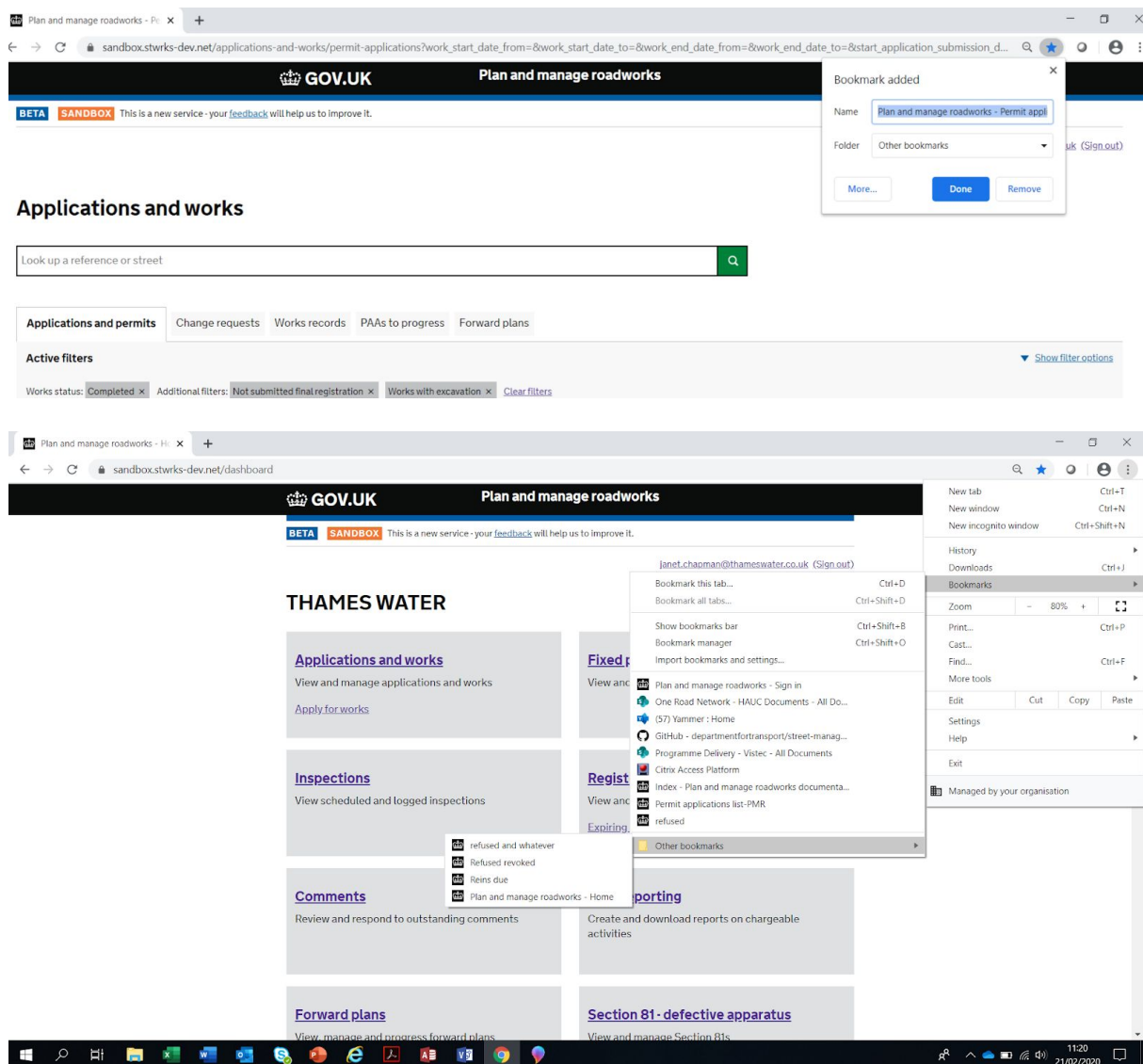


## Street Manager Tips & Tricks: Bookmarking and saving a filter (in Chrome)

When a filter must be used on a regular basis, whether it be hourly, daily, weekly or monthly a bookmark should be created to prevent having to populate the filter options every time the filter is to be used.

Create and apply the filter, once the results are displayed, in chrome, click on the 'star' icon at the end of the address bar, give an appropriate name to the filter such as 'Reinstatements due' and click on 'Done'.

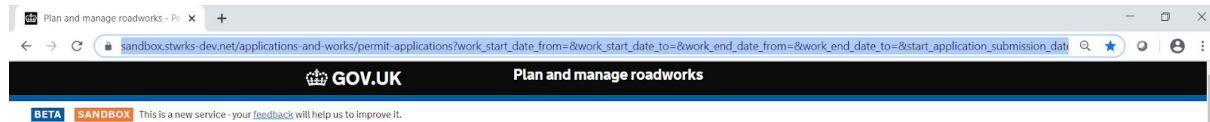
Next time you wish to run the filter, log in to Street Manager, open your bookmarks, click on the filter you wish to use and the filter is automatically applied.



The screenshot displays the 'Plan and manage roadworks' interface on the GOV.UK website. The page is titled 'Applications and works' and includes a search bar and tabs for 'Change requests', 'Works records', 'PAAs to progress', and 'Forward plans'. A 'Bookmark added' dialog box is visible in the top right corner, showing the name 'Plan and manage roadworks - Permit appl' and the folder 'Other bookmarks'. The main content area shows 'Active filters' with options like 'Completed', 'Not submitted final registration', and 'Works with excavation'. A 'THAMES WATER' section is also visible, containing links for 'Applications and works', 'Inspections', 'Comments', and 'Forward plans'. A 'Fixed' section is partially visible on the right. The bottom of the page shows a Windows taskbar with various application icons and a system clock indicating 11:20 on 21/02/2020.

It is also possible to save the URL of the filter that has been applied.

Create and apply the filters as above and then click in the address bar to highlight the URL



The URL can then be saved onto a document for later use. This document could be stored on your desktop for ease of use. Remember to give each URL a name.

### **Reinstatements due**

[https://www.sandbox.stwrks-dev.net/applications-and-works/permit-applications?work\\_start\\_date\\_from=&work\\_start\\_date\\_to=&work\\_end\\_date\\_from=&work\\_end\\_date\\_to=&start\\_application\\_submission\\_date=&end\\_application\\_submission\\_date=&work\\_status=completed&additional\\_filter=not\\_submitted\\_final\\_registration&additional\\_filter=works\\_with\\_excavation](https://www.sandbox.stwrks-dev.net/applications-and-works/permit-applications?work_start_date_from=&work_start_date_to=&work_end_date_from=&work_end_date_to=&start_application_submission_date=&end_application_submission_date=&work_status=completed&additional_filter=not_submitted_final_registration&additional_filter=works_with_excavation)