



DOWN SYNDROME ASSOCIATION  
—  
( S I N G A P O R E )

**18<sup>TH</sup>**  
**ANNUAL REPORT**  
**2013/2014**

# **Our Vision**

To be the Centre of Excellence for individuals with Down syndrome, their families and the community

# **Our Mission**

Develop individuals with Down syndrome through life long learning and social integration

Support families through specialist services, information and education

Advocate for equal opportunities, quality of life and their contribution to society

# **Our Shared Values**

## **Commitment**

We demonstrate strong belief in and dedication to our shared vision and core values

## **Integrity**

We uphold ethics and moral principles in all our conduct

## **Professionalism**

We aim to excel in all that we do with positive attitudes, openness and knowledge

## **Teamwork**

We achieve our goals through camaraderie, synergy and partnership for the benefit of our stakeholders



DOWN SYNDROME ASSOCIATION  
(SINGAPORE)



Front Cover Artwork by DSA(S)  
artists: Angie, Ai Chinn, Amanda,  
Samuel, Kenneth and Ryan

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# MESSAGE FROM THE CHAIRPERSON

## Ms MONICA de SILVA-LIM

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It's been an eventful and very fruitful 2013-2014 for all at Down Syndrome Association (Singapore) DSA(S).

After happily settling into our spanking new premises in Bishan, we have seen a growth in memberships, volunteers and donations, a testimony to more and more people being inspired to journey with DSA(S). Our vision of DSA(S) for All for Life is being increasingly realised.

Our children also continue to be well sought after for performances at major events like "We are Able! Conference", "National Family Violence Network Seminar", St Patrick's Day, Siemen's – President's Challenge 2013 and many others. A major milestone was reached this year when for the first time, our voices were heard through Ms Jaspreet Kaur, an adult with Down syndrome at the World Down Syndrome Day Conference at the United Nations in New York on World Down Syndrome Day 2014. The year also saw our very first AEP Dinner Party in our very own premises which was lovingly and attractively decked out for this extra special night, Glitterz! It was completely planned and prepared from décor to appetiser to dessert and drinks by members of our Adult Enhancement Programme, lovingly guided by Siti and the AEP coaches. Parents and family of our AEP members were very moved to see how much our cherished ones had made a quantum leap in their abilities simply through an increased focus on developing their culinary skills in efforts to grow them in independence and self-belief. It was certainly a night to remember and celebrate!!

Our major fund raising events – World Down Syndrome Day, Charity Bowl, Charity Movie and Charity Gala Dinner continued to scale new heights in bringing in the much needed financial support for our various exciting new programmes and services. It certainly wouldn't have been possible without the continuous and generous support and to name a few; Courts, Keppel Corporation, NUS, NTU, Overseas Family School, Temasek Holdings, UPS and many others who have come forward to help us in myriad ways.

In our pursuit for greater engagement and involvement of our members, new and improved services and programmes are being put in place to stay relevant to the changing needs and interests of our members. Some of our new and very popular enrichment programmes include Flower Arrangement, Yummy Tummy Food Preparation and FunFit. Our AEP programme is also being revamped and staff are undergoing intensive coaching for one year, beginning September 2014, to develop our members' potential even more. A brand new infant and toddlers programme is also being launched in the last quarter of this year which will fill a high demand for such services. We will also be revamping our website and adopting a new data management system in the coming months to better enable our ability to connect and engage.

"Start Each Day with a Grateful Heart" is a good motto to live by and we at DSA(S) are indeed grateful to be on this wonderful journey with each one of you who have entered our lives, inspired to enrich the lives of persons with Down syndrome who themselves enrich our lives and bring us much joy and laughter amidst the tears as we struggle to understand and embrace them and entwine them into the very fabric of our daily lives and prepare them for what's ahead.

In deep appreciation to each of you for being a part of our lives for yet another year.



Monica de Silva-Lim

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# MESSAGE FROM THE HONORARY SECRETARY Mr RATNASABAPATHY SIVANANDAM

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It is my pleasure to present the 18th Annual Report of Down Syndrome Association (Singapore) DSA(S) for the period from 1st July 2013 to 30th June 2014. DSA(S) was registered with the Registrar of Societies (ROS) on 16th September 1996 and also registered as an official IPC (Institutions of a Public Character) status charity with effect from 17th January 1997 under the Charities Act. DSA(S) is also a registered member with National Council of Social Services (NCSS).

Some of the key highlights during this term includes the cultural visit by the Hong Kong Down Syndrome Association; the participation by DSA's Fusion Dance Group and Drum Prodigy in the Purple Parade and We Are Able! Conference.

This year's World Down Syndrome Day celebrations were held for the first timer in a big way at Ngee Ann City Atrium, commencing with a Buddy Walk, a Food & Fun Fair and performances by our members. The Guest-of Honour, Mr Baey Yam Keng, MP for Tampines GRC flagged off the Buddy Walk, participated in the walk and spent the rest of the morning at the event with our members.

DSA(S) has invested in a Data Management System to enhance our processes, capture and maintain up to date information. The existing website is also being revamped to provide a more user friendly and welcoming online platform for our members and visitors as a one-stop e-resource centre for information on our services and programmes. The community will also have a better insight of DSA's ongoing initiatives.

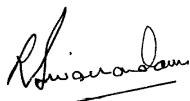
In recognising that volunteers are important stakeholders to DSA(S), we have embarked on developing a new Volunteer Management System. With the new system, we will have a set of more systematic and effective processes to better recruit, engage and retain volunteers. At this juncture it is appropriate to record our thanks to our long-serving student volunteer, Ms Rajali Kumar who has gone overseas to pursue her studies. We wish her every success and hope upon her return she will continue to volunteer with DSA(S).

I am pleased to report that this FY 2013/2014, we have seen an increase in participation by our members and families in our various programmes and services. The overall average increases were about 20% across all programmes and services. As of 30th June '14, our total membership was at 903, up from 817.

DSA(S) is recognised as the charity of choice by many corporates and by the events that adopted us namely: ICAP Charity Day, Keppel Club, Luvenus Jewellery, NUS – Kent Ridge Hall 35th Anniversary Donation Drive, Pioneer Junior College Teacher's VIA Event, President's Star Challenge – Siemens 2013, SPH's Good Food Good Living 2014, Temasek Holding's 40th Anniversary Donation Drive and many more. Last year end 2013, we started the year-end partners' visit to better engage our donors and sponsors. Staffs together with our members visited various corporate partners with festive cookies as a token of appreciation for their generous and continued support and thanked them personally.

For this financial year 2014/2015, we are partnering LASALLE – College of Arts to produce two editions of DSA(S) corporate video to generate public awareness and strengthen our media collaterals. LASALLE will tap on their young and creativity pool of students, guided by their lecturers from the Faculty of Media Arts to produce our corporate videos.

I would like to extend my heartfelt appreciation to all donors, sponsors, volunteers, DSA(S) Members, their families, staff and fellow Board Members for your generous and valuable contribution on this continued journey to make this world a better place for our persons with Down syndrome. I look forward to your continued support.



Ratnasabapathy Sivanandam

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# KEY APPOINTMENT HOLDERS & BOARD OF MANAGEMENT

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**Patron** Mr. Tan Soo Khoon

**Advisors** Dr. S. Vasoo  
Dr. Balbir Singh (PBM)

**Board of Management**

Chairperson	Ms. Monica de Silva-Lim
Deputy Chairperson	Mr. Roderick Tan Tiong Own
Honorary Secretary	Mr. Ratnasabapathy Sivanandam
Honorary Treasurer	Mr. Gerard Lim
Honorary Assistant Secretary	Ms. Li Shu Yun
Honorary Assistant Treasurer	Ms. Monica Kan Lai Lai
Immediate Past Chairman	Mr. Ong Chin Wah
Member	Mr. Benjamin Cavalli
Member	Ms. Kristin Van Burm
Member	Mr. Paul Lai
Member	Mr. Alex Yan (w.e.f. June 2014)

**Specialist Advisory Board**

Medical Advisor	Dr. Bhavani Sriram
Legal Advisor	Mrs. Christine Sekhon

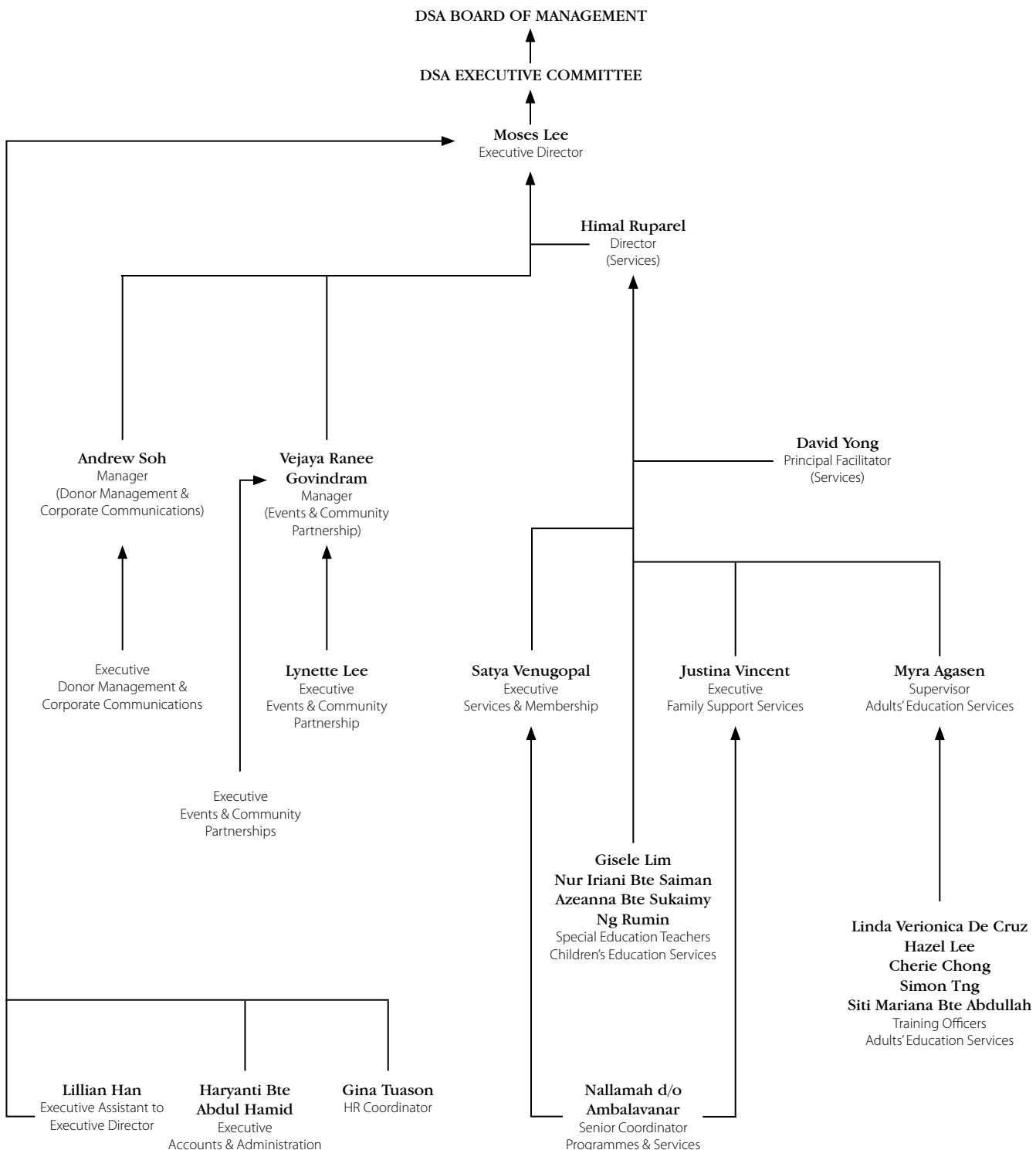
**Affiliations / Memberships**

- |  |  |
|--|--|
| 1. National Council of Social Services   | 6. Asia Pacific Down Syndrome Federation         |
| 2. National Down Syndrome Society  | 7. Down Syndrome Education International         |
| 3. Special Olympics (Singapore)  | 8. Singapore Disability Sports Council           |
| 4. Down Syndrome International   | 9. Asian Federation on Intellectual Disabilities |
| 5. International Association for the Scientific Study of Intellectual Disabilities |  |

