

CS Form No. 212

Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ALBA			
FIRST NAME	FELOMINO	NAME EXTENSION(JR.SR.) N/A		
MIDDLE NAME	PORRAS			
3. DATE OF BIRTH <small>(mm/dd/yyyy)</small>	07/02/1984	16. CITIZENSHIP If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	SANGAT, MLANG, NORTH COTABATO			
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		N/A	
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS ZIP CODE	N/A N/A House/Block/Lot No. Street PUROK 3, SANGAT SANGAT Subdivision/Village Barangay M'LANG COTABATO (NORTH COTABATO) City/Municipality Province	
	7. HEIGHT (m)		1.3	
	8. WEIGHT (kg)		65	9402
	9. BLOOD TYPE		O	
10. GSIS ID NO.	N/A	18. PERMANENT ADDRESS ZIP CODE	N/A N/A House/Block/Lot No. Street PUROK 3, SANGAT SANGAT Subdivision/Village Barangay M'LANG COTABATO (NORTH COTABATO) City/Municipality Province	
11. PAG-IBIG ID NO.	914-044-009152			
12. PHILHEALTH NO.	17-025120284-5		9402	
13. SSS NO.	09-3407845-4			
14. TIN NO.	418-377-436	19. TELEPHONE NO.	09239559978	
15. AGENCY EMPLOYEE NO.	2020-1	20. MOBILE NO.	09098401237	
		21. E-MAIL ADDRESS (if any)	felominoalba@dssc.edu.ph	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH <small>(mm/dd/yyyy)</small>
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	KYOSHI ALICIO C. ALBA	07/05/2014
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	ALBA			
FIRST NAME	PEPITO	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	VILLAR			
25. MOTHER'S MAIDEN NAME				
SURNAME	PORRAS			
FIRST NAME	MARY ELLEN			
MIDDLE NAME	PORRAS		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL <small>(Write in full)</small>	BASIC EDUCATION/ DEGREE/COURSE <small>(Write in full)</small>	PERIOD OF ATTENDANCE		HIGHEST LEVELS/UNITS EARNED <small>(if not graduated)</small>	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			FROM	TO			
ELEMENTARY	SARAYAN ELEMENTARY SCHOOL	ELEMENTARY	01/29/1991	05/27/1997	VALEDICTORIAN	1997	N/A
SECONDARY	MLANG NATIONAL HIGH SCHOOL	HIGH SCHOOL	06/14/1999	08/15/2003	N/A	2003	N/A
COLLEGE	CENTRAL MINDANAO COMPUTER SCHOOL	BACHELOR OF SCIENCE IN INFORMATION MANAGEMENT	02/14/2006	07/13/2010	N/A	2010	N/A
GRADUATE STUDIES	UNIVERSITY OF SOUTHERN MINDANAO	MASTER IN INFORMATION MANAGEMENT	04/16/2010	06/15/2013	N/A	2013	N/A
GRADUATE STUDIES	TECHNOLOGICAL INSTITUTE OF THE PHILIPPINES	DOCTOR IN INFORMATION TECHNOLOGY	07/16/2016	08/15/2019	N/A	2019	N/A
(Continue on separate sheet if necessary)							
SIGNATURE		DATE					

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[illegible]

(Continue on separate sheet if necessary)

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S				
29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		
N/A	N/A	N/A	N/A	N/A
(Continue on separate sheet if necessary)				

