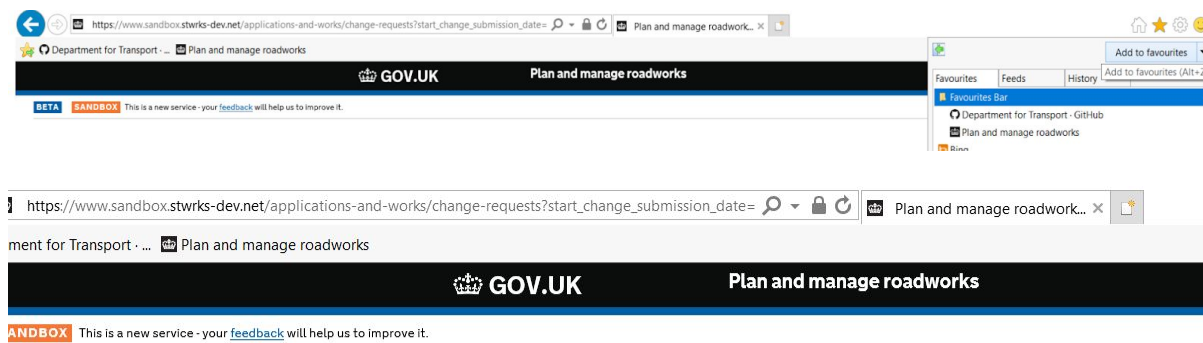


Street Manager Tips & Tricks: Bookmarking and saving a filter (Internet Explorer)

When a filter must be used on a regular basis, whether it be hourly, daily, weekly or monthly a bookmark should be created to prevent having to populate the filter options every time the filter is to be used.

Create and apply the filter, once the results are displayed, click on the star icon at the end of the address bar, click on the 'Add to Favourites' button; give an appropriate name to the filter such as 'HA imposed changes' and click on 'Add'.

Next time you wish to run the filter, log in to Street Manager, open your bookmarks, click on the filter you wish to use and the filter is automatically applied.



Applications and works

reference or street

Plans and permits **Change requests** Works records PAAs to progress Forward

Filters

us: Planned x In progress x Change request type: Change (HA-imposed) x [Clear filters](#)

Reference	Works location	Highway authority	Status	Start date	End date
04292529-001-06-CR-01	TEST, TRING ROAD,	BUCKINGHAMSHIRE COUNTY COUNCIL	In progress	18/02/2020	19/02/2020
245754-01-CR-01	70, MCCARTHY WAY,	WOKINGHAM BOROUGH COUNCIL	Planned	18/02/2020	20/02/2020
245752-01-CR-01	12, MCCARTHY WAY	WOKINGHAM BOROUGH COUNCIL	In progress	18/02/2020 11:17	25/02/2020 16:00

Add a Favourite

Add this webpage as a favourite. To access your favourites, visit the Favourites Centre.

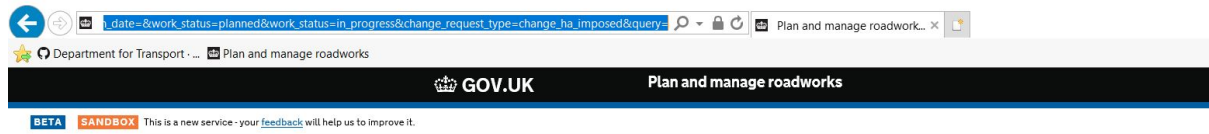
Name:

Create in: Favourites New folder

Add Cancel

It is also possible to save the URL of the filter that has been applied.

Create and apply the filters as above and then click in the address bar to highlight the URL



The URL can then be saved onto a document for later use. This document could be stored on your desktop for ease of use. Remember to give each URL a name.

HA imposed changes

https://www.sandbox.stwrks-dev.net/applications-and-works/change-requests?start_change_submission_date=&end_change_submission_date=&work_status=planned&work_status=in_progress&change_request_type=change_ha_imposed&query=