Dr. Balbir Singh (PBM), Advisor to DSA (Singapore) is also represented in the following Committees and Organisations:

- 1) Member, Enabling Master Plan Implementation Committee, MSF
- 2) Director / Trustee, Down Syndrome International
- 3) Co-ordinator, Asia Pacific Down Syndrome Federation
- 4) Director, Special Needs Trust Company, Singapore
- 5) Chairperson, World Down Syndrome Day Committee, Down Syndrome International
- 6) Co-Chair, Working Group, Access to Healthcare for Persons with Disabilities (PWDs), MSF
- 7) Champion for United Nations Convention on the Rights of Persons with Disabilities (UNCRPD), NCSS

# ORGANISATION CHART



Updated as at July 2014

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# COMMITTEES 2013/2014

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## **ADMINISTRATIVE**

Monica de Silva-Lim - Chairperson  
Roderick Tan Tiong Own  
Gerard Lim  
Ratnasabapathy Sivanandam  
Li Shu Yun  
Monica Kan Lai Lai  
Moses Lee Yong King

## **ADULTS' EDUCATION SERVICES – SUB COMMITTEE**

Ong Chin Wah - Chairperson  
Kristin Van Burm  
Monica Kan Lai Lai  
Himal Ruparel  
David Yong  
Myra Agasen  
Cherie Cheong  
Hazel Lee  
Linda Veronica de Cruz  
Simon Tng  
Siti Mariana Bte Abdullah

## **AUDIT**

Alex Yan - Chairperson  
Patricia Han Su Ling  
Khairul Alam Mohd Zaini  
Moses Lee Yong King  
Haryanti Bte Abdul Hamid  
Lilian Han

## **CHILDREN'S EDUCATION SERVICES – SUB COMMITTEE**

Paul Lai – Chairperson  
Monica de Silva-Lim  
Himal Ruparel  
David Yong  
Azeanna Bte Sukaimy  
Gisele Lim  
Jenny Lim  
Ng Rumin  
Nur Iriani Bte Saiman

## **FAMILY SUPPORT SERVICES – SUB COMMITTEE**

Monica Kan Lai Lai - Chairperson  
Li Shu Yun  
Himal Ruparel  
Satya Venugopal

## **FUND DEVELOPMENT**

Benjamin Cavalli - Chairperson  
Roderick Tan Tiong Own  
Ratnasabapathy Sivanandam  
Andrew Soh  
Vejaya Ranee Govindram  
Lynette Lee

## **HUMAN RESOURCE**

Kristin Van Burm - Chairperson  
Timothy Koh  
Moses Lee Yong King  
Gina Tuason

## **NOMINATION**

Benjamin Cavalli - Chairperson  
Ong Chin Wah

## **PUBLIC RELATIONS & PUBLICATIONS**

Ratnasabapathy Sivanandam  
Andrew Soh

## **RESEARCH – SUB COMMITTEE**

Li Shu Yun - Chairperson  
Bervyn Lee  
Himal Ruparel

## **SERVICES**

Li Shu Yun - Chairperson  
Monica de Silva-Lim  
Kristin Van Burm  
Monica Kan Lai Lai  
Ong Chin Wah  
Paul Lai  
Himal Ruparel  
David Yong  
Satya Venugopal

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# INSTRUCTORS & TRAINERS

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**Creative Dance & Fusion Dance**

Shahrin Johry  
Sufri Juwahir  
Samantha Teo  
Sheriden Newman  
– Aspara Asia Pte Ltd

**Speech & Drama**

Jean Ng  
Julius Foo

**Visual Arts**

Ranae Lee  
Gill Darbyshire  
Susan Van Der Vloodt

**Bowling**

Tan Kim Joo  
Daniel Chang  
Richard Tan

**Drums & Percussion and Puppet Making**

Shamroz Khan  
Sivaranjini Moorthy  
– Shi Sha Production

**Swimming (Mt Faber)**

Kelvin Cheong  
– SP Sports Pte Ltd

**Yoga**

Adrienne Low

**Computer Maths Class**

Toh Wei Xiang

**Music**

Kenneth Ngo

**Gymnastics**

GimSport

**Clay Studio**

Chew Seow Phuang  
– Clay-Street.com Pte Ltd

**Flower Arrangement**

Felicia Toi

**Yummy Tummy Food Preparation**

Siti Mariana Bte Abdullah

**Staff-in-Charge**

Himal Ruparel  
Satya Venugopal  
Nallamah d/o Ambalavanar

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# AUDIT COMMITTEE'S REPORT

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To strengthen the governance framework of Down Syndrome Association (Singapore) [DSA] and in line with best practices, an Audit Committee was set up in April 2013. The Audit committee assists the Board of Management in fulfilling its oversight and fiduciary responsibilities and to maintain a standard of corporate governance that continues to meet the requirements of the Code of Governance for Charities and Institutions of a Public Character.

The Audit Committee, which is made up of 3 members, 2 of whom are independent of the Board, meets on a monthly basis to discuss general governance, compliance and internal control matters of DSA(S). In July 2014, under the independent supervision of the Audit Committee, DSA(S) initiated an internal audit to review the processes of Fundraising, Procurement and Payments. The audit was carried out by Shared Services internal auditors who are experienced in the field of auditing charitable organisations with the objective of independently assessing the internal controls of DSA(S) in those processes. At the time of printing this Annual Report, the results of the internal audit were being finalised by Shared Services for review by the Audit Committee. The Audit Committee will continue to advise and work with the Board and Management to reinforce the importance of good governance and sound controls in DSA(S).

# ADULTS' EDUCATION SERVICES

## ADULT ENHANCEMENT PROGRAMME (AEP)

**"A Teacher is not a person to lean on,  
but a person to make leaning unnecessary."**

One of the key goals of the Enabling Master plan 2012-2014 is to ensure that persons with disabilities are included as integral members of society and that, "They have full opportunities to receive effective education and support services, lead fulfilling and productive lives to the best of their ability and participate in a healthy and active lifestyle." DSA's mission is quite aligned to this goal, as we strive to enable our adult learners to become least dependent through our:

1. Adult Enhancement Programme
2. Life planning for persons with Down syndrome

### The Adult Enhancement Programme

Started in 2004, the Adult Enhancement Programme (AEP) is a 21st century contemporary programme targeted at young adults with intellectual disabilities, particularly Down syndrome, who has graduated from special schools at 18 years old. The focus of this programme ranges from training on basic life skills to placing our adult learner into open employment and supporting them to succeed in the workplace, if they choose to and are ready.

The programme is delivered with the sole intent of enabling our adult learners to:

- Be least dependent
- Manage self-care and activities of daily living
- Manage independent travel and living
- Prepare for jobs in external environments

In the last one year, the programme has been refined by using an integrated approach centered on the specific needs of each of our adult learners, as we work on the various areas of developmental delays as a whole rather than in parts. This is a language-focused approach that not only engages the mind, but triggers cognition through physical work, relationship building, positive language and motivation.

This method of delivery stimulates all five domains of Physical, Emotional, Cognition, Social and Language development, with the sole purpose of enabling the highest potential in each client to ensure that they have a purposeful life that has meaning for them.

The participation in the programme has grown from 27 adult learners in July 2013 to 34 by the end of June 2014. The growing need for this programme is demonstrated by the fact that DSA(S) receives at least 2 inquiries per month for the AEP.

The programme revolves around activities of daily living for least dependency and involves food preparation, social skills, including emotional regulation and community integration, physical fitness and preparation for employment.

### The Food Preparation Programme

Cooking is an essential survival skill. Food is also a key area of interest for most of our adult learners. They not only learn about hygiene and safety in the kitchen, but also about food from different cultures around the world. Discussions around travel, culture, shopping become building blocks of self- possession and esteem. Food preparation also builds friendships, highlights leadership skills and talent.

The adult learners plan, budget, shop, pre-prepare and cook! They also eat and they clean up after. It's a start to finish process. The success of the programme lies in the uniqueness of delivery which provides engagement, results in higher concentration and motivation. The learning is then mapped in.



AEP Cooking Class – AEP Adult Learners paying close attention during the demonstration of the Dish of The Week.

## ADULTS' EDUCATION SERVICES

The Highlight of The Food Preparation Programme was the Dinner party, "Glitters," hosted by the adult learners on 20th of June for their parents. They cooked a three-course meal – as good as any fine dining restaurant! A total of 46 parents and 4 Board members attended the dinner.



## ADULTS' EDUCATION SERVICES



"...The June 20th dinner was a resounding success! We were simply blown away by the entire effort, the planning and the wonderful meal that ensued..."

**Ms. Vimla Mulchand, sister of one of our adult learners**

"Thank YOU all for BELIEVING in our children and having the DARING and SELF-GIVING to make this quantum leap in learning all around for each of us and especially for our loveable persons with Down syndrome!! You were a STAND OUT TEAM so very ably led by Siti in executing Glitterz!! The whole AEP and Services team deserve a standing ovation. And the rest of Team DSA need to read this so that they can share the joy and congratulations too because everything was only possible from all the little steps along the way from Day 1 of DSA(S) that has culminated in this very special moment!"

**Monica de Silva-Lim, DSA(S) Chairperson**

## ADULTS' EDUCATION SERVICES

### Employability Skills

Arts and crafts are a well enjoyed part of functional skills development. Many creative products are made by our adult learners and the products are sold in our Push Cart at our fundraising and other events. This not only provides socialisation opportunities, but real time training in customer service and money handling skills. This concept was mooted as Cart21, in December 2004 with assistance from Temasek Polytechnic, along with the concept of a Thrift Shop.

The thrift shop has evolved over the years as the programme has streamlined its display, customer services and presentation. The clients work as retail assistants in training and now have an improved structured routine, where they sort, price, display and sell. At present, the shop has 3 clients working and has been transitioned to do a more rigorous training in the DSA(S) Thrift Shop, purposed to open employment in retail in the future.

The arts and crafts component of the programme serves as a platform for developing talent as well. Some of the art done in the visual art classes are auctioned at Mystique, DSA's annual fundraising dinner and adult learners are remunerated for their work.

Currently 4 of our adult learners are in open employment and have been holding down their part time jobs for over a year. They are periodically monitored and are provided with workplace support. As external work environments are generally not geared to accommodate persons with special needs, DSA(S) also works with employers to educate them on how to understand and respond to our persons with Down syndrome.

### Fitness

Apart from functional learning, clients in the AEP are also encouraged to adopt a well-balanced lifestyle through various activities such as community sports (e.g. box exercise), and gym sessions on a weekly basis.

Over the last six months, the AEP staff has been meeting parents of adult learners in the AEP. One of the things that is done to



counsel the parents on life planning for their adult children to be able to ensure a good quality of life for themselves and their adult children.

### Going Forward

The year going forward is focused on capacity building and improving the delivery of the integrated developmental approach using literacy and affect based model under the educational Mentorship of Ms DanaKae Bonahoom.

The Thrift Shop programme will now accommodate more adult learners and they will be coached to travel independently.

Parents are being invited to be more participatory and understand the techniques used for delivery so that they may provide similar continuity at home. For example, it was demonstrated that our adult learners were capable of being safe in the kitchen under supervision and could be encouraged to do chores at home.

