## Summary Notes

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| **Agenda Topic** | | **Notes** | |
| 1 | Invitees | Coleman, Thomas <Thomas.Coleman@va.gov>; Weigel, Tim <timothy.weigel@va.gov>; Constantian, Alan <Alan.Constantian@va.gov>; McLeod-Poole, Kenyatta (OGC) <Kenyatta.McLeod-Poole@va.gov>; Hina, John L. <John.Hina@va.gov>; Farber, Lana J. <Lana.Farber@va.gov>; Arrosa, Ariel D. <Ariel.Arrosa@va.gov>; Vasconcelos, Anne Marie <Anne.Vasconcelos@va.gov>; Loesch, Kevin R. <Kevin.Loesch@va.gov>; VA IT PPBE <ITPPBE@va.gov>; Hardzog, Lisa (OGC) <lisa.hardzog@va.gov>; Hume, Charles <Charles.Hume@va.gov>; Walsh, Bill (VACO) <bill.walsh@va.gov>; Ledsome, Randy <Randy.Ledsome2@va.gov>; Canavan, Matt <Matt.Canavan@va.gov>; Korth, William R. (OGC) <William.Korth@va.gov>; Williams, Mark (MHWilliams) <mark.williams@va.gov>; Basile, Gary T. <gary.basile@va.gov>; Thareja, Vijay <Vijay.Thareja@va.gov>; BENSON, PATRICIA <PATRICIA.BENSON@va.gov>; Jayaram, Navin (OGC) <Navin.Jayaram@va.gov>; HARBIN, SAMUEL M. <Samuel.Harbin@va.gov>; Chandler, Richard C. <Richard.Chandler2@va.gov>; English, Richard L. (TBO) <Richard.English@va.gov>; Feil, Michael <Michael.Feil2@va.gov>; Mulligan, Ricci <Ricci.Mulligan@va.gov>; Yow, Mark W. <Mark.Yow@va.gov>; Carley, Jason C. <Jason.Carley@va.gov>; Haxton, Mark L. (CON T2 DOO, Acting) <Mark.Haxton@va.gov>; Junda, Mark <Mark.Junda@va.gov>; Ross, Charles W. <Charles.Ross@va.gov>; Houston, Brad, VBAVACO <Brad.Houston@va.gov>; Nostrant, David K. <David.Nostrant@va.gov>; Pisko, Joseph <Joseph.Pisko@va.gov>; Zeak, Carolyn <Carolyn.Zeak@va.gov>; Finigan, Robert J. (Area Manager) <Robert.Finigan@va.gov>; Beard, Dewaine L. (Deputy Executive Director, EUO) <Dewaine.Beard@va.gov>; Beattie, Jason C <Jason.Beattie@va.gov>; Tapp, Charles S., VBAVACO <Charles.Tapp@va.gov>; Lins, Nicholas, VBAVACO <nicholas.lins@va.gov>; Ditzel, Norma <Norma.Ditzel@va.gov>; Hastings, Kirk <Kirk.Hastings@va.gov>; Ostlund, David J. <David.Ostlund@va.gov>; Coulter, Anthony F. <Anthony.Coulter@va.gov>; Hynoski, Michael (Area Manager) <Michael.Hynoski@va.gov>; Beard, Devon D. <Devon.Beard@va.gov>; Gaddis, Willie <Willie.Gaddis@va.gov>; Burke, John (OI&T) <John.Burke@va.gov>; Fashandi, Cheryl A. <Cheryl.Fashandi@va.gov>; Ross, Carl D. <Carl.Ross@va.gov>; Dugan, Mike P <Mike.Dugan@va.gov>; Cecil, Mark A <Mark.Cecil@va.gov>; Parry, George E. (Director of Operations) <George.Parry@va.gov>; Ferraro, Dale J. <Dale.Ferraro@va.gov>; Pugh, Kim <Kim.Pugh@va.gov>; Burgess, Eric <Eric.Burgess@va.gov>; Torry, Diane <Diane.Torry@va.gov>; Ginty, Matthew S. <Matthew.Ginty@va.gov>; Morris, Charokee, <charokee.morris@va.gov>; Richards, Kaitlin, VBAVACO <Kaitlin.Richards@va.gov>; Wine, Marc <Marc.Wine@va.gov>; Warner, Charles S. (OI&T) <charles.warner1@va.gov>; Newell, Kimberly A., VBAVACO <Kimberly.Newell@va.gov>; Rutland, Linda, VBAVACO <Linda.Rutland@va.gov>; Tanner, George L., Ph.D., VBAVACO <George.Tanner@va.gov>; Edmonds, Aaron, VBAVACO <Aaron.Edmonds@va.gov>; Cohen, Joshua <Joshua.Cohen2@va.gov>; Myklegard, Drew <David.Myklegard@va.gov>; Finke, Kurt <Kurt.Finke@va.gov>; Jones, Luwanda F. (OI&T) <Luwanda.Jones@va.gov>; Downs, Marisa <Marisa.Downs@va.gov>; Galvin, Jack <Jack.Galvin@va.gov>; Jones, LaKeesha D. <Lakeesha.Jones@va.gov>; Pallanez, April, VBAVACO <April.Pallanez@va.gov>; Salewsky, Tammy <tammy.salewsky@va.gov>; Nelson, Chris B. <Chris.Nelson3@va.gov>; Arguello, Anthony D. <Anthony.Arguello@va.gov>; Gaspar, Al <Edward.Gaspar@va.gov>; Letichevsky, Corey (Corey.Letichevsky@us.gt.com); Durkin, Robert <Robert.Durkin@va.gov>; Bulson, Mark C. <Mark.Bulson@va.gov>; Yale-Loehr, Alex <Alex.Yale-Loehr@va.gov>; Garman, Tony A. <Thomas.Garman@va.gov>; Bricker, David <David.Bricker@va.gov>; Hannigan, Terance J. <Terance.Hannigan@va.gov>; Fain, Zachary, <Zachary.Fain@va.gov>; Stevenson, Brian <Brian.Stevenson@va.gov>; Tibbits, Paul A. <Paul.Tibbits@va.gov>; VAModernizationOps <VAModernizationOps@va.gov>; McArdle, Rachel <Rachel.McArdle@va.gov>; Gladden, Chad F. <Chad.Gladden2@va.gov>; Ochylski, Sheila A. <Sheila.Ochylski@va.gov>; Phillips, Toni <Toni.Phillips@va.gov>; Biggs-Silvers, Catherine <catherine.biggs-silver@va.gov>; Manker, Jamie, VBAVACO <Jamie.Manker@va.gov>; Elliott, Shane M <shane.elliott@va.gov>; Callahan, Deanna <Deanna.Callahan@va.gov>; Myers, Karen A. <Karen.Myers2@va.gov>; Forney Sr., Heath A. <Heath.Forney@va.gov>; Rhodes, Jason M. <Jason.Rhodes@va.gov>; Teague, Kristopher R. <Kristopher.Teague@va.gov>; Patterson, Joshua J. <Joshua.Patterson@va.gov>; Manning, Thomas R. (OVAC) <Thomas.Manning2@va.gov> | |
| 2 | **Approval of Prior Meeting Notes**  **ATTENDEES:** | | No ITW meeting minutes were brought up for approval.    Thomas Coleman (OI&T)  Mark Cecil (OI&T)  Nick Lins (VBA)  Kim Pugh (VHA)  Mark Bulson (VHA)  Deanna Callahan (VHA)  Eric Burgess (VHA)  Robert Durkin (OI&T)  Shane Elliott (VHA)  Marc Wine (OI&T)  April Pallanez (VBA)  Chad Gladden (VHA)  Jim Mulich (OI&T)  Thomas Manning (OVAC)  Rachael Mcardle (VHA)  Jos Pisko (OI&T)  Jason Rhodes (VHA)  Carl Ross (OI&T)  Brian Stevenson (VHA)  Toni Phillips (VHA) |
| 3 | **Agenda Items** | | There were 3 agenda items for discussion for the December 14th ITW:   1. VEText – Veterans Appointment Reminders 2. Nursing Services Support Software 3. Automated Audiology Clinical Extender (AACE)   The goal was to discuss if the projects on the agenda were allowable for Non-IT funding or required IT funding. Documentation provided by project sponsors, was distributed to all invited attendees for review prior to the meeting.  Objective was to discuss all technical questions (e.g. required IT development, security requirements, architectural considerations, sustainment needs, etc.) and all funding questions associated with this project. |
| 4 | VEText – Veterans Appointment Reminders  Nursing Resource Management Software (AcuStaf, Priv Plus, McKesson Ansos One Staff, Staff Anywhere)  Automated Audiology Clinical Extender (AACE) | | Project presenters, Kim Pugh and Rob Durkin presented the project specifics of the VEText Veterans Appointment Reminders. VEText is a VA developed application that retrieves lists of patients from VistA who have appointments with a given clinic on a specific date and then sends automated reminder messages for these upcoming appointments to patients via SMS text messaging with instructions on how to cancel the appointment referenced in the message.  VEText interfaces with VistA through VistaLink, invoking standard remote procedure calls (RPCs) to retrieve patient information.  Thus, VEText is a client application of VistA, and is similar to CPRS in this respect.  