Managed increased workload during team changes
- Expanded technical scope to include automation projects
- Learned new tools and processes as needed

Professional Conduct:

- Followed change management procedures
- Adhered to security policies
- Maintained professional communication

## DEVELOP: What skills and competencies will you develop to enhance your performance and / or potential?

Please record everything you need to develop here in addition to mandatory training which is allocated to you (focus on on the job learning experiences where possible):

### Manager Appraisal

Comment:

### Employee Appraisal

Comment:

Technical Skills Enhanced:

- Linux system administration
- OS patching procedures
- Check-MK monitoring
- Automation development (GitLab/AWX/Ansible)
- Multi-vCenter integration
- Independent problem-solving capabilities
- System documentation practices using JIRA

Areas of Growth:

- Automation scripting and implementation

Current Projects in addition to BAU:

- Server build automation playbooks
- Snapshot management automation
- vCenter integration solutions
- Continuous Korea Repository support

### Career

*What are your career aspirations for the next 3-5 years?*

## Manager Appraisal

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Comment:

## Employee Appraisal

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Comment:

Technical Growth:

- Develop expertise in advanced Linux system architecture and design
- Master infrastructure automation and DevOps practices
- Expand knowledge in cloud technologies and hybrid infrastructure
- Build deeper expertise in enterprise-level automation solutions

Professional Development Goals:

- Progress toward a Senior Linux Engineer role
- Obtain relevant trainings/certifications in:
  - Advanced Linux Administration
  - Ansible Automation
  - Cloud platforms
  - DevOps practices

Areas of Interest:

- Infrastructure as Code implementation
- Enterprise automation architecture
- Cross-platform integration solutions

Contribution Goals:

- Design and implement enterprise-wide automation solutions
- Contribute to improving operational efficiency