Based on a survey done and the White Paper presented to the DSA(S) Board, other needs for adults have been identified and work is ongoing to serve those needs. We are constantly developing new programmes that can meet the goals of DSA(S) for lifelong support and learning for persons with Down syndrome.



2 Life planning for persons with Down syndrome

# CHILDREN'S EDUCATION SERVICES

**“Education is a universal right of every child. It is a key factor that enables a person to become a productive citizen and contribute to the wellbeing of the community.”**

According to a UNESCO Report, education is not simply about making school available for those who are already able to access them. “It is about being proactive in identifying the barriers and obstacles learners encounter in attempting to access opportunities for quality education, as well as in removing those barriers and obstacles that lead to exclusion”.

For a child with special needs, an education appropriate to his/her developing abilities will build character and develop personality traits that support and encourage the maturing child to attain a better quality of life through:

- Living independently in the community
- Engaging in lifelong learning
- Contributing to others at home and in the community
- Becoming gainfully employed
- Becoming a good citizen of the country.

Aligned with DSA(S)’s mission and vision in promoting a holistic developmental approach to education for our group of young members, Children Education Services aims to promote a range of support services and programmes. Over the past year, the department has strengthened its current provision of services. These include:

- Educational Planning Meetings with Parents
- Integration Facilitation Support Programme
- Outreach to the Educational Community.

## Educational Planning Meeting (EPM) with Parents

The purpose of the EPM is to engage with parents in planning their children’s educational development as well as envisioning desired long-term outcomes. DSA(S) seeks to educate parents on the possible educational pathways for their children with Down syndrome that leads towards employment and community-involvement as they grow into adults and self-management and independent living when parents pass on.

DSA(S) seeks to persuade parents to begin the first few single steps of a journey of a thousand miles. These few single steps are

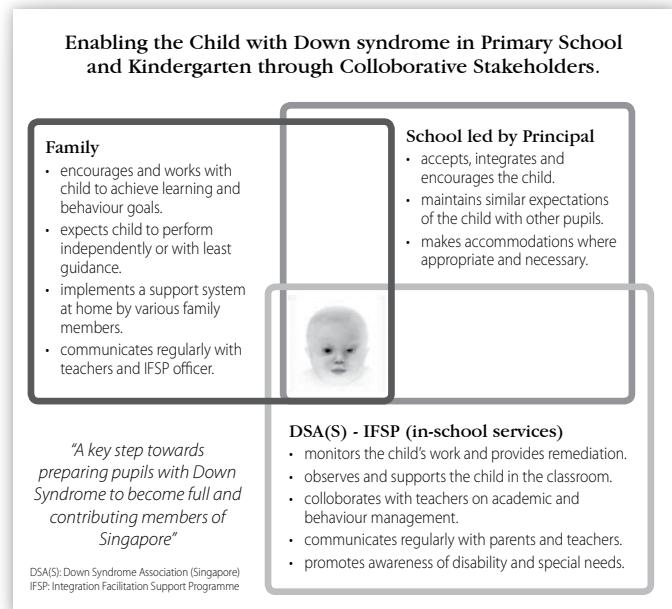
often the next nearest key developmental milestones that their children can achieve when parents actively teach and nurture as the primary educators.

As the children grow, DSA(S) continually guides parents in making informed decisions on enrolling their children in the educational setting most appropriate to their children’s educational and social development. More than half of the parents who attend the EPMS registered their children for the IFSP.

## Integration Facilitation Support Programme (IFSP)

The purpose of IFSP is to support the enrolment of children with Down syndrome in regular kindergartens and primary schools. These educational settings provide the children with the benefits of an appropriate education which meet their academic and social developmental needs.

IFSP adopts a tri-partite collaborative model in which DSA(S) seeks to work with parents and the schools/kindergarten with a child-centric emphasis. The model is illustrated below.



## CHILDREN'S EDUCATION SERVICES

Since August 2013, we have extended our services to children of ages 6 and above who are enrolled at K1 or K2 level in kindergarten. This was in recognition that providing support in the earlier years may help the children to better prepare for primary school. As at June 2014, we are serving six (6) more children who are enrolled in either K1 or K2.

As at June 2014, DSA(S) collaborates with seven (7) primary schools and six (6) kindergartens in supporting 14 children through the Integration Facilitation Support Programme (IFSP).

<b>Primary Schools</b>	
<ul style="list-style-type: none"><li>• Anchor Green Primary School</li><li>• Cedar Primary School</li><li>• Evergreen Primary School</li><li>• Fuhua Primary School</li><li>• Marymount Convent School</li><li>• St. Anthony's Primary School</li><li>• St. Margaret's Primary School</li></ul>	
Kindergartens	
	<ul style="list-style-type: none"><li>• Changi Bethany School-house</li><li>• PCF Choa Chu Kang Centre</li><li>• PCS Yishun Centre</li><li>• St James Church Kindergarten</li><li>• St Paul's Church Kindergarten</li><li>• Sunflower Kiddy House Pte Ltd</li></ul>

There are another twelve (12) children below the age of 6 who are already registered for IFSP services. Three (3) of the eleven children will be supported from the second half of 2014.

The eight children enrolled in the primary schools follow the national curriculum and attend school as typical pupils. One pupil is reading three standard subjects and one foundation subject at Primary 5. She will be sitting for PSLE examination next year (2015). Three pupils are coping with the syllabus in Primary 3 (2014). Three pupils are being prepared for transition to SPED schools.

IFSP engages and supports the following stakeholders:

- Regular Schools/Kindergartens, their staff and their pupils
- Family raising children with Down syndrome
- Children with Down syndrome.

### Support to the Regular Schools, Teachers and typically developing Peers:

DSA(S) facilitates the on-going effort of the school, teachers and peers to include the child with Down syndrome in their midst. Efforts include:

- Regular Communication, Discussion and Feedback
- Periodic Evaluation and Progress Report
- Workshop on "Supporting the Child with Special Needs in My Classroom"
- Advocacy Talks and Educating people about Down syndrome and their strengths and weaknesses.

### Support to the Family:

DSA(S) enables the family to participate fully in their child's academic and social development. Efforts include:

- Timely communication and specific feedback to manage presenting concerns
- Regular evaluation and Progress Report
- Giving necessary information and connecting them with different workshops and specialist services.

### Support to the Clients:

DSA(S) helps the child cope with school life- both academic and social. Efforts include:

- In-class support during lesson time
- Pull-out support for clients who need additional remedial attention
- Individual tutorial support
- An Individualised Education Plan with ongoing evaluation
- Adopt a child-centered approach in collaboration with parents and teachers.

Educational intervention that seeks to effect change in each child's learning outcomes requires sustained and effective team effort by all stakeholders. With inclusive thinking and child-centeredness, the team effort helps to sustain academic and social gains of each client albeit in different schools and kindergartens.

DSA(S) is appreciative of the stakeholders in the supporting schools and kindergartens who have made education accessible to all children including children with Down syndrome. They are accepted in regular schools and are benefitting from an education that is appropriate to their developmental needs.

### Outreach to the Educational Community

DSA(S) seeks to educate schools, teachers and students on how mainstream education can include and support children with Down syndrome. Giving talks in schools and kindergartens provide opportunities to increase the receptiveness of schools towards registering and educating children with Down syndrome. DSA(S) also shares its' experiences with other organisations running early intervention and educational programmes.

## CHILDREN'S EDUCATION SERVICES

### INTEGRATED FACILITATION SUPPORT PROGRAMME (IFSP)

With its focus on integrating children into regular primary schools and kindergartens, the IFSP encompasses a number of deliverables. The photographs below are evidence of active school life and outcomes of intervention.

School Life is about.....



... cleaning the classroom at the end of the school semester.



... participating fully during Physical Education lesson.



... helping to tend the herbs in the school garden.



... noting down the homework assignments in the diary.



... learning outcomes – showing the requested time to the minute on the clock face.



... motivation – weaving a place mat as a Mother's Day present.



Learning Outcomes – Following a schedule of activities (top left corner).



Learning Trait – Persevering even when the writing task is challenging.



Motivation – Posing for a photograph as a reward for counting correctly.

## CHILDREN'S EDUCATION SERVICES



Learning Outcomes – Completing the assigned task of putting "ten apples on the tree" without help.



Social Integration – Taking turns in dialogue with teacher.



Individual Learning Outcomes – Cutting neatly with a pair of scissors at Kindergarten 2 level.



Attending Skills – Watching and listening as teacher carries out science experiment in kindergarten.



Individual Learning Outcomes – Matching pairs of socks.



IFSP teacher working with children who could be in the IFSP programme in the near future.

# ENRICHMENT SERVICES

## PROGRAMMES

“Think left and think right and think low and think high.  
Oh, the thinks you can think up if only you try!”

Studies show that Central Nervous System is capable of continual growth and change as the child's development evolves and changes. Everyday activities, sensory, movement, experiences, nutrition, to high expectations and opportunity all contribute to “feeding” the correct patterns directly into our children's perceptual experience. Programmes at DSA(S) are designed to do just that.

The various enrichment programmes at DSA(S) serve a total of 250 members. Some of our members sign up for more than one programme, so the number of unique members served is 121 as of June 2014.

### PERFORMING ARTS

All Performing Arts can achieve the goals of fostering development and healing. Performing in groups, especially for persons with disability, and intellectual disability in particular, gives them a sense of belonging and social connectivity. Both movement and rhythm give them a sense of grounding, pattern the mind, and work on various levels of developmental deficits.

#### Dance

##### DSA(S) Fusion & Creative Dance Groups

DSA's dance classes are attended by children and young adults and run by Shahrin Johry and his team of coaches from Apsara Asia. We run two classes: a Creative Dance class for beginners and a Fusion Dance class for advanced students. The participants' ages ranges from 12 years old to adults.

The dance programmes enable our members to learn the art of communication via body language through dance techniques and moves from both traditional and modern dance styles, while improving their gross and fine motor control, coordination and balance, visual-spatial reasoning, and teamwork.

#### Drums

Drumming is associated with physical release of stress and anxiety as it is calming. For persons with Down syndrome, drumming



Fusion dance group Performing at Mystique VII – 2013.



Performers at the Purple Parade, advocating inclusion on World Disability Day.

#### Performance Highlights: 2013

**Momentum 2013**, the annual event at Republic Poly, attended by over 1000 people.

**“Sprouts” 5th Edition: Competition** organised by National Arts Council (NAC).

They also perform at events organised by VWOs and agencies, such as **“Purple Parade 2013”** to carry the message of inclusion of persons with disabilities to the public.

## ENRICHMENT SERVICES

works on developing coordination, focus, and discipline. Motor planning and cognition is connected to the numerical rhythm and staying with the beat.

In our Drums and Percussion class, students receive hands-on experience on drums and percussion instruments and learn some elements of basic Music Theory through activities that exercise the whole body. They become well versed in drum techniques and have the basic knowledge of application of the various techniques.

DSA(S) runs three Drum programmes conducted by instructors Shamroz Khan and Sivaranjani Moorthy, under the Drums & Percussion segment for children and young adults and one Drums and Puppeting for our little ones.



### Performance Highlights: July 2013 - June 2014

**Mystique**, DSA Charity Gala Dinner

**St Patrick's Day 2014**

**Purple Parade 2013**, the International Day for Persons with Disability (IDPD 2013),

**MSF's National Family Violence Network Symposium (NFVN 2014)**,

**NCSS "We Are Able!" Conference (2014)** -The focus was to carry the message of inclusion of persons with disabilities to the public.

### Music on the Keyboard

This class was started to let our members experience the joy of music and to hone participants' talent in music. Students learn musical notation, play the keyboard, and move their bodies to pick up rhythm and balance.