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED (Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)					
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
PRESENTER OF RESEARCH PAPER -AUTOMATED MONITORING OF STORED ENERGY USING WEB-BASED AND GSM NOTIFICATION THROUGH SOLAR PANEL TRACKER	07/31/2019	07/31/2019	8	OTHERS	SOUTHERN PHILIPPINES AGRI-BUSINESS & MARINE AND AQUATIC SCHOOL OF TECHNOLOGY
CERTIFICATE OF INTERNATIONAL PUBLICATION - 6TH INTERNATIONAL CONFERENCE ON INFORMATION TECHNOLOGY AND SCIENCE	06/28/2018	06/28/2018	24	OTHERS	SCIENCE AND ENGINEERING INSTITUTE, THAILAND
CURRICULUMN ASSESSMENT AND CQI	04/11/2018	04/11/2018	8	OTHERS	ACADEMIC
ISO 9001:2015 QUALITY MANAGEMENT SYSTEM AWARENESS AND RISK MANAGEMENT TRAINING WORKSHOP	03/12/2018	03/15/2018	16	SUPERVISORY	SOUTHERN PHILIPPINES AGRI-BUSINESS & MARINE AND AQUATIC SCHOOL OF TECHNOLOGY
QUALITY ASSURANCE - ISO 9001:2015 ORIENTATION SEMINAR	03/12/2018	03/15/2018	16	SUPERVISORY	SOUTHERN PHILIPPINES AGRI-BUSINESS & MARINE AND AQUATIC SCHOOL OF TECHNOLOGY
AWARD MERIT - NATIONAL RESEARCH PRESENTATION - PWC DAVAO	01/29/2018	01/29/2018	8	OTHERS	SOUTHERN PHILIPPINES AGRI-BUSINESS & MARINE AND AQUATIC SCHOOL OF TECHNOLOGY
INSTITUTIONAL WIDE WEBSITE TRAINING AND WORKSHOP	12/15/2017	12/15/2017	8	OTHERS	SOUTHERN PHILIPPINES AGRI-BUSINESS & MARINE AND AQUATIC SCHOOL OF TECHNOLOGY
PANEL OF EVALUATOR AND RESEARCH REVIEWERS	12/15/2017	12/15/2017	8	OTHERS	ST. MARY'S COLLEGE OF BANSALAN INC.
INTELLECTUTAL PROPERY OVERVIEW AND PATENT DRAFTING WRITESHOP	12/07/2017	12/08/2017	16	TECHNICAL	SOUTHERN PHILIPPINES AGRI-BUSINESS & MARINE AND AQUATIC SCHOOL OF TECHNOLOGY
JEEP ACCELERATE TRAINING IN ENGLISH FOR INTERNATIONAL EMPLOYMENT	11/29/2017	11/29/2017	8	OTHERS	SOUTHERN PHILIPPINES AGRI-BUSINESS & MARINE AND AQUATIC SCHOOL OF TECHNOLOGY
SAYES - SCIENCE, ARTS AND YOUTH ENGINEERING SUMMIT	08/30/2017	08/30/2017	8	TECHNICAL	DAVAO DEL SUR ELECTRIC COOPERATIVE
MODEL CURRICULUM PRESENTATION	07/24/2017	07/24/2017	8	OTHERS	COMMISSION ON HIGHER EDUCATION, DAVAO CITY
MINDANAO CONFERENCE FOR INFORMATION TECHNOLOGY EDUCATORS	02/16/2017	02/17/2017	8	OTHERS	COMMISSION ON HIGHER EDUCATION, DAVAO CITY
MINDANAO WIDE IT-OLYMPIAD 2017	02/16/2017	02/16/2017	8	OTHERS	COMMISSION ON HIGHER EDUCATION, DAVAO CITY
WORKSHOP ON ADOBE PHOTOSHOP	12/13/2016	12/15/2016	24	TECHNICAL	SOUTHERN PHILIPPINES AGRI-BUSINESS & MARINE AND AQUATIC SCHOOL OF TECHNOLOGY
TECHNOLOGY INTEGRATION IN EDUCATION	03/19/2016	03/19/2016	8	OTHERS	SOUTHERN PHILIPPINES AGRI-BUSINESS & MARINE AND AQUATIC SCHOOL OF TECHNOLOGY
HOW DO I GET HIRED? JOB PREPARATION SEMINAR WORKSHOP	03/11/2016	03/11/2016	8	SUPERVISORY	SOUTHERN PHILIPPINES AGRI-BUSINESS & MARINE AND AQUATIC SCHOOL OF TECHNOLOGY
RESEARCH AND EXTENSION PROPOSAL PRESENTATION	03/09/2016	03/09/2016	8	OTHERS	SOUTHERN PHILIPPINES AGRI-BUSINESS & MARINE AND AQUATIC SCHOOL OF TECHNOLOGY
ORIENTATION ON ASEAN INTEGRATION AND DOING BUSINESS IN FREE TRADE AREAS	03/08/2016	03/08/2016	8	TECHNICAL	SOUTHERN PHILIPPINES AGRI-BUSINESS & MARINE AND AQUATIC SCHOOL OF TECHNOLOGY

