How do I get access to Street Manager?

Step 1

Send the following details:
- primary contact name
- email address
- job title
- organisation name
- SWA code

To
register@manage-roadworks.service.gov.uk

Step 2

You will receive a few documents:
- T&Cs (**sign & return**)
- Invoice information (**complete & return**)
- Admin user information (**complete & return**)
- Security information (to read)
- Data protection impact assessment (to read)
- Service support information (to read)

Step 3

You will receive **two** activation emails, one to activate your account for **Sandbox** and one to activate your account for **Production**. You will be given **7 days** to activate the account by changing the temporary password.

If you do not activate the password within 7 days, the password will expire and the admin of the organisation will need to remove your account and invite you again.

Deadline: 29th February