Instructor Kenneth Ngo takes an approach that is holistic and helps develop gross and fine motor movement and social-emotional skills as well. But most of all, he fills his lessons and his students with a love for music through his fun-filled, improvisational style. We run three classes: an advanced, intermediate and beginners. The classes are small in size and designed to cater to individual abilities.

### Speech and Drama

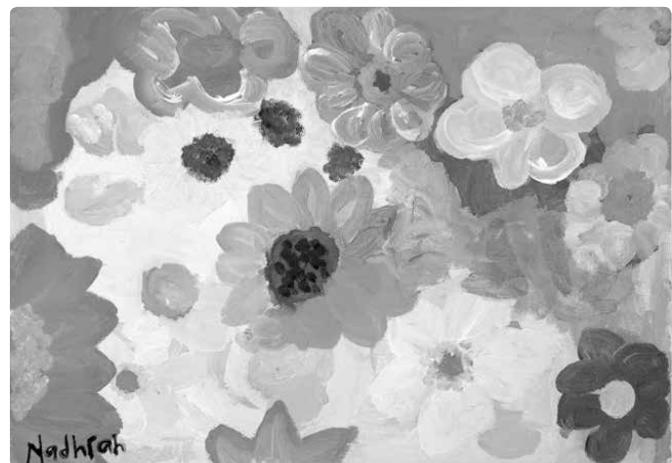
Speech and drama are a fun and creative way of learning to communicate especially as some of them may have difficulties in speaking. The creativity and imagination is triggered and when tied down to real life situations, the cognitive connections are tremendous. Behind the masks of role play and pretend play, the most expressive communication happens.



*Warm up exercises being done to stimulate the body before reading a script.*

The Speech and Drama programmes run by Jean Ng and Julius Foo at DSA(S) are not only fun but they focus on developing the self-esteem of children and enabling speech, while teaching values. This course includes movement exercises, speech and vocal exercises, drama games, music, role play, storytelling, puppetry, mime, and text work such as poetry, readers' theatre, and other drama texts. Currently three classes are being run.

### VISUAL ART



### Drawing and Painting

Our Visual Art classes are conducted by Ranae Lee, and Susan Van Der Vloodt, assisted by two volunteers Madhuri Wagle and Kim.

They bring a wealth of experience, passion and creativity to their lessons. The classes cover among other things, painting using a variety of paints such as water-colour and acrylic on mediums like paper, canvas, and cloth. In these classes, participants explore self-expression, develop creativity, understand visual patterns, and work on fine motor skills.

## ENRICHMENT SERVICES

### Flower Arrangement

The Flower design workshop for young adults enables them to appreciate and handle different types of flowers, their textures, colours, and combinations in arranging a beautiful floral design.



It works on their cognitive and sensory systems while encouraging exploration, decision making while understanding aesthetics and creative expression. The workshop is run by Felicia Toi.

### OTHER PROGRAMMES

#### Yoga

Yoga strengthens the body by toning the muscles and calming the mind by regulating the breathing. It not only activates internal organs, but works on memory, concentration, and helps regulate sleep and develop body and spatial awareness.

This programme has been running since 2011 and serves persons with Down syndrome and their caregivers.



#### Clay Studio

Clay is tactile and sensory. The rolling, beating, kneading, pinching and forming of clay helps developing the gross and fine motor movements, strengthens the muscles of the hand and shoulder and prepares for handwriting, stimulate the speech articulators and are a very useful activity for persons with delayed speech.

This programme was launched in June 2013 as a pilot which ran till November 2013.



### Computer Maths

Visual aids help persons with learning disabilities to learn faster and in a more fun way. The challenge of working with maths is taken away in the computer maths class which uses software to teach math. Each child works on their individual laptop to overcome number blocks.

The computer maths class is run by Toh Wei Xiang and a group of volunteers. Currently there are two classes being run.

### Happy Hands Yummy Tummy (Food Preparation Programme)

Cooking is so much fun and it's an important life skill too. Participants in this programme learn some basic recipes and understand personal hygiene and safety in the kitchen. They experience a sense of independence as they prepare meals that they are happy to eat and share with others. Recipes covered in the programme include those for appetisers, desserts, and hot and cold main course dishes.

The programme focuses on teaching the participants to follow instructions, be safe and understand the science of food. The programme serves children of ages 12 and above and is run by AEP coach Siti Marianna.



Happy Hands Yummy Tummy (May 2014) – Excited faces when they see their favourite fruits dipped in a yummy healthy yogurt dip.

## ENRICHMENT SERVICES

### Gymnastics at GimSports

Studies have shown that persons with Down syndrome can improve their motor skills and abilities to an extent close to non-disabled subjects if they work their bodies in a scientific and well-guided way as this facilitates continuous progress in terms of motor control, coordination, balance, spatial orientation and cognitive responses.

DSA(S) has been working in collaboration with GimSports to bring a programme that is designed for persons with Down syndrome since 2012 with coaches who have worked with us to understand the challenges of persons with Down syndrome.

### Bowling

Bowling is a lifetime fitness sport which contributes to balance, coordination and motor skills and is able to fill the needs of many as it is a simple game.

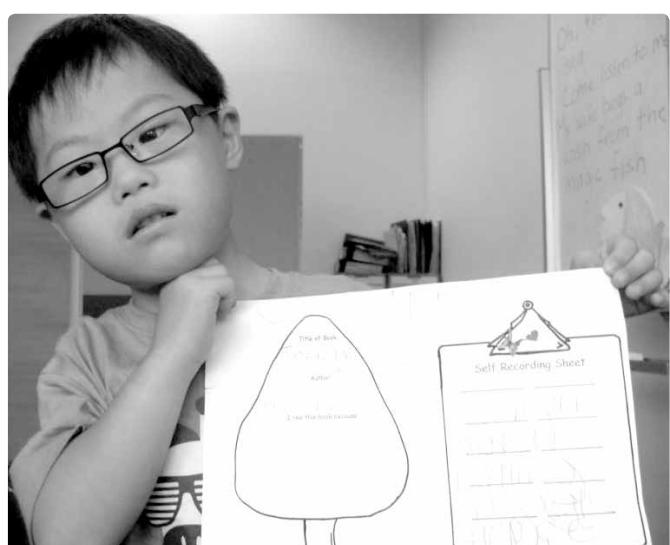
Some of the benefits of bowling such as promoting good muscle tone and improving interpersonal social skills. An aerobic exercise, Bowling promotes burning of fats and the swinging, twisting and walking motion are great muscular exercise, thereby enhancing muscle tone and reflexes. When taking turns during each game, members learn to socialize with the group and share in the joys and disappointments, while also teaching values such as interpersonal relationships, team-playing and turn-taking, sportsmanship, patience and behavioural control.

We have two classes, one Advanced class held at the Singapore Recreational Club, coached by Tan Kim Joo and Ong Chin Wah and a Beginners class held at the Civil Service Club at Tessensohn Road coached by Richard Tan.

### KidsREAD

Literacy is essential for all communication. KidsREAD is a programme that encourages the habit of reading. The programme encompasses dynamic reading activities which in turn keeps the participants engaged in the story they are working on.

The objective of this programme is to help develop reading skills, creativity and imagination, while working on pronunciation, verbalization, and social communication. DSA(S) runs two classes on the weekends, one on Saturdays and one on Sundays to enable more children in the schooling ages to attend. The programme is run by a group of volunteers lead by Lynda Walter and Cynthia Sim and has a faithful following with three classes running.



# FAMILY SUPPORT SERVICES

**“If a child can’t learn the way we teach,  
maybe we should teach the way they learn.”**

ALL parents want the best for their children – more so if they have needs that are different. The Family Support Services at DSA(S) endeavour to ease the stress of parents by enabling them to work differently and in an informed manner, through the various knowledge talks and skills workshops that are organised almost on a weekly basis.

DSA's focus of the last one year has been on bringing persons with the relevant expertise into our space so parents are better informed and the fear of not knowing what's next is alleviated to some extent.

## Educational Talks

The format of delivery has been reengineered to provide a more interactive, in-depth learning, workshop-based approach. Some of our workshops are delivered over a couple of weeks so that parents can get a deeper understanding, practice their skills and then move progressively to the next step. The following educational experiences were created for parents from July 2013 to June 2014:



Talk on “Growth in children with Down syndrome” by Dr Rashida

## Healthcare Related Talks

- Foot related exercises for parents to help keep your children's legs in proper shape and followed by assessment – Part 1
- Foot related exercises for parents to help keep your children's legs in proper shape and followed by assessment – Part 2
- Managing dental care for children with Down syndrome
- Healthcare guidelines for children with Down syndrome
- Eating well for persons with Down syndrome
- Sorting NEXIN 27: A potential therapeutic target in Down syndrome – Towards miRNA-based therapy for Down syndrome
- Growth in children with Down syndrome

## Developmental Workshops

- Facilitation of pretend play
- The role of nonverbal communication in working with children with Down syndrome in Dance Movement Therapy
- How to help your child develop speech and language skills
- Sign and Talk – Help your child to better communicate (3 sessions)
- Challenging behaviours in children and adolescents with Down syndrome
- Promoting reading among children with Down syndrome
- Feeding Therapy Intervention for infants and children with Down syndrome



Feeding Therapy Intervention workshop

## FAMILY SUPPORT SERVICES



Talks on "Planning the future for adults with Down syndrome"

### Education and Life Planning Talks

- Planning the future for adults with Down syndrome
- Kindergarten and Primary School Education – Are they for my child?
- Special Needs Trust Company (SNTC) trusteeship scheme

### **Family Enrichment Activities**

Often activities are dedicated to enriching families and encouraging family bonding. These involve the primary caregivers and often the children and siblings as well. Below are some of the enrichment activities organised between July 2013 and June 2014:

- Understanding the Development Abilities of Adults – The Little Mermaid
- DSA(S) DAD's Family Bowl
- Dealing with Emotions Arising from Caregiving
- IFSP Get Together with parents and Pirate Party for kids
- Sandcastle Family Day



The Sandcastle Family Day outing

### **Parent Support Group (PSG)**

The PSG volunteers play a very important role in journeying with other parents, especially new parents. Their role as friends and guides is a support system that cannot be equalled. By sharing their joys and the sorrows with parents who have walked similar



PSG Parent Mentor Training

journeys before, new parents know that they are not alone. The group met formally through a number of activities between July 2013 and June 2014 to connect, share and learn from each other's experiences. Some of the activities were:

- Appreciation Tea Party for Parent Support Group
- Parent Mentor Training (2 sessions)
- Forming a Parent Search Support Group

### **Outreach Programmes**

Acceptance of our persons with Down syndrome into the various walks of life can only be possible when people learn to understand them better and know that they are capable. In line with DSA's mission to create awareness for inclusion and social acceptance, the Family Support Services (FSS) reach out to Medical and Healthcare professionals, Services professionals such as social workers, teachers, organisations who could be prospective employers or donors, and of course, the student community, who are the leaders of tomorrow. Between July 2013 and June 2014, the Family Support Services have organised several awareness talks:



- Awareness talk for Wheeck College Education Leaders
- Awareness talk for Psychology Students from SIM
- Awareness talk for ASPN Chao Yang – Understanding Down syndrome and activities at DSA(S)
- Awareness talk to NS BlueScope Pte Ltd
- Awareness talk to Broderick Secondary School
- Awareness talk on current research on Down syndrome – New research and prospects for therapy in Down syndrome
- Awareness talk for Project Bloom volunteers from SMU
- Awareness talk for NUH – Medical social work team
- Awareness talk for teachers of Pioneer JC
- Awareness talk for Fei Yue EPIC – Mainstream school readiness skills

### **Serving Prospective or New Parents**

One of the other key services that we offer from the Family Support Services is reaching out to new parents, who often are not sure where to go and what to do. Sometimes we also counsel parents who are expecting a child with Down syndrome so they are better prepared or make more informed choices.