30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
HANDS-ON TRANING ON E-SMS		12/08/2015	12/08/2015	8	TECHNICAL	SOUTHERN PHILIPPINES AGRI-BUSINESS & MARINE AND AQUATIC SCHOOL OF TECHNOLOGY
TRAINING METHODOLOGY - 1		01/12/2010	09/29/2010	72	TECHNICAL	TECHNICAL EDUCATION SKILLS DEVELOPMENT AUTHORITY XII
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31. SPECIAL SKILLS and HOBBIES		32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
BASIC MULTIMEDIA		N/A		PHIL, SOCIETY OF INFORMATION TEHCNOLOGY EDUCATORS		
INFORMATION MANAGEMENT		N/A		N/A		
SYSTEM DEVELOPMENT		N/A		N/A		
DATA PROCESSING		N/A		N/A		
PROPOSAL WRITING		N/A		N/A		
RESEARCHER		N/A		N/A		
(Continue on separate sheet if necessary)						
SIGNATURE			DATE			
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div>_____</div>														
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>														
		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div>Date Filed: _____</div> <div>Status of Case/s: _____</div>														
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>														
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div>_____</div>														
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>														
		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>														
39. Have you acquired the status of an immigrant or permanent resident of another country?		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div> <div>_____</div>														
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div>_____</div>														
		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please Specify ID No: _____</div> <div>_____</div>														
		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please Specify ID No: _____</div> <div>_____</div>														
41. REFERENCES <i>(Person not related by consanguinity or affinity to applicant /appointee)</i>																
<table><tr><th>Name</th><th>Address</th><th>TEL NO.</th></tr><tr><td>CAMILO A. ANDI</td><td>KIDAPAWAN CITY</td><td>9192320299</td></tr><tr><td>JOSEPH C. LORILLA</td><td>PRES. ROXAS, COTABATO</td><td>9399025916</td></tr><tr><td>NATHANIEL A. FABILA</td><td>KIDAPAWAN CITY</td><td>9478936932</td></tr></table>		Name	Address	TEL NO.	CAMILO A. ANDI	KIDAPAWAN CITY	9192320299	JOSEPH C. LORILLA	PRES. ROXAS, COTABATO	9399025916	NATHANIEL A. FABILA	KIDAPAWAN CITY	9478936932	<div>ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable</div>		
Name	Address	TEL NO.														
CAMILO A. ANDI	KIDAPAWAN CITY	9192320299														
JOSEPH C. LORILLA	PRES. ROXAS, COTABATO	9399025916														
NATHANIEL A. FABILA	KIDAPAWAN CITY	9478936932														
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.																
<table><tr><td colspan="2">Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID:</td><td>OTHERS</td></tr><tr><td>ID/License/Passport No.:</td><td>CRN-0111-3113919-5</td></tr><tr><td>Date/Place of Issuance:</td><td>KIDAPAWAN CITY</td></tr></table>	Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	OTHERS	ID/License/Passport No.:	CRN-0111-3113919-5	Date/Place of Issuance:	KIDAPAWAN CITY	<table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td></td></tr><tr><td>Date Accomplished</td></tr></table>		Signature (Sign inside the box)		Date Accomplished	<table><tr><td></td></tr><tr><td>Right Thumbmark</td></tr></table>		Right Thumbmark
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Date/Place of Issuance:	KIDAPAWAN CITY															
Signature (Sign inside the box)																
Date Accomplished																
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SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.																
<table><tr><td></td></tr><tr><td>Person Administering Oath</td></tr></table>				Person Administering Oath												
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