VEText does not require the installation of any custom VistA routines or RPCs, and as it is centrally hosted as a service in Region 1 it does not have any local software or hardware requirements.  The next step in getting this message out to Veterans was for VHA to contract with Twilio, which will package the VistA patient and appointment information to send out to the Veterans phone. The agreement between the VHA and Twilio would merely constitute a service business arrangement to send text messages to veterans for appointment reminders, and as such can be funded using Non-IT funding.  During the discussion, it was noted that that the project presenter has not provided any PWS which outlines the actual contractual agreement between the VHA and Twilio. As such, they were asked to provide that PWS prior to receiving any formal approval from the ITW.  A vote was taken with the understanding that VHA would provide that PWS. Results noted below.  VOTING RESULTS  Thomas Coleman(OI&T) Non-IT  Kim Pugh (VHA) Non-IT  Eric Burgess (VHA) Non-IT  Nick Lins (VBA) Non-IT  Mark Cecil (OI&T) Non-IT  Project presenter Kim Pugh and Toni Phillips presented the project specifics of the Nursing Resource Management Software. VHA has purchased at least 4 different staffing/resource management software solutions for VAMCs across the nation. AcuStaf nurse staffing software purchases were reviewed by the ITW on 9/28/2017 where it was determined to be an IT funded requirement because it was for administrative functionality that did not involve Direct patient Care.  During the discussion it was noted that VHA sent a copy of a previously executed (11-1-2017) SF 1449 Solicitation/contract/order for commercial items where they purchased AcuStaf Labor Management Software for multiple VAMCs, after the 9/28/2017 ITW which reviewed this software and determined that it should be purchased using IT funding.  Kim Pugh requested that the ITW pull this for review/vote until next ITW meeting when more information is available along with the possibility that this software will be Fed Ramp certified. Then this acquisition would be an enterprise level, Cloud based, Software as a Service (SaaS) contract..  Project presenter Kim Pugh presented the project specifics of this contracting action. The VHA innovation program, using a mix of IT and VHA funding initially developed the applications that make up the AACE. This is a telemedicine product that utilizes a patients phone to conduct audiology testing remotely.  The documentation provided seemed to indicate that VHA wanted OI&T funding to be converted into MS 0160 funding to purchase future AACE systems for deployment. This issue was discussed and determined to be incorrect, VHA was asking if they could fund the purchase of the AACE components and a vote was taken to allow this purchase using non-IT funding because it provides Direct Patient Care. Vote is subject to VHA providing updated PWS documentation explicitly stating the entire scope of what this purchase will provide.The results noted below.  VOTING RESULTS  Thomas Coleman(OI&T) Non-IT  Kim Pugh (VHA) Non-IT  Eric Burgess (VHA) Non-IT  Nick Lins VBA) Non-IT  Mark Cecil(OI&T) Non-IT |
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