### **Resource and Information Library**

DSA(S) has a collection of books and journals for parents to borrow and learn more about Down syndrome. The parents lounge is available to parents to browse these materials while they wait for their children to finish their classes. Parents can also borrow toys specifically selected for children with Down syndrome, especially those early intervention toys. In this way parents get access to these resources without having to spend huge sums of money and store them at home.

# COMMUNITY PARTNERSHIPS & EVENTS

“We make a living by what we get,  
But we make a life by what we give.”

## Fundraising and Awareness Projects

The year in review 2013-14 was a challenging one for DSA(S) as we strived to reach out to corporates and the community at large for support to fund the numerous programmes and activities that we run for persons with Down syndrome at our newly-established DSA Centre at Bishan Junction 8.

It was therefore heartening to note that our loyal donors continued to stand by us and donated generously despite the economic challenges faced during the year in review.

## DSA's Fundraising Projects

With the support from our donors and sponsors, DSA(S) managed to raise close to \$900,000 from key fundraising projects organised by DSA(S).

These included:

- DSA Charity Gala Dinner 2013– Mystique VII held at the Shangri-La Hotel on 14th September 2013;
- World Down Syndrome Day Buddy Walk Event held at Ngee Ann Civic Plaza in Orchard Road on 22nd March 2014;

- DSA Charity Bowl held on 29th March 2012
- DSA Charity Movie, which took place at the Cathay Cineplex on 29th June 2014.

Total expenditure incurred for these DSA(S) fundraising events was approximately \$170,000.

## DSA Charity Gala Dinner 2013 – Mystique VII

It was an evening of glitz and glamour at the DSA Charity Gala Dinner – Mystique VII 2013, which was held on 14th September 2013 at the Shangri-La Hotel. Special Guest for the evening was Mr Tan Soo Khoon, Patron of Down Syndrome Association (Singapore). Other distinguished guests included Mr Joseph Hayes, Ambassador of Ireland and his wife Mrs Deirdre Hayes and Mrs Penny Robertson, Founding member of Down Syndrome International, Asia Pacific DS Federation and DSA Australia.

Our DSA(S) drummers welcomed all the guests by displaying an electrifying performance with their drumbeats led by DSA(S) drum instructor, Shamroz Khan.



Some of the distinguished guests, board members and Patron at Mystique VII

## COMMUNITY PARTNERSHIPS & EVENTS

Mr Mark van Cuylenburg aka "The Flying Dutchman" was the emcee for the evening. DSA(S) Chairperson, Mrs Monica de Silva-Lim, addressed the 400 guests by highlighting the importance for our community to come forward and support persons with special needs by raising its voice to allow every child the right to live and have a good quality of life.

The theme for the evening was "A Glowing Touch" and highlight of the event was a fashion show where 11 special DSA(S) ladies added glamour to the evening by teaming up with professional models to showcase the latest fashion collection specially designed fashion house - Pure Earth. It was a spectacular show as our members with Down syndrome sashayed down the runway with style and elegance. The 11 members had spent weeks rehearsing for the event and their efforts paid off as they paraded in their costumes with glowing confidence on their faces.

The guests were also entertained by a 'Live' band performance by The High Notes, led by musician John Silva. The band also teamed up with singer, Cheryl Bains who wowed the guests with her outstanding vocal prowess by singing a repertoire from the 70s to the 90s.

DSA(S) Fusion Dance Group also graced the evening and put up some entertaining performances with their groovy dance moves as well as a soulful contemporary dance piece "Small Steps". All the performances were choreographed by Shahrin Johry, DSA(S) Dance Instructor who is also the Principal Dancer and Assistant Choreographer with Maya Dance Theatre.

Aside from the sponsorship of tables by our generous donors, silent and 'Live' auctions were also conducted to raise even more funds. The funds raised will be used to sustain our ongoing programmes and operational costs.

The 'Live' auction items included exquisite jewelleries from aRa Jewels, classic hand knotted carpets from Eastern Carpets and beautiful paintings by our DSA(S) members. Other auction items included holiday packages and an authentic Swiss-made Claude Bernard timepieces sponsored by Crystal Time, who also sponsored 43 timepieces for table draw. Over \$50,000 was raised from both the silent and 'Live' auctions.

The evening's event ended with a raffle draw that included prizes such as a yacht package from White Sails, a 30-minute ride in Lamborghini Gallardo Spyder from Ultimate Drive, 8-course dinner for two at Restaurant Andre, air tickets to Penang and a night's stay at Marvelous Suite at W Singapore – Sentosa Cove. All the guests also received goodie bags containing fabulous products from our main sponsor, L'Oreal.



DSA(S) member, Allan, giving a piano recital to our distinguished guests at Mystique VII

DSA(S) would like to express our gratitude and thanks to all our donors, sponsors, volunteers and supporters for making the charity gala dinner a successful fundraising event.

### Quotes from the event:

*"Congratulations on a wonderful evening of Mystique. There was just so much positive energy in the evening, just loved it." – As always, it is a real pleasure to work with your team and we hope that you enjoyed the journey as much as we did"*

**Mrs Rashmi Gogna,**  
Director/Designer, Pure Earth Fashion House

*"It was a beautiful nite for a very noble cause. Thank you for appreciating Cheryl's contribution which would have not been possible without your endless support. She is happy to have been part of DSA."*

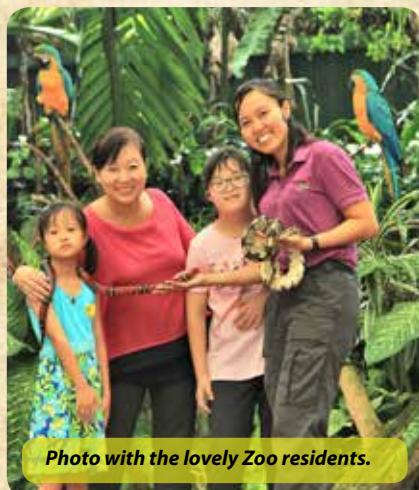
**Mrs Manjula Bains,**  
mother of singer Cheryl Bains who performed at  
Mystique Gala Dinner



DSA(S) members parading down the catwalk along with models from Pure Earth

# PHOTO GALLERY

## Trip to the Zoo



## River Safari Visit



## Friends from Siemens



# A Day Out at Gardens by the Bay



## Puppets Performance Workshop



## Visit to Mediacorp Radio



## Outdoor Performance



## Paperbags making class



## Awards Ceremony



## COMMUNITY PARTNERSHIPS & EVENTS

### World Down Syndrome Day (WDSD) 2014

World Down Syndrome Day (WDSD) is celebrated worldwide on 21st March annually. For the year 2014, DSA(S) celebrated WDSD on 22nd March 2014 at Ngee Ann City - Civic Plaza, with a Buddy Walk and Carnival. The central location at Orchard Road attracted more than 900 people who came to show their support.

The main objective of WDSD is to raise awareness and educate the public about Down syndrome. The worldwide campaign for this year was "Lots of Socks". Down Syndrome International chose the theme to emphasize that being different does not necessarily mean that you are different.



Our new class of drummer performing at WDSD 2014

Guest-of-Honour, Mr Baey Yam Keng, Member of Parliament for Tampines GRC, flagged off the Buddy Walk participants and walked along with our members with Down syndrome in a show of support, coloured socks and all!

Various activities were held throughout the day with performances by our very own DSA(S) drummers and Fusion Dance Group. Besides that, corporate sponsors and students from New Town Secondary School, Clementi Town Secondary School and Commonwealth Secondary School also participated by setting up game stalls as well as various performances. The Equestrian Federation of Singapore also set up pony rides for the kids. Volunteers from UPS, Singapore Polytechnic, ISS International School and Broadrick Secondary School also helped out at the event.

#### Quote from a visitor from Brazil:

*"Dear all, I would like to share with you something very special that happened to me today. I came to Singapore to work and by chance my girlfriend found out about an event that would be organized to celebrate the World Down Syndrome Day here. I had a fantastic experience, although being far away from my son, Victor (16 yrs old). I was very happy to realize that even on the other side of the world there are many people making a difference and committed to this noble cause. It was for me a super special moment."*

Mr Alexandre Serejo, from Rio de Janeiro.



Mr Alexandre Serejo at WDSD 2014 with our member with Down syndrome

## COMMUNITY PARTNERSHIPS & EVENTS

### DSA Charity Bowl 2014

The annual Charity Bowl event returned for its 8th time this year. This friendly bowling tournament was held on 29th March 2014 at Superbowl, Mount Faber SAFRA. The main objective of this event was to create a platform for our DSA(S) members to integrate with the community within a sporting environment.

A total of 24 lanes were booked with more than 10 corporate sponsors, including teams from Trailblazer Foundation and Singapore Sports Council, taking part in the event with our DSA(S) members. Each competitive lane consisted of 3 corporate bowlers and 1 DSA(S) member. Everyone had fun cheering on each other and many participants even walked away with the team trophies and lucky draw prizes.

The top two spots belonged to the teams from Trailblazer Foundation while Team Kings 1, bagged 3rd placing. Mr Joe Hayes, Ambassador of Ireland to Singapore, was our special guest for the event who presented the trophies to the winning teams.



DSA(S) Chairperson, Ms Monica Lim (extreme left) prize winner DSA(S) member, Alan (middle) and his corporate team mate.



DSA(S) and Corporate Bowlers unleashing their skills at Charity Bowl 2014.

### DSA Charity Movie 2014

This year's DSA Charity Movie proved to be a resounding success with the screening of "Transformers: Age of Extinction" at The Cathay Cineplex.

A total of five halls were booked for this event, with four halls booked by corporates at a premium sponsorship for their own exclusive usage.

DSA(S) managed to raise close to \$350,000 from this event this year, topping the list for being the highest amount raised so far for a fund raising event. Kudos for a job well done to the organising committee! The funds raised from this event will be channelled towards the educational programmes for the benefit of our children and adults with Down syndrome. DSA(S) would also like to thank all donors, sponsors, volunteers from UPS and Ngee Ann Polytechnic and also not forgetting those who are involved in making this event a success in one way or another. Here's to a bigger and better charity movie event for next year!



From left to right: DSA (S) Board member Ms Li Shu Yun, DSA(S) 'ambassadors' Reuben Khanal, Alan Cai & June Lin and DSA(S) Executive Director Moses Lee.

### Our Well Wishers

Besides raising our own funds, we were also fortunate to be the beneficiary of fundraising efforts by our well-wishers from various corporates and organisations who carried out their own fundraising projects to raise funds for DSA(S). These included the Keppel Club, organisers of President's Star Challenge, NTU Touch of the Hearts (TOTs), Temasek Holdings, SMU and the Sembawang Soccer Club.

Thank you to all our valued donors, sponsors, volunteers and supporters for putting us in their hearts and contributing generously towards our cause. Please be assured that the monies raised will be used wisely to support the numerous programmes run by DSA(S) for the benefit of children and adults with Down syndrome.

# DONOR MANAGEMENT & CORPORATE COMMUNICATIONS

*“Love doesn’t count Chromosomes.”*

This department was newly setup at the beginning of this year as part of DSA's strategic plans to have greater focus on donor management and corporate communications. The department will spearhead crucial donor engagement with our donors, corporates and the community and strengthen Corporate Social Responsibilities (CSR) collaborations from existing and potential donors / sponsors complemented with our partners' visit. The functions of Corporate Communications will support and align the entire organisational awareness and outreach initiatives to better engage DSA(S) external stakeholders. The introduction of DoVE- data management system, the revamped website and the corporate videos will complement these new initiatives.



Teachers from PJC participating in the handicrafts making class with the members

Some of the collaborative projects initiated, completed and funds received were from Singapore Press Holdings (SPH) Good Food Good Living 2014 show, Pioneer Junior College VIA 2014 event, ICAP Charity Day 2014, NUS Kent Ridge Hall 35th Anniversary Charity Run, Luvenus Jewellery, IBM bowling event and Temasek Holdings 40th Anniversary Donation Drive.

The team is looking forward to a more exciting and challenging year ahead to ensure better engagement and more creative initiatives to partner with external stakeholders cum creating greater public awareness for persons with Down syndrome and DSA(S).



DSA(S) staff and members at the SPH Good Food Good Living 2014



Cheque presentation by Luvenus Jewellery



IBM staff with DSA bowlers

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# **MESSAGE FROM THE PRESIDENT OF DOWN SYNDROME INTERNATIONAL Ms VANESSA DOS SANTOS**

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DSA Singapore  
30th August 2014

Warm greetings from Down Syndrome International to all persons with Down syndrome in Singapore and all members of DSA Singapore. 10 years ago I had the pleasure to attend the World Down Syndrome Congress (WDSC) in Singapore, by which I was very impressed and inspired to host the WDSC in South Africa in 2012. DSA's growth and success is worthy of emulation by others; since you have played a very significant Global role, especially through Down Syndrome International.

Regional organisations like the Asia Pacific Down Syndrome Federation are not only significant networking and sharing groups, but it also espouses the vision and mission of Down Syndrome International, which DSA Singapore has very effectively supported and promoted. I had the pleasure to participate in the APDSF meeting in Singapore in March 2013, which DSA Singapore impressively hosted, it helped to re-invigorate interest in the Asia Pacific.

Our appreciation to DSA, for your dynamic support for World Down Syndrome Day (WDSD), right from the Inaugural launch in Singapore in 2006, lobbying for recognition by the UN. DSI is extremely gratefully to Dr Balbir Singh for his commitment and dedication to DSI. His valuable input and contribution as the Chair of the WDSD Committee, is much appreciated. It was a distinct honour to have him and Jaspreet Sekhon speak at the WDSD event at the United Nations on 21 March 2014. Jaspreet did DSI and DSA proud by her eloquent and motivating presentation, appealing for better access and equality in the delivery of Health services.

Down Syndrome International has achieved much over the years with support from Organisations like DSA, Singapore. We look forward to this continuing partnership, especially with Balbir being re-elected for another term as a Trustee of DSI; and also to DSA's active participation at the World Down Syndrome Congress in Chennai, India in August 2015.

I wish you all the best for DSA's 18th Anniversary Celebrations and your Annual General Meeting.

Yours sincerely

**VANESSA DOS SANTOS**  
President – Down Syndrome International



**DOWN SYNDROME ASSOCIATION**  
**( S I N G A P O R E )**

Registration No. S96SS0170K

**Registered office:**  
**9 Bishan Place, Bishan Junction 8 Office Tower**  
**#09-01, Singapore 579837**

## **Annual Report for the Year Ended 30 June 2014**

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# REPORT OF THE BOARD MEMBERS

Year ended 30 June 2014

## REPORT OF THE BOARD MEMBERS

We, the undersigned Board Members, submit this annual report to the members together with the audited financial statements of **Down Syndrome Association (Singapore)** for the financial year ended 30 June 2014.

### Board Members

The Board Members in office at the date of this report are as follows:

Ms Monica de Silva-Lim	- Chairperson
Mr Roderick Tan	- Deputy Chairperson
Mr Ratnasabapathy Sivanandam	- Honorary Secretary
Mr Gerard Lim	- Honorary Treasurer
Ms Li Shu Yun	- Honorary Assistant Secretary
Ms Monica Kan Lai Lai	- Honorary Assistant Treasurer

### Auditors

The auditors, S B Tan & Co, have expressed their willingness to accept re-appointment.

### Statement by Board Members

The Board of **Down Syndrome Association (Singapore)** is responsible for the preparation and fair presentation of these financial statements in accordance with the Societies Act, Chapter 311, Charities Act, Chapter 37 and Singapore Financial Reporting Standards. This responsibility includes selecting and applying appropriate accounting policies and making accounting estimates that are reasonable in the circumstances.

In our opinion, the accompanying financial statements are drawn up so as to give a true and fair view of the state of affairs of the Association as at 30 June 2014, and of the results, changes in funds and cash flows of the Association for the year ended on that date in accordance with the provisions of the Acts.

The Board Members have, on the date of this statement, authorised these financial statements for issue.

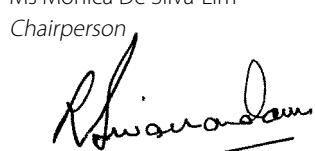
On behalf of the Board



Ms Monica De Silva-Lim  
Chairperson



Mr Gerard Lim  
Honorary Treasurer



Mr Ratnasabapathy Sivanandam  
Honorary Secretary

Singapore  
23 September 2014

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# INDEPENDENT AUDITORS' REPORT

Year ended 30 June 2014

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## REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF DOWN SYNDROME ASSOCIATION (SINGAPORE)

### Report on the Financial StatementsReport on the Financial Statements

We have audited the accompanying financial statements of **Down Syndrome Association (Singapore)** (the "Association") for the year ended 30 June 2014, which comprises the statement of financial position, the statement of financial activities, statement of changes in funds and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with the Societies Act, Chapter 311, Charities Act, Chapter 37 and Singapore Financial Reporting Standards ("FRS"), and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorized use or disposition; and transactions are properly authorized and that they are recorded as necessary to permit the preparation of true and fair financial statements and to maintain accountability of assets.

### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Singapore Standards on Auditing. Those Standards require that we comply with ethical requirements, and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatements of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements are properly drawn up in accordance with the Societies Act, Chapter 311, Charities Act Chapter 37 and the FRS and so as to give a true and fair view of the state of affairs of the Association as at 30 June 2014 and the results, changes in funds and cash flows of the Association for the year ended on that date.

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## INDEPENDENT AUDITORS' REPORT

For the year ended 30 June 2014

### Report on Other legal and Regulatory Requirements

In our opinion, the accounting and other records required by the Act to be kept by the Association have been properly kept in accordance with the provisions of the Act.

During the course of our audit, nothing has come to our attention to cause us to believe that:

- i) the donation monies have not been used in accordance with the objectives of the Association as an institution of a public character; and
- ii) the total fund-raising expenses of the entity have exceeded 30% of the total gross receipts from fund-raising as mentioned in the Charities (Institutions of a Public Character) Regulations.

S B TAN & CO  
Public Accountants and  
Certified Accountants  
Singapore  
23 September 2014

# STATEMENT OF FINANCIAL POSITION

As at 30 June 2014

**Financial Statements**  
**Year ended 30 June 2014**

	Note	2014 \$	2013 \$
<b>Non-current Assets</b>			
Property, plant and equipment	3	742,272	881,086
<b>Current Assets</b>			
Trade and other receivables	4	105,527	122,927
Other assets	5	36,269	6,182
Cash and bank balances	6	2,125,685	1,956,385
		2,267,481	2,085,494
<b>Current Liabilities</b>			
Trade and other payables	7	163,939	140,008
Finance lease payables	8	-	1,220
		163,939	141,228
<b>Net Current Assets</b>		2,103,542	1,944,266
<b>Non-Current Liabilities</b>			
Finance lease payables	8	-	(225)
<b>Net Assets</b>		<u>2,845,814</u>	<u>2,825,127</u>

Representing:

<b>Restricted Funds</b>	11	337,029	214,043
<b>Unrestricted Funds</b>	11	2,508,785	2,611,084
		<u>2,845,814</u>	<u>2,825,127</u>

*The accompanying notes form part of the financial statements*

# STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 30 June 2014

	Note	2014 \$	2013 \$
<b><u>Voluntary income</u></b>			
Donations - Tax exempt		85,367	207,001
Donations - Non - tax exempt		29,057	109,557
Donations - Designated tax exempt		21,400	-
Online donation - tax exempt		82,341	53,016
Online donation - non tax exempt		3,805	4,248
Government grant		297,044	186,781
Membership fee		8,715	7,468
		527,729	568,071
<b><u>Funds Generating Activities</u></b>			
Fund raising income - tax exempt	9	841,913	812,888
Fund raising income - non tax exempt	9	172,539	164,743
Income from external events - tax exempt		26,150	-
Income from external events		4,724	5,789
Sales		14,183	18,962
		1,059,509	1,002,382
Programme fees - charitable activities		147,082	106,654
Interest income		5,105	8,513
Other income		1,226	537
		153,413	115,704
Total Income	19	1,740,651	1,686,157
<b><u>Expenses:</u></b>			
<b><u>Costs of Generating Voluntary Income</u></b>			
Online Service Fee		3,680	4,173
<b><u>Cost of Fund Generating Activities</u></b>			
Awareness and events activities expenses	9	2,050	150
Fund raising expenses		173,328	127,855
		175,378	128,005
<b><u>Cost of Charitable Activities</u></b>			
Advertisement		1,255	5,343
Bank charges		1,582	2,142
Contributions to CPF Board		124,321	109,460
Depreciation of property, plant and equipment		103,424	14,158
General expenses		5,008	4,558
Gift expenses		415	4,476
IT support		6,785	6,349
Medical expenses		7,026	6,037
Balance carried forward		249,816	152,523

	Note	2014	2013
		\$	\$
<i>Cost of Charitable Activities (cont'd)</i>			
Balance brought forward		249,816	152,523
Other office expense		2,697	2,958
Performance expenses		8,275	5,150
Plant and equipment disposal		133	731
Postage and couriers		2,482	2,272
Printing and stationery		15,505	14,219
Programme materials		37,210	32,562
Refreshment		5,737	8,244
Renovation expenses		856	14,384
Rental of office equipment		3,531	3,201
Rental of facilities		-	11,525
Rental of office space		103,472	90,924
Repairs and maintenance		2,096	8,925
Resource materials		770	4,212
Salaries, bonus and allowances		1,020,382	881,721
Subscription fees		1,271	1,552
Telecommunication		9,748	8,854
Trainers' salary and allowances for programmes		119,559	89,663
Training and developments		14,568	20,509
Transport and travel		11,868	12,952
Utilities		9,242	21,226
Volunteer expenses		1,305	1,524
		1,620,523	1,389,831
<i>Administrative expenses</i>			
Accountancy fees		17,931	20,810
Auditors remuneration		4,430	4,630
Insurance		20,801	14,103
Newspaper and periodicals		207	489
Sponsorship		-	20,830
		43,369	60,862
Total expenditure		(1,842,950)	(1,582,871)
(Deficit) / Surplus for the year before taxation		(102,299)	103,286
Taxation		-	-
(Deficit) / Surplus after taxation		(102,299)	103,286
Other comprehensive income		-	-
Total surplus for the year		(102,299)	103,286

*The accompanying notes form part of the financial statements*

# STATEMENT OF CHANGES IN FUNDS

For the year ended 30 June 2014

**Financial Statements  
Year ended 30 June 2014**

		2014	2013
	Note	\$	\$
<b>Restricted Funds:</b>			
<b>Project Space Fund</b>			
Balance brought forward	17	214,043	-
Donations/government grants	17	207,243	214,043
Amortization of funds	17	(84,257)	-
Balance carried forward		337,029	214,043
<b>Unrestricted Funds:</b>			
Balance brought forward		2,611,084	2,507,798
Surplus / (Deficit) after taxation		(102,299)	103,286
Balance carried forward		2,508,785	2,611,084
<b>Total Funds</b>		<u>2,845,814</u>	<u>2,825,127</u>

The accompanying notes form part of the financial statements

# STATEMENT OF CASH FLOWS

For the year ended 30 June 2014

Financial Statements  
Year ended 30 June 2014

	Note	2014	2013
		\$	\$
<b>Cash Flows From Operating Activities:</b>			
Surplus for the year before taxation		20,687	317,329
<i>Adjustments for:</i>			
Depreciation of property, plant and equipment	3	187,681	14,158
Disposal of property, plant and equipment		133	731
Interest income		(5,105)	(8,513)
		182,709	6,376
Operating cash flow before working capital changes		203,396	323,705
<i>Change in operating assets and liabilities:</i>			
Trade and other receivables		17,399	(83,450)
Other assets		(30,087)	4,344
Trade and other payables		23,931	37,700
Cash generated from operations		214,639	282,299
Interest income		5,105	8,513
<b>Net cash from operating activities</b>		<b>219,744</b>	<b>290,812</b>
<b>Cash Flows From Investing Activities:</b>			
Purchase of property, plant and equipment	3	(50,444)	(866,649)
<b>Net cash outflow from investing activities</b>		<b>(50,444)</b>	<b>(866,649)</b>
<b>Cash Flows From Financing Activities:</b>			
Payment of finance lease payables		-	(1,766)
<b>Net cash outflow from financing activities</b>		<b>-</b>	<b>(1,766)</b>
Net (decrease) / increase in cash and cash equivalents		169,300	(577,603)
Cash and cash equivalents at beginning of year		1,956,385	2,533,988
<b>Cash and cash equivalents at end of year</b>		<b>2,125,685</b>	<b>1,956,385</b>
<b>Cash and cash equivalents</b>			
Fixed deposits		1,228,851	1,222,445
Cash and bank balance		896,834	733,940
		<b>2,125,685</b>	<b>1,956,385</b>

The accompanying notes form part of the financial statements

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2014

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*These notes form an integral part of and should be read in conjunction with the accompanying Financial Statements.*

## 1 General

Down Syndrome Association (Singapore) (the "Association") is registered in Singapore with its registered office at Junction 8 (Office Tower) 9 Bishan Place, #09-01 Singapore 579837. The Association was registered as a charity on 17 January 1997 and is an Institution of a Public Character.

The principal activities of the Association are to develop individuals with down syndrome through life long learning and social integration, support families through specialist services, information and education and advocate for equal opportunities, quality of life and their contribution to society.

The financial statements were authorised for issue by The Board on 23 September 2014.

## 2 Significant Accounting Policies

### 2.1 Basis of Accounting

The financial statements, expressed in Singapore dollars, are prepared under the historical cost convention and in accordance with the Societies Act, Chapter 311, Charities Act, Chapter 37, and Singapore Financial Reporting Standards ("FRS").

The preparation of financial statements in conformity with FRS requires management to make judgements, estimates and assumptions that affect the application of policies and the reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates. The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimates are revised, and in any future periods affected. Judgements made by management in the application of FRS that have a significant effect on the financial statements and in arriving at estimates with a significant risk of material adjustment in the following year are discussed in subsequent note to accounts.

The Association maintains restricted funds and unrestricted funds. Funds set up for specific purposes are classified as restricted funds. All income and expenses other than those attributable to restricted funds and common overheads are recorded in the unrestricted fund's statement of comprehensive income.

### 2.2 Changes in Accounting Policies

The accounting policies adopted are consistent with those of the previous financial year except for changes resulting from adoption of new FRS. The adoption of these standards did not have any significant effect on the financial performance or position of the Association.

### 2.3 New Standards and Interpretations Not Yet Effective

The Association has not applied the new/revised accounting standards (including its consequential amendments) and interpretations that have been issued as of the date of the statements of financial position but are not yet effective. The initial application of these standards and interpretations is not expected to have any material impact on the Association's financial statements.

The Association has not considered the impact of accounting standards issued after the date of the statements of financial position.

### 2.4 Revenue Recognition

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Association and the revenue can be reliably measured and the following specific recognition criteria must also be met before revenue are recognised.

- (a) Donations and contributions are recognised in the financial statements as and when received.
- (b) Government grant is recognised in the financial statements when they are due and receivable.
- (c) Interest income is recognised as the interest accrues unless collectibility is in doubt.
- (d) Membership fee is recognised on an accrual basis.

### 2.5 Foreign Currencies

Items included in the financial statements of the Association are measured using the currency that best reflects the economic substance of the underlying events and circumstances relevant to that entity. The functional currency of the Association is the Singapore dollar. The financial statements of the Association are presented in Singapore dollars. Foreign currency transactions are

translated into Singapore dollars at rates of exchange approximating those ruling at transaction dates. Foreign currency monetary assets and liabilities are translated at the rates ruling at the year-end. The resulting profits and losses on exchange are dealt with through the profit and loss account. Balances in notes are in functional currency unless otherwise stated.

**2.6 *Property, plant and equipment and Depreciation***

All items of property, plant and equipment are initially recorded at cost. Subsequent to recognition, property, plant and equipment are measured at cost or valuation less accumulated depreciation and any accumulated impairment losses. The cost of an item of property, plant and equipment is recognised as an asset if, and only if, it is probable that future economic benefits associated with the item will flow to the Association and the cost of an item can be measured reliably.

Depreciation is calculated on the straight-line method to write off the cost of the assets over their estimated useful lives as follows:

	Number of years
Donation boxes	10
Office equipment, furniture and fittings	5
Renovation, computers and IT laboratory	5
Library books and library toys	5

The carrying values of property, plant and equipment are reviewed for impairment when events or changes in circumstances indicate that the carrying value may not be recoverable.

The residual value, useful life and depreciation method are reviewed at each financial year-end, and adjusted prospectively, if appropriate.

An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss on derecognition of the asset is included in profit or loss in the year the asset is derecognised.

Fully depreciated property, plant and equipment are retained in the financial statements until they are no longer in use and no further charge for depreciation is made in respect of these assets.

**2.7 *Cash and Cash Equivalents***

Cash and cash equivalents comprise cash and bank balances that are readily convertible to a known amount of cash and are subject to an insignificant risk of changes in value.

**2.8 *Employee Benefits***

The Association makes contributions to the Central Provident Fund scheme in Singapore. Such contributions are recognised as an expense in the period in which the related service is performed.

**2.9 *Impairment***

The carrying amounts of the Association's assets are reviewed at year-end to determine if there is any indication of impairment. If any such indication exists, the asset's recoverable amount is estimated. An impairment loss is recognised whenever the carrying amount of an asset exceeds its recoverable amount. All impairment losses are recognised in the profit and loss account. An impairment loss is only reversed to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined, if no impairment loss had been recognised.

**2.10 *Financial Assets***

i) Classification

The Association classifies its financial assets according to the purpose for which the assets were acquired. Management determines the classification of its financial assets at initial recognition and re-evaluates this designation at every reporting date. The Association's only financial assets is receivables.

*Loans and receivables*

Loan and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except those maturing later than 12 months after the balance sheet date which are classified as non-current assets. Loans and receivables excluding prepayments are presented as "trade and other receivables" and "cash and bank balances" on the balance sheet.

ii) Recognition and derecognition

Regular purchases and sales of financial assets are recognised on trade-date - the date on which the Association commits to purchase or sell the asset. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Association has transferred substantially all risks and rewards of ownership. On

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2014

disposal of a financial asset, the difference between the net sale proceeds and its carrying amount is recognised in profit or loss. Any amount in the fair value reserve relating to that asset is also transferred to profit or loss.

iii) Initial measurement

Financial assets are initially recognised at fair value plus transaction costs except for financial assets at fair value through profit or loss, which are recognised at fair value. Transaction costs for financial assets at fair value through profit and loss are recognised as expenses.

iv) Subsequent measurement

Loans and receivables are carried at amortised cost using the effective interest method.

Interest income on financial assets are recognised separately in profit or loss.

## 2.11 *Financial Liabilities*

Financial liabilities include trade payables and other payables. Financial liabilities are recognised on the balance sheet when, only when, the Association becomes a party to the contractual provisions of the financial instrument. Financial liabilities are initially recognised at fair value of consideration received less directly attributable transaction costs and subsequently measured at amortised cost using the effective interest rate method.

## 2.12 *Provisions*

Provisions are recognised when the Association has a present obligation (legal or constructive) where, as a result of a past event, and it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Provisions are reviewed at each balance sheet date and adjusted to reflect the current best estimate. Where the effect of time value of money is material, the amount of the provision is the present value of the expenditure expected to be required to settle the obligation.

## 2.13 *Leases*

### Finance leases

Leases of assets in which the Association assumes substantially the risks and rewards of ownership are classified as finance leases. Property, plant and equipment acquired through finance leases are capitalised at the inception of the lease at the lower of its fair value and the present value of the minimum lease payments. Subsequent to the initial recognition, the asset is accounted for in accordance with the accounting policy applicable to that asset. Lease payments are apportioned between the finance charges and reduction of the lease liability so as to achieve a constant rate of interest on the remaining balance of the liability. Finance charges are charged to profit or loss.

### Operating leases

#### *Lessee*

Leases where significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are taken to profit or loss on a straight-line basis over the period of the lease.

When an operating lease is terminated before the lease period has expired, any payment required to be made to the lessor by way of penalty is recognised as an expense in the period in which termination takes place.

#### *Lessor*

Leases where the Association retains substantially all the risks and rewards of ownership of the asset are classified as operating leases. Rental income (net of any incentives given to lessees) is recognised on a straight-line basis over the lease term.

## 2.14 *Donation and Grant For Assets*

Donation and grant for assets is recognised as income upon receipt and reduced over the useful life of the assets in line with its depreciation.

## 2.15 *Financial Instruments*

Non-derivative financial instruments comprise trade and other receivables, cash and cash equivalents, and trade and other payables. They are recognised initially at fair value plus, for instruments not at fair value through profit or loss, any directly attributable transaction costs.

A financial instrument is recognised if the Association becomes a party to the contractual provisions of the instrument. Financial assets are derecognised if the Association's contractual rights to the cash flows from the financial assets expire or if the Association transfers the financial asset to another party without retaining control or transfers substantially all the risks and rewards of the asset. Regular way purchases and sales of financial assets are accounted for at trade date, ie the date the Association commits

itself to purchase or sell the asset. Financial liabilities are derecognised if the Association's obligations specified in the contract expire or are discharged or cancelled.

#### **2.16 Reserves**

The Association maintains unrestricted funds. Funds set up for specific purposes are classified as restricted funds. All income and expenses other than those attributable to restricted funds and common overheads are recorded in the unrestricted fund's statement of comprehensive income.

In order to ensure observance of limitations and restrictions placed on the use of the resources available to the Association, the financial statements of the Association are maintained such that the resources for various purposes are classified for accounting and reporting purposes that are in accordance with activities or objectives specified.

### **3 Property, Plant and Equipment**

	Computer, Office Equipment and IT Laboratory	Furniture and Fittings	Renovation	Donation boxes, Library Books and Toys	Total
	\$	\$	\$	\$	\$
<b>Cost:</b>					
At 1 Jul 2012	204,102	63,950	239,327	13,560	520,939
Additions	29,099	22,757	814,793	-	866,649
Disposals	(17,724)	(43,930)	(131,987)	-	(193,641)
At 30 Jun 2013 and					
1 Jul 2013	215,477	42,777	922,133	13,560	1,193,947
Additions	1,428	-	49,016	-	50,444
Disposals	(71,456)	(10,163)	(350)	-	(81,969)
At 30 Jun 2014	145,449	32,614	970,799	13,560	1,162,422
<b>Accumulated Depreciation:</b>					
At 1 Jul 2012	180,329	62,206	235,518	13,560	491,613
Charge for the financial year	10,985	705	2,468	-	14,158
Disposals	(16,993)	(43,930)	(131,987)	-	(192,910)
At 30 Jun 2013 and					
1 Jul 2013	174,321	18,981	105,999	13,560	312,861
Charge for the financial year	12,158	5,245	170,278	-	187,681
Disposals	(69,878)	(10,164)	(350)	-	(80,392)
At 30 Jun 2014	116,601	14,062	275,927	13,560	420,150
<b>Net Book Value:</b>					
At 30 Jun 2014	28,848	18,552	694,872	-	742,272
At 30 Jun 2013	41,156	23,796	816,134	-	881,086

Renovation with net book value of \$694,872 (2013:\$814,793) is partially funded by donation and government grants of \$207,243 (2013:\$214,043) (Note 17).

Property, plant and equipment with net book value of \$Nil (2013:\$1,364) is under finance lease (Note 8).

Charge for the financial year as follows:

Depreciation - unrestricted funds	103,424
Depreciation - restricted funds	17      84,257
	<u>187,681</u>

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2014

### 4 Trade and Other Receivables

	2014 \$	2013 \$
<i>Trade receivables:</i>		
Third parties	60,981	67,898
<i>Other receivables:</i>		
Deposits	39,126	46,818
Interest receivable	3,623	5,151
Cash advance	1,797	3,060
	44,546	55,029
	<u>105,527</u>	<u>122,927</u>

The average credit period generally granted to is about 30 days (2013: 30 days). Some debtors take a longer period to settle the amounts. The table below illustrates the trade receivables aging analysis:

	Gross 2013 \$	Gross 2012 \$
Less than 30 days	20,208	17,457
Past due 31 - 60 days	37,312	20,000
Past due 61 - 90 days	562	128
More than 90 days	2,899	30,313
	<u>60,981</u>	<u>67,898</u>

### 5 Other Assets

	2014 \$	2013 \$
Prepayment	36,269	6,182
	<u>36,269</u>	<u>6,182</u>

### 6 Cash and Bank Balances

	2014 \$	2013 \$
Fixed deposits	1,228,851	1,222,445
Cash and bank balances	896,834	733,940
	<u>2,125,685</u>	<u>1,956,385</u>

The rate of interest for the cash on interest earning accounts is between 0.30% and 0.950% (2013: 0.30% and 0.875%) per annum.

### 7 Trade and Other Payables

	2014 \$	2013 \$
Accrual	156,427	140,008
Deferred income - course fee	7,512	-
	<u>163,939</u>	<u>140,008</u>

**8 Finance lease payables**

	Minimum Lease Payments	Present Value of Lease Payments	Minimum Lease Payments	Present Value of Lease Payments
	2014	2014	2013	2013
	\$	\$	\$	\$
<i>Finance lease instalments:</i>				
- payable within 1 year	-	-	1,220	1,220
- payable after 1 year	-	-	225	225
	<hr/>	<hr/>	<hr/>	<hr/>
			1,445	1,445

The lease term is 5 years and is non-interest bearing.

**9 Fund Raising Activities**

	2014	2013
	\$	\$
Charity Bowl	27,400	33,500
Charity Movie Preview	358,514	257,294
Greeting cards	6,650	-
Keppel Club Charity Golf	97,191	75,916
Korean Chamber of Commerce Charity Golf	-	25,000
Mystique	193,550	356,228
NTU Fund Raising Project	-	28,735
President Challenge	100,000	60,000
Soccer Tournament	-	33,853
World Down Syndrome Day	230,637	106,980
Other events	510	125
	<hr/>	<hr/>
	1,014,452	977,631
 Less: Fund raising expenses		
Charity Bowl	5,161	4,170
Charity Movie Preview	29,884	30,983
Greeting cards	1,239	-
NTU Fund Raising Project	-	980
Soccer Tournament	-	1,550
Mystique	79,323	81,227
World Down Syndrome Day	56,669	6,196
Other events	1,052	2,749
	<hr/>	<hr/>
	173,328	127,855
 Surplus from fund raising activities		
	841,124	849,776

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2014

### 10 Reserves

	2014	2013
	\$	\$
Unrestricted Fund - Accumulated Fund	2,508,785	2,611,084
Restricted Fund:		
Project Space Fund (Note 17)	337,029	214,043
Total Funds	<u>2,845,814</u>	<u>2,825,127</u>
Annual Operating Expenditure	<u>1,842,950</u>	<u>1,582,871</u>
Ratio of Reserves to Annual Operating Expenditure	1.36	1.65

The reserves set aside provide financial stability and the means for the continued development of the Association's activities. The Association intends to maintain the reserves at a level sufficient for its annual operating expenditure. The Board Members review the level of reserves annually to ensure they are adequate to fulfill the Association's continuing obligations.

### 11 Unrestricted Funds

	2014	2013
	\$	\$
General Funds (Accumulated Fund)	4,188,496	3,528,174
Thrift Shop fund (Note 12)	(35,671)	(32,587)
Programme fund (Note 13)	(608,861)	(411,245)
Family support group fund (Note 14)	3,920	11,714
Adult Enhancement programme fund (Note 15)	(624,338)	(349,914)
Education fund (Note 16)	<u>(414,761)</u>	<u>(135,058)</u>
Total	<u>2,508,785</u>	<u>2,611,084</u>

### 12 Thrift Shop Fund

	2014	2013
	\$	\$
Balance at beginning of year	(32,587)	(35,023)
Sales	12,565	18,137
Expenditure	<u>(15,649)</u>	<u>(15,701)</u>
Balance at end of year	<u>(35,671)</u>	<u>(32,587)</u>

This represents revenues and funding into the social enterprise initiative as well as expenses generated from its maintenance.

### 13 Programme Fund

	2014	2013
	\$	\$
Balance at beginning of year	(411,245)	(224,005)
Programme fees	53,895	29,072
Other income	-	1,200
Expenditure	<u>(251,511)</u>	<u>(217,512)</u>
Balance at end of year	<u>(608,861)</u>	<u>(411,245)</u>

This represents fund designated to enrichment programs which provides enrichment services and co-curricular activities for members with Down Syndrome from all ages and all walks of life which aims to attain productive, meaningful and enhanced quality of life according to their interest, aptitude and abilities.

**14 Family Support Group Fund**

	2014	2013
	\$	\$
Balance at beginning of year	11,714	(3,748)
Donations	-	200
Programme fees	627	10,549
Government grant	137,480	117,606
Other income	55	340
Expenditure	<u>(145,956)</u>	<u>(113,233)</u>
Balance at end of year	<u>3,920</u>	<u>11,714</u>

This represents fund designated to provide social and emotional support through peer encouragement to enable families to cope with their disabled members.

**15 Adult Enhancement Programme Fund**

	2014	2013
	\$	\$
Balance at beginning of year	(349,914)	(131,674)
Donations	-	57,641
Programme fees	78,210	56,033
Sales	1,454	350
Expenditure	<u>(354,088)</u>	<u>(332,264)</u>
Balance at end of year	<u>(624,338)</u>	<u>(349,914)</u>

This represents fund designated to provide adult enhancement programme.

**16 Education Fund**

	2014	2013
	\$	\$
Balance at beginning of year	(135,058)	106,194
Donations	16,400	-
Programme fees	14,350	11,000
Government grant	2,658	-
Expenditure	<u>(313,111)</u>	<u>(252,252)</u>
Balance at end of year	<u>(414,761)</u>	<u>(135,058)</u>

This represents fund designated to provide education and support services in the aspect of basic literacy skills (writing, reading), daily living, socialization skills and communication skills.

**17 Restricted Funds - Project Space Fund**

	2014	2013
	\$	\$
Balance at beginning of year	214,043	-
Donations	-	214,043
Government grant	207,243	-
Amortization of funds	3	(84,257)
Balance at end of year	<u>337,029</u>	<u>214,043</u>

This represents fund designated to provide funding for the renovation and construction of Association's main office. Balance shall be reduced over the useful life of the asset in line with its depreciation.

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2014

### 18 Staff Costs

	2014	2013
	\$	\$
Top three executives' annual remuneration (Including CPF)		
-Salary range below \$100,000	165,964	139,857
-Salary range \$100,000 to \$150,000	120,131	111,450
No. of key executives		
-Salary range below \$100,000	2	2
-Salary range \$100,000 to \$150,000	1	1

### 19 Income

These mainly represent contributions received and receivable for fund raising activities and donation receive during the year. Tax deductible donation income for the year amounted to \$1,057,171 (2013: \$1,272,905).

### 20 Operating Lease Commitments

The Association has commitment for future lease payments under non-cancellable operating lease as follows:

	2014	2013
	\$	\$
Payable:		
- within one year	103,472	99,197
- after one year	-	90,930
	<u>103,472</u>	<u>190,127</u>

Leases where the lessor effectively retains substantially all risks and benefits of ownership of the leased items are classified as operating leases.

Operating lease payments are recognised as an expense in profit or loss on a straight-line basis over the lease term. The aggregate benefit of incentives provided by the lessor is recognised as a reduction of rental expense over the lease term on a straight-line basis.

### 21 Related Party Transactions

The Association had no significant related party transactions for the year.

### 22 Financial Risk Management Objectives and Policies

The main risks arising from the Association's financial instruments are credit and liquidity risks. The policies for managing each of these risks are summarised as follows:

#### Credit risk

Credit risk arises mainly from the risk on counterparties defaulting on the terms of their agreements. The carrying amounts of cash and cash equivalents and debtors represent the Association's maximum exposure to credit risk in relation to financial assets. The Association monitors the exposure to credit risk on an ongoing basis and credit evaluations are performed on parties requiring credit over a certain amount. Cash terms or advance payments are required for parties of lower credit standing. The credit risk on balances of cash and cash equivalents is low as these balances are placed with a reputable bank.

#### Liquidity risk

The Association's financing activities are managed by maintaining an adequate level of cash and cash equivalents to finance the Association's operations. To manage liquidity risk, the Association monitors and maintains a level of cash and cash equivalents to finance the Association's operations and mitigate the effects of fluctuation in cash flows.

The maturity profile of the financial liabilities of the Association is as follows. The amounts disclosed in the table are the contractual undiscounted cash flows. Balances due within 12 months approximate their carrying amounts as the impact of discounting is insignificant.

	2014	2013
	\$	\$
<i>Within 1 year</i>		
Trade and other payables	163,939	140,008
Finance lease payables	-	1,220
<i>More than 1 year</i>		
Finance lease payables	-	225

## 23 Fair Values of Financial Instruments

The carrying value of cash at bank, and the amounts receivable and payable approximates fair value due to the relatively short-term maturity of these financial instruments.

## 24 Accounting Estimates and Judgement in Applying Accounting Policies

The Association makes estimates and assumptions that affect the reported amounts of assets and liabilities within the next financial year. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

### *Key source of estimation uncertainty*

The key assumptions concerning the future and other key sources of estimation uncertainty at the balance sheet date, that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next financial year are discussed below:

#### *Depreciation of property, plant and equipment*

The cost of property, plant and equipment is depreciated on a straight-line basis over their respective useful lives. Management estimates the useful lives of this property, plant and equipment to be within 5 to 10 years. The carrying amount of the Association's property, plant and equipment as at 30 June 2014 is stated in Note 3. Changes in the expected level of usage and technological developments could impact the economic useful lives and the residual values of these assets. Therefore future depreciation charges could be revised and impact the profit in future years.

#### *Impairment loss on trade receivables*

The Association evaluates whether there is any objective evidence that trade receivables are impaired and determine the amount of impairment loss as a result of the inability of the debtors to make required payments. The Association bases the estimates on the ageing of the trade receivables balance, credit-worthiness of the debtors and historical write-off experience. If the financial conditions of the debtors were to deteriorate, actual write-offs would be higher than estimated.

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## NOTES

## IBM Bowling Event at SICC



## Performing at The Purple Parade



DSA Drummers performing at The Purple